



MENDOCINO COUNTY MENTAL HEALTH - ADULT SERVICES TRANSITION PLAN UPDATE – NOVEMBER 8, 2016

In-Progress MH Transition Plan Activities — All tasks related to immediate client needs and services have been completed.

Service/Task	Status
18 - MHSA Documentation	<ul style="list-style-type: none"> Program documentation and fiscal summary provided to County. County has not received MHSA CSS Invoices/receipts to back up the Full Service Partnership and Out Reach & Engagement Expenditures that are entered on the Fiscal Report for FY 13/14, 14/15 and 15/16.
19 - Fiscal Documentation	<ul style="list-style-type: none"> OMG to provide County with all fiscal documentation. All billing has been received and sent to the State for reimbursement. County has received the final cost reporting documents for FY 15/16. County has not received the monthly fiscal summaries for March-June.
31 - Electronic Health Records (EHR)	<ul style="list-style-type: none"> Phase I is nearly complete (see page 3). Clinicians are testing forms.

Completed MH Transition Plan Activities

Service/Task	Status
1 - Access Line	<ul style="list-style-type: none"> 800 line (1-800-555-5906) for access calls 24/7, transferred from OMG to County
2 - Crisis Line	<ul style="list-style-type: none"> 855 line (1-855-838-0404) for 24/7 crisis and urgent conditions, taken over by RQMC
3 - Notification to Medication Services Providers	<ul style="list-style-type: none"> County contacted existing med service providers regarding transition and plan
4 - Medication Service Providers - Contracts	<ul style="list-style-type: none"> Contracts are finalized, and additional providers are being added as needed
5 - Medication Services	<ul style="list-style-type: none"> Transferred from OMG to County
6 - Crisis Services	<ul style="list-style-type: none"> Transferred 24/7 adult crisis services to RQMC
7 – Notification to MHSA Contracted Providers	<ul style="list-style-type: none"> Letter sent by OMG and County to notify subcontractors of transition
8 - MHSA Contracted Providers - Contracts	<ul style="list-style-type: none"> All MHSA provider contracts completed
9 – Notification to Adult Outpatient Providers	<ul style="list-style-type: none"> Letter sent by OMG and County to notify outpatient subcontractors of transition
10 - Adult Outpatient Providers - Contracts	<ul style="list-style-type: none"> RQMC accepted administration and oversight of adult outpatient service provision
11 - QA/QI Performance Improvement Project	<ul style="list-style-type: none"> Latino Access - duties transferred from OMG to County
12 - Medi-Cal Site Certifications	<ul style="list-style-type: none"> All new sites certified
13 - Medical Records	<ul style="list-style-type: none"> County obtained USB drives with copies of medical records for clients served by OMG subcontractor ICMS
14 - Notification to DHCS	<ul style="list-style-type: none"> County notified DHCS of changes to system delivery and implications to Implementation Plan
15 - Notification to Clients	<ul style="list-style-type: none"> Notified by OMG and ICMS
16 - Public Service Announcements (PSAs)	<ul style="list-style-type: none"> Various announcements released to inform the community and stakeholders of transition details
17 - Lanterman Petris Short (LPS) Placements	<ul style="list-style-type: none"> Conserved placements transferred to County
20 - Adult Hospitalization Contracts	<ul style="list-style-type: none"> Contracts established with adult acute psychiatric facilities
21 - Outreach to MH Housing	<ul style="list-style-type: none"> RQMC completed outreach to RCHDC and other property owner/managers to inform them of transition

22 - MH Housing Referral and Placement	<ul style="list-style-type: none"> • RQMC assumed oversight for housing units requiring specialty mental health referral
23 - Transition of Treatment Authorization Request	<ul style="list-style-type: none"> • Transfer is complete, County is processing TARS and hospital charts
24 - Law Enforcement Meeting	<ul style="list-style-type: none"> • RQMC and BHRS met with Mendocino County Sheriff's Department, and Ukiah, Fort Bragg and Willits Police Departments to establish and finalize Kemper recommendations. See MOUs, page 3 for details.
25 - Emergency Departments & Medical Departments Meeting	<ul style="list-style-type: none"> • RQMC and BHRS met with Ukiah Valley Medical Center, Frank R. Howard Memorial Hospital, and Mendocino Coast District Hospital to establish and finalize Kemper recommendations. See MOUs, page 3 for details.
26 - Quality Assurance/Quality Improvement Logs	<ul style="list-style-type: none"> • OMG transferred tracking logs to County
27 - EQRO Reporting Information through 6/30	<ul style="list-style-type: none"> • EQRO tracking data transferred to County
28 - Adult Services Transition Completion	<ul style="list-style-type: none"> • Services transitioned from OMG to County and/or RQMC
29 - Behavioral Health Court (BHC)	<ul style="list-style-type: none"> • Outline of services provided to BHC provided by OMG to County and RQMC
30 - Assisted Outpatient Treatment (AOT)	<ul style="list-style-type: none"> • RQMC providing all clinical and specialty mental health services in coordination with County
32 - Assessment of Patients' Rights Advocate (PRA) Position	<ul style="list-style-type: none"> • County contracted with a Patients' Rights Advocate
33 - Letter to OMG	<ul style="list-style-type: none"> • Letter and email sent detailing documents outstanding and/or due
34 - Designation of Contract Staff	<ul style="list-style-type: none"> • Two staff designated by County to prepare and process contracts for transition
35 - Designation of Staff to Monitor Transition Plan and Kemper Report	<ul style="list-style-type: none"> • Staff member designated to track and monitor transition
36 - Contract with RQMC	<ul style="list-style-type: none"> • Adult Mental Health Services for Adults 25 years and older, approved by BOS 6/21/16
37 - Contract with OMG	<ul style="list-style-type: none"> • 4-month contract for billing and documentation, approved by BOS 6/21/16
38 - Fiscal Review of Transition Cost	<ul style="list-style-type: none"> • Review completed by Transition Team
39 - Audit of Client Charts	<ul style="list-style-type: none"> • Fiscal review 100% complete for all client billing through March. (April, May and June are currently under review). Audit of 57 clinical charts with errors, 100% complete.

