



ARCHAEOLOGICAL COMMISSION AGENDA

NOVEMBER 8, 2017
2:00 PM

Department of Planning and Building Services
860 North Bush Street, Ukiah, California
Public Conference Room

ORDER OF AGENDA

1. ROLL CALL

2. **ARCHAEOLOGICAL COMMISSION ADMINISTRATION:** The applications listed below will be reviewed by the Archaeological Commission. You are invited to attend and provide any information pertinent to these applications. If you have photographs of the site, you are encouraged to bring them.

3. SURVEY REQUIRED

3a. **CASE#: MS_2016-0004 (Rescheduled from October 18, 2017)**

DATE FILED: 7/20/2016

OWNER: DON DOOLEY AND PAULINE WRIGHT

APPLICANT: ZACHARY A. KUCHERA and RANI L. WEITALA

AGENT: GEORGE C. RAU

REQUEST: Subdivision of an 11.9± acre parcel into two 5.8± acre parcels for residential use.

LOCATION: In Redwood Valley, 1.3± miles southwest of town center, west of US Hwy 101 (APN: 162-210-47).

STAFF PLANNER: Eduardo Hernandez

3b. **CASE#: MS_2017-0007 (Rescheduled from October 18, 2017)**

DATE FILED: 6/26/2017

OWNER: ZUMALT JASON LEE TTEE

APPLICANT: W. VINCE RICKS

AGENT: JIM RONCO

REQUEST: Request to subdivide 1 parcel into 4 parcels and a remainder.

ENVIRONMENTAL DETERMINATION: Negative Declaration

LOCATION: 2.5± mi. northwest of Calpella center, on the west side of Finne Road, 0.8± mi. south of its intersection with Uva Drive (CR 239), 656 Finne Road, Redwood Valley (APN: 151-210-11).

STAFF PLANNER: Sam 'Vandy' Vandewater

3c. **CASE#: U_2017-0016 (Rescheduled from October 18, 2017)**

DATE FILED: 6/30/2017

OWNER: DAVID R. MOORE

APPLICANT: ALAN G. MOORE

REQUEST: Cannabis Cultivation: AG_2017-0233 (Type 2B-Large Mixed Light-10,000 Sq. Ft.) & AG_2017-0588 (Type CA-Small Indoor-2,500 Sq. Ft.)

ENVIRONMENTAL DETERMINATION: Environmental Determination To Be Determined

LOCATION: 2.6± Miles northeast of Caspar, CA. Situated directly south of Jackson State Forest. Located at 15183 Mitchell Creek Drive, Fort Bragg, (APN: 019-370-19).

STAFF PLANNER: Jesse Davis



3d. CASE#: MS_2017-0006

DATE FILED: 6/26/2017

OWNER: OBERGIN CHRIS

APPLICANT: W. VANCE RICKS

AGENT: JIM RONCO

REQUEST: Minor subdivision of one lot of 45± acres into two lots. Lot 1: 24.5± acres and a remainder lot of 20.2 acres.

ENVIRONMENTAL DETERMINATION: Negative Declaration

LOCATION: 2± miles south of the intersection of Della Avenue and Viola Street and 2± miles west of US 101 in Willits. 1601 Buckhorn Rd, Willits (APN: 104-280-04).

STAFF PLANNER: Monique Gil

4. REVIEW OF SURVEY

4a. CASE#: CDP_2017-0024 (Continued from September 13, 2017) (Rescheduled from October 18, 2017)

DATE FILED: 5/26/2017

OWNER/APPLICANT: EARLE DOUGLAS JAMES

AGENT: WYNN COASTAL PLANNING

REQUEST: Coastal Development Standard Permit to construct a 2,544 sq. ft. single family residence with an attached garage and 1,224 sq. ft. of patio and walkway space. Improvements to the site include installing the following: a retaining wall, converting existing test wells to production wells, drilling supplemental production well, septic system, including primary and replacement fields, propane tank, rainwater catchment system, storage tank, outdoor emergency generator, south facing roof mounted solar panels, trenching for utilities and extending the existing driveway. Existing development on the parcel includes 3,631 sq. ft. of gravel driveway, two test wells, a shed and an existing entry gate.

