

Proposal for a Citizen-Driven Structure for the Mendocino County Climate Action Advisory Committee

MCCAAC Structure and Protocol

1. 15 member Committee, representation of 3 per supervisorial district
2. The MCCAAC will recruit and populate topical Focus Groups to research and develop proposals to MCCAAC
3. Every member of the MCCAAC will serve on at least one Focus Group
4. MCCAAC and Focus Group meetings are open to public
5. Focus Groups make regular written progress reports to MCCAAC and may include proposals for action to be undertaken by the BOS
6. MCCAAC develops action proposals from Focus Groups ~~to make interim requests for decisions from BOS.~~ to make recommendations to the BOS for action items needed to implement Mendocino County's Sustainability and Climate Action Program
7. MCCAAC Focus Groups work with local partners such as Municipal Advisory Committees, Water and Fire Districts, Fire Safe ~~Committees~~Councils, Environmental and Sustainability citizen groups, and other local community groups and organizations
8. MCCAAC makes annual report to BOS on accomplishments, recommended actions and policy proposals
9. MCCAAC works in an appropriate fashion with Tribal Nations, state agencies, and other local, regional, and national partners
 - a. Recommended Tribal relations protocol explained on process page
10. MCCAAC district representatives ~~may~~shall hold periodic public meetings to share information, discuss issues and receive public input
11. MCCAAC's scope of work will concentrate on developing action items and policy proposals towards meeting the Intergovernmental Panel on Climate Change (IPCC) 1.5 Degrees Celsius Report goals of:
 - a. Green House Gas (GHG) reduction
 - b. Carbon sequestration and storage
 - c. And the State and County's goals for community climate change preparedness in coordination with Mendocino County Office of Emergency Services (MCOES) and the Mendocino County Fire Safe ~~Committee~~Council as appropriate
12. Topics for Focus Groups include the following:
 - a. GHG Reduction in the areas of
 - i. Energy
 - ii. Solid Waste
 - iii. Land use and development (green and energy-efficient building, decarbonization)
 - iv. Transportation
 - b. Carbon storage
 - i. Forests/Forestry
 - ii. Agriculture
 - c. Community Preparedness
13. Other Suggested Committee Functions include:
 - a. Outreach and Accommodation (identify and address structural obstacles to broad participation in the MCCAAC)
 - b. Education

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Proposed Process

- 1) Mendocino County Board of Supervisors convenes the MCCAAC, which shall make recommendation to the BOS on implementation of Mendocino County's Sustainability and Climate Action Program.
- 2) Committee is comprised of representation across the 5 districts and list of stakeholder communities. It is suggested that there be a representative seat on the MCCAAC for each of the following:
 - a) Tribal
 - b) Latino
 - c) Environmental Protection
 - d) Forestry
 - e) Unions
 - f) Business/Economic Development
 - g) Community and Social Justice groups
- 3) Each Supervisorial District has 3 representatives
- 4) MCCAAC recruits and peoples the Focus Groups in the following topic areas (as a starting point):
 - GHG
 - Energy
 - Transportation
 - Solid Waste
 - Land Use/Zoning & Planning: Green Building/Development/Retrofitting
 - Carbon
 - Forests/Forestry
 - Agriculture
 - Community Preparedness
- 5) MCCAAC will facilitate work on topics that are relevant to multiple Focus Groups such as:
 - Oceans and Near Shore Ecosystems
 - Wetlands and Riparian
 - Rangeland
- 6) Other suggested Committee functions include:
 - Education
 - Outreach & Accommodation (to identify structural obstacles to broader participation such as childcare)

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7) Guidelines for Recruitment and Function of Focus Groups:

- a) Invite across the entire stakeholder population
- b) Focus Groups will have 3 members minimum for voting membership
- c) Will hold public meetings for input, encouraged to outreach to the whole community, especially populations most directly impacted by the areas for proposals
- d) Focus Groups must establish their own process protocols for decision making and keep written records of decisions
- e) Each Focus Group shall include at least one Committee member to provide connectivity between the Focus Groups and the MCCAAC.

8) Focus Groups hold meetings, develop action and policy proposals to present to the MCCAAC. Focus Groups work with local community resources on the district level and region-wide as appropriate to topic.

a) Focus Groups make proposal recommendations to MCCAAC and will cc to 10 tribes of Mendocino County and the Intertribal Sinkyone Wilderness Committee for review and input.

9) MCCAAC hears and receives written reports from Focus Groups and considers associated proposals.

10) MCCAAC reviews and develops proposals for the BOS to consider for action.

a. Actions the MCCAAC may take re: Focus Groups proposals:

- i. Adopt
- ii. Refer for further development
- iii. Table
- iv. All decisions of the MCCAAC re: adoption of proposals must be based on meeting or reasonably moving towards the goals articulated in the enabling document (IPCC)

b. There are three paths to accomplishing the desired outcomes:

- i. Requirements (ordinances, rules)
- ii. Incentives (tax or fee breaks for green actions)
- iii. Encouragement and Education

11) ~~Once MCCAAC determines proposals for the BOS, they will place them on the agenda of the BOS for action and cc the 10 tribes and Intertribal Sinkyone Wilderness Counsel for review and input.~~ Once the MCCAAC determines proposals are consistent with or needed to implement the County's Sustainability and Climate Action Program they will recommend the BOS agendize the proposals for action and cc the 10 tribes and Intertribal Sinkyone Wilderness ~~Counsel~~ Council for review and input.

12) Report from the MCCAAC will be regularly agendized at the BOS