



MENDOCINO COUNTY CHIEF EXECUTIVE OFFICER
CARMEL J. ANGELO
REPORT TO THE BOARD
MAY 22, 2018

The CEO Report

May 22, 2018

Human Resources Update

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Mendocino County Job Fair:

Human Resources is excited to announce that they will be sponsoring a County of Mendocino Job Fair to assist with the ongoing enhancement of recruitment efforts by focusing on hiring needs and to promote positions throughout the County. The event will be held in the Administration Center on Thursday, May 24, 2018, from 11:00 a.m. - 6:00 p.m. It is being advertised online, in print, and through local radio stations. The fair will also include breakout sessions highlighting individual County departments, trainings on how to apply for openings, onsite food vendors, and more.

Current and prospective employees will learn about the various departments within the County, current job openings and promotional opportunities.

Wellness:

The last day of the Right this Weigh Wellness Challenge is May 27, 2018. There are over 300 participants. This has been a great way to work with a team or on your own to achieve your health and wellness goals. Good luck in your last week of the challenge.

Leadership:

The Employee Engagement, Customer Service and Communication project teams successfully sent out the first Employee Engagement all employee survey. There were over 600 responses, which exceeded expectations. During the months of March and April, 2018, the Employee Engagement Team personally visited 18 departments, provided over 40 presentations and met with nearly 700 employees. The presentations allowed employees a chance to meet the Team and learn about the goal of developing an environment where employees feel passionate, energetic and fulfilled by their work. In the meetings, they also gave a background on the leadership initiative and explained the process for the survey. The team is gathering the results and preparing for next steps. All the project teams continue to meet on a monthly basis and some bi-weekly. They are working very hard on the completion of their first goal.

The next Expanded Leadership Team meeting is on June 13, 2018, in the Board Chambers from 3:00 - 5:00 p.m.

The Leadership Reading Group plans to read Made for Amazing by Mark Nation. The next meeting will be announced within the next couple of weeks.

Contact Information:

Office: (707) 463-4441

Fax: (707) 463-5649

Email:

ceo@mendocinocounty.org

Website:

www.mendocinocounty.org

Human Resources Update (Continued)

Training:

In the month of June, there are great opportunities to attend trainings provided by U.C. Davis, Mendocino College and our Employee Assistance Program, Magellan. For a listing of upcoming trainings, visit our link at <https://www.mendocinocounty.org/government/human-resources/countywide-employee-trainings>



Vacancy List:

Attached to this report is a list of all funded vacancies within the County that have been approved to fill and are in some stage of active recruitment. This list does not include unfunded positions, those of which have not been authorized to fill or any positions that departments are not trying to fill at this time.

Check out Mendocino County's
Career Page, powered by NEOGOV.
www.governmentjobs.com/careers/mendocinoca

Information Technology Master Plan Update

ClientFirst held a Technical Workshop on May 3, 2018, with County IT representatives and Sheriff's Office IT representatives. County IT has prioritized a list of critical replacement needs and has moved forward with individual projects. Please refer to the attached list of projects for the status. Weekly meetings regarding the development of the IT Master Plan and the progress of the priority projects will continue.

Cobblestone Contract Administration Implementation



www.cobblestonesystems.com

The County's contract management software system, Cobblestone Systems – Contract Insight Enterprise Edition, is currently being tested by Executive Office staff. Department testing and implementation will begin in early June, 2018. The software will significantly improve developing, administering, processing and maintaining contracts.

HHSA Update

HHSA Adult and Aging Services is launching a month-long education and resource campaign this June to bring awareness about elder and dependent adult abuse.

What is elder abuse?

Elder and dependent adult abuse is the intentional or negligent acts by another that causes harm to an older person or dependent adult.

What does elder abuse look like?

- Physical: Hitting, kicking, burning, dragging, over or under medicating
- Sexual Abuse: Unwanted sexual contact, sexual exploitation, forced viewing of pornography
- Abandonment: Desertion or willful forsaking by anyone having responsibility for care
- Isolation: Preventing the individual from receiving mail, telephone calls, visitors
- Financial: Theft, misuse of funds or property, extortion, duress, fraud
- Neglect: Failure to provide food, clothing, shelter, or health care for oneself
- Self-neglect: Failure to provide food, clothing, shelter, or health care for oneself
- Mental suffering: Verbal assaults or threats that cause fear

This year, Adult and Aging Services is partnering with four community Senior Centers to hold an Elder and Dependent Adult Abuse Awareness Education and Resource days on June 11 and June 14, 2018 (Point Arena, Fort Bragg, Willits and Ukiah) Please visit <https://www.mendocinocounty.org/adults> for more information.

How do I report abuse that I suspect is happening with an elder?

Call 1-877-327-1788 anytime, day or night.



