



2240 Old River Road
Ukiah, CA 95482-6156

Ph. (707) 467-5001
Fax (707) 462-0379

WARREN GALLETTI
Superintendent of Schools

INTEGRITY CUSTOMER SERVICE ACCOUNTABILITY TEAMWORK INNOVATION PASSION

November 8, 2018

Dan Hamburg, Chair
Mendocino County Board of Supervisors
501 Low Gap Road, Room 1090
Ukiah, CA 95482

RE: Williams Settlement Annual Report to Mendocino County Board of Supervisors

Dear Supervisor Hamburg,

Pursuant to Education Code 1240, I am officially notifying the County Board of Supervisors of my findings regarding site visits for Decile 1-3 schools in Mendocino County. As you know, the ACLU filed a class action suit against the State of California which indicated that the state had failed to provide poor and underprivileged students with equal educational opportunities (AKA: *Williams Settlement*). The specific elements of the lawsuit included inadequate school facilities, insufficient educational materials, and a lack of fully-credentialed teachers.

I am pleased to inform you that in August and September of 2018, the MCOE *Williams* Site Review Team conducted another year of visits to school sites. Each site visit was a positive and professional experience, characterized by a collaborative focus on improving student achievement to ensure equal educational opportunities for all children in Mendocino County.

General Statistics

Of the 12 school districts in Mendocino County, eight districts have one or more Decile 1-3 schools in their district. The County Superintendent of Schools or a designee(s) visited all 15 of the Decile 1-3 schools to review instructional materials, facilities, quarterly uniform complaint reports, and teacher misassignments and vacancies.

Teacher Misassignments & Vacancies

During the 2017-2018 school year, there were twenty-four teachers (two at Anderson Valley Elementary, one at Laytonville Elementary, three at Point Arena High, one at Calpella Elementary, nine at Eagle Peak Middle School, one at Grace Hudson Elementary, and seven at Pomolita Middle School) who lacked the appropriate authorization for their assignment. All assignments were rectified by reassignment, retirement, or applications for appropriate credentials within 30 calendar days. 2018-2019 teacher misassignments and vacancies are monitored throughout the year and will be summarized in next year's letter to the Board of Supervisors.

Williams Monitored Schools (Decile 1-3) in Mendocino County

School	District	Enrollment
Anderson Valley Elementary	Anderson Valley Unified School District	254
Arena Elementary	Arena Union Elementary School District	238
Point Arena High School	Point Arena Joint Union High School District	124
Dana Gray Elementary	Fort Bragg Unified School District	240
Laytonville Elementary	Laytonville Unified School District	256
Round Valley Elementary (K-8)	Round Valley Unified School District	294
Calpella Elementary	Ukiah Unified School District	492
Eagle Peak Middle School	Ukiah Unified School District	518
Grace Hudson Elementary	Ukiah Unified School District	435
Nokomis Elementary	Ukiah Unified School District	418
Oak Manor Elementary	Ukiah Unified School District	461
Pomolita Middle School	Ukiah Unified School District	788
Baechtel Grove Middle School	Willits Unified School District	302
Blosser Lane Elementary	Willits Unified School District	304
Willits High School	Willits Unified School District	415

Instructional Materials Insufficiencies

The instructional materials section of the *Williams* Settlement is the most difficult and complicated of the review process. With the 2018-2019 site visits completed this fall and I am pleased to inform you that all of the Williams Monitored Schools successfully proved sufficient materials within the first eight weeks of school for the 2018-19 school year with the exception of Arena Union Elementary and Point Arena High School.

Anderson Valley Elementary – Anderson Valley Unified School District

Inspected on September 4, 2018 and successfully proven sufficient in materials for the 2018-19 school year.

Arena Union Elementary – Arena Union/Pt. Arena Joint Union

Inspected on August 31, 2018 and found insufficient in materials for the 2018-19 school year. Because the Arena Union Elementary School Board has not adopted Studies Weekly, these instructional materials cannot be counted as part of Williams. There are currently not enough books of the older curriculum, Scott Foresman, to be sufficient. Per discussion with the principal, the adoption process has begun and is currently in the committee and public viewing stage and the books should be adopted within the next three months. After board adoption, the completed meeting minutes must be forwarded to MCOE to be proven sufficient for the 2018-19 school year.

