COUNTY OF MENDOCINO FEE SCHEDULE FEE JUSTIFICATION CHART

Department/Fee Description	Budget Unit	Anticipated Annual Units of Service	Current Fee	Proposed Fee	Percent Change	Total Annual Increase / Decrease	Government Code Justification (if applicable)	Approved by Audito (Yes) (No
Department Name:	A HILL	HHSA-Enviro	nmental Health					
Division:	Call/a+C	Environmen	tal Health			100		
Fee Section (Yellow highlighted in Master Fee Sch	edule):	Consumer P	rotection Progra	m			- W.	
Additional Description:		Water Progr	am Fees, Food E	stablishment Fe	es, Pool & S	oa Fees	10-	N/\
armers Market	4011	12	\$65.00	\$145.36	123.6%	\$964.33	H&S 101325, 1437	13
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						400.00		
otal						\$964.33		
Additional Explanation of Fee request modification (Birah			
Contact the Auditor's Office for Current Salary Figure	es if Neede	ed						
Salary & Benefit Calculation for Employees	Budget Unit	Hourly Rate	Annual Salary	Fringe Benefits	Services & Supplies*	A-87 Indirect Costs	Total Weighted Rate	Weighte Hourly Rate @ 1,800/yr
DIRECTOR ENVIRONMENTAL HEALTH	4011	\$41.96	\$87,276.80	\$53,938.66	\$49,665.63	\$15,742.92	\$206,624.01	\$114.79
ENVIRONMENTAL HEALTH MANAGER	4011	\$36.21	\$75,316.80	\$46,547.16	\$42,859.69	\$13,585.58	\$178,309.23	\$99.06
SR ENVIRONMENTAL HEALTH SPECIALIST	4011		\$68,286.40	\$42,202.25	\$38,858.98	\$12,317.45	\$161,665.07	\$89.81
NVIRONMENTAL HEALTH SPECIALIST II	4011 4011	\$31.28	\$65,062.40	\$40,209.76	\$37,024.33	\$11,735.90	\$154,032.39	\$85.57
ENVIRONMENTAL HEALTH SPECIALIST I	4011	\$28.37 \$31.85	\$59,009.60 \$66,248.00	\$36,469.01 \$40,942.48	\$33,579.93 \$37,699.01	\$10,644.10 \$11,949.76	\$139,702.65 \$156,839.24	\$77.61 \$87.13
STAFF ASSISTANT III	4011	\$19.79	\$41,163.20	\$25,439.61	\$23,424.28	\$7,424.98	\$97,452.08	\$54.14
ENVIRONMENTAL HEALTH TECHNICIAN	4011	\$23.37	\$48,609.60	\$30,041.62	\$27,661.72	\$8,768.16	\$115,081.10	\$63.93
SECRETARY	4011		\$49,774.40	\$30,761.49	\$28,324.56	\$8,978.27	\$117,838.72	\$65.47
0	4011 4011	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00	\$0.00
0	4011		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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0	4011		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	.011	V 0.00	V 0.00		.,	42.22		\$0.00
Employee Name			Description		HRS	COST		
DIRECTOR ENVIRONMENTAL HEALTH			terpretation, and colla resolve outstanding is		0.60	\$68.87		
ENVIRONMENTAL HEALTH MANAGER	goals. Provide	staff guidance to rese	ection staff to achieve olving difficult situation Provide resources to st	ns &/or implementing	1.50	\$148.59		
SR ENVIRONMENTAL HEALTH SPECIALIST	evidence, sam	ples of food, soil and	facilities, investigate of water for laboratory a orts. Provides assistan	analysis. Prepare	3.00	\$269.44		
	Conduct routine inspections of food facilities, investigate complaints, collect evidence, samples of food, soil and water for laboratory analysis. Prepare various routine and non-routine reports.				9.00	\$770.16		
ENVIRONMENTAL HEALTH SPECIALIST II			Conduct routine inspections of food facilities, investigate complaints, evidence, samples of food, soil and water for laboratory analysis. Pryarious routine and non-routine reports.			\$0.00		
	evidence, sam	ples of food, soil and	water for laboratory a		0.00	\$0.00		
ENVIRONMENTAL HEALTH SPECIALIST I	evidence, sam	ples of food, soil and	water for laboratory a		0.00	\$0.00		
ENVIRONMENTAL HEALTH SPECIALIST II ENVIRONMENTAL HEALTH SPECIALIST I OPERATIONS SPECIALIST STAFF ASSISTANT III	evidence, sam various routine Intake applicati payments, gen	ples of food, soil and and non-routine repo	water for laboratory a	analysis. Prepare				

PART A COUNTY OF MENDOCINO FEE SCHEDULE FEE JUSTIFICATION CHART

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ACCUTIVE OFFICE COMMENTS:	10/8/19	oseer 1	rvies	provided
ACCUTIVE OFFICE COMMENTS:	10) 8 / 19 Date	oseer 4	rvies	provided
REPOMMENDED FOR APPROVA:	10/8/19	oseer 1	rvies	provided

