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*Superintendent of Schools*

INTEGRITY CUSTOMER SERVICE ACCOUNTABILITY TEAMWORK INNOVATION PASSION

January 12, 2018

Dan Hamburg, Chair  
Mendocino County Board of Supervisors  
501 Low Gap Road, Room 1090  
Ukiah, CA 95482

RE: Williams Settlement Annual Report to Mendocino County Board of Supervisors

Dear Supervisor Hamburg,

Pursuant to Education Code 1240, I am officially notifying the County Board of Supervisors of my findings regarding site visits for Decile 1-3 schools in Mendocino County. As you know, the ACLU filed a class action suit against the State of California which indicated that the state had failed to provide poor and underprivileged students with equal educational opportunities (AKA: *Williams Settlement*). The specific elements of the lawsuit included inadequate school facilities, insufficient educational materials, and a lack of fully-credentialed teachers.

I am pleased to inform you that in August and September of 2017, the MCOE *Williams* Site Review Team conducted another year of visits to school sites. Each site visit was a positive and professional experience, characterized by a collaborative focus on improving student achievement to ensure equal educational opportunities for all children in Mendocino County.

### **General Statistics**

Of the 12 school districts in Mendocino County, eight districts have one or more Decile 1-3 schools in their district. The County Superintendent of Schools or a designee(s) visited all 15 of the Decile 1-3 schools to review instructional materials, facilities, quarterly uniform complaint reports, and teacher misassignments and vacancies.

### **Teacher Misassignments & Vacancies**

During the 2016-2017 school year, there were fifty-three teachers (one at Anderson Valley Elementary, three at Laytonville Elementary, eight at Arena Union Elementary, one at Point Arena High, one at Calpella Elementary, eleven at Eagle Peak Middle School, one at Grace Hudson Elementary, one at Nokomis Elementary, two at Oak Manor Elementary, twenty-two at Pomolita Middle School, one at Blosser Lane Elementary, and one at Willits High) who lacked the appropriate authorization for their assignment. All assignments were rectified by reassignment, retirement, or applications for appropriate credentials within 30 calendar days. 2017-2018 teacher misassignments and vacancies are monitored throughout the year and will be summarized in next year's letter to the Board of Supervisors.

### **Williams Monitored Schools (Decile 1-3) in Mendocino County**

<b>School</b>	<b>District</b>	<b>Enrollment</b>
Anderson Valley Elementary	Anderson Valley Unified School District	<b>265</b>
Arena Elementary	Arena Union Elementary School District	<b>233</b>
Point Arena High School	Point Arena Joint Union High School District	<b>142</b>
Dana Gray Elementary	Fort Bragg Unified School District	<b>382</b>
Laytonville Elementary	Laytonville Unified School District	<b>256</b>
Round Valley Elementary (K-8)	Round Valley Unified School District	<b>306</b>
Calpella Elementary	Ukiah Unified School District	<b>487</b>
Eagle Peak Middle School	Ukiah Unified School District	<b>509</b>
Grace Hudson Elementary	Ukiah Unified School District	<b>445</b>
Nokomis Elementary	Ukiah Unified School District	<b>418</b>
Oak Manor Elementary	Ukiah Unified School District	<b>473</b>
Pomolita Middle School	Ukiah Unified School District	<b>819</b>
Baechtel Grove Middle School	Willits Unified School District	<b>303</b>
Blosser Lane Elementary	Willits Unified School District	<b>314</b>
Willits High School	Willits Unified School District	<b>428</b>

#### **Instructional Materials Insufficiencies**

The instructional materials section of the *Williams Settlement* is the most difficult and complicated of the review process. With the 2016-2017 site visits completed this fall and I am pleased to inform you that all Williams Monitored Schools successfully proved sufficient materials within the first eight weeks of school for the 2017-18 school year.

#### **Anderson Valley Elementary – Anderson Valley Unified School District**

*Inspected on August 31, 2017 and successfully proven sufficient in materials for the 2017-18 school year.*

#### **Arena Union Elementary – Arena Union/Pt. Arena Joint Union**

*Inspected on August 29, 2017 and successfully proven sufficient in materials for the 2017-18 school year.*

#### **Point Arena High School – Arena Union/Pt. Arena Joint Union**

*Inspected on August 30, 2017 and successfully proven sufficient in materials for the 2017-18 school year.*

#### **Dana Gray Elementary – Fort Bragg Unified School District**

*Inspected on August 25, 2017 and successfully proven sufficient in materials for the 2017-18 school year.*

#### **Laytonville Elementary – Laytonville Unified School District**

*Inspected on August 31, 2017 and successfully proven sufficient in materials for the 2017-18 school year.*