ENVIRONMENTAL DETERMINATION: Categorically Exempt. Class 3 (a) One single family residence, or a second dwelling unit in a residential zone, (d) Water main, sewage, electrical, gas, and other utility extensions, including street improvements, of reasonable length to serve such construction, and (e) Accessory (appurtenant) structures including garages, carports, patios, swimming pools, and fences.

LOCATION: 4± miles north of Fort Bragg, located west of Highway 1 at 24950 North Highway 1, Fort Bragg (APN: 069-142-02).

STAFF PLANNER: Juliana Cherry

4b. CASE#: CDP_2017-0005 (Rescheduled from October 18, 2017)

DATE FILED: 2/15/2017

OWNER: KAHN JUDITH

APPLICANT: J. KAHN & ROBERT KIRBY

AGENT: ROBERT KIRBY

REQUEST: Coastal Development Permit for a 1624 sq. ft. single family residence with a detached garage with an office. A 640 sq. ft. guest house with a temporary kitchen will be constructed first and removed following the construction of the primary residence. Improvements to the site include installing a County approved septic system, driveway and fencing. Existing development includes a well and well house, road and utilities easement.

ENVIRONMENTAL DETERMINATION: Categorically Exempt Class 3. (a) One single family residence, or a second dwelling unit in a residential zone. (d) Water main, sewage, electrical, gas, and other utility extensions, including street improvements, of reasonable length to serve such construction. (e) Accessory (appurtenant) structures including garages, carports, patios, swimming pools, and fences.

LOCATION: The site is in the Coastal Zone, 0.6± miles south of the Town of Little River, located east of Highway 1, at 7419 Stickney Ranch Road, Little River (APN: 121-320-15).

STAFF PLANNER: Julia Acker



4c. CASE#: AP_2017-0069

DATE FILED: 9/27/2017

OWNER/AGENT: JEFFREY D BORD

APPLICANT: JASON GASSO

REQUEST: TYPE 2B CANNABIS CULTIVATION PERMIT

LOCATION: 16.5± miles north of Willits City Center, 1.2± miles north of the Irvine Road exit off State Hwy 101, 0.7± miles northeast of the intersection of Irvine Lodge Road and Cherry Creek Road, located at 900 Cherry Creek Road, Willits (APN: 036-010-26).

STAFF PLANNER: Monique Gil

4d. CASE#: U_2017-0009

DATE FILED: 6/9/2017

OWNER: BENDAN LLC AND

APPLICANT/ AGENT: COLLECTIVE HOTELS & RETREATS INC. / KATE FITZPATRICK

REQUEST: Develop a campground with 18 guest tents (each with their own bathroom) and 1 communal tent on 39 acres of rangeland, and hold 15± private events each year. The work is to be completed over 3 phases. Associated work consists of constructing additional parking.

ENVIRONMENTAL DETERMINATION:

LOCATION: ± 3 Miles northwest of Cloverdale, CA, just north of the Sonoma-Mendocino county border. Located at 33380 Pine Mountain Rd., Hopland (APN: 050-470-45).

STAFF PLANNER: Jesse Davis

5. MISCELLANEOUS REVIEW

5a. CASE#: UM_2017-0003

DATE FILED: 4/27/2017

OWNER/APPLICANT: MARTIN MILECK

AGENT: SEAN O'ROURKE

REQUEST: Request to modify Use Permit 22-88 to allow for agricultural sales and services on the west side of Hill Road. Modification request to also change Condition C-5 to reduce setback from 50ft. to 10ft.

ENVIRONMENTAL DETERMINATION: Mitigated Negative Declaration

LOCATION: 3.5± mi. east of Covelo center, on the east side of Hill Road (CR 327B), 1± mi. south of eastern terminus of East Lane, located at 74540 Hill Road, Covelo (APN: 034-020-68).

STAFF PLANNER: Sam 'Vandy' Vandewater

6. MATTERS FROM COMMISSION

6a. Greenfield Ranch Update

7. ADJOURNMENT

APPEAL PROCESS FOR ARCHAEOLOGICAL COMMISSION

Applicants or other persons who are dissatisfied with a decision of the Commission may appeal the action to the Board of Supervisors. An appeal must be made in writing along with the applicable fee to the Clerk of the Board within 10 days of the Commission's decision. The appeal issue will be placed on the next available Board of Supervisors' agenda for consideration and the appellant will be notified of the time and date. Appeals to the Board of Supervisors do not necessarily guarantee that the Commission's decision will be overturned.

AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE

Mendocino County complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternate formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Department of Planning and Building Services by calling (707) 234-6650 at least five days prior to the meeting.



SUBDIVISION COMMITTEE AGENDA

**NOVEMBER 9, 2017
9:00 A.M.**

**COUNTY ADMINISTRATION BUILDING
501 LOW GAP ROAD, UKIAH - CONFERENCE ROOM C**

ORDER OF AGENDA

1. ROLL CALL

2. BOUNDARY LINE ADJUSTMENTS

2a. CASE#: B_2017-0038 (Continued from September 14 & October 12, 2017)

DATE FILED: 6/29/2017

OWNER: MARTINSON CLYDE R & MARIA

APPLICANT: RUSTY MARTINSON

AGENT: RON FRANZ

REQUEST: The applicant has three existing lots that contain two residences and a working vineyard. The project proposes to reconfigure the boundary between the three lots to put each residence on its own parcel, with the vineyard and pond making the balance. Lot 1 (APN: 162-110-04) will be increased by 5.9± acres and will contain both a residence and a portion of the vineyard. Lot 2 (APN: 162-110-05) will be increased by 12± acres, comprising the majority of the vineyard, and Lot 3 (APNs: 162-110-06, 162-140-42) will be reduced by 17.9± acres and will contain only the 2nd house. The final result of this adjustment will be three lots; Lot 1 (APN: 162-110-04) at 9.1± acres, Lot 2 (APN: 162-110-05) at 35.4± acres and Lot 3 (APNs: 162-110-06, 162-140-42) at 1.7± acres.

ENVIRONMENTAL DETERMINATION: Categorically Exempt

LOCATION: Parcels are on the south side of Road N (CR 238-A) .40± miles west of its intersection with West Road (CR 237) at 501 Road N, Redwood Valley (APNs: 162-110-04, 05, 06, 162-140-42).

STAFF PLANNER: Russell Ford

2b. CASE#: B_2017-0055

DATE FILED: 10/18/2017

OWNER: SANHEDRIN HOLDINGS LLC

APPLICANT: TRUST FOR PUBLIC LAND

AGENT: TONY SORACE

REQUEST: Applicant proposes to reconfigure the boundary between four existing lots. Lot 1 (037-410-17) will increase by 198± acres. Lot 2 (APN 037-410-15) will increase by 42± acres. Lot 3 (APN 037-410-22) will decrease by 80± acres, and Lot 4 (APN 037-410-20) will decrease by 160± acres. Final result will be four lots: Lot 1 (APN 037-410-17) at 358± acres, Lot 2 (APN 037-410-15) at 202± acres, Lot 3 (APN 037-410-22) at 240± acres, and Lot 4 (APN 037-410-20) at 480± acres. A portion of Lot 3 (160± acres) lies within the County of Lake.

ENVIRONMENTAL DETERMINATION: Categorically Exempt

LOCATION: Eden Valley area. Parcels are within the Mendocino National Forest and unaddressed, so precise access is unclear. The site is likely accessed by National Forest roads via Lake County, but sits 10± miles southeast of Eden Valley and 17.5± miles northeast of Willits.

STAFF PLANNER: Russell Ford



2c. **CASE#:** B_2017-0056

DATE FILED: 10/18/2017

OWNER: SANHEDRIN HOLDINGS LLC

APPLICANT: TRUST FOR PUBLIC LAND

AGENT: TONY SORACE

REQUEST: Applicant proposes to reconfigure the boundary between four existing lots. Lot 1 (APNs: 037-410-12, 14) will decrease by 326± acres. Lot 2 (APN: 037-410-13) will increase by 436± acres. Lot 3 (APN: 037-410-19) will see a marginal net gain in acreage, and Lot 4 (APN: 037-380-14) will decrease by 100± acres. The final result will be four lots: Lot 1 (APN: 037-410-12,14) at 200± acres, Lot 2 (APN: 037-410-13) at 1066± acres, Lot 3 (APN: 037-410-19) at 440± acres, and Lot 4 (APN: 037-380-14) at 220± acres.

