

# FY 2018-19 1<sup>st</sup> Quarter Report



November 13, 2018

CHIEF EXECUTIVE OFFICER: CARMEL J. ANGELO

# Introduction

“The progress in improving the County’s fiscal health over the past several years is something to be proud of, however, much work remains to strengthen the County’s position, performance, resiliency, accountability, and prepare us for the future.”


Carmel J. Angelo  
Chief Executive Officer

# Presentation Outline

- Recap of FY 2018-19 Budget Adoption
- Board Goals and Priorities
- First Quarter Review by Budget Unit
- FY 17-18 Close Out
- FY 2018-19 Funding Request
- Carry Forward Recommendations
- First Quarter Recommendations
- Budget Team Update
- Budget Calendar

# Recap of FY 2018-19 Budget Adoption



- CEO Recommendations and Board Action:
    - Juvenile Hall
    - Hiring
    - Reserves and Contingencies
    - Sheriff's Over-time
  - FY 2018-19 Public Inquiries
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# Board Goals and Priorities

- Fiscal Stability
  - Debt mitigation and elimination are a priority
- Financial Sustainability
  - Maintain the reserve policy (6.35% of General Fund).
  - One-time revenue will not be used for on-going expenses.
- Organizational Development
  - Investing in the Organization's future through the Leadership Initiative, succession planning, and recruitment and retention practices.
  - Identify and measure departmental performance metrics, including the balancing of location-based provision of county services.

# Budget Development Priorities

- Investment in Roads
- Economic/Business Development
  - Broadband
  - Permit Fee Waiver Program
  - Support New Housing Development
  - Grant Writer Program
- Support for Emergency Medical Services (EMS)
- Homeless Issues
- Support Community Partners
- Employee Compensation

# Legislative Update



- Election Results:
    - Federal and State Representatives
    - State Propositions
  - 2019-2020 Legislative Session
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# Department Review

## **General Fund Departments Projected to Be Significantly Over Budget**

- BU 1110 Auditor Controller \$53,051
- BU 1320 Human Resources \$101,026
- BU 2080 Public Defender \$281,055
- BU 2085 Alternate Defender \$130,694
- BU 2310 Sheriff – Coroner \$2,090,180
- BU 2510 Jail \$779,342



# Department Review

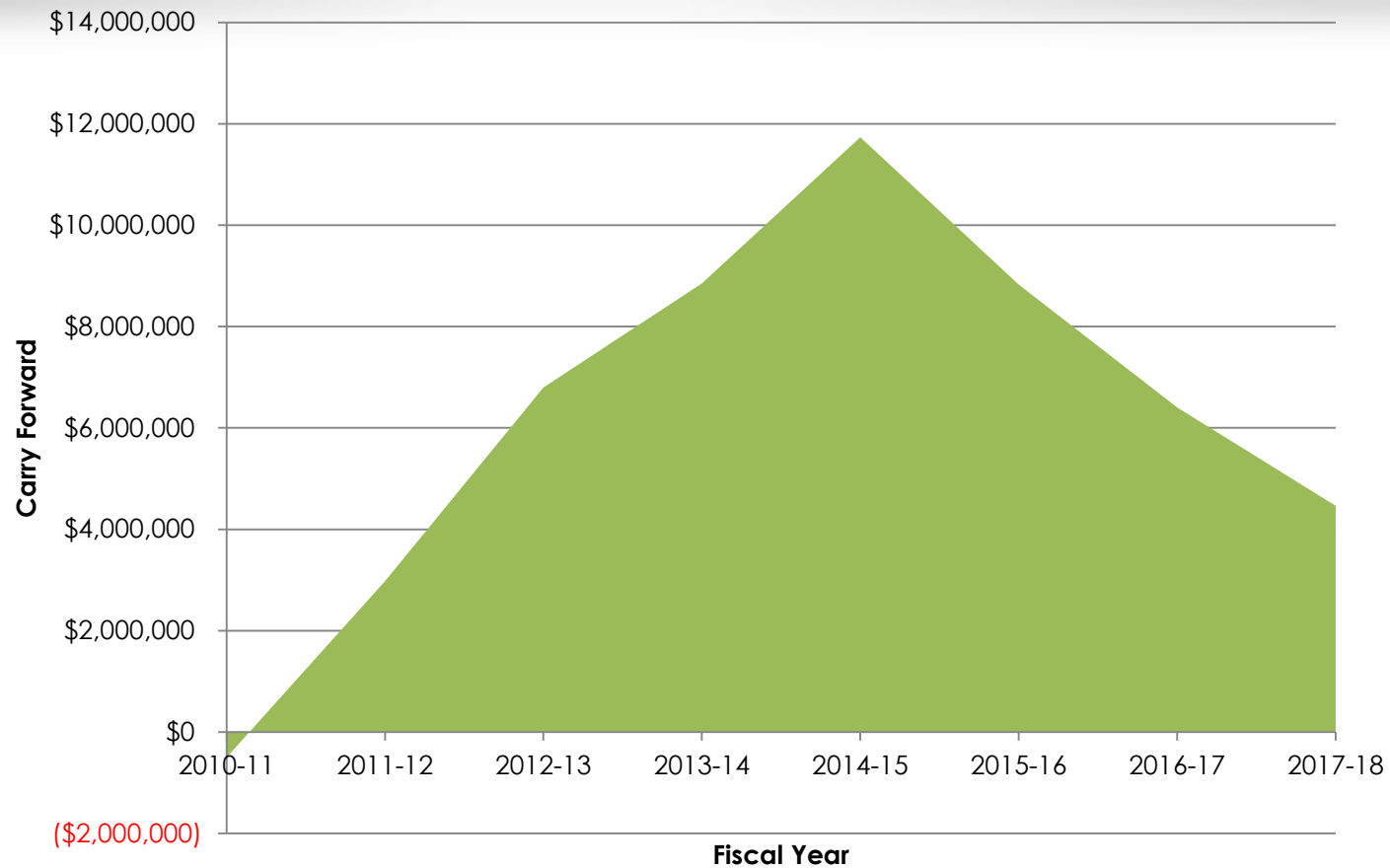
## **Watch List General Fund Departments**