Point Arena High School – Arena Union/Pt. Arena Joint Union

Inspected on August 30, 2018 and found insufficient in materials in the four core areas (English Language Arts, Mathematics, Science and History-Social Science) for the 2018-19 school year. The principal is aware of which subjects need adopted materials and will start that process this year to be in compliance.

Dana Gray Elementary – Fort Bragg Unified School District

Inspected on August 21, 2018 and successfully proven sufficient in materials for the 2018-19 school year.

Laytonville Elementary – Laytonville Unified School District

Inspected on September 7, 2018 and successfully proven sufficient in materials for the 2018-19 school year.

Round Valley Elementary – Round Valley Unified School District

Inspected on August 23, 2018 and successfully proven sufficient in materials for the 2018-19 school year.

Calpella Elementary – Ukiah Unified School District

Inspected on August 27, 2018 and successfully proven sufficient in materials for the 2018-19 school year.

Eagle Peak Middle School – Ukiah Unified School District

Inspected on September 4, 2018 and successfully proven sufficient in materials for the 2018-19 school year.

Grace Hudson Elementary – Ukiah Unified School District

Inspected on September 25, 2018 and successfully proven sufficient in materials for the 2018-19 school year.

Nokomis School – Ukiah Unified School District

Inspected on September 12, 2018 and successfully proven sufficient in materials for the 2018-19 school year.

Oak Manor Elementary – Ukiah Unified School District

Inspected on August 28, 2018 and successfully proven sufficient in materials for the 2018-19 school year.

Pomolita Middle School – Ukiah Unified School District

Inspected on October 3, 2018 and successfully proved sufficient in materials for the 2018-19 school year.

Baechtel Grove Middle School – Willits Unified School District

Inspected on October 12, 2018 and successfully proven sufficient in materials for the 2018-19 school year.

Blosser Lane Elementary – Willits Unified School District

Inspected on August 29, 2018 and successfully proven sufficient in materials for the 2018-19 school year.

Willits High School – Willits Unified School District

Inspected on October 12, 2018 and successfully proven sufficient in materials for the 2018-19 school year.

Facilities Review

As a result of the site reviews, it was determined that the majority of Mendocino County Schools are in overall good repair. There was one finding from the 15 site visits that qualified as one of the “eight emergency repair situations that poses an emergency or urgent threat to the health and safety of students or staff.” Of the fifteen schools, twelve received a “good” rating and three received a “fair” rating. A list of findings for each school is included in this report. All districts have received a copy of the Superintendent’s findings.

School Ratings: 99%-100% = Exemplary 90% - 98.99% = Good 75% - 89.99% = Fair 0% - 74.99% = Poor	Note: An extreme deficiency in any area automatically results in a “poor” ranking for that category and a zero for “Total Percent per Category”
---	--

Exemplary: *The school meets most or all standards of good repair. Deficiencies noted, if any, are not significant and/or impact a very small area of the school.*

Good: *The school is maintained in good repair with a number of non-critical deficiencies noted. These deficiencies are isolated, and/or resulting from minor wear and tear, and/or in the process of being mitigated.*

Fair: *The school is not in good repair. Some deficiencies noted are critical and/or widespread. Repairs and/or additional maintenance are necessary in several areas of the school site.*

School Facility Conditions Evaluations

Anderson Valley Elementary

Anderson Valley Unified School District

Date of Visit: 10/16/18 Total areas inspected: 23 School Rating: 92.92% - Good Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	23			
Mech/HVAC	23			
Sewer	23			
Interior Surfaces	20	3		
Overall Cleanliness	23			
Pest/Vermin Infestation	23			
Electrical	17	6		
Restroom	3			20
Sinks/Fountains	13	2		8
Fire Safety	19			
Hazardous Materials	22	1		
Structural Damage	22	1		
Roofs	23			
Playground/School Grounds	23			
Windows/Doors/Gates/Fences	23			

Remarks: Did not inspect rooms 20 & 21 because they were locked and obviously abandoned. Very nice school.