ENVIRONMENTAL DETERMINATION: Categorically Exempt

LOCATION: Eden Valley area. Parcels are within the Mendocino National Forest and unaddressed, so precise access is unclear. The site is likely accessed by National Forest roads via Lake County, but sits 10± miles southeast of Eden Valley and 17.5± miles northeast of Willits.

STAFF PLANNER: Russell Ford

3. **MINOR SUBDIVISIONS**

3a. **CASE#:** MS_2017-0002 (Continued from October 12, 2017)

DATE FILED: 1/30/2017

OWNER: ALVAREZ FRANCISCO & ISABEL

APPLICANT: POPE ENGINEERING

AGENT: POPE SAM

REQUEST: Minor Subdivision of a 3.4± acre lot into a 0.61± acre lot and a 1.14± acre lot with a remainder parcel of 1.66± acres.

ENVIRONMENTAL DETERMINATION: Negative Declaration

LOCATION: 2.3± miles south of Ukiah center, on the west side of South State Street (CR 104A). Located 0.05± miles from the intersection of Fircrest Drive (CR 210), South Dora Street (CR 209) and Crest View Drive (CR 210A). Located at 315 Crestview Drive, Ukiah (APN: 180-220-21).

STAFF PLANNER: Monique Gil

3b. **CASE#:** MS_2014-0005

DATE FILED: 2/25/2014

OWNER: REED ARVIN L TTEE AND AARON & MARY ELLEN NORTH AND CHEYANNE RIVER

APPLICANT: CHEYANNE RIVER

AGENT: JIM RONCO

REQUEST: EXTENSION OF TIME for Subdivision of a 4.7± acre parcel to create a 2.3± acre parcel and a 2.4± acre parcel.

ENVIRONMENTAL DETERMINATION: Mitigated Negative Declaration

LOCATION: 1.5 miles southwest of Laytonville, lying east on Branscomb Road (CR 429), approximately 500± feet north of its intersection with North Road (CR 319E). Located at 901 Branscomb Road, Laytonville (APN: 014-180-22).

STAFF PLANNER: Monique Gil

3c.

4. **PREAPPLICATION CONFERENCE**

4a. **CASE#:** PAC_2017-0024

DATE FILED: 9/19/2017

OWNER: SHANE JACK A & LORENE K TTEES

APPLICANT: SARAH CORTEZ/JACK SHANE JR

REQUEST: Pre-Application Conference for a proposed subdivision of the existing lot into 4 parcels.

LOCATION: Partially within the Coastal Zone and partially outside the coastal zone, located on both the east and west sides of Ten Mile Road (CR 506), approximately one mile southeast of its intersection with Eureka Hill Road (CR 505), located at (APN: 027-321-01) (No address yet assigned).

STAFF PLANNER: Jesse Davis



COASTAL DEVELOPMENT PERMITS AGENDA

NOVEMBER 15, 2017
10:00 A.M.

FORT BRAGG PUBLIC LIBRARY
499 EAST LAUREL STREET, FORT BRAGG, CALIFORNIA

1. Meeting Called to Order - 10:00 a.m.
2. Determination of Noticing.
3. Regular Calendar.

3a. **CASE#:** CDP_2016-0040

DATE FILED: 10/20/2016

OWNER/APPLICANT: BERGER SCOTT A & A NICOLE TTEE

AGENT: ISHVI AUM - AUM CONSTRUCTION INC.

REQUEST: A Standard Coastal Development Permit request to replace existing wire fence/gate with wooden fence and wood/finished stainless steel gate and pave existing driveway (3,500± sq. ft. of paving). All proposed improvements would occur on the footprint of the existing fence/gate and driveway.

ENVIRONMENTAL DETERMINATION: Categorically Exempt. Pursuant to Section 15302, Class 2 of the California Environmental Quality Act, the proposed fence and gate to replace an existing wire fence/gate and paving the existing driveway are categorically exempt from environmental review.

