

Outdoor Festival Ordinance Requirements:

Name of Festival: **Kate Wolf Music Festival**

1.) Dates and hours of operation (MCC 6.16.040(C))

Friday-Sunday, June 27- June 30, 2019

Hours:

Thursday 10am-10pm

Friday & Saturday 10am-2am

Sunday 10am-12pm

2.) How many people will attend? (MCC 6.16.040(D))

Up to 3,500 attendees (over the course of the weekend)

3.) Sponsor of festival:

☐ Non-profit:

☐ Partnership:

Names and addresses of general partners

☒ Corporation: **Back Roads Productions, LLC**

☐ Application signed by the President and attested to by the Secretary

☐ Certified copy of the Articles of Incorporation

4.) Legal description of premises where festival will be held (MCC 6.16.040(B))

APN#:013-570-4800

Physical location: 49380 Highway 101 North, Laytonville, California

APN#:013-560-4600

Physical location: 50220 Highway 101 North, Laytonville, California

APN#:013-560-4700

Physical location: 50250 Highway 101 North, Laytonville, California

☒ Proof of ownership and written consent of property owners for below listed parcel and legal description of premises

5.) Statement of adequacy:

☒ Sheriff attesting to the adequacy of the proposed security or statement itemizing the deficiencies (MCC 6.16.040(E))

☒ Statement from County Health Officer attesting to the adequacy of the proposed sanitation, food handling and preparation facilities, and waste disposal (MCC 6.16.040(F))



COUNTY OF MENDOCINO

501 Low Gap Rd., Room 1060
Ukiah, California 95482
Phone (707) 463-4321
Fax (707) 463-4166

Shari L. Schapmire
Treasurer-Tax Collector

Application for Outdoor Festival License under Article III of Chapter 11 of the Mendocino County Code

1. Name Back Roads Productions, LLC
2. Residence Address 50350 N Hwy 101 Laytonville, CA 95454
3. Mailing Address PO Box 337 Laytonville, CA 95454
4. Individual Corporation or Partnership LLC
5. Names and addresses of partners or corporation officers:

<u>Robert Barsotti</u>	<u>owner</u>	<u>PO Box 337 Laytonville CA 95454</u>
Name	Title	Address

<u>Cloud Moss</u>	<u>owner</u>	<u>7350 Fircrest Ave. Sebastopol, CA 95472</u>
Name	Title	Address

<u>Danny Scher</u>	<u>owner</u>	<u>500 Coventry Rd. Kensington, CA 94707</u>
Name	Title	Address

6. Principal location of event:
50350 N Hwy 101 Laytonville CA 95454 707 272-3796
Address Telephone

7. Provide certified copy of Articles of Incorporation, if applicable.
8. Provide location and legal description of the premises where the outdoor festival is to be conducted, including all lands to be used for parking or other uses incidental to the outdoor activity. Submit **proof of ownership** of said premises or the written consent of all owners.
9. Provide the date or dates and the hours during which the festival is to be conducted.
10. Provide an estimate of the maximum number of spectators, participants, or others expected to attend the outdoor festival for each day conducted.
11. Applicant must contact the Mendocino County Sheriff's Office and comply with all requirements. Provide detailed explanation of the plan for policing the activity with particular emphasis on the control and prevention of alcohol and drug consumption.
12. Applicant must contact the Mendocino County Department of Planning and Building Services and comply with all requirements.
13. Applicant must contact the Mendocino County Environmental Health Department and comply with all requirements.
14. Provide written explanation of implementation of waste reduction, reuse, recycling, and diversion programs.

15. Provide detailed information on the following areas:

- a. Security Protection
- b. Water Supply
- c. Food Supply
- d. Sanitation facilities
- e. Medical facilities and services
- f. Vehicle parking space
- g. On-site traffic control and vehicle access
- h. Plans for spectators or participants remaining at night or overnight
- i. Camping facilities
- j. Illumination of premises
- k. Cleanup of premises
- l. Rubbish removal
- m. Plans for handling larger number of overnight spectators than are expected

This application shall be filed with the Tax Collector no later than three weeks prior to the event. This application shall be accompanied by a non-refundable fee, (if applicable), which shall be of an amount to be set by resolution of the Board of Supervisors.

4/23/19

Date

Applicant

Title

President of Corporation

Attest: Secretary of Corporation

#8

April 23, 2019

To Whom It May Concern,

Back Roads Productions, LLC has permission to present a music festival at Black Oak Ranch on June 27-30, 2019. They are renting our facility for the event. Let me know if you have any questions.

