

COUNTY OF MENDOCINO
REQUEST FOR APPROPRIATION, CANCELLATION OR REVISION OF FUNDS

Dept No. 1960 Department of Executive Office/Information Services Date 11/29/17

To County Auditor-Controller:

The following request is deemed necessary. Please report the available balances to County Executive Officer.

TRANSFER FROM:			AUDITOR	TRANSFER FROM: <u>TO</u>			AUDITOR
FUND	ORG/BUDGET		BALANCE	FUND	ORG/BUDGET		BALANCE
<u>1100</u>	<u>1960</u>			<u>1100</u>	<u>1960</u>		
93 <u>IS</u>	<u>864370</u>	\$ <u>56,700.00</u>	<u>101,700-</u>	93 <u>IS</u>	<u>862239</u>	\$ <u>56,700.00</u>	<u>(33,321.59)</u>
93		\$		93		\$	
93		\$		93		\$	
93		\$		93		\$	
93		\$		93		\$	

Transfer \$56,700.00 from the equipment line item in Budget Unit 1960 to line item 862239, Spec. Dept. Expense, for the purchase of Tyler Content Manager software; a querying module to enhance the MUNIS System.

JUSTIFICATION: As stated above or attached memo.

DEPARTMENT HEAD By C. Cublin

TO COUNTY EXECUTIVE OFFICER:

- ☒ Sufficient balances remain in the accounts indicated to effect transfer as requested.
- ☐ Insufficient balances are available to meet the above request within departmental budget.
- Requires transfer of \$ _____

REMARKS:

No. 11T 008 Date 11-29-17 AUDITOR-CONTROLLER By Lucy Simonson

COUNTY EXECUTIVE OFFICER: ☐ RECOMMENDATION ☒ APPROVAL ☐ DENIED

COMMENTS:

Date 12/16/17 COUNTY EXECUTIVE OFFICER [Signature]

ACTION OF BOARD OF SUPERVISORS:

- ☐ Approved as requested ☐ Approved as revised ☐ Other

REMARKS:

Date _____ By: _____
DEPUTY CLERK, BOARD OF SUPERVISORS

JE NO. _____ Date _____ By: _____