



The CEO Report

April 4, 2017

Human Resources Update

Leadership:

Since the beginning of the year, the Mendocino County Executive Leadership Team (MCELT) has been reviewing the important work of leadership that has taken place over the past several years and has identified existing challenges throughout the County organization. On March 9, 2017, participants of the Expanded Leadership team received a survey gathering information about their prior participation in the work of leadership and also provide them with an opportunity to identify areas of interest for future work groups and projects. The project teams have been created in the areas of communication, operational processes, employee engagement, economic development, customer service, performance plans and recruitment and retention. The survey was very successful and we received 118 responses. 70 people requested to participate on one or more of the project teams.

Tony Gardner, Leadership Development Director and associate at the Commonwealth Center for High-Performance Organizations, Inc., will be providing a High Performance Organization training on April 19 and 20, 2017, to many of the project team participants and additional county staff. MCELT will be meeting with Tony on April 21, 2017, to review the progress of the team.

The upcoming leadership development regional training event with Humboldt County will take place on Friday, April 28, 2017, at the Benbow Inn Meeting Room in Garberville. This year's speaker is Dr. Mary O'Hara-Devereaux, who is a world leading "Futurist", best-selling author, and inspirational speaker. Mary's steady eyed forecasts have enabled organizations to face the future with proactive strategies and aggressive innovation finding targets no one else can see; basing her approach on evidence, research, in-depth analysis, proprietary processes, and unflinching intuition.

Wellness:

An all new Wellness Challenge began on March 27, 2017. HealthTrails is an online, team-based challenge where individuals and teammates can track exercise minutes, water, and produce consumption as they earn virtual miles and blaze a trail of good health together. The challenge has a real-time individual and team-based leaderboard which helps participants monitor their progress. HealthTrails also utilizes a social component which helps participants encourage each other along the way. The challenge runs March 27 through May 21, 2017, and has approximately 238 participants.

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Health and Human Services Agency Update

Social Services:

On March 13, 2017, Health and Human Services Agency (HHS) Family and Children's Services (FCS) released a Request for Proposal (RFP), which will award the selected vendor(s) up to \$500,000 a year for the next three years to implement Differential Response, one of the strategies in HHS FCS's System Improvement Plan. The RFP is open to community based organizations and/or tribes and closes on April 10, 2017. Differential Response allows for a broad set of responses to reports of possible child abuse or neglect, including prevention and early intervention, engaging families to address issues of safety and risk, and improving access to services. By providing families earlier access to services and supports, including families who traditionally may not have received services, the likelihood of maltreatment and/or the recurrence of maltreatment can be prevented.

April 24-28 is Week of the Young Child. HHS will be participating in a variety of activities to celebrate this annual event. More information can be found at <http://mendocinokids.org>.

Public Health:

The first week of April is National Public Health Week. The theme for 2017 is Healthiest Nation 2030. To move toward the goal of the healthiest nation within one generation, health must be a priority in all aspects of our community. To ensure that everyone has an equal opportunity for a healthy life, we must improve the underlying causes of poor health.

Public Health has worked with many groups in the community over the past two years to develop a Community Health Needs Assessment and a Community Health Improvement Plan. The Healthy Mendocino Community Health Improvement Plan (<http://www.healthymendocino.org>) has developed Action Teams focusing on five areas: Childhood Trauma, Mental Health, Poverty, Housing, and Family Wellness and Obesity Prevention. Public Health also participates in Safe Rx Mendocino Opioid Safety Coalition (<http://www.saferxmendocino.com>), an active, broad coalition that is working to prevent opioid abuse in our community through a number of avenues.



*Check out Mendocino County's
Career Page, powered by NEOGOV.
www.governmentjobs.com/careers/mendocinoca*

Business Licenses and Regulations

Mendocino County Code 6.0 "Business Licenses and Regulations" and Ordinance No. 4200 requires all persons who are transacting and carrying on business in the Unincorporated Territory of Mendocino County to obtain a Mendocino County Business License. There have been multiple questions and concerns from the departments. The Executive Office will be scheduling this item on a future Board agenda.

Library Update



Mendocino County libraries offer a number of services and programs. For more information on what is going on at your local branch visit <http://co.mendocino.ca.us/library/>

Adult/Teen Reading Bingo is happening at all of our branches. Come into the library pick up a bingo card and have fun celebrating the library and your community. Participants who complete a bingo card and return it by April 15, 2017, to their branch will be entered in a drawing to win a Kindle Fire. A winner will be selected from each branch.

All Library Branches and the Bookmobile will be closed on Wednesday, April 26, 2017, for All Staff Training. The library apologizes for any inconvenience and we will resume our regular hours on Thursday, April 27, 2017.