Regards,

A handwritten signature in black ink, appearing to read "Bob Barsotti". The signature is stylized with a large, looped "B" and a cursive "Barsotti".

Bob Barsotti
Facility Manager/owner
Black Oak Ranch
PO Box 337
Laytonville, CA 95454
707-984-8457

USER ID: HARPE

ASTF100

ROLL YEAR: 2019

PARCEL NBR 013 560 47 0 0

ASSESSOR SECURED PROPERTY SYSTEM

* INQUIRY TO SECURED PROPERTY MASTER *

DATE: 05-10-2019

TIME: 12 01 02

AOL

TRA 155 003

STATUS: ACTIVE

ASSESSEE NAME 1 BLACK OAK RANCH LIMITED PARTNE

NAME 2 RSHIP

AG PRE NBR

OWNER INFO

C/O

UPP

ADDR PO BOX 1147

CTY/ST LAYTONVILLE, CA

ZIP 95454

SITUS ADDR 50250 NO HWY 101

LA

ACREAGE 140.00

MORE

NBR DIR

STREET NAME

CITY

MIN ACREAGE 160

GEN PLAN FL160

ZONING FL

COMB DIST FP

LCP

USE: 0053 RES: 01 RCRDRS NBR 0000-000 03260 DATE 03 01 1995

JAN. 1 OWNER 1 BLACK OAK RANCH LIMITED PARTNE 2 RSHIP

APPRAISAL DATE

2005 IND CD

VAL CHG CD

08 EXEM CD

PEN CD

18-19 LAND

259920

IMP

116472

TV

PP

FX

19-20

265118

118801

EXEMP: H.O.

MISC

PRIOR NET

376392

WLA

CURR NET

383919

WTV

BEN ASSMT

SQFT1

SQFT2

CALC-ACRES

140.00

SUB DIV CD

LAST MAINT DATE 09 18 2008

PARCEL 1

2

3

4

F5-OWNER HISTORY

F19-MORE SITUS

F1-AOL

F2-TO VIEW

USER ID: HARPE ASSESSOR SECURED PROPERTY SYSTEM DATE: 05-10-2019
ASTF100 * INQUIRY TO SECURED PROPERTY MASTER * TIME: 12 01 11

ROLL YEAR: 2019

PARCEL NBR 013 560 46 0 0 AOL TRA 155 003 STATUS: ACTIVE

ASSESSEE NAME 1 BLACK OAK RANCH LIMITED PARTNE
NAME 2 RSHIP

AG PRE NBR _____
OWNER INFO

C/O

UPP

ADDR PO BOX 1147

CTY/ST LAYTONVILLE, CA

ZIP 95454

SITUS ADDR 50220 NO HWY 101

LA

ACREAGE 66.00

MORE NBR DIR STREET NAME

CITY

MIN ACREAGE 160

GEN PLAN FL160

ZONING FL

COMB DIST FP

LCP

USE: 0053 RES: 07 RCRDRS NBR 0000-000 03260 DATE 03 01 1995

JAN. 1 OWNER 1 BLACK OAK RANCH LIMITED PARTNE 2 RSHIP

APPRAISAL DATE 2018 IND CD VAL CHG CD FO EXEM CD PEN CD

18-19 LAND 144284 IMP 731051 TV PP 83649 FX

19-20 147169 745670

EXEMP: H.O.

MISC

PRIOR NET 958984

WLA

CURR NET 892839

WTV

BEN ASSMT SQFT1

SQFT2

CALC-ACRES

11.00

SUB DIV CD LAST MAINT DATE 03 11 2019

PARCEL 1 2 3

4

F5-OWNER HISTORY F19-MORE SITUS F1-AOL F2-TO VIEW

OUTDOOR FESTIVAL PERMIT APPLICATION
The Kate Wolf Festival

ADDENDUM

8. Location of festival is 50350 Highway 101 in Laytonville, approximately 3.5 mile south of the intersection of Spy Rock Rd. and Highway 101. Assessors parcel numbers 013-570-48, 013-560-47, 013-560-46

9. Festival will take place Thursday, Friday, Saturday, Sunday, June 27-30, 2019, 10AM to 10PM Thursday. 10AM to 2AM Friday & Saturday, 10AM to 12PM Sunday.

10. We expect about 3000 to 3500 to attend this year, with approximately 350 staff and performers included in that number.