#### **Round Valley Elementary – Round Valley Unified School District**

*Inspected on August 24, 2017 and successfully proven sufficient in materials for the 2017-18 school year.*

#### **Calpella Elementary – Ukiah Unified School District**

*Inspected on September 5, 2017 and successfully proven sufficient in materials for the 2017-18 school year.*

**Eagle Peak Middle School – Ukiah Unified School District**

*Inspected on August 31, 2017 and successfully proven sufficient in materials for the 2017-18 school year.*

**Grace Hudson Elementary – Ukiah Unified School District**

*Inspected on August 29, 2017 and successfully proven sufficient in materials for the 2017-18 school year.*

**Nokomis School – Ukiah Unified School District**

*Inspected on August 30, 2017 and successfully proven sufficient in materials for the 2017-18 school year.*

**Oak Manor Elementary – Ukiah Unified School District**

*Inspected on September 6, 2017 and successfully proven sufficient in materials for the 2017-18 school year.*

**Pomolita Middle School – Ukiah Unified School District**

*Inspected on August 29, 2017 and successfully proved sufficient in materials for the 2017-18 school year.*

**Baechtel Grove Middle School – Willits Unified School District**

*Inspected on September 13, 2017 and successfully proven sufficient in materials for the 2017-18 school year.*

**Blosser Lane Elementary – Willits Unified School District**

*Inspected on August 29, 2017 and successfully proven sufficient in materials for the 2017-18 school year.*

**Willits High School – Willits Unified School District**

*Inspected on August 30, 2017 and successfully proven sufficient in materials for the 2017-18 school year.*

## **Facilities Review**

As a result of the site reviews, it was determined that the majority of Mendocino County Schools are in overall good repair. There were no findings from the 15 site visits that qualified as one of the “eight emergency repair situations that poses an emergency or urgent threat to the health and safety of students or staff.” Of the fifteen schools, twelve received a “good” rating and three received a “fair” rating. A list of findings for each school is included in this report. All districts have received a copy of the Superintendent’s findings.

<b>School Ratings:</b> 99%-100% = Exemplary 90% - 98.99% = Good 75% - 89.99% = Fair 0% - 74.99% = Poor	<b>Note:</b> An extreme deficiency in any area automatically results in a “poor” ranking for that category and a zero for “Total Percent per Category”
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**Exemplary:** *The school meets most or all standards of good repair. Deficiencies noted, if any, are not significant and/or impact a very small area of the school.*

**Good:** *The school is maintained in good repair with a number of non-critical deficiencies noted. These deficiencies are isolated, and/or resulting from minor wear and tear, and/or in the process of being mitigated.*

**Fair:** *The school is not in good repair. Some deficiencies noted are critical and/or widespread. Repairs and/or additional maintenance are necessary in several areas of the school site.*

## School Facility Conditions Evaluations

### **Anderson Valley Elementary**

### **Anderson Valley Unified School District**

Date of Visit: 11/02/17 Total areas inspected: 19

School Rating: 92.11% - Good

Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	19			
Mech/HVAC	19			
Sewer	19			
Interior Surfaces	15	4		
Overall Cleanliness	19			
Pest/Vermin Infestation	19			
Electrical	14	5		
Restroom	1			18
Sinks/Fountains	10			9
Fire Safety	19			
Hazardous Materials	15	4		
Structural Damage	19			
Roofs	18	1		
Playground/School Grounds	18	1		
Windows/Doors/Gates/Fences	19			

**Remarks:** Multiple lights out. Many rooms have containers marked "Keep out of Reach of Children" under sinks.

Referred walk-in freezer problem to Intercounty Mechanical for estimate. Rainwater intruding into classrooms 16-19 is a safety hazard and will damage flooring. Playground needs more engineered wood fiber in safety zones around equipment. This area also drains under portable buildings eventually creating rot.

### **Arena Union Elementary**

### **Arena Union/Pt. Arena Joint Union**

Date of Visit: 09/25/17

Total areas inspected: 30

School Rating: 96.11% - FAIR

Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	30			
Mech/HVAC	29	1		
Sewer	30			
Interior Surfaces	29	1		
Overall Cleanliness	30			
Pest/Vermin Infestation	30			
Electrical	29	1		
Restroom	3			27
Sinks/Fountains	21			9
Fire Safety	29	1		
Hazardous Materials	30			
Structural Damage	26	1	3	
Roofs	30			
Playground/School Grounds	29	1		
Windows/Doors/Gates/Fences	30			

**Remarks:** Serious corrosion damage on buildings 13, 14, 15 poses immediate health and safety issue. Need age appropriate stickers for preschool equipment

