

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

**AMENDMENT TO BOARD OF SUPERVISORS  
AGREEMENT NOS. BOS 14-037 & BOS 14-037 A1, & BOS 16-075**

This Amendment No. 3 to BOS Agreement Nos. BOS 14-037, BOS 14-03 A1, & BOS16-075 is entered into this, 1 day of October, 2017, by and between the COUNTY OF MENDOCINO, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and West Company, hereinafter referred to as "CONTRACTOR".

**WHEREAS**, BOS Agreement No. BOS 14-037 in the amount of \$277,500 was entered into on June 17, 2014; and

**WHEREAS**, BOS Agreement No. BOS 14-037A1 was entered into on June 7, 2016; to increase the "Not to Exceed" value set in the original agreement from \$277,500 to \$340,500;

**WHEREAS**, the Board of Supervisors on November 3, 2015 approved **Resolution No.15-162** to allocate an additional **\$70,000** of Community Development Block Grant (CDBG) funding to West Company to continue providing Microenterprise Business Technical Assistance Services, of which amount only **\$63,000** was allocated by BOS Agreement No. BOS 14-037A1, leaving an available balance of **\$7,000**; and

**WHEREAS**, the Board of Supervisors on June 6, 2016 approved **Resolution No.16-075** to allocate an additional **\$76,320** of Community Development Block Grant (CDBG) funding to West Company to continue providing Microenterprise Business Technical Assistance Services; and

**WHEREAS**, the Board of Supervisors on April 4, 2017 approved an Amendment to Agreement No. BOS 14-037, to allocate an additional **\$83,320** of Community Development Block Grant (CDBG) funding to West Company to continue providing Microenterprise Business Technical Assistance Service, resulting in an increase "Not to Exceed" **\$423,820**; and

**WHEREAS**, the Board of Supervisors on July 11, 2017 approved **Resolution No. 17-098** to allocate up to an additional **\$125,580** of Community Development Block Grant (CDBG) funding to West Company to continue providing Microenterprise Business Technical Assistance Services of which only **\$75,356** is committed at this time with the remainder, **\$50,224**, dependent upon receipt of additional Program Income between January 1, 2018 and June 30, 2018; and

**WHEREAS**, it is the desire of CONTRACTOR and COUNTY to increase the Agreement "Not to Exceed" value set out in the original BOS Agreement Nos. BOS14-037, BOS14-037A1, & BOS 16-075, from \$423,820 to \$549,400; and

**WHEREAS**, upon execution of this document by the Chair of the Mendocino County Board of Supervisors and West Company, this document will become part of the aforementioned contracts and shall be incorporated therein.

**NOW, THEREFORE**, we agree as follows:

1. The "Not to Exceed" value set out in the original BOS Agreement No. BOS 14-037, BOS 14-037A1 & BOS 16-075 will be increased from \$423,820 to \$549,400.
2. The term of this Agreement shall be from June 17, 2014 through June 30, 2018.

All other terms and conditions of BOS Agreement Nos. BOS 14-037, BOS 14-037A1 & BOS 16-075 shall remain in full force and effect.

**DEPARTMENT FISCAL REVIEW:**

By: [Signature] 10-4-17  
DEPARTMENT HEAD DATE

Budgeted: ☒ Yes ☐ No

Budget Unit: 0404 - UD

Line Item: 862189

Grant: ☒ Yes ☐ No

Grant No.: 12-CDBG-8399

**CONTRACTOR/COMPANY NAME**

By: [Signature]

NAME AND ADDRESS OF CONTRACTOR:

West Company

760 B Stewart Street

Fort Bragg, CA 95437

**COUNTY OF MENDOCINO**

By: [Signature]  
JOHN MCCOWEN, Chair  
BOARD OF SUPERVISORS  
OCT 18 2017

**ATTEST:**

CARMEL J. ANGELO, Clerk of said Board

By: [Signature]  
Deputy  
OCT 18 2017

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

CARMEL J. ANGELO, Clerk of said Board

By: [Signature]  
Deputy  
OCT 18 2017

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

**COUNTY COUNSEL REVIEW:**

APPROVED AS TO FORM:

KATHARINE L. ELLIOTT,  
County Counsel

By: [Signature]  
Deputy

**INSURANCE REVIEW:**

RISK MANAGER

By: [Signature]  
ALAN D. FLORA, Risk Manager

**FISCAL REVIEW:**

By: [Signature]  
Deputy CEO/Fiscal

**EXECUTIVE OFFICE REVIEW:**

APPROVAL RECOMMENDED

By: [Signature]  
CARMEL J. ANGELO, Chief Executive Officer

Signatory Authority: \$0-25,000 Department; \$25,001-50,000 Purchasing Agent; \$50,001+ Board of Supervisors  
Exception to Bid Process Required/Completed ☐ \_\_\_\_\_