

Department Name:		HHSA-Environmental Health						
Division:		Environmental Health						
Fee Section (Yellow highlighted in Master Fee Schedule):		Consumer Protection Program						
Additional Description:		Water Program Fees, Food Establishment Fees, Pool & Spa Fees						
Department/Fee Descriptions	Budget Unit	Anticipated Annual Units of Service	Current Fee	Proposed Fee	Percent Change	Total Annual Increase / Decrease	Government Code Justification (if applicable)	Approved by Auditor (Yes) (No)
State Small Water System Operational Permit	4011	27	\$478.00	\$590.00	23.4%	\$3,024.00	increased for Full Cost Recovery	YES
Pool/Spa - Plan Review, Major	4011	4	\$415.00	\$894.00	115.4%	\$1,916.00	increased for Full Cost Recovery	YES
Seasonal Restaurant (6months or less)	4011	8	\$290.00	\$375.00	29.3%	\$680.00	increased for Full Cost Recovery	YES
Mobile food Preparation Unit	4011	30	\$413.00	\$544.00	31.7%	\$3,930.00	increased for Full Cost Recovery	YES
Catering in a Permitted Facility	4011	21	\$149.00	\$277.00	85.9%	\$2,688.00	increased for Full Cost Recovery	YES
Mobile Food Facility (Vehicles)	4011	19	\$122.00	\$228.00	86.9%	\$2,014.00	increased for Full Cost Recovery	YES
Farmers Market	4011	12	\$65.00	\$252.00	287.7%	\$2,244.00	increased for Full Cost Recovery	YES
Low Risk Minimal Food (Includes small school kitchens)	4011	64	\$182.00	\$228.00	25.3%	\$2,944.00	increased for Full Cost Recovery	YES
Food Facility Plan Review, Major	4011	21	\$565.00	\$883.00	56.3%	\$6,678.00	increased for Full Cost Recovery	YES
Food Facility Plan Review, Minor	4011	25	\$246.00	\$398.00	61.8%	\$3,800.00	increased for Full Cost Recovery	YES
Total						\$29,918.00		

Contact the Auditor's Office for Current Salary Figures if Needed

Salary & Benefit Calculation for Employees	Budget Unit	Hourly Rate	Annual Salary	Fringe Benefits	Services & Supplies **	A-87 Indirect Costs	Total Weighted Rate	Weighted Hourly Rate @ 1,800/yr.
DIRECTOR ENVIRONMENTAL HEALTH	4011	\$41.96	\$87,276.80	\$51,259.49	\$35,376.49	\$15,162.18	\$189,074.97	\$105.04
ENVIRONMENTAL HEALTH MANAGER	4011	\$36.21	\$75,316.80	\$44,235.13	\$30,528.66	\$13,084.43	\$163,165.03	\$90.65
SR ENVIRONMENTAL HEALTH SPECIALIST	4011	\$30.40	\$63,232.00	\$37,137.48	\$25,630.25	\$10,985.00	\$136,984.72	\$76.10
ENVIRONMENTAL HEALTH SPECIALIST II	4011	\$28.96	\$60,236.80	\$35,378.33	\$24,416.19	\$10,464.65	\$130,495.97	\$72.50
ENVIRONMENTAL HEALTH SPECIALIST I	4011	\$26.27	\$54,641.60	\$32,092.15	\$22,148.25	\$9,492.63	\$118,374.63	\$65.76
OPERATIONS SPECIALIST	4011	\$28.96	\$60,236.80	\$35,378.33	\$24,416.19	\$10,464.65	\$130,495.97	\$72.50
STAFF ASSISTANT III	4011	\$19.10	\$39,728.00	\$23,333.09	\$16,103.22	\$6,901.76	\$86,066.06	\$47.81
ENVIRONMENTAL HEALTH TECHNICIAN	4011	\$21.62	\$44,969.60	\$26,411.59	\$18,227.83	\$7,812.36	\$97,421.37	\$54.12
SECRETARY	4011	\$23.23	\$48,318.40	\$28,378.41	\$19,585.22	\$8,394.13	\$104,676.15	\$58.15

Employee Name	Service Description	HRS	COST
DIRECTOR ENVIRONMENTAL HEALTH	Provide program oversight, policy interpretation, and collaborate with EH manager and/or staff to discuss and resolve outstanding issues.	26.20	\$2,752.09
ENVIRONMENTAL HEALTH MANAGER	Provide oversight of Consumer Protection staff to achieve overall program goals. Provide staff guidance to resolving difficult situations &/or implementing code &/or law to gain compliance. Provide resources to staff.	97.00	\$8,792.78
SR ENVIRONMENTAL HEALTH SPECIALIST	Conduct routine inspections of food facilities, investigate complaints, collect evidence, samples of food, soil and water for laboratory analysis. Prepare various routine and non-routine reports. Provides assistance to an EHS I & II.	242.57	\$18,460.21
ENVIRONMENTAL HEALTH SPECIALIST II	Conduct routine inspections of food facilities, investigate complaints, collect evidence, samples of food, soil and water for laboratory analysis. Prepare various routine and non-routine reports.	727.50	\$52,742.12
STAFF ASSISTANT III	Intake applications. Invoice annual permits to operate, collect and process payments, generate paper & send permits to facilities. Create & maintain files. Direct inquires to inspectors.	237.00	\$11,332.03
Water Sample Fee	Fee to lab for testing of water samples	27.00	\$0.00

AUDITOR'S COMMENTS:

// See Auditor Approval Letter (Attachment 4) //

RECOMMENDED FOR APPROVAL:

// See Auditor Approval Letter (Attachment 4) //

Auditor

11/19/2018

Date

EXECUTIVE OFFICE COMMENTS:

RECOMMENDED FOR APPROVAL:

Chief Executive Officer, or Designee

Date