***Point Arena High School******Arena Union/Pt. Arena Joint Union***

Date of Visit: 09/25/17 Total areas inspected: 25 School Rating: 85.36% Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	25			
Mech/HVAC	25			
Sewer	25			
Interior Surfaces	23	2		
Overall Cleanliness	25			
Pest/Vermin Infestation	25			
Electrical	25			
Restroom	3			22
Sinks/Fountains	6	1		18
Fire Safety	25			
Hazardous Materials	25			
Structural Damage	22	2	1	
Roofs	24	1		
Playground/School Grounds	25			
Windows/Doors/Gates/Fences	24	1		

**Remarks:** Some bad areas of rust, corrosion and water damage. The constant work that Scott performs shows in the many very good areas. There are many HVAC units (BARDS) that have failed due to corrosion and keep being replaced by portable heaters. This creates some safety hazards and is inefficient. Points have NOT been deduct4ed for the failed BARDS

***Dana Gray Elementary******Fort Bragg Unified School District***

Date of Visit: 08/23/17 Total areas inspected: 38 School Rating: 97.04% - Good Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	38			
Mech/HVAC	38			
Sewer	38			
Interior Surfaces	32	6		
Overall Cleanliness	38			
Pest/Vermin Infestation	38			
Electrical	36	2		
Restroom	1			37
Sinks/Fountains	33			5
Fire Safety	38			
Hazardous Materials	38			
Structural Damage	36	2		
Roofs	38			
Playground/School Grounds	38			
Windows/Doors/Gates/Fences	38			

**Remarks:** Some classrooms contained unsecured bookcases, a couple had daisy chained cords. Chemicals marked "Keep Out of Reach of Children" were found in a couple of rooms. The SDS for the Dust Off is attached. It documents no known hazards to its use. This is a bright, cheerful, very well maintained and attractive school that contributes significant support to student learning and achievement.

**Laytonville Elementary****Laytonville Unified School District**

Date of Visit: 11/06/17      Total areas inspected: 21      School Rating: 86.61% - Fair      Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	<b>21</b>			
Mech/HVAC	<b>21</b>			
Sewer	<b>21</b>			
Interior Surfaces	<b>16</b>	<b>5</b>		
Overall Cleanliness	<b>21</b>			
Pest/Vermin Infestation	<b>21</b>			
Electrical	<b>8</b>	<b>13</b>		
Restroom	<b>2</b>	<b>1</b>		<b>18</b>
Sinks/Fountains	<b>16</b>			<b>5</b>
Fire Safety	<b>19</b>	<b>2</b>		
Hazardous Materials	<b>21</b>			
Structural Damage	<b>21</b>			
Roofs	<b>21</b>			
Playground/School Grounds	<b>21</b>			
Windows/Doors/Gates/Fences	<b>21</b>			

**Remarks:** Most fire extinguishers do not have marks on their tags indicating a monthly inspection. Multiple lights out and there are plumbing problems in the old restrooms.

**Round Valley Elementary****Round Valley Unified School District**

Date of Visit: 11/06/17      Total areas inspected: 25      School Rating: 97.98% - Good      Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	<b>25</b>			
Mech/HVAC	<b>25</b>			
Sewer	<b>25</b>			
Interior Surfaces	<b>23</b>			
Overall Cleanliness	<b>25</b>			
Pest/Vermin Infestation	<b>25</b>			
Electrical	<b>25</b>			
Restroom	<b>7</b>			<b>18</b>
Sinks/Fountains	<b>22</b>	<b>1</b>		<b>2</b>
Fire Safety	<b>25</b>			
Hazardous Materials	<b>25</b>			
Structural Damage	<b>25</b>			
Roofs	<b>25</b>			
Playground/School Grounds	<b>24</b>	<b>1</b>		
Windows/Doors/Gates/Fences	<b>23</b>	<b>2</b>		

**Remarks:** Nice new building and modular restrooms.

**Calpella Elementary****Ukiah Unified School District**

Date of Visit: 11/03/17      Total areas inspected: 36      School Rating: 91.98% - Good      Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	<b>36</b>			
Mech/HVAC	<b>36</b>			
Sewer	<b>36</b>			
Interior Surfaces	<b>34</b>	<b>21</b>		
Overall Cleanliness	<b>33</b>	<b>3</b>		
Pest/Vermin Infestation	<b>36</b>			
Electrical	<b>30</b>	<b>6</b>		
Restroom	<b>1</b>	<b>1</b>		<b>34</b>
Sinks/Fountains	<b>29</b>	<b>1</b>		
Fire Safety	<b>31</b>	<b>5</b>		
Hazardous Materials	<b>36</b>			
Structural Damage	<b>34</b>	<b>2</b>		
Roofs	<b>35</b>	<b>1</b>		
Playground/School Grounds	<b>36</b>			
Windows/Doors/Gates/Fences	<b>36</b>			

**Remarks:** Many fire extinguishers inspections not being documented monthly by signing tags. Common areas in East and West pods cluttered. Evidence of rot and water intrusion on exterior surfaces of some buildings. New playground and portables look good.