• BU 2250 Juvenile Hall	\$29,770
• BU 2560 Probation	\$36,434
• BU 2710 Agriculture	\$8,804
• BU 2810 Cannabis Management	\$0

# FY 17-18 Close Out

- The final carry forward amount for FY 2017-18 is \$4,463,408. \$498,218 was allocated by the Board at budget adoption resulting in \$3,965,190 available as fund balance to be allocated at 1st Quarter.
- While the County has a carry forward from FY 17-18, the department requests, deferred and emerging expenses totaling \$15,257,293 is greater than the available funding.

# Historical Carry Forward Levels



# Urgent Funding Needs

- Deferred Maintenance
- IT Master Plan/IT modernization
- Critical Public Safety Infrastructure
- Jail Expansion Project



# Department Requests

- New Funding Requests: \$15,651,377
  - Total Carry Forward Available: \$3,965,190
- The Report also includes department correction adjustments that do not require additional General Fund.

# Carry Forward Recommendations

CEO Priority	Department	Program/Project/Need	Requested Amount	Recommended Amount	Description of Need / Justification
1	Jail	SB 844 - Jail Expansion	1,000,000	1,000,000	County fund match for SB844, Jail expansion. BOS approved increase from 1,000,000 to 2,000,000 on DATE. Without this County will have cash flow issues.
2	Capital Projects (CIP)	Microwave Station Power Lines	100,000	100,000	Critical Public Safety infrastructure. Mt. Sanhedrin Microwave Station Power Line Repair and new power line to Point Arena Microwave Station.
3	Capital Projects (CIP)	EOC Generator Connections	200,000	200,000	Critical Public Safety infrastructure. Standardize generator power connections at EOC, 911 Dispatch, and other critical facilities.
4	Capital Projects (CIP)	Unanticipated CIP	200,000	200,000	Replenishment of Facilities CIP reserves expended on unanticipated emergency/priority projects.
5	Capital Projects (CIP)	Admin Bldg Roof Phase II	2,500,000	1,000,000	Critical infrastructure. Administration Bldg Roof & HVAC Project - Phase II.
6	Executive Office / IS	IT Master Plan	4,700,000	1,000,000	Critical infrastructure. Multi-year Countywide IT Masterplan. 5-year plan to fund \$10,000,000.
7	Recorder Modernization	County Recorder System	49,000	45,000	Annual Recorder system software license and maintenance fee. Paid Jul-2018 for FY2018-19.
8	Fund Balance	Unexpected Mid-Year Adjustments	0	420,190	Potential OT & Extra Help for Public Safety.
	Total of all carryforward requests:		8,749,000		
	Total of all carryforward recommendations:			3,965,190	
		FY2017-18 Carryforward balance*:		4,463,408	* From Auditor's Final End of Fiscal Year 2017-18 Report
		Allocated Carryforward at FY18/19 budget adoption		498,218	This amount was included in the FY2018-19 Budget and was allocated to departments & programs
		NET (recommendations - carryforward balance):		0	



# Recommendations

- Accept the Fiscal Year 2018-19 First Quarter Report as presented.
- Accept recommendation to allocate FY 2017-18 carryforward.
- Approve the FY 2018-19 1<sup>st</sup> Quarter Adjustments bringing the total County budgeted appropriations from \$279,897,412 to \$286,195,452 for all funds \$2,332,850 in revenue for total revenue of \$273,173,372 for all funds.

# Budget Team Update



- FY 2018-19 Budget Manager Trainings
    - Budget Metrics & Reports
    - Monitoring the 1000 Series
    - Quarterly Reporting
    - Preparing Projections
    - Budget Development
  - Cobblestone Implementation
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# Budget Team Update



- OpenGov Utilization
  - <https://comendocinoca.opengov.com>

# Budget Schedule

- December 2018 – Fee Hearing
- March 2019 – Mid-year Report
- April 2019 – Fee Hearing
- Spring Budget Workshops
- May 2019 – 3<sup>rd</sup> Quarter Report
- June 2019 – Budget Hearings and Adoption



# 1<sup>st</sup> Quarter Report **QUESTIONS?**

