

**COUNTY OF MENDOCINO**  
**REQUEST FOR APPROPRIATION, CANCELLATION OR REVISION OF FUNDS**

Dept No. 2851 Department of Planning + Building Date 3-16-18

To County Auditor-Controller:

The following request is deemed necessary. Please report the available balances to County Executive Officer.

TRANSFER FROM:			AUDITOR	TRANSFER FROM:			AUDITOR
FUND	ORG/BUDGET		BALANCE	FUND	ORG/BUDGET		BALANCE
<u>1100</u>	<u>2851/PB</u>			<u>1100</u>	<u>2851/PB</u>		
93 <u>PB</u>	<u>862189</u>	<u>\$ 30,000</u>	<u>113,644</u>	93 <u>PB</u>	<u>864370</u>	<u>\$ 30,000</u>	<u>0</u>
93		\$		93		\$	
93		\$		93		\$	
93		\$		93		\$	
93		\$		93		\$	

*Transfer is necessary for the Department to pay for a vehicle.*

JUSTIFICATION: As stated above or attached memo.

DEPARTMENT HEAD By [Signature]

TO COUNTY EXECUTIVE OFFICER:

- ☒ Sufficient balances remain in the accounts indicated to effect transfer as requested.  
☐ Insufficient balances are available to meet the above request within departmental budget.  
Requires transfer of \$ \_\_\_\_\_

REMARKS:

No. 03T018 Date 3/20/18 AUDITOR-CONTROLLER By [Signature]

COUNTY EXECUTIVE OFFICER: ☐ RECOMMENDATION ☒ APPROVAL ☐ DENIED

COMMENTS:

Date 3/27/18

[Signature]  
COUNTY EXECUTIVE OFFICER

ACTION OF BOARD OF SUPERVISORS:

- ☒ Approved as requested ☐ Approved as revised ☐ Other

REMARKS:

Date 4-11-18

By: Karla Van Hagen  
DEPUTY CLERK, BOARD OF SUPERVISORS

JE NO. \_\_\_\_\_ Date \_\_\_\_\_ By: \_\_\_\_\_