**Eagle Peak Middle School****Ukiah Unified School District**

Date of Visit: 11/09/17      Total areas inspected: 34      School Rating: 99.03% - Exemplary      Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	<b>34</b>			
Mech/HVAC	<b>34</b>			
Sewer	<b>34</b>			
Interior Surfaces	<b>34</b>			
Overall Cleanliness	<b>34</b>			
Pest/Vermin Infestation	<b>34</b>			
Electrical	<b>32</b>	<b>2</b>		
Restroom	<b>1</b>			<b>33</b>
Sinks/Fountains	<b>26</b>	<b>1</b>		<b>7</b>
Fire Safety	<b>34</b>			
Hazardous Materials	<b>34</b>			
Structural Damage	<b>34</b>			
Roofs	<b>34</b>			
Playground/School Grounds	<b>34</b>			
Windows/Doors/Gates/Fences	<b>34</b>			

**Remarks:** There are roof patches obvious on E Building. Some problem in cafeteria with smaller lights, all inoperable. Irregardless of that, the lighting is much improved over a few years ago. A very attractive school.

**Grace Hudson Elementary****Ukiah Unified School District**

Date of Visit: 11/01/17      Total areas inspected: 33      School Rating: 94.61% - Good      Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	<b>33</b>			
Mech/HVAC	<b>33</b>			
Sewer	<b>33</b>			
Interior Surfaces	<b>27</b>	<b>6</b>		
Overall Cleanliness	<b>33</b>			
Pest/Vermin Infestation	<b>32</b>	<b>1</b>		
Electrical	<b>27</b>	<b>6</b>		
Restroom	<b>8</b>			<b>25</b>
Sinks/Fountains	<b>25</b>	<b>2</b>		<b>6</b>
Fire Safety	<b>33</b>			
Hazardous Materials	<b>33</b>			
Structural Damage	<b>33</b>			
Roofs	<b>33</b>			
Playground/School Grounds	<b>33</b>			
Windows/Doors/Gates/Fences	<b>32</b>	<b>1</b>		

**Remarks:** *A few clusters of lights and apparent water damage otherwise a beautiful school.***Nokomis Elementary****Ukiah Unified School District**

Date of Visit: 11/07/17      Total areas inspected: 32      School Rating: 98.05% - Good      Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	<b>32</b>			
Mech/HVAC	<b>32</b>			
Sewer	<b>32</b>			
Interior Surfaces	<b>29</b>	<b>3</b>		
Overall Cleanliness	<b>31</b>	<b>1</b>		
Pest/Vermin Infestation	<b>32</b>			
Electrical	<b>31</b>	<b>1</b>		
Restroom	<b>5</b>			<b>27</b>
Sinks/Fountains	<b>29</b>			<b>3</b>
Fire Safety	<b>32</b>			
Hazardous Materials	<b>31</b>	<b>1</b>		
Structural Damage	<b>32</b>			
Roofs	<b>32</b>			
Playground/School Grounds	<b>32</b>			
Windows/Doors/Gates/Fences	<b>32</b>			

**Remarks:** *Disinfectant wipes were noted in several classrooms. Confirm staff has received required IPM training to apply this pesticide. Preschool has some concerning flooring problems especially under the kitchen sink area. Nokomis is a very well maintained school.*



**Oak Manor Elementary****Ukiah Unified School District**

Date of Visit: 11/07/17      Total areas inspected: 32      School Rating: 90.03% - Good      Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	<b>32</b>			
Mech/HVAC	<b>32</b>			
Sewer	<b>32</b>			
Interior Surfaces	<b>25</b>	<b>7</b>		
Overall Cleanliness	<b>32</b>			
Pest/Vermin Infestation	<b>32</b>			
Electrical	<b>30</b>	<b>2</b>		
Restroom		<b>1</b>		<b>31</b>
Sinks/Fountains	<b>30</b>	<b>1</b>		<b>1</b>
Fire Safety	<b>32</b>			
Hazardous Materials	<b>32</b>			
Structural Damage	<b>32</b>			
Roofs	<b>32</b>			
Playground/School Grounds	<b>32</b>			
Windows/Doors/Gates/Fences	<b>32</b>			

