

Howard. N. Dashiell
DIRECTOR OF TRANSPORTATION

Road Commissioner
County Engineer, RCE 42001
County Surveyor, PLS 7148



FUNCTIONS

Administration & Business Services
Airports
Engineering
Land Improvement
Roads and Bridges
Landfills

COUNTY OF MENDOCINO
DEPARTMENT OF TRANSPORTATION
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January 2, 2018

Mendocino County Board of Supervisors
501 Low Gap Road, Room 1010
Ukiah, CA 95482

RE: ADOPTION OF RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS APPROVING DEPARTMENT OF TRANSPORTATION AGREEMENT NUMBER 170056 WITH SHN CONSULTING ENGINEERS & GEOLOGISTS, INC., IN THE AMOUNT OF \$250,000 FOR PROFESSIONAL ENVIRONMENTAL SERVICES FOR THE 2018 QUADRENNIAL ENVIRONMENTAL SERVICE BIOLOGICAL INVESTIGATION AGREEMENT, AND AUTHORIZING THE DIRECTOR OF TRANSPORTATION TO SIGN ANY AND ALL AMENDMENTS TO THE AGREEMENT NOT TO EXCEED \$30,000 (COUNTY-WIDE)

Honorable Board Members:

Department of Transportation (DOT) is working on a multitude of projects for improving the County Maintained Road System. All of these are small to medium-sized projects that are funded to a major extent by state and federal reimbursement programs, which generally cover 88.53% to 100% of project costs, with the remainder coming from the Road Fund.

There is a critical need for biological investigations and for the preparation of applicable environmental reports and records to properly execute such road improvement projects. Many project sites require environmental investigation reports before project construction may begin, and the nature of this work requires knowledge and expertise beyond the resources of DOT.

In view of the need for environmental investigation services support for the large number of projects county-wide, on August 31, 2017, DOT issued a Request for Qualifications (RFQ) for accomplishing the proposed work under DOT Agreement Number (No.) 170056. In response to the RFQ, DOT received (by the established deadline) eight qualification packets from firms capable of providing the annual professional archaeological services.

In rating and ranking the proposals, DOT determined SHN Consulting Engineers & Geologists, Inc. of Willits, California, is the firm best qualified to perform the work under DOT Agreement No. 170056. After discussion and negotiations, SHN has agreed to perform the work under DOT

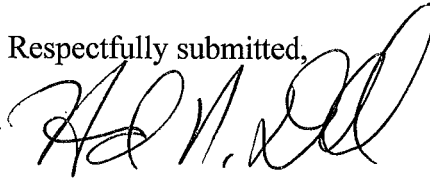
Agreement No. 170056 on a work order basis, with a total of all work orders not to exceed \$250,000. DOT also believes it is prudent for the Board of Supervisors to authorize the Director of Transportation to execute amendments to DOT Agreement No. 170056 not to exceed \$30,000 for timely completion of unanticipated work as may be required. These work orders will be completed over a four-year period.

I therefore, recommend and request, the Board authorize and direct the Director of Transportation to award DOT Agreement No. 170056 for 2018 Quadrennial Environmental Service Biological Investigation Agreement for professional environmental investigation services on various County projects to SHN.

DOT staff has prepared a draft Resolution which provides for said authorization for the Board's consideration and adoption. Four copies of DOT Agreement No. 170056 have been provided for the Board's review and approval.

I will, of course, respond to any questions that you may have.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "H. N. Dashiell", written over a horizontal line.

HOWARD N. DASHIELL
Director of Transportation