June 2018

Mendocino County

Elder and Dependent Adult Abuse Month



KNOW ABUSE

REPORT ABUSE

ELDER AND DEPENDENT ADULT ABUSE AWARENESS MONTH

REPORT TODAY: 1-877-327-1788

Measure B Citizens' Oversight Committee

Measure B tax collection went into effect on April 1, 2018. Mendocino County will begin receiving deposits of these revenues in late June or the beginning of July. During the April 25, 2018, Oversight Committee meeting, the Committee received public comment on the benefits and disadvantages of rehabilitating the old Howard Hospital in Willits for a Mental Health Treatment Facility in Mendocino County. The Committee is not making a recommendation to the Board of Supervisors regarding the location of a facility until the Needs Assessment is complete by Kemper Consulting Group.

Oversight Committee meetings are held on the fourth Wednesday of the each month from 1 - 3 p.m., at the County Administration Center and are available to view at:

https://www.youtube.com/channel/UCSYcX7uSxr-GyRh20JtuwFg/videos?disable_polymer=1



Stay plugged in and up-to-date with the latest Mendocino County News by visiting www.mendocinocounty.org.

Request for Proposal (RFP) Update

RFP# 01-18 Phase 2 of the UVB Groundwater Sustainability Plan Development Services (Water Agency)

- Issue date was January 29, 2018
- Submission Deadline was February 26, 2018
- Evaluation process has been completed as of April 16, 2018
- Contract negotiations are currently in process

RFP# TC 2018-1 Investment Advisory and Management Services (Treasurer-Tax Collector)

- Issue date was March 16, 2018
- Submission Deadline was April 13, 2018
- Moving forward with the evaluation process
- A contract will be presented to the Board in June, 2018

RFP# 04-18 Office Supplies (Executive Office/Central Services)

- Issue date was March 1, 2018
- Submission Deadline was April 19, 2018
- Moving forward with the evaluation process



Animal Shelter Update

Income Statistics:

April 1, 2018 through April 30, 2018

- 26 feral cats received
- 40 owner surrendered animals received
- 85 cats, 88 dogs, 6 livestock animals, 2 other
- 10 dead animal disposal request
- 191 total stray animals received



To view pictures and bios of the Animal Shelter's wonderful adoptable cats and dogs, visit
www.mendoanimalshelter.com

Outcome Statistics:

April 1, 2018 through April 30, 2018

- 41 dogs adopted
- Six cats adopted
- Three other animals adopted
- 31 animals transferred to rescue organizations
- Three feral cats returned to wild
- 27 animals were returned to owners
- Two owner-surrendered animals euthanized
- Six cats and 12 shelter animals euthanized
- 131 total animals outcomed
- Live release rate of approximately 87%

Library Update

The Mendocino County Library is pleased to announce their first ever mobile app. Now everyone can access the Mendocino County Library with one touch on your phone. To access this free app, go to your app store, search Mendocino County Library and download the app. Patrons can search our catalog request, renew their items, look up branch locations and even get driving directions, scan barcodes, and access library calendar and events. The Library is very excited to provide another free and easy access option for all.

The Round Valley Branch Seed Library has begun their One Seed Round Valley Initiative. The library is working with their community to grow, harvest and provide the locally historical bean, Round Valley Bush Bean also known as the Covelo Reservation Bean, for residents to add and collect from the seed library at the Round Valley Library.



Mendocino County libraries offer a number of services and programs. For more information on what is going on at your local branch visit:
www.mendocinocounty.org/government/library

Museum Update

The Mendocino County Museum would like to announce the opening of the new exhibit, Art Remembered: 45 Years at the Mendocino County Museum. This wonderful exhibit showcases the 45 pieces of art that the County Museum has collaborated on and acquired over 45 years which represent our collection and county. There are pieces on display that represent all areas of Mendocino County, from Leggett to Point Arena. To celebrate this exhibit, on May 12, 2018, the Museum held special art times at the Museum and had an Art Buffett event for all ages. On May 26, 2018, in celebration of Memorial Day the Museum will have a Service Appreciation craft day for all ages.

The Mendocino County Museum is pleased to announce that they have been working with local Willits resident, Dusty Whitney, to accept and catalog into our Museum Collection his family's amazing and vast collection of Mendocino County history. Dusty Whitney, representing the Whitney family, has collected outstanding artifacts. The Museum has accepted and cataloged over 1,600 items from Mr. Whitney and will be working to display these artifacts for our community to enjoy. New exhibits will be coming soon to highlight the Dusty Whitney collection.

Stop by the Mendocino County Museum and rediscover our County history!



