

**Howard N. Dashiell**  
**DIRECTOR OF TRANSPORTATION**

Road Commissioner  
County Engineer, RCE 42001  
County Surveyor, PLS 7148



**FUNCTIONS**

Administration & Business Services  
Airports  
Engineering  
Land Improvement  
Roads and Bridges  
Landfills

**COUNTY OF MENDOCINO**  
**DEPARTMENT OF TRANSPORTATION**

340 LAKE MENDOCINO DRIVE  
UKIAH, CALIFORNIA 95482-9432  
VOICE (707) 463-4363 FAX (707) 463-5474

September 25, 2018

Mendocino County Board of Supervisors  
501 Low Gap Road, Room 1010  
Ukiah, CA 95482

RE: ADOPTION OF RESOLUTION INCREASING THE DIRECTOR OF TRANSPORTATION'S  
CHANGE ORDER AUTHORITY TO A TOTAL OF \$45,000 FOR DEPARTMENT OF  
TRANSPORTATION CONTRACT NUMBER 170049 FOR CONSTRUCTION OF THE 2017  
STORM DAMAGE REPAIRS ON BRANSCOMB ROAD, COUNTY ROAD 429, MILEPOST  
17.21 (LAYTONVILLE AREA)

Honorable Board Members:

Pursuant to Board Resolution 17-064, the Mendocino County Department of Transportation (MCDOT) awarded Department of Transportation (DOT) Contract Number (No.) 170049 in the amount of \$360,730 for construction of the 2017 Storm Damage Repairs on Branscomb Road, County Road 429, milepost 17.21, to Bouthillier's Construction of Willits, California.

A 10% contingency of \$36,730 for contract changes was budgeted. However, the total amount of contract change orders to date is \$42,622. The Director's original contract change order authority amount for DOT Contract No. 170049 was \$30,536.50.

In order to close this project, MCDOT needs to front the costs of the change orders above the authorized contingency amount, and then seek reimbursement through the Federal Highway Administration (FHWA). FHWA pays for 88.53% of the construction costs, with the local share coming from the Road Fund.

The Director requests that the Board approve a resolution increasing the change order limit authorized for the project to a total of \$45,000, as well as, to authorize the use of Road Funds up to \$8,270 to cover the incurred extra costs while we seek reimbursement.

I will, of course, respond to any questions that the Board may have.

Respectfully submitted,

HOWARD N. DASHIELL  
Director of Transportation

cc: Project File F1706102PR