LOCATION: 2.0± miles south of Fort Bragg and 0.5± miles west off of Hwy 1, 0.3± miles from the intersection of Pacific Way (of which it lays south of) and Ocean Drive (of which it lays west of). Located at 33451 Pacific Way, Fort Bragg (APN: 017-320-06)

STAFF PLANNER: Bill Kinser

3b. **CASE#:** CDP_2017-0007

DATE FILED: 3/16/2017

OWNER/APPLICANT: FALLOW REBECCA & ROD

AGENT: MICHAEL BARRON-WIKE

REQUEST: Standard Coastal Development Permit for construction of a single-family residence w/attached garage/workshop and overhead guest room. Associated development includes patios, walkways, septic system, solar roof panels, pump house, and 2,500 gallon water storage tank. Existing on the site is a driveway, well, and developed spring.

ENVIRONMENTAL DETERMINATION: An Initial Study will be prepared and likely adoption of a Negative Declaration or Mitigated Negative Declaration.

LOCATION: 2± miles north of the town of Anchor Bay, on the west side of Highway 1, 500± feet south of its intersection with Roseman Creek Road (private), located at 32900 S. Highway 1, Gualala (APN 142-180-07).

STAFF PLANNER: Julia Acker

4. Matters from Staff.
5. **Matters from the Public.** The Coastal Permit Administrator welcomes participation in meetings. This item is limited to matters under the jurisdiction of the Administrator that are not on the posted agenda and items which have not already been considered by the Administrator. No action will be taken.
6. Adjournment.

APPEAL PROCESS. Persons who are dissatisfied with a decision of the Coastal Permit Administrator may appeal the action to the Board of Supervisors. An appeal must be made in writing along with the applicable fee to the Clerk of the Board within 10 days of the Coastal Permit Administrator's decision. The appeal issue will be placed on the next available Board of Supervisor's agenda for consideration, and the appellant will be notified of the time and date. Appeals to the Board of Supervisors do not necessarily guarantee that the Coastal Permit Administrator's decision will be overturned. In some cases, the Board of Supervisors may not have the legal authority to overturn the decision of the Administrator.

www.mendocinocounty.org/pbs

Mendocino County Department of Planning and Building Services
860 N Bush Street, Ukiah, CA 95482 707-234-6650



**PLANNING COMMISSION
AGENDA**

**NOVEMBER 16, 2017
9:00 AM**

**MENDOCINO COUNTY ADMINISTRATION CENTER
BOARD OF SUPERVISORS CHAMBERS
501 LOW GAP ROAD, UKIAH, CALIFORNIA**

ORDER OF AGENDA

1. **Roll Call.**
2. **Planning Commission Administration**
 - 2a. **Determination of Legal Notice.**
3. **Director's Report.**
4. **Matters from the Public.** The Planning Commission welcomes participation in Commission meetings. This item is limited to matters under the jurisdiction of the Commission that are not on the posted agenda and items which have not already been considered by the Commission. No action will be taken.
5. **Consent Calendar.**

None.
6. **Regular Calendar**
 - 6a. **CASE#: U_2017-0010 (Continued from October 19, 2017)**

DATE FILED: 6/9/2017
OWNER/APPLICANT: CUSHNER ALEX & ERIS O TTEES
REQUEST: Use permit for vacation home rental.
ENVIRONMENTAL DETERMINATION: Negative Declaration
LOCATION: 1.5± mi. northwest of Philo center, on the northwest side of Whipple Ridge Road, 0.5± mi. north of its intersection with Hwy 128. Located at 7349 Hwy 128, Philo (APN: 014-160-12).
STAFF PLANNER: Sam 'Vandy' Vandewater
 - 6b. **CASE#: MS_2007-0023 (Continued from October 19, 2017)**

DATE FILED: 1/1/2011
OWNER: TRUSTEES OF PINOLEVILLE
APPLICANT: MICHAEL KINNEY ESQ
AGENT: JIM RONCO
REQUEST: "Modification of Conditions of Approval"
LOCATION: In Ukiah, 2± miles northwest of the town center, lying on the north side of Orr Springs Road (CR 223), just west with its intersection with Pinoleville Drive (CR 225), 0.5± miles west from the intersection of Orr Springs Road and North State Street (CR 104), Ukiah (APNs: 156-110-21 & 169-170-04).
STAFF PLANNER: Mary Lynn Hunt



6c. CASE#: U_2017-0002

DATE FILED: 3/3/2017

OWNER: LONG VALLEY HEALTH CENTER INC

APPLICANT: THE HARWOOD MEMORIAL PARK, INC

REQUEST: Use permit to develop a skate park. Phase I consists of bowls and ramps constructed of reinforced concrete, enclosed in a wire fence with metal fence art, a small parking lot and water fountain. Phase II will see the addition of more bowls and ramps. A bathroom will be constructed within first 2 years of project.