Come see Mac Magruder's beautiful ceramic "Joker's Wild" donated in 1979. This and many other unique pieces from around Mendocino County are now on display at the Museum. For more information, please visit the Museum's website at:
www.mendocinocounty.org/government/museum

Upcoming Board Meetings

Regular Meeting	May 22, 2018
Budget Hearings	June 5-6, 2018
Standing Committee Meeting	June 11, 2018
Regular Meeting	June 12, 2018
Regular Meeting	June 19, 2018

Dates of Interest

County Holiday	May 28, 2018
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May						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		






June						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Boards and Commissions Vacancies*

Board Name	Position
Airport Land Use Commission	City Select (Aviation Expertise)
Health and Human Services Agency Advisory Board	Law Enforcement
Mendocino County Planning Commission	At-Large Timber Representative
Mendocino Transit Authority	County Member
Noyo Harbor District	Commissioner

* Anticipated vacancies

Please note: Anticipated vacancies include expiring terms; the incumbent of the expiring term may apply for reappointment and/or may continue to serve in their capacity until replaced. California Government Code requires public noticing for all expiring terms regardless of the incumbent's intention to apply for reappointment.

	Regular Board Meeting
	Standing Committee Meeting
	County Holiday
	CSAC Legislative Conference
	Budget Hearings

Attachments

1. County Vacancies
2. Information Technology Master Plan Update
3. Ongoing list of Boards and Commissions vacancies

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County of Mendocino



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@countymendocino

FUNDED AND APPROVED VACANT POSITIONS AS OF 05/14/18

ALLOCATED CLASSIFICATION	POSITIONS IN ACTIVE RECRUITMENT
ACCT SPECIALIST II & III	4
ADMIN ANALYST II	1
AG/MEAS STNDS SP III	1
ANIMAL CONTROL OFFIC	1
ANIMAL FAC ATTENDANT	1
CHILD SUPP ATTY IV	1
CHILD SUPP SPEC II	2
COOK	1
DEP DIST ATTY III & IV	5
DEP SHERIFF COR II	6
DEPT ANALYST II	1
DIR PLANNING & BLDG	1
EH SPECIALIST II	1
ELIGIBILITY WKR II	19
EMPLOY & TRNG WKR II & III	2
HEAVY EQUIPMENT MECH	1
HLTH PRGM ELIG WKR	1
JUV. CORR. OFFICER	1
LEGAL CLERK III	1
LIBRARY ASSISTANT	2
MH REHAB SPECIALIST	1
NUTRITIONIST	2
PLANNER III	1
PROBATION DIV MGR	1
PROG SPECIALIST II	1
PROGRAM ADMIN	4
PROGRAM MANAGER	1
RD MAINT SUPERVISR I	2
RD MAINT WRK V LEAD	4
REGISTERED NURSE	1
ROAD MAINT. WRK IV	6
SA PROG & SERV MGR	1
SCREENER	3
SECRETARY	2
SHERIFF'S SERGEANT	1
SHERIFF'S SVCS TECH	2

ALLOCATED CLASSIFICATION	POSITIONS IN ACTIVE RECRUITMENT
SOCIAL WKR ASST II	6
SOCIAL WKR SUP II-A	2
SOCIAL WORKER III	1
SOCIAL WORKER III	1
SOCIAL WORKER III & IV-B	11
SR DEPT ANALYST	2
SR ENGINEERING TECH	1
SR PH NURSE	1
SR PROG SPECIALIST	2
SR PROGRAM MANAGER	1
SR SUB ABUSE COUNSEL	2
STAFF ASSISTANT II & III	11
STAFF SVCS ADMIN	1
SUB ABUSE COUNSEL II	2
SUPERV THERAPIST	1
SUPERVISING PH NURSE	3
VOCATIONAL ASSISTANT	1
WELFARE INVESTGR II	1
<i>TOTAL</i>	136

Information Technology Master Plan Update

ClientFirst held a Technical Workshop on May 3, 2018 with County IT representatives and Sheriff's Office IT representatives. County IT has prioritized a list of critical replacement needs and has moved forward with the individual projects identified below. County IT, Sheriff's Office IT and ClientFirst are continuing to meet weekly regarding the development of the IT Master Plan and the progress of the priority projects.

Assessment & Improvement of Cannabis Processes – Permit/Lic TRAKIT & Tax (Aumentum)

- Contract with ClientFirst currently in signature process

County Network Upgrade (Core Switch)

- Design complete
- RFQ draft in process

County Dell SAN & Disk Space Expansion

- RFQ 13-18 issued and awarded
- PO issued May 3, 2018
- Pending receipt of equipment

Technology Support for the EOC

- Initial needs assessment complete
- Project manager has identified priorities
- Initial equipment orders are in process

VMware Upgrade & Server Refresh

- Software purchased and installed
- Project is complete

Property Backup System (IBM)

- RFQ 11-18 issued and awarded
- PO in process

Microwave battery replacement

- RFQ 05-18 was issued and awarded
- Batteries have been received
- Installation is estimated to be complete by the end of June

