

COUNTY OF MENDOCINO

REQUEST FOR APPROPRIATION, CANCELLATION OR REVISION OF FUNDS

Victim Witness BU 0464
 Dept. No. DA 2070 Department of District Attorney's Office Date 10-4-17
05-20-2015

To County Auditor—Controller:

The following request is deemed necessary. Please report as to available balances for forward to County Administrator.

TRANSFER FROM			AUDITOR	TRANSFER TO			AUDITOR
FUND	BUDGET		BALANCE	FUND	BUDGET		BALANCE
Series 1000 Debit				Series			
93	861011	\$ -23,672	1,032,186.47	93	2000	862060	\$ 183
93	861021	\$ -7,784	209,837.33	93		862120	\$ 718
93	861022	\$ -1,370	61,437.11	93		862150	\$ -210
93	861023	\$ -318	14,444.26	93		862170	\$ 3,335
93	861024	\$ -3,832	82,550.39	93		862187	\$ -2,860
	861030	-4,707	268,381.06			862239	\$ 2,341
						862253	\$ -300
						864370	\$ 37,876
						Total	\$ 41,683
	TOTAL	-84,683					

Annual budget had available funds at fiscal year end (Sept. 20) due to one position vacancy. → did not happen. Wish to redistribute for 13 pay periods, and had budgeted to replace carport, which is in use of funds to purchase vehicle.
 JUSTIFICATION: As stated above or attached memo. DEPARTMENT HEAD By [Signature]

To COUNTY ADMINISTRATOR

☒ Sufficient balances remain in the accounts indicated to effect transfer as requested.

☐ Insufficient balances are available to meet the above request within departmental budget. Requires transfer of \$ _____ from other sources.

REMARKS:

No. 10T003 Date 10-5-17 AUDITOR-CONTROLLER By Lucy Simonson

COUNTY ADMINISTRATOR ☐ RECOMMENDATION ☒ APPROVAL ☐ DENIED

COMMENTS:

Date 10.6.17

[Signature]
 COUNTY ADMINISTRATOR

ACTION OF BOARD OF SUPERVISORS:

☒ Approved as requested ☐ Approved as revised ☐ Other

REMARKS:

Date 10.19.17

By: Karla VanHagen
 Deputy Clerk, Board of Supervisors

J. E. No. _____ Date _____ By: _____

Auditor's Copy - White
 Bd. of Supervisors - Yellow
 Department - Blue

Chief Admin. - Golden rod
 Auditor's File - Green
 Requesting Dept. - Pink