Arena Union Elementary

Arena Union/Pt. Arena Joint Union

Date of Visit: 10/01/18 Total areas inspected: 26 School Rating: 86.78% - FAIR Emergency: Yes

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	26			
Mech/HVAC	23	3		
Sewer	26			
Interior Surfaces	26			
Overall Cleanliness	25	1		
Pest/Vermin Infestation	26			
Electrical	26			
Restroom	5			21
Sinks/Fountains	8			18
Fire Safety	26			
Hazardous Materials	26			
Structural Damage	14	9	3	
Roofs	26			
Playground/School Grounds	26			
Windows/Doors/Gates/Fences	26			

Remarks: Three classrooms have been reported with extreme structural deficiencies for multiple years. District should seek a professional structural engineer's opinion that they are safe for student and staff occupancy. Two empty or underutilized classrooms were observed during the inspection.

Point Arena High School***Arena Union/Pt. Arena Joint Union***

Date of Visit: 10/01/18	Total areas inspected: 26	School Rating: 97.36%-Good		Emergency: No
15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	26			
Mech/HVAC	26			
Sewer	26			
Interior Surfaces	24	2		
Overall Cleanliness	26			
Pest/Vermin Infestation	26			
Electrical	25	1		
Restroom	4			22
Sinks/Fountains	5			21
Fire Safety	26			
Hazardous Materials	26			
Structural Damage	22	4		
Roofs	26			
Playground/School Grounds	26			
Windows/Doors/Gates/Fences	25	1		

Remarks: *None****Dana Gray Elementary******Fort Bragg Unified School District***

Date of Visit: 08/27/18	Total areas inspected: 38	School Rating: 97.46% - Good		Emergency: No
15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	38			
Mech/HVAC	38			
Sewer	38			
Interior Surfaces	36	2		
Overall Cleanliness	38			
Pest/Vermin Infestation	38			
Electrical	36	2		
Restroom	1			37
Sinks/Fountains	25	1		12
Fire Safety	38			
Hazardous Materials	38			
Structural Damage	32	6		
Roofs	38			
Playground/School Grounds	38			
Windows/Doors/Gates/Fences	38			

Remarks: *Very nice school. Be sure file cabinets are secured at the beginning of the school year.*

Laytonville Elementary**Laytonville Unified School District**

Date of Visit: 09/21/18 Total areas inspected: 25 School Rating: 95.33% - Good Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	25			
Mech/HVAC	24	1		
Sewer	25			
Interior Surfaces	24	15		
Overall Cleanliness	24	1		
Pest/Vermin Infestation	25			
Electrical	21	4		
Restroom	4			21
Sinks/Fountains	15			10
Fire Safety	21	4		
Hazardous Materials	25			
Structural Damage	22	3		
Roofs	25			
Playground/School Grounds	25			
Windows/Doors/Gates/Fences	25			

Remarks: *Very nice new classrooms. Congratulations. Review proper fire extinguisher inspection and documentation procedure with staff.*

Round Valley Elementary**Round Valley Unified School District**

Date of Visit: 09/26/18 Total areas inspected: 30 School Rating: 98.10% - Good Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	30			
Mech/HVAC	30			
Sewer	30			
Interior Surfaces	30			
Overall Cleanliness	30			
Pest/Vermin Infestation	30			
Electrical	28	2		
Restroom	11			19
Sinks/Fountains	13	1		16
Fire Safety	30			
Hazardous Materials	30			
Structural Damage	30			
Roofs	30			
Playground/School Grounds	27	3		
Windows/Doors/Gates/Fences	30			

Remarks: *Except for the lack of cushioning materials in the use zones of the playgrounds, the school displays excellent maintenance.*