11. Give detailed explanation of the applicants plan for policing the activity with particular emphasis on the control and prevention of alcohol and drug consumption:

Our plan was developed several years ago in conjunction with the Mendocino County Sheriff Department. It will include approximately 25 paid security and over 150 volunteers. We will provide 24 hr monitoring of the campground and will be proactive in the discouragement of drug or alcohol use. In the concert area we will also provide monitors and we will limit alcohol consumption to over 21 year olds. We also have a no in and out policy in the campground eliminating anyone from going back into town to restock their personal beer supply. We will be providing each camper with a flyer listing the rules for the campground, which will include a section regarding the use of alcohol and drugs.

12. I have contacted the Department of Planning and Building and will comply with all requirements.

13. I have contacted the Department of Environmental Health and will comply with all requirements.

14. Written explanation of implementation of waste reduction, reuse, recycling and diversion programs:

This is to let you know that we have an extensive recycling program in effect at Black Oak Ranch. Each location where there is a garbage can we also have

a full recycling station, aluminum, mixed glass, cardboard, and plastic. As the cans get emptied we further check all garbage bags, facilitated by using clear plastic bags, for recyclables that have gotten mixed in with garbage. We place all recyclables in dumpsters provided by Willits Solid Waste for this purpose. We have mixed glass, cardboard, aluminum, and plastic separated in this way. No polystyrene containers allowed! In recent years although our crowd size has increased, we have been able to send less garbage to the land fill and more recycling to the recyclers.

15. Provide detailed information on the following areas:

a. Security Protection:

Provided by In House security services. We will have approximately 25 paid security and 150 volunteer security on hand throughout the weekend.

b. Water Supply:

In our campground and concert area we have 9 water tanks that will be filled as needed by our own water delivery service using water from the Laytonville County Water District bulk sales outlet.

c. Food Supply:

Individual food vendors will provide food service for patrons. They will be required to obtain Mendocino County Health Department permits.

d. Sanitation facilities:

Portable toilets, including disabled units and hand wash stations, all in numbers exceeding county requirements, both in the campground and in the concert area will be provided by B & B Portable Toilets. B & B also provides a pumper truck with crew on standby at the event throughout the weekend.

e. Medical Facilities and Services:

Jah Med, a local on site medical provider will be providing our medical station. It will be located in the concert area next to the entrance. There will be a doctor, nurses, and a full contingent of volunteer staff on duty 24 hr's a day. The Director of Jah med is Dr. Lee Leer, and he can be reached at 707-498-8623.

f. Vehicle parking space:

Day parking will be in a lot directly adjacent to the entrance from Highway 101. We will have a parking crew on hand to direct each vehicle into a space. Fire aisles will be maintained at 18' throughout the parking area. Campers will be allowed to park their vehicle in the campground and camp next to their

vehicle. Once inside, vehicles will not be allowed to leave and return. We will have security monitoring the camping and parking lots throughout the weekend.

g. On-site traffic control and vehicle access:

The CHP has agreed to allow our traffic contractor to provide traffic control at the entrance to our camping/parking lots from Highway 101. Once inside, our parking crew will direct cars to their parking spots. There will be a clearly marked system of fire lanes throughout our camping and parking areas.

h. Plans for spectators remaining overnight:

People will be allowed to camp overnight. They can camp with their vehicle, or they can pitch a tent in one of our tent only camping areas. There will be a separate Family Camping Area adjacent to the main camp, but separated by a fence, for those people with small children.

i. Camping Facilities:

We will provide toilets, drinking water, food service, cleanup, fire protection, medical facility, and security throughout the weekend.

j. Illumination of premises:

We will provide generators with light strands to illuminate the main pathways in the campground. We will also provide flood lights at our highway entrance and box office, and individual lanterns to remote security posts.

k. Cleanup of premises:

We have a cleanup crew that will be responsible for emptying our 65 50 gal. drums and for picking up any trash anywhere in our facility. They will distribute garbage bags to each campsite and pickup full ones. They will also be recycling all cans and bottles as they pick up the entire area after the event.

l. Rubbish removal:

Willits Solid Waste will provide dumpsters that will be emptied at the end of the event for both garbage and recycling.

m. Plans for handling larger number of overnight spectators than are expected:

We will have signs available to put on the Highway in case of a sellout that will tell people that the event is full. If event sells out in advance we will provide negative advertising on the local radio stations telling people not to

come without an advance ticket. We can also have them make this announcement during the weekend if we sellout at the door.