The Library will once again be participating in Free Comic Book Day. Stop by your branch library on Saturday, May 6, 2017, and pick up a free comic book, another fun way to celebrate reading and the library.

Willits Branch Library is having THE ART OF THE SEED: The Willits Library is calling artists of all ages to depict and interpret plant species from our Seed Lending Library. Help us create an art exhibit that inspires our community to grow, share and save seeds. This exhibit will be juried and prizes will be awarded. Deadline is April 21, 2017, and forms can be picked up at the Willits Branch Library.

The Library, in conjunction with the Mendocino County Museum will celebrate their exhibit, Second Shift: 100 years of housework in Mendocino County.

The Library is having an All County Read. People throughout the county are encouraged to read, *Square Meals: A Culinary History of the Great Depression*. Pick up and Request your copy of this book from one of our library branches for our All County Read for the month of April.



Water Agency News

On March 16 and 30, 2017, the Sustainable Ground Water Management Act (SGMA) ad hoc committee and Water Agency staff participated in a SGMA formation meeting to discuss structure of the proposed Groundwater Sustainability Agency and development of a JPA agreement. The group will bring forward the Ukiah Valley Basin Groundwater Sustainability Agency JPA to their respective boards in April. The JPA agreement will come before the Board of Supervisors on April 18, 2017.

UC Cooperative Extension Update

The UC Cooperative Extension has added a new UC 4-H Youth Development Advisor to our Mendocino – Lake staff. Car Mun Kok, Ph.D, has been on board for about eight months. Once Ms. Mun Kok has some programmatic activities in place she will introduce herself to the Board of Supervisors and share with the Board some of her accomplishments.

The UC is also in the process of beginning the search for a UC Area Dairy Farm Advisor. The position will be housed in the UCCE office in Sonoma County, but will have responsibilities in Marin, Sonoma and Mendocino Counties. Currently, there is one cow dairy in the southern portion of Mendocino County, but a number of small dairies are in the county. The position will address animal science, water quality and range/pasture management issues.



RFP for Grant Research and Grant Writing Services

In the Fiscal Year 2016-17 Budget, the Board of Supervisors appropriated funds to hire a consultant to provide coordinated grant research and grant writing services. A request for proposals was released on November 17, 2016, and five firms from across the nation submitted applications by December 19, 2016. The RFP Evaluation Committee, consisting of CEO Carmel Angelo, Assistant CEO Alan Flora, HHSA Director Tammy Moss Chandler, and Probation Chief Pamela Markham, performed initial reviews of the proposals and attended presentations with leading firms on Monday, March 6, 2017.

On March 24, 2017, Resource Development Associates (RDA) was selected and notified as the successful applicant for the grant research and grant writing services RFP. RDA will bring over 30 years of experience with providing grant writing services to the County.

The Executive Office expects an agreement with RDA this week on all proposed contract terms. Upon receiving Board of Supervisors approval of the agreement, the County and consultant will move forward with the review of existing County programs and services, a meeting with the CEO and department heads to determine priorities, research of the availability of federal, state and private foundation grant programs, and upon approval of the CEO and/or Board of Supervisors, initiate and complete the preparation of the required funding applications.



Public Education and Government (PEG) Mendocino Access Television Update

The County recently assumed responsibility for broadcasting a variety of public meetings on local cable access channels 3, 64, and 65. All meetings of the Board of Supervisors, Planning Commission, Local Agency Formation Commission (LAFCO), Mendocino Council of Governments (MCOG) and other meetings held in the Board of Supervisors chambers are broadcast live. In addition, some meetings are being rebroadcast according to the following schedule:

Monday: MCOG & LAFCo, alternating with BOS Standing Committee meetings

Tuesday: Board of Supervisors Meeting

Wednesday: MCERA & Assessment Appeals Board

Thursday: Planning Commission & Ukiah Valley Sanitation District

Friday: Board of Supervisors Meeting

Saturday and Sunday: A variety of recent meetings are broadcast throughout the weekend

Note: Meetings recorded off-site from the Board of Supervisors Chambers at Low Gap Road, Ukiah are not available for live broadcast or streaming via the County's YouTube channel. These meetings are only available after the meeting concludes.



Legislative information, California Law, daily events and legislative publications can be viewed online at the official California Legislative Information website by visiting www.leginfo.ca.gov.

Ukiah Valley Sanitation District Meetings to be Recorded and Re-Broadcast

The Ukiah Valley Sanitation District has asked the County to facilitate the recording of District meetings. The District has agreed to pay the County to provide this service and the first meeting was recorded on March 16, 2017. The District Board meetings will not be available live, but will be re-broadcast on local access channels 3, 64, and 65 on Thursdays (see the broadcast schedule above). The meetings will also be available on the County's YouTube channel.