Calpella Elementary**Ukiah Unified School District**

Date of Visit: 09/11/18 Total areas inspected: 40 School Rating: 94.22% - Good Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	40			
Mech/HVAC	40			
Sewer	40			
Interior Surfaces	39	1		
Overall Cleanliness	38	2		
Pest/Vermin Infestation	40			
Electrical	34	6		
Restroom	3	1		36
Sinks/Fountains	24			16
Fire Safety	31	9		
Hazardous Materials	40			
Structural Damage	39	1		
Roofs	40	1		
Playground/School Grounds	39	1		
Windows/Doors/Gates/Fences	40			

Remarks: Several classrooms had electric warmed wax scented appliances, these may pose a fire safety, allergen and/or burn hazard. Many classrooms, staff and treatment spaces have refrigerator/freezers, none had thermometers to assess proper food safe temperatures or appliance operation.

Eagle Peak Middle School**Ukiah Unified School District**

Date of Visit: 09/14/18 Total areas inspected: 43 School Rating: 90.99% - Good Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	43			
Mech/HVAC	43			
Sewer	43			
Interior Surfaces	37	6		
Overall Cleanliness	42	1		
Pest/Vermin Infestation	43			
Electrical	36	7		
Restroom	7			36
Sinks/Fountains	41			2
Fire Safety	19	24		
Hazardous Materials	40	3		
Structural Damage	36	7		
Roofs	43			
Playground/School Grounds	42	1		
Windows/Doors/Gates/Fences	43			

Remarks: Fire extinguisher inspections not current in many areas. Some unsecured cabinets. Overall a nice school.

Grace Hudson Elementary**Ukiah Unified School District**

Date of Visit: 09/25/18 Total areas inspected: 40 School Rating: 96.78% - Good Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	40			
Mech/HVAC	40			
Sewer	40			
Interior Surfaces	39	1		
Overall Cleanliness	40			
Pest/Vermin Infestation	40			
Electrical	35	5		
Restroom	11			29
Sinks/Fountains	30	3		7
Fire Safety	37	3		
Hazardous Materials	40			
Structural Damage	39	1		
Roofs	40			
Playground/School Grounds	39	1		
Windows/Doors/Gates/Fences	40			

Remarks: *Well maintained school.***Nokomis Elementary****Ukiah Unified School District**

Date of Visit: 09/21/18 Total areas inspected: 35 School Rating: 90.18% - Good Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	35			
Mech/HVAC	35			
Sewer	35			
Interior Surfaces	30	5		
Overall Cleanliness	35			
Pest/Vermin Infestation	35			
Electrical	31	4		
Restroom	9			26
Sinks/Fountains	34			1
Fire Safety	32	3		
Hazardous Materials	35			
Structural Damage	20	15		
Roofs	35			
Playground/School Grounds	17	18		
Windows/Doors/Gates/Fences	34	1		

Remarks: *Trip hazards due to the approximate 1" difference in height from the exit doors to the walkways outside pulled down the rating in the category H total. Nokomis is a well-maintained school overall.*

Oak Manor Elementary**Ukiah Unified School District**

Date of Visit: 09/21/18 Total areas inspected: 38 School Rating: 92.92% - Good Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	38			
Mech/HVAC	38			
Sewer	38			
Interior Surfaces	34	4		
Overall Cleanliness	37	1		
Pest/Vermin Infestation	38			
Electrical	33	5		
Restroom	8			30
Sinks/Fountains	36	1		1
Fire Safety	34	4		
Hazardous Materials	38			
Structural Damage	30	8		
Roofs	38			
Playground/School Grounds	27	11		
Windows/Doors/Gates/Fences	38			

Remarks: Ceiling tile stains reportedly from HVAC condensate pans overhead pulled down the ranking of Category B. Unsecured cabinets/bookcases impacted Category G and Category H was impacted by the trip hazard of a 1: differential between interior finish floor and exterior grade in several classrooms. Overall, Oak Manor is well maintained.