**Remarks:** *There are a few safety items, but overall the school is in great shape!***Pomolita Middle School****Ukiah Unified School District**

Date of Visit: 11/01/17      Total areas inspected: 59      School Rating: 96.40% - Good      Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	<b>59</b>			
Mech/HVAC	<b>59</b>			
Sewer	<b>59</b>			
Interior Surfaces	<b>50</b>	<b>9</b>		
Overall Cleanliness	<b>59</b>			
Pest/Vermin Infestation	<b>59</b>			
Electrical	<b>51</b>	<b>8</b>		
Restroom	<b>9</b>			<b>50</b>
Sinks/Fountains	<b>51</b>			<b>8</b>
Fire Safety	<b>59</b>			
Hazardous Materials	<b>59</b>			
Structural Damage	<b>59</b>			
Roofs	<b>59</b>			
Playground/School Grounds	<b>59</b>			
Windows/Doors/Gates/Fences	<b>59</b>			

**Remarks:** *The upstairs of the SEM Building suffered a catastrophic water leak earlier in the year. There are many open ceiling areas and sheet rock covered with plastic sheets. Repairs are scheduled. There was no mark down in this report due to this damage. Otherwise, the school looks very good.*

***Baechtel Grove Middle School******Willits Unified School District***

Date of Visit: 09/14/17      Total areas inspected: 28      School Rating: 80.08% - Fair      Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	28			
Mech/HVAC	28			
Sewer	28			
Interior Surfaces	18	10		
Overall Cleanliness	28			
Pest/Vermin Infestation	28			
Electrical	25	3		
Restroom	3			25
Sinks/Fountains	14	4		10
Fire Safety	28			
Hazardous Materials	27	1		
Structural Damage	28			
Roofs	28			
Playground/School Grounds	26	1	1	
Windows/Doors/Gates/Fences	28			

**Remarks:** Trip hazard at bottom of ramp near room 14 could cause a fall from a wheelchair. Should be addressed ASAP. Various stains and broken tiles. Some sink and fountain issues listed.

***Blosser Lane Elementary******Willits Unified School District***

Date of Visit: 11/03/17      Total areas inspected: 29      School Rating: 96.02% - Good      Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	29			
Mech/HVAC	29			
Sewer	29			
Interior Surfaces	25	4		
Overall Cleanliness	29			
Pest/Vermin Infestation	29			
Electrical	27	2		
Restroom	2			27
Sinks/Fountains	22	4		3
Fire Safety	29			
Hazardous Materials	29			
Structural Damage	29			
Roofs	28	1		
Playground/School Grounds	29			
Windows/Doors/Gates/Fences	28	1		

**Remarks:** Roof shows signs of failure, flooring in many rooms very old. HVAC system will not function properly.

**Willits High School****Willits Unified School District**

Date of Visit: 09/14/17	Total areas inspected: 33	School Rating: 95.47% - Good		Emergency: No
15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	33			
Mech/HVAC	33			
Sewer	33			
Interior Surfaces	30	3		
Overall Cleanliness	33			
Pest/Vermin Infestation	33			
Electrical	27	6		
Restroom	3			30
Sinks/Fountains	23	5		5
Fire Safety	33			
Hazardous Materials	33			
Structural Damage	33			
Roofs	33			
Playground/School Grounds	33			
Windows/Doors/Gates/Fences	33			

**Remarks:** *Protect the fluorescent tubes without diffusers from breaking either by replacing diffusers or plastic tube protectors.*

**Quarterly Uniform Complaints**

Quarterly, MCOE receives uniform complaint forms from each of the twelve Mendocino County School Districts. The quarterly reports indicate if any complaints have been filed at the district office in the areas of textbooks and instructional materials, teacher vacancy or misassignments, facilities and California High School Exit Exam (CAHSEE) Intensive Instruction and Services and the LCAP (Local Control Accountability Plan). During the 2016-2017 academic year, there were no *Williams* complaints filed with any of the districts in the county.

**SARC (School Accountability Report Card)**

The SARCs for all 15 schools were monitored for the accuracy of two *Williams* Settlement components included on the report card, *sufficiency of instructional materials* and *status of school facilities*. Inaccuracies noted were reported on the third quarter report to the district superintendents.

In closing, I am proud to say that students in Mendocino County are all receiving a quality education by caring and dedicated staff, in safe and appropriate facilities. If you have any questions regarding this report, please do not hesitate to contact me at (707) 467-5001.

Sincerely,

N

Warren Galletti,  
County Superintendent of Schools

WG/dm