ENVIRONMENTAL DETERMINATION: Negative Declaration

LOCATION: 0.5± mi. southwest of Laytonville center, on the south side of Harwood Road (CR 319), 0.3± mi. west of its intersection with HWY 101. 351 Harwood Road, Laytonville (APN: 014-160-12).

STAFF PLANNER: Sam 'Vandy' Vandewater

6d. CASE#: R_2017-0003

DATE FILED: 5/12/2017

OWNER/APPLICANT: BAYNHAM WAYNE

AGENT: JIM RONCO

REQUEST: Rezone privately owned parcel from PF (Public Facilities) to FL (Forest Land) to be consistent with the General Plan designation.

ENVIRONMENTAL DETERMINATION: Categorically Exempt. Article 12: Special Situations. Section 15183: Projects Consistent with a Community Plan, General Plan, or Zoning Categorically Exempt

LOCATION: 6.0± miles east of the U.S. 101 and Spyrock Road (CR 323) intersection, at the terminus of Fitzhugh Road (private), 6,000± ft. southeast of its intersection with Iron Creek Road (private), located at 6820 Fitzhugh Road, Laytonville (APNs: 033-040-48 & 033-040-49)).

STAFF PLANNER: Julia Acker

7. Matters from Staff.

8. Matters from Commission.

9. Adjournment.

ADDITIONAL INFORMATION/REPORT AVAILABILITY. The staff report and notice are available on the Department of Planning and Building Services website at www.mendocinocounty.org/pbs. Additional information regarding the above noted items may be obtained by calling the Department of Planning and Building Services at 234-6650, Monday through Friday, 8:00 a.m. through 5:00 p.m. Should you desire notification of the Planning Commission decision you may do so by requesting notification in writing and providing a self-addressed stamped envelope to the Department of Planning and Building Services.

APPEAL PROCESS. Persons who are dissatisfied with a decision of the Commission may appeal the decision to the Board of Supervisors. An appeal must be made in writing along with a fee to the Clerk of the Board within 10 days of the Commission's decision. The appeal will be placed on the next available Board agenda and the appellant will be notified of the time and date. Appeals to the Board do not guarantee that the Commission's decision will be overturned. In some cases, the Board may not have the legal authority to overturn the decision.

AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE. Mendocino County complies with ADA requirements and upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting material available in appropriate alternate formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Department of Planning and Building Services by calling (707) 234-6650 at least five days prior to the meeting.

<http://www.mendocinocounty.org/pbs>



AIRPORT LAND USE COMMISSION AGENDA

NOVEMBER 16, 2017
2:00 P.M.

**Mendocino County Administration Center
Board of Supervisors Chambers / 501 Low Gap Road, Ukiah, California**

AMENDED ORDER OF AGENDA

1. **Roll Call.**
2. **Determination of Legal Notice.**
3. **Matters from the Public.** The Airport Land Use Commission welcomes participation in Commission meetings. This item is limited to matters under the jurisdiction of the Commission that are not on the posted agenda and items which have not already been considered by the Commission. No action will be taken.
4. **Commission Administration.**
 - 4a. **Approval of the March 17, 2016 Minutes.**
5. **Regular Calendar.**
 - 5a. Discussion of status of membership of commissioners.
 - 5b. Update by staff regarding the status of the Airport Comprehensive Land Use Plan (ACLUP).
 - 5c. Discussion and possible direction regarding the status of certain projects in the City of Ukiah near the Ukiah Airport.
6. **Matters from Staff.**
7. **Matters from Commission.**
8. **Adjournment.**

ADDITIONAL INFORMATION/REPORT AVAILABILITY. The staff report and notice are available on the Department of Planning and Building Services website at www.co.mendocino.ca.us/planning. Additional information regarding the above noted items may be obtained by calling the Department of Planning and Building Services at 234-6650, Monday through Friday, 8:00 a.m. through 5:00 p.m. Should you desire notification of the Planning Commission decision you may do so by requesting notification in writing and providing a self-addressed stamped envelope to the Department of Planning and Building Services.

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