Pomolita Middle School**Ukiah Unified School District**

Date of Visit: 09/27/18 Total areas inspected: 72 School Rating: 81.76% - Fair Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	72			
Mech/HVAC	66	6		
Sewer	72			
Interior Surfaces	68	4		
Overall Cleanliness	69	3		
Pest/Vermin Infestation	72			
Electrical	46	24	2	
Restroom	17	1		54
Sinks/Fountains	64	1		7
Fire Safety	48	24		
Hazardous Materials	68	4		
Structural Damage	56	16		
Roofs	72			
Playground/School Grounds	70	2		
Windows/Doors/Gates/Fences	72			

Remarks: Two extreme deficiencies were noted due to two electrical panels with breakers missing from panel with no covers over open slots. Many fire extinguishers had not been inspected for September. Despite the issues with fire extinguisher inspections and two electrical panels, the school looks good. District staff was immediately notified of the electrical panel issue and were enroute to affect repairs.

Baechtel Grove Middle School***Willits Unified School District***

Date of Visit: 09/20/18

Total areas inspected: 26

School Rating: 81.83% - Fair

Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	26			
Mech/HVAC	26			
Sewer	26			
Interior Surfaces	17	7		
Overall Cleanliness	26			
Pest/Vermin Infestation	26			
Electrical	25	1		
Restroom	1			25
Sinks/Fountains	11	3		12
Fire Safety	25	1		
Hazardous Materials	26			
Structural Damage	25	1		
Roofs	26			
Playground/School Grounds	25		1	
Windows/Doors/Gates/Fences	26			

Remarks: Trip hazard at the bottom of the wheel chair ramp to the playground is both a trip hazard and an ADA violation. This was written up last year as well.

Blosser Lane Elementary***Willits Unified School District***

Date of Visit: 09/20/18

Total areas inspected: 31

School Rating: 93.49% - Good

Emergency: No

15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	31			
Mech/HVAC	31			
Sewer	31			
Interior Surfaces	27	4		
Overall Cleanliness	29	2		
Pest/Vermin Infestation	31			
Electrical	28	3		
Restroom	4	1		26
Sinks/Fountains	9	1		21
Fire Safety	30	1		
Hazardous Materials	31			
Structural Damage	27	4		
Roofs	30	1		
Playground/School Grounds	30	1		
Windows/Doors/Gates/Fences	31			

Remarks: Interior fountains all disconnected due to lead. Filtered hydration stations installed on outside of buildings at intervals. Roof is patched in several places and has some shingles missing. Age is apparent.

Willits High School***Willits Unified School District***

Date of Visit: 09/11/18	Total areas inspected: 37	School Rating: 93.57% - Good		Emergency: No
15 Categories of Inspection	Good Repair	Deficiency	Extreme Deficiency	Not Applicable
Gas Leaks	37			
Mech/HVAC	37			
Sewer	37			
Interior Surfaces	33	4		
Overall Cleanliness	36	1		
Pest/Vermin Infestation	37			
Electrical	28	9		
Restroom	2			35
Sinks/Fountains	8	3		26
Fire Safety	37			
Hazardous Materials	37			
Structural Damage	37			
Roofs	37			
Playground/School Grounds	37			
Windows/Doors/Gates/Fences	36	1		

Remarks: *Lots of small water and lighting issues. Great shops, library and impressive building program.*

Quarterly Uniform Complaints

Quarterly, MCOE receives uniform complaint forms from each of the twelve Mendocino County School Districts. The quarterly reports indicate if any complaints have been filed at the district office in the areas of textbooks and instructional materials, teacher vacancy or misassignments, facilities and California High School Exit Exam (CAHSEE) Intensive Instruction and Services and the LCAP (Local Control Accountability Plan). During the 2017-2018 academic year, there were no *Williams* complaints filed with any of the districts in the county.

SARC (School Accountability Report Card)

The SARCs for all 15 schools were monitored for the accuracy of two *Williams* Settlement components included on the report card, *sufficiency of instructional materials* and *status of school facilities*. Inaccuracies noted were reported on the third quarter report to the district superintendents.

In closing, I am proud to say that students in Mendocino County are all receiving a quality education by caring and dedicated staff, in safe and appropriate facilities. If you have any questions regarding this report, please do not hesitate to contact me at (707) 467-5001.

Sincerely,



Michelle Hutchins,
Interim County Superintendent of Schools

MH/dm