Executive Office Budget Conferences

This week the Executive Office is conducting budget conferences with all departments. These conferences afford the Executive Office and departments to sit down and discuss department budgets and board priorities.

Cannabis Update

On March 29, 2017, key staff from various departments involved in the regulation of cannabis met to work on implementation and enforcement. The working group is continuing to develop County coordination and collaboration processes for permitting cannabis operations and enforcement of County cannabis regulations.

Tentative dates for upcoming cannabis items before the Board are:

- April 17, 2017 – 9.30 & 9.31
- May 2, 2017 – Board workshop for the cannabis facilities and cannabis business license ordinances

Cannabis Zoning Exemption Development

The Executive Office and Planning and Building Services released the Request for Proposal (RFP) seeking consultants to identify Cannabis zoning exemption options including, but not limited to, Use Permits, Overlay Zone and Combining District or other land use and zoning tools, and at the direction of the County, draft an ordinance. This RFP was issued at the direction of the Board to develop a zoning exemption process that would be applicable to certain areas of the County or specific parcels that do not meet zoning requirements specified in Chapter 10A.17 and 20.242. The consultants will need to present proposals that will offer the necessary zoning tools or alternatives that incorporate the Board of Supervisor's directives.

Below is the schedule of activity regarding the RFP. The Executive Office will keep the Board informed as the project progresses.

Scheduled Activity:

- March 31, 2017 - Letter of interest and Request for Proposals mailed to prospective proposers
- April 11, 2017 - Pre-Bidders Meeting
- April 18, 2017 - Inquiry Deadline
- May 2, 2017 - RFP Submission Deadline
- May 9, 2017 - Presentations/Demonstrations

The Executive Office is fast tracking this process and will present a proposed contract once the competitive process has concluded.



Stay plugged in and up-to-date with the latest Mendocino County News by visiting www.co.mendocino.ca.us

Animal Shelter Update

UC Davis Assessment:

On March 15 and 16, 2017, the Animal Shelter hosted three veterinarians from UC Davis Veterinary School of Medicine. The veterinarians conducted an onsite shelter assessment. The assessment was requested by predecessor Mary Jane Montana in an effort to evaluate and improve the day to day shelter operations. The veterinarians were very impressed with the operations of the shelter. The results of the assessment are currently being worked on by the UC Davis staff. The Shelter hopes to receive the results soon and plans to have a presentation of the assessment on May 16th.

Bissell Adoption Event:

On March 18, 2017, the Animal Shelter participated in a nationwide adoption event that was funded by the Bissell Company. The Bissell Company paid adoption fees for all shelter animals that were adopted that day; 15 dogs, five cats and one rabbit found homes.

Spay & Neuter Cat Event:

On March 21, 2017, the Animal Shelter, along with assistance from Mendocino SNAP and Anderson Valley Animal Rescue (AVAR), numerous contracted veterinarians and many volunteers conducted a spay and neuter clinic for cats.

Mendocino SNAP financially assisted with the cost of the spay and neuter surgeries for the domesticated cats and AVAR financially assisted with the cost of the spay & neuter surgeries for the feral cats. The Mobile Spay & Neuter Caravan was set up in the parking lot and participated in the event as well.

A total of 117 cats were spayed or neutered. 80 female cats were in estrus at the time of the event. Additionally, all 117 cats received a rabies vaccination.

The event prevented hundreds of kittens from coming into the shelter or community in late April & early May. The spay and neuter event will save thousands of dollars for the Animal Shelter and will create a healthier animal community within Mendocino County.

Outcome Statistics:

From January 1, 2017, through March 31, 2017, 134 dogs were adopted, 38 cats were adopted, 133 animals were transferred to rescue organizations and 123 animals were returned to their owners. The live release rate was 86%.



To view pictures and bios of the Animal Shelter's wonderful adoptable cats and dogs, visit

www.mendoanimalshelter.com

Upcoming Board Meetings

Regular Meeting	April 4, 2017
Standing Committee Meeting	April 10, 2017
Regular Meeting	April 17, 2017
Regular Meeting	April 18, 2017
Regular Meeting	May 2, 2017
Standing Committee Meeting	May 8, 2017
Regular Meeting	May 15, 2017
Regular Meeting	May 16, 2017

Dates of Interest

CEO Out of Office	April 10-20, 2017
CSAC Legislative Conference	May 17-18, 2017
County Holiday	May 29, 2017

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30						

May						
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			



Regular Board Meeting



Standing Committee Meeting



Board Workshop



County Holiday



CSAC Legislative Conference

Boards and Commissions Vacancies*

Board Name	Position
Potter Valley Cemetery District	Trustee

*Anticipated vacancies for April, 2017

Please note: Anticipated vacancies include expiring terms; the incumbent of the expiring term may apply for reappointment and/or may continue to serve in their capacity until replaced. California Government Code requires public noticing for all expiring terms regardless of the incumbent's intention to apply for reappointment.

