

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF FINANCIAL ASSISTANCE**

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March 26, 2019

MEMORANDUM FOR: All Potential NPLH Applicants

FROM: Mark Stivers, Acting Deputy Director
Division of Financial Assistance

SUBJECT: No Place Like Home (NPLH) Program
Noncompetitive Allocation Funds– **Upcoming Deadlines**

The NPLH Program provides funds for the development of permanent supportive rental housing for people living with a serious mental illness who are Homeless, Chronically Homeless or A-Risk of Chronic Homelessness. The purpose of this memorandum is to inform Counties of the following upcoming deadlines:

- **Noncompetitive Allocation Acceptance Forms** – In order to be able to access a County's NPLH Noncompetitive Allocation funds, Counties must submit a Noncompetitive Allocation Acceptance Form and an executed copy of the Authorizing Resolution Template for the Acceptance Form to the Department by **August 15, 2019**.
- **Optional Shared Housing Designation Documents** – Counties that plan to use a portion or all of their Noncompetitive Allocation funds for one-to four-unit rental housing properties, (i.e. single-family home, duplex, tri-plex, or four-plex), must submit the [2018 NPLH Optional Shared Housing Designation Form](#) and the required attachments requested in this form, including the Plan to Combat Homelessness, to the Department no later than **August 27, 2019**. The County Plan to Combat Homelessness must meet the requirements of Section 201 of the [NPLH Guidelines](#).

The Department announced the availability of one-time NPLH Noncompetitive Allocation funds through a [Notice of Funding Availability](#) (NOFA) issued approximately eight months ago, on August 15, 2018. Every County is eligible for NPLH Noncompetitive Allocation funds. Counties whose Noncompetitive Allocation has not already been fully awarded to them by August 19, 2019 must submit the [County Noncompetitive Allocation Acceptance Form](#) and an executed copy of the [Authorizing Resolution Template for Acceptance Form](#) no later than **August 15, 2019**.

Counties that fail to submit the above documents by August 15, 2019 will have their unawarded Noncompetitive Allocation funds transferred into the NPLH Competitive Allocation, for award by the Department in future Competitive Allocation NOFAs. These unawarded Noncompetitive Allocation funds will no longer be set-aside for use by the County.

In addition to the August 15, 2019 deadline listed above, Counties must submit one or more project applications utilizing Noncompetitive Allocation funds no later than **February 15, 2021**.

Noncompetitive Allocation funds may be used as the only source of NPLH funds in a multifamily (five or more unit) project, may be used along with NPLH Competitive Allocation funds in a multifamily project, or may be used for Shared Housing projects.

- If using Noncompetitive Allocation funds as the only source of NPLH funds in a project of five or more units, those applications can be submitted to the Department at any time through February 15, 2021 utilizing the Noncompetitive Allocation project application forms provided with the Noncompetitive Allocation NOFA located on the [program webpage](#). The application must include a County Plan to Combat Homelessness submitted no later than the submission deadline for your project application. The County Plan to Combat Homelessness must meet the requirements of Section 201 of the [NPLH Guidelines](#).
- If using Noncompetitive Allocation funds with Competitive Allocation funds, those projects, if not already submitted to the Department, may be submitted under the next NPLH Competitive Allocation NOFA due to be released by the Department in September 2019. The Department also anticipates issuing a third Competitive Allocation NOFA with an application deadline prior to February 15, 2021. The application must include a County Plan to Combat Homelessness submitted no later than the submission deadline for your project application. The County Plan to Combat Homelessness must meet the requirements of Section 201 of the [NPLH Guidelines](#).
- If planning to use a portion or all of your Noncompetitive Allocation funds for one-to four-unit rental housing properties, (i.e. single-family home, duplex, tri-plex, or four-plex), Counties must first be designated by the Department to use their Noncompetitive Allocation funds for this purpose and must assume full responsibility for administration of these funds, including but not limited to project selection, loan underwriting and servicing, and project long-term monitoring. Once a County is designated by the Department to administer Noncompetitive Allocation funds for Shared Housing, those project applications must be submitted by project Development Sponsors to the County no later than February 15, 2021.

All forms submitted to the Department must be submitted to the following address in accordance with the instructions provided in the applicable form or NOFA:

**No Place Like Home Program
California Department of Housing and Community Development
Division of Financial Assistance, NOFA Section
2020 W. El Camino Avenue, Suite 500
Sacramento, CA 95833**

Any questions about issues covered in this memo should be sent to the [NPLH inbox](#). Thank you for your attention to these matters.