Firewall Software Upgrade

- Needs assessment in process

PCI Compliance Study

- This project has not started

Sheriff's Office Network Switch Upgrades

- Design complete
- RFQ draft in process

Sheriff's Office Aegis Server Replacement

- RFQ 06-18 issued and awarded
- PO issued April 21, 2018
- 50% of equipment has been received
- Remaining equipment has shipped

Sheriff's Office AD Audit

- Software purchased and installed
- Project is complete

Sheriff's Office Structured Connectivity System & Cabling Bid

- Initial site visit held April 24, 2018



VACANCY NOTICE

**MENDOCINO COUNTY
BOARD OF SUPERVISORS**
501 LOW GAP ROAD, ROOM 1010
UKIAH, CA 95482

CARRE BROWN
First District

JOHN McCOWEN
Second District

GEORGEANNE CROSKY
Third District

DAN GJERDE
Fourth District

DAN HAMBURG
Fifth District

CARMEL J. ANGELO
Chief Executive Officer/Clerk of the Board

KATHARINE L. ELLIOTT
County Counsel

Date Posted: May 15, 2018

NOTICE IS HEREBY GIVEN that there are vacancies on the following Board(s) and/or Commission(s):

Airport Land Use Commission(1)

-- City Select (Aviation Expertise)--

Health and Human Services Agency Advisory Board(1)

-- Law Enforcement --

Mendocino County Planning Commission(1)

-- At-Large-Timber Representative --

Mendocino Transit Authority(1)

-- County Member --

Noyo Harbor District(1)

-- Commissioner--

Please note:

Anticipated vacancies include expiring terms: the incumbent of the expiring term may apply for reappointment and/or may continue to serve in their capacity until replaced. California Government Code requires public noticing for all expiring terms regardless of the incumbent's intention to apply for reappointment.

If you are interested in serving on this Board, contact your Supervisor, or the Clerk of the Board of Supervisors, at 501 Low Gap Road, Room 1010, Ukiah, CA 95482 (707) 463-4441.

LAST DATE FOR FILING: June 8, 2018, or until filled.

CARMEL J. ANGELO
Clerk of the Board of Supervisors

By: _____
Deputy

PLEASE KEEP POSTED THROUGH: June 21, 2018



VACANCIES

MENDOCINO COUNTY
BOARD OF SUPERVISORS
501 LOW GAP ROAD, ROOM 1010
UKIAH, CA 95482

CARRE BROWN
First District

JOHN MCCOWEN
Second District

GEORGEANNE CROSKEY
Third District

DAN GJERDE
Fourth District

DAN HAMBURG
Fifth District

CARMEL ANGELO
Chief Executive Officer/Clerk of the Board

KATHARINE L. ELLIOTT
County Counsel

APPOINTMENTS TO BOARDS AND COMMISSIONS
MAY 15, 2018

The Board of Supervisors is actively seeking candidates to fill the following vacancies. Please consult with the Executive Office or visit www.mendocinocounty.org/government/board-of-supervisors/boards-and-commissions for information on specific categorical areas and District vacancies.

BOARD/ COMMISSION	POSITION CATEGORY	SEATS OPEN
(a) Airport Land Use Commission	(Various)	(2)
(b) Air Quality Management District Hearing Board	(Various)	(2)
(c) Animal Care and Control Appeals and Advisory Board	(Various)	(3)
(d) Assessment Appeals Board	(Alternate)	(1)
(e) Behavioral Health Advisory Board	(Various)	(3)
(f) Child Care Planning Council	(Various)	(3)
(g) Community Development Commission	(Tenant Commissioner (Coastal))	(1)
(h) Fish Rock Cemetery District	(Trustee)	(1)
(i) Gualala Municipal Advisory Council (GMAC)	(Alternate)	(1)
(j) Health and Human Services Agency Advisory Board (HHSA)	(Various)	(8)
(k) Hopland Cemetery District	(Trustee)	(3)
(l) Hopland Municipal Advisory Council	(Alternate)	(1)
(m) In-Home Supportive Services (IHSS) Advisory Committee	(Various)	(5)
(n) Laytonville Municipal Advisory Council	(Member)	(1)
(o) Little River Airport Advisory Committee	(Various)	(10)
(p) Mendocino County Business Improvement District	(Inland Area Representative)	(1)
(q) Mendocino County Planning Commission	(Member (At Large Timber Representative))	(1)
(r) Mendocino Historical Review Board	(Member)	(1)
(s) Mendocino Transit Authority	(Member)	(1)
(t) Noyo Harbor District	(Commissioner)	(1)
(u) Policy Council on Children and Youth (PCCY)	(Various)	(12)
(v) Westport Municipal Advisory Council	(Member)	(1)
(w) Westport - Ten Mile Cemetery District	(Trustee)	(1)