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County of Mendocino



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@countymendocino

Attachments

1. Ongoing list of Boards and Commissions vacancies



VACANCIES

**MENDOCINO COUNTY
BOARD OF SUPERVISORS**
501 LOW GAP ROAD, ROOM 1010
UKIAH, CA 95482

CARRE BROWN
First District

JOHN MCCOWEN
Second District

VACANT
Third District

DAN GJERDE
Fourth District

DAN HAMBURG
Fifth District

CARMEL ANGELO
Chief Executive Officer/Clerk of the Board

KATHARINE L. ELLIOTT
County Counsel

APPOINTMENTS TO BOARDS AND COMMISSIONS MARCH 16, 2017

The Board of Supervisors is actively seeking candidates to fill the following vacancies. Please consult with the Executive Office or visit <http://www.co.mendocino.ca.us/bos/boardscommissions.htm> for information on specific categorical areas and District vacancies.

BOARD/ COMMISSION	POSITION CATEGORY	SEATS OPEN
(a) Airport Land Use Commission	(Various)	(2)
(b) Air Quality Management District Hearing Board	(Various)	(2)
(c) Alcohol and Drug Abuse Advisory Board	(Various)	(11)
(d) Animal Care and Control Appeals and Advisory Board	(Various)	(3)
(e) Area Agency on Aging - Governing Board	(Various)	(1)
(f) Assessment Appeals Board	(Alternate Board Member)	(1)
(g) Behavioral Health Advisory Board	(Various)	(2)
(h) Building Appeals Board	(Various)	(7)
(i) Child Care Planning Council	(Various)	(3)
(j) Community Development Commission	(Tenant Commissioner - Coastal)	(1)
(k) Commission on the Status of Women	(Under Review)	(15)
(l) Fish Rock Cemetery District	(Trustee)	(1)
(m) Gualala Municipal Advisory Council (GMAC)	(Member)	(2)
(n) Health and Human Services Agency Advisory Board (HHSA)	(Various)	(10)
(o) Hopland Cemetery District	(Trustee)	(4)
(p) Hopland Municipal Advisory Council	(Alternate)	(1)
(q) In-Home Supportive Services (IHSS) Advisory Committee	(Various)	(3)
(r) Laytonville Municipal Advisory Council	(Alternate)	(1)
(s) Library Advisory Board	(Various)	(10)
(t) Little River Airport Advisory Committee	(Various)	(7)
(u) Mendocino County Business Improvement District	(Various)	(3)
(v) Mendocino County Fish and Game Commission	(Various)	(2)
(w) Mendocino County Forest Council	(Public Members)	(4)
(x) Mendocino Historical Review Board	(Member)	(1)
(y) North Coast Resource Partnership - Technical Review	(Mendocino Representative)	(1)
(z) Policy Council on Children and Youth (PCCY)	(Various)	(13)
(aa) Potter Valley Cemetery District	(Trustee)	(1)
(bb) Russian River Cemetery District	(Trustee)	(1)
(cc) Westport Municipal Advisory Council	(Alternate)	(1)
(dd) Workforce Development Board	(Various)	(4)



VACANCY NOTICE

**MENDOCINO COUNTY
BOARD OF SUPERVISORS**
501 LOW GAP ROAD, ROOM 1010
UKIAH, CA 95482

CARRE BROWN
First District

JOHN MCCOWEN
Second District

VACANT
Third District

DAN GJERDE
Fourth District

DAN HAMBURG
Fifth District

CARMEL J. ANGELO
Chief Executive Officer/Clerk of the Board

KATHARINE L. ELLIOTT
County Counsel

Date Posted: March 16, 2017

NOTICE IS HEREBY GIVEN that the Mendocino County Executive Office is accepting applications for anticipated vacancies on the following Board or Commission:

Potter Valley Cemetery District..... (1)
-- Trustee--

Please note:

Anticipated vacancies include expiring terms: the incumbent of the expiring term may apply for reappointment and/or may continue to serve in their capacity until replaced. California Government Code requires public noticing for all expiring terms regardless of the incumbent's intention to apply for reappointment.

If you are interested in serving on this Board or Commission, contact your District Supervisor, or the Executive Office, at 501 Low Gap Road, Room 1010, Ukiah, CA 95482 (707) 463-4441.

LAST DATE FOR FILING: March 27, 2017, or until filled.

CARMEL J. ANGELO
Clerk of the Board of Supervisors

By: _____
Deputy

PLEASE KEEP POSTED THROUGH: April 4, 2017.