

CARMEL J. ANGELO  
Chief Executive Officer  
Clerk of the Board



**COUNTY OF MENDOCINO**  
**BOARD OF SUPERVISORS**

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September 19, 2017

Heather Henry, Director  
Solano County Workforce Development Board  
320 Campus Lane  
Fairfield, CA 94534

RE: Termination of Service Agreement Contract with the Workforce Development  
Board of Solano County

Ms. Henry:

Please accept this letter as formal notification of termination of our Service Agreement Contract, dated August 2, 2016 due to the fact that Mendocino County is entering into a Joint Powers Agreement with the Workforce Alliance of North Bay (WANB), which consists of Napa, Lake, and Marin Counties. We have successfully completed all deliverables in Phase I of the contract with Solano County Workforce Development Board for the performance of North Bay Business Sector Alliance Services. Mendocino County hereby submits this letter as a withdrawal from said contract, conditional on available Phase II funds from the Slingshot Grant, in the amount of \$140,140.00 being contracted to the Workforce Alliance of the North Bay for services in Mendocino County.

Please confirm the receipt of this letter and advise if this is sufficient to perform the withdrawal of the current contract and transfer of funds to the WANB. If you have any questions please contact Adrienne Thompson, Administrative Services Manager at Planning and Building [thompsoa@mendocinocounty.org](mailto:thompsoa@mendocinocounty.org), 707-234-6650.

The Mendocino County Board of Supervisors would like to thank you for our long-standing collaboration.

Sincerely,

John McCowen, Chair  
Mendocino County Board of Supervisors

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