

RESOLUTION NO. 19-020

RESOLUTION OF THE MENDOCINO COUNTY BOARD OF SUPERVISORS AUTHORIZING THE DESTRUCTION OF VARIOUS COUNTY RECORDS RELATED TO PREVIOUS SOLID WASTE OPERATIONS (COUNTYWIDE)

WHEREAS, the administration and management of County solid waste operations has been contracted with Mendocino Solid Waste Management Authority since October 20, 2009; and

WHEREAS, Mendocino County Department of Transportation (MCDOT) possesses various records related to previous solid waste operations which occupy a large amount of storage space; and

WHEREAS, Government Code Section 26202 provides that the Board of Supervisors may authorize the destruction or disposition of any record, paper, or document which is more than two years old and which was prepared or received in any manner other than pursuant to a state statute or county charter; and

WHEREAS, Government Code Section 26202 provides that the Board of Supervisors may authorize the destruction or disposition of any record, paper, or document which is more than two years old, which was prepared or received pursuant to a state statute or county charter, and which is not expressly required by law to be filed and preserved if the Board determines by four-fifths vote that the retention of any such record, paper or document is no longer necessary or required for county purposes; and

WHEREAS, all of the records on the attached Exhibit A have been found to be outside the required retention time periods, but because some of the records were prepared or received pursuant to a state statute, a four-fifths vote and a determination that the records are no longer necessary or required for County purposes is also required; and

WHEREAS, MCDOT requests the Board authorize the destruction of said records.

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NOW, THEREFORE, BE IT RESOLVED that the Mendocino County Board of Supervisors hereby finds and determines that the records identified in the attached Exhibit A are no longer necessary or required for County purposes and authorizes MCDOT to destroy those records related to previous County solid waste operations which are identified in the attached Exhibit A.

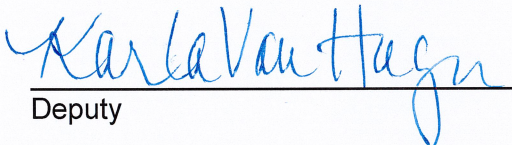
The foregoing Resolution introduced by Supervisor Haschak, seconded by Supervisor Williams, and carried this 22nd day of January, 2019, by the following vote:

AYES: Supervisors Brown, McCowen, Haschak, Gjerde, and Williams
NOES: None
ABSENT: None

WHEREUPON, the Chair declared said Resolution adopted and SO ORDERED.

ATTEST: CARMEL J. ANGELO
Clerk of the Board

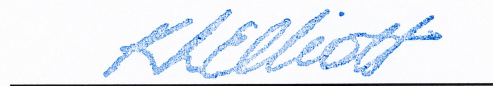

CARRE BROWN, Chair
Mendocino County Board of Supervisors


Deputy

I hereby certify that according to the provisions of Government Code Section 25103, delivery of this document has been made.

APPROVED AS TO FORM:
KATHARINE L. ELLIOTT
County Counsel

BY: CARMEL J. ANGELO
Clerk of the Board



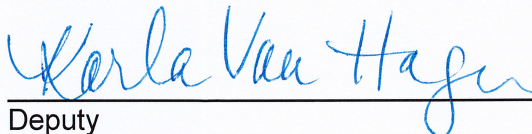

Deputy

EXHIBIT A

Box#	Content Description	Dates
1	Accounts Payable	2006/2007
2	Bank Deposit Slips & Timesheets	2005/2006
3	Accounts Payable	2004/2005
4	Treasurer Reports & Hauling Bills	2001-2004
5	Timesheets	2009/2010
6	Accounts Payable Manuals	Misc
7	Accounts Payable	Thru 2009
8	Accounts Payable	2009/2010
9	Budget Worksheets & Tire Amnesty	2001-2005
10	Accounting Reports	2000-2003
11	Accounts Receivable	Thru 2008
12	Monthly Reports & Hourly Invoices	2001/2002
13	Monthly Reports	2006/2007
15	Charge Sales Tags & Deposit Books - all sites	2004/2005
16	Accounts Payable & Daily Reports	2003-2005
17	Accounts Payable	1998-1999
18	Monthly & Daily Reports, Revenue Reports	1998/1999
19	Bank Deposit Slips	2005/2006
20	Bank Statements	1992/1993
24	Hauling Bills	2010/2011
25	Accounts Receivable	2005/2006
26	Hauling Bills	2009/2010
27	Bank Statements & Daily Reports	2001/2002
28	Accounts Receivable	2003/2004
29	Hauling Invoices & Weigh Tags	2005/2006
30	Employee Files & Accounts Receivable	2009/2010
31	Accounts Receivable	1997/1998
32	Bank Statements & Daily Reports	2000/2001
33	Accounts Payable	2006/2007
34	Accounts Payable	2007/2008
35	Accounts Payable	2003/2004
36	Bin Removal Authorization Tags	2008-2011
37	Bank Deposit Slips & Weigh Tags	2001/2002
38	Accounts Payable	2008/2009
39	Daily Reports	1992/1993
40	Financial Stream Reports	2006/2009
41	Posted Invoices & Closure Costs	2008/2009
42	Accounts Payable	2007/2008
43	Monthly Reports	2003/2004
44	Monthly & Daily Reports	2005/2006
45	Cash Receipts	2009/2010
46	Accounts Payable	2009/2010
47	Cash Receipts, Postings & Deposit Books	2009/2010
48	Bank Statements	2008/2010
49	Monthly & Daily Reports	2007/2008
50	Accounts Payable	2001/2002
53	Accounts Receivable	2009/2010
54	Cash receipts	Misc
55	Accounts Payable	Thru 2009
56	Proposed Budgets	2005-2008
57	Payroll Receipts	2006/2007
58	Year End Reports	2007/2008
59	Monthly & Daily Reports	2009/2010
60	Cash Receipts	2005-2009
61	Charge Tags & Bin Removal Authorization Tags	Misc
63	Hauling Bills	2006 - 2009
64	Costs by site & Accounts Receivable	1990/1991
65	Timesheets	1985
66	Timesheets	1997/1999
66	Underground Storage Tank Invoices	1997/1999
69	Accounts Payable	1999/2000
70	Accounts Payable	2000/2001
71	Charge Tags & Bin Removal Authorization Tags	2004/2005
72	Bank Deposit Slips	2007
73	Annual Reports	2002
74	Bin Removal Authorization Tags	2001-2005
75	Accounts Receivable	2008
76	Quarterly Reports	2001-2003
77	Quarterly Reports	2004/2005
78	Payroll Reports	1992-1996
81	Accounts Payable	2007/2008
82	Statements of Cash Receipts	2005/2006
84	Payroll Ledgers	1993-1995