Memorandums of Understanding (MOU) - Development of MOU's to outline the mental health interface among numerous community partners (defining roles and responsibilities, communications, processes, timeframes, and problem-solving mechanisms).

Purpose of MOU	Partners	Status
1- Transition between Adult and Youth Systems of Care	<ul style="list-style-type: none"> • Redwood Quality Management Company • Mendocino County, BHRS, MH 	<ul style="list-style-type: none"> • The MOU between systems is not currently needed because RQMC is managing both systems. The County will re-evaluate when the RFQ for Adult Services is complete.
2 - Mental Health Services Coordinated with Substance Use Disorders Treatment (SUDT) Services	<ul style="list-style-type: none"> • Mendocino County, BHRS, MH • Mendocino County, BHRS, SUDT • Redwood Quality Management Company 	<ul style="list-style-type: none"> • 11/8/16 – Final Draft ready for Lee Kemper review.
3 - Mental Health Services Interface with Justice System	<ul style="list-style-type: none"> • Mendocino County, BHRS, MH • Redwood Quality Management Company 	<ul style="list-style-type: none"> • <u>Jail</u>: Meetings on hold while law enforcement conducts internal meetings to evaluate and resolve protocol process between patrol and jail. Follow-

Purpose of MOU	Partners	Status
	<ul style="list-style-type: none"> • Mendocino County Jail • Mendocino County Superior Courts • Mendocino County Public Defender's Office 	<ul style="list-style-type: none"> • up meeting being scheduled in December. • <u>Courts</u>: 6/20/16 RQMC met with Family Court and outlined new system. • <u>Public Defender</u>: Meeting scheduled for 12/5/16.
4 - Mental Health Service Interface with Medical Hospitals	<ul style="list-style-type: none"> • Mendocino County, BHRS, MH • Redwood Quality Management Company • Ukiah Valley Medical Center • Frank R. Howard Memorial Hospital • Mendocino Coast District Hospital 	<ul style="list-style-type: none"> • <u>UVMC</u>: The main points of the MOU, as recommended in the Kemper Report, have been finalized; additional details are in the final stages of refinement. Next meeting scheduled for 11/9/16. • <u>Howard</u>: Draft MOU in progress. • <u>MCDH</u>: Draft MOU in progress.
5 - Mental Health Services Interface with Community Health Centers	<ul style="list-style-type: none"> • Mendocino County, BHRS, MH • Redwood Quality Management Company • Mendocino Community Health Clinics • Redwood Coast Medical Services • Mendocino Coast Clinics • Anderson Valley Health Center • Consolidated Tribal Health Project • Long Valley Health Center • Round Valley Indian Health Center 	<ul style="list-style-type: none"> • <u>MCHC, RCMS, MCC, AVHC, LVHS</u>: The main points of the MOU, as recommended in the Kemper Report, have been finalized; additional details are in the final stages of refinement. Next meeting scheduled for 11/21/16. • <u>Consolidated</u>: Met 11/7/16. The main points of the MOU, as recommended in the Kemper Report, have been finalized; additional details are in the final stages of refinement. • <u>Round Valley</u>: Met 10/24/16. The main points of the MOU, as recommended in the Kemper Report, have been finalized; additional details are in the final stages of refinement. • <u>Ukiah Rural Health Clinic</u>: Phone conversations with URHC. URHC has received draft MOU that includes MCHC, RCMS, MCC, AVHS, and LVHS. Has been invited to meetings with MCHC, RCMS, MCC, AVHS, and LVHS.
6 - Mental Health Services Interface with Law Enforcement	<ul style="list-style-type: none"> • Mendocino County, BHRS, MH • Redwood Quality Management Company • Mendocino County Sheriff's Department • Ukiah Police Department • Fort Bragg Police Department • Willits Police Department 	<ul style="list-style-type: none"> • <u>Sheriff, Ukiah PD, Willits PD, Fort Bragg PD</u>: Meetings on hold while law enforcement conducts internal meetings to evaluate and resolve protocol process between patrol and jail. Follow-up meeting being scheduled in December.
7 - Mental Health Services Interface with the Courts and Public Guardian for Conserved Individuals	<ul style="list-style-type: none"> • Mendocino County BHRS, MH • Redwood Quality Management Company • Mendocino County Public Guardian's Office 	<ul style="list-style-type: none"> • Met 11/7/16. The main points of the MOU have been finalized; additional details are in the final stages of refinement.
8 - Coordination of Medication Support Services	<ul style="list-style-type: none"> • Medication Service providers: RQMC, BHRS 	<ul style="list-style-type: none"> • RQMC & BHRS have developed a flow chart for medication support services. In progress of drafting MOU.

Electronic Health Records (EHR) — Nearly all action items have been completed.

Action Items	Status
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1 - Avatar Conversion from ICD 9 to ICD-10	<ul style="list-style-type: none"> • COMPLETED
2 - Avatar / EXYM Billing Integration (EXYM is RQMC's EHR)	<ul style="list-style-type: none"> • COMPLETED
3 - Avatar / CWS Forms for County Clinical	<ul style="list-style-type: none"> • 95%-CWS training to County employees (end of October and early November) at which time all will go live.