Kate Wolf Festival
2019

Kate Wolf Festival
Security Plan

Load in begins on June 25

from June 25 to June 26

2 security staff 8AM to 6PM

June 27 - main volunteer staff begins arriv

4 parking staff 8AM to 8PM

8 security staff 8AM to 8PM

4 overnight security staff 8PM to 8AM

June 28 we open our parking lot at 6AM

8 parking staff 6AM to 12 Midnight

We open our camping lot at 8AM

8 security staff 6AM to 12 Midnight in front lot

Show begins at 2PM, ends 10PM

40 security staff from 8AM to 12 Midnight interior

60 security staff from 12 Noon to 12

Midnight interior

14 overnight security from 12 Midnight to 8AM

12 noon to 12 midnight

ABC sales monitored by 6 roving security w/ radios

June 29 - we open camping at 8AM

8 parking staff from 7AM to 10PM

Show begins at 10AM, ends 2AM

8 security from 8AM to 10PM in front lot

40 security from 8AM to 12 Midnight interior

60 security from 10AM to 2AM interior

14 overnight security from 12 Midnight to 8AM

10AM to 2AM

ABC sales monitored by 6 roving security w/ radios

June 30 - we open camping at 8AM

4 parking staff 7AM to 6PM

show begins at 10AM, ends 2AM

6 security staff 8AM to 8PM in front lot

40 security staff 8AM to 10PM interior

40 security staff from 10AM to 2AM interior

10 overnight staff from 10PM to 8AM

10AM to 2AM

ABC sales monitored by 6 roving security w/ radios

July 1 - we open camping at 8AM

4 parking staff 7AM to 6PM

show begins at 10AM, ends 12 Midnight

6 security staff 8AM to 8PM in front lot

40 security staff 8AM to 10PM interior

40 security staff from 10AM to 12 Midnight interior

10 overnight staff from 10PM to 8AM

10AM to 12 midnight

ABC sales monitored by 6 roving security w/ radios

July 2 - camping closes at 12 Noon

traffic control staff from 7AM to 2PM

we expect majority of campers to be gone

8 security staff 8AM to 2PM

all campers out by 5PM

4 security staff from 2PM to 6PM

6PM facility closed

MENDOCINO COUNTY SHERIFF'S OFFICE
THOMAS D. ALLMAN, Sheriff-Coroner

MEMORANDUM

April 24, 2019

To: Shari Schapmire
Mendocino County Treasurer - Tax Collector-Collections

Regarding: 2019 Kate Wolf Music Festival

Mrs. Schapmire,

I am authoring this letter to inform you that my office has been in contact with Bob Barsotti, event Coordinator, for the 2019 Kate Wolf Music Festival, currently scheduled to occur June 27, 28, 29 and 30, 2019. Mr. Barsotti has advised me in writing of his group's intention to provide security numbers equaling approx. 94 security staff members on day one of the event, expanding to approx. 155 security staff members (please note that Security personnel will be comprised of both paid and unpaid persons) on the remaining dates of the event. The event is anticipated to draw a total of approximately 4000 people. In addition, I have reviewed, and approve of, the emergency plans and security schedule for the 4 days that this event is occurring.

The intent of this letter is to inform you the security measures currently planned for this event currently meet the public safety requirements of the Mendocino County Sheriff's Office at this time.

If you should have any questions or concerns, please feel free to contact me at (707) 456-3877.

Sincerely,

Lt. Kirk R. Mason
Mendocino County Sheriff
Inland Northern Operations

Cc: Capt. G. Van Patten
Bob Barsotti, Event coordinator.
Event file



Mendocino County Health and Human Services Agency

"Healthy People, Healthy Communities"

Carmel Angelo ♦ HHSA Director

Community Health Services
Environmental Health Division
UKIAH OFFICE



5/19/2019

Shari Schapmire
Mendocino County Tax Collector

SUBJECT: Kate Wolf Music Festival 2019

Dear Ms. Schapmire:

Environmental Health has received and reviewed the "Community Event Application Permit" for the above subject outdoor festival. It is a four-day event to be held at the Black Oak Ranch, and is scheduled for June 27th, 28th, 29th, and 30th.

The facilities and planned operations are adequate to meet the public health requirements of an outdoor festival.

Items addressed were: location, operation, sanitation (liquid waste and hand washing), refuse disposal, and food service.

Sincerely,

A handwritten signature in cursive script, appearing to read "Meropi Germanou".

Meropi Germanou, REHS
Consumer Protection Program

cc. file