

**SECOND AMENDMENT TO
CDBG SUBRECIPIENT AGREEMENT BETWEEN THE COUNTY OF MENDOCINO
AND
COMMUNITY DEVELOPMENT COMMISSION OF MENDOCINO COUNTY
FOR
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM ADMINISTRATION AND
DIRECT DELIVERY SERVICES
GRANT NO. 12-CDBG-8399**

This Amendment to Agreement No. BOS 14-17 is entered into this 21st day of August, 2018, by and between the COUNTY OF MENDOCINO, a political subdivision of the State of California, hereinafter referred to as "GRANTEE" and Community Development Commission of Mendocino County, hereinafter referred to as "SUBRECIPIENT".

WHEREAS, the GRANTEE and SUBRECIPIENT entered into Agreement No. BOS 14-17 on 05/06/2014; and

WHEREAS, the GRANTEE and SUBRECIPIENT amended Agreement No. BOS 14-17 on July 11, 2017 to extend the contract end date to June 30, 2018; and

WHEREAS, the GRANTEE has received State of California Community Development Block Grant Program ("the Department") funds from the United States Government under Title I of the Housing and Community Development Act of 1974, as amended (HCD Act), Public Law 93-383; and

WHEREAS, the GRANTEE wishes to engage the Subrecipient to assist the Grantee in utilizing such funds for its Community Development Block Grant (CDBG) Grant 12-CDBG-8399; AND

NOW, THEREFORE, it is agreed between the parties hereto that the Subrecipient Agreement dated May 6, 2014 is hereby amended as follows:

1. Paragraph I, TIME OF PERFORMANCE, is hereby amended to read as follows:

Services of the SUBRECIPIENT shall start on the 6th day of May, 2014 and end on the 31st day of December, 2018. The term of this Agreement and provisions herein shall be extended to cover any additional time period during which the SUBRECIPIENT remains as the Subrecipient of the CDBG Grant No. 12-CDBG-8399.

2. Paragraph II, PAYMENT, is hereby amended to read as follows:
It is expressly agreed and understood that the total to be paid by the GRANTEE under this Agreement shall not exceed the budget line items defined in Exhibit A & B. Drawdowns for the payment of eligible expenses shall be made based on actual time and material expense only. Payments may be contingent upon certification of the SUBRECIPIENT'S financial management system in accordance with the standards specified in 24 CFR 84.21.
3. The paragraph titled "12-CDBG-8399: General Administration," of Exhibit A – DEFINITION OF SPECIFIC SERVICES ACCORDING TO GRANTS RECEIVED TO DATE, is hereby amended to read as follows:

CDCMC will provide general administration services in support to the County, as Grantee, related to the activities implemented in this agreement from May 6, 2014 through December 31, 2018. Major activities include fiscal administration and management, advertisements, attending appropriate HCD workshops, CDBG correspondence, fiscal reporting, general coordination, loan portfolio management, and program reporting. Budget: \$25,687.61.

All other sections and exhibits, including the remainder of Exhibit A, of the May 6, 2014 Subrecipient Agreement No. BOS 14-17 remain in full force and effect for the new term of the amendment.

IN WITNESS WHEREOF

DEPARTMENT FISCAL REVIEW:

DEPARTMENT HEAD 7-27-18 DATE

Budgeted: ☒ Yes ☐ No

Budget Unit: UB

Line Item: 862189

Grant: ☒ Yes ☐ No

Grant No.: 12-cdbg-8399

CONTRACTOR/COMPANY NAME

By: [Signature]

Date: 7/26/18

NAME AND ADDRESS OF CONTRACTOR:

Todd Crabtree, CDCMC

1076 N State St

Ukiah, CA 95482

COUNTY OF MENDOCINO

By: [Signature]
DAN HAMBURG, Chair
BOARD OF SUPERVISORS

Date: AUG 23 2018

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

ATTEST:

CARMEL J. ANGELO, Clerk of said Board

By: [Signature]
Deputy AUG 23 2018

I hereby certify that according to the provisions Government Code section 25103, delivery of t document has been made.

CARMEL J. ANGELO, Clerk of said Board

By: [Signature]
Deputy AUG 23 2018

COUNTY COUNSEL REVIEW:

APPROVED AS TO FORM:

KATHARINE L. ELLIOTT,
County Counsel

By: [Signature]
Deputy

Date: 6/14/18

INSURANCE REVIEW:

By: [Signature]
Risk Management

Date: 7-20-18

EXECUTIVE OFFICE/FISCAL REVIEW:

By: [Signature]
Deputy CEO

Date: 7-20-18

Signatory Authority: \$0-25,000 Department; \$25,001- 50,000 Purchasing Agent; \$50,001+ Board of Supervisors

Exception to Bid Process Required/Completed ☐

Mendocino County Business License: Valid ☐

Exempt Pursuant to MCC Section: _____