Fee Name	Proposed Fee Rate	Position of People Working on the Fee	Number of Hours Spent	Weighted Rate	Total Cost	Number of Units per Year	DIRECTOR ENVIRON MENTAL HEALTH	MENTAL HEALTH MANAGE	SR ENVIRONMENT AL HEALTH SPECIALIST	MENTAL HEALTH SPECIALIS	ENVIRONMEN TAL HEALTH SPECIALIST I	OPERATIONS SPECIALIST	STAFF ASSISTAN T III	MENTAL HEALTH TECHNIC:	SECRETAR Y	0	0	0
armers Market	\$145.36	DIRECTOR ENVIRONMENTAL	0.05	114.79	\$5.74	12	0.60											
		ENVIRONMENTAL HEALTH	0.13	99.06	\$12.38	12		1.50										
		SR ENVIRONMENTAL HEALTH	0.25	89.81	\$22.45	12			3.00									
perational Permit		ENVIRONMENTAL HEALTH	0.75	85.57	\$64.18	12				9.00								
		ENVIRONMENTAL HEALTH		77.61	\$0.00	12					0.00							
		OPERATIONS SPECIALIST	4	87.13	\$0.00	12						0.00						
		STAFF ASSISTANT III	0.75	54.14	\$40.61	12							9.00					
		ENVIRONMENTAL HEALTH		63.93	\$0.00	12								0.00				
		SECRETARY	-	65.47	\$0.00	12									0.00			
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				Total Cost>	\$145.36													
	\$0.00	DIRECTOR ENVIRONMENTAL	1/4	114.79	\$0.00	0	0.00											
		ENVIRONMENTAL HEALTH MANAG	100	99.06	\$0.00	0		0.00										
]. 1	SR ENVIRONMENTAL HEALTH SPEC		89.81	\$0.00	0			0.00									
		ENVIRONMENTAL HEALTH SPECIAL	- 8	85.57	\$0.00	0				0.00								
		ENVIRONMENTAL HEALTH SPECIAL		77.61	\$0.00	0					0.00							
)	OPERATIONS SPECIALIST		87.13	\$0.00	0						0.00						
	I 1	STAFF ASSISTANT III	10.5	54.14	\$0.00	0							0.00					
	. 9	ENVIRONMENTAL HEALTH TECHNIC		63.93	\$0.00	0								0.00				
		SECRETARY	1/21	65.47	\$0.00	0									0.00			
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	L	0		Total Cost>	\$0.00													
	\$0.00	DIRECTOR ENVIRONMENTAL		99.06	\$0.00	0		0.00										
	8	ENVIRONMENTAL HEALTH MANAG	5%					0.00							-			
	4 0 (3)	SR ENVIRONMENTAL HEALTH SPEC		89.81	\$0.00	0			0.00	0.00					-			
	1 3	ENVIRONMENTAL HEALTH SPECIAL	114-1	85.57	\$0.00	0				0.00	0.00							
		ENVIRONMENTAL HEALTH SPECIAL	1.77	77.61	\$0.00	0					0.00							
		OPERATIONS SPECIALIST	7	87.13	\$0.00	0						0.00						
	1 3	STAFF ASSISTANT III		54.14	\$0.00	0							0.00					
	1 9	ENVIRONMENTAL HEALTH TECHNIC		63.93	\$0.00	0								0.00				
	1	SECRETARY		65.47	\$0.00	0	_								0.00			
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PART C

HHSA-Environmental Health - Consumer Protection

HHSA-Environmental Health DEPARTMENT:

Budget Unit Number: 4011

Enter Information in green colored cells. Pink cells are formula driven.

FIGURE A - EMPLOYEE INVOLVEMENT WITH FEE

Position Title	Hourly Benefit	Annual Salary	Benefits	Services & Supplies	A-87	Weighted Hourly
DIRECTOR ENVIRONMENTAL HEALTH	41.96	87,277	53,939	49,666	15,743	114.79
ENVIRONMENTAL HEALTH MANAGER	36.21	75,317	46,547	42,860	13,586	99.06
SR ENVIRONMENTAL HEALTH SPECIALI	32.83	68,286	42,202	38,859	12,317	89.81
ENVIRONMENTAL HEALTH SPECIALIST	31.28	65,062	40,210	37,024	11,736	85.57
ENVIRONMENTAL HEALTH SPECIALIST	28.37	59,010	36,469	33,580	10,644	77.61
OPERATIONS SPECIALIST	31.85	66,248	40,942	37,699	11,950	87.13
STAFF ASSISTANT III	19.79	41,163	25,440	23,424	7,425	54.14
ENVIRONMENTAL HEALTH TECHNICIAN	23.37	48,610	30,042	27,662	8,768	63.93
SECRETARY	23.93	49,774	30,761	28,325	8,978	65.47
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FIGURE B - DEPARTMENTAL PERCENTAGE OF TOTAL SALARIES (per original budget)

Budget Unit Number	Approved Budget Totals from Budget	Percentage of	Cost Allocation Amount for Budget	
4011	Book	Totaled Salaries	Unit from Auditor	
			229,153	Obtain this amount from Auditor's Office Cost Allocation Plan
Salaries per line item				(A-87) for this budget unit.
861011-Regular Employees	1,205,414			
861012-Extra Help	41,519			
861013-Overtime Reg Emp	23,463			
Total Budgeted Salaries	1,270,396	18.04%	A-87	
			Divides Cost Allocation	by Total Salaries

R	enefits	ner	line	item

Deliterité per mile itemi				
8610	021	371,845		
8610	022	71,944		
8610	023	17,970		
8610	024	93,602		
8610	030	164,802		
8610	031	2,204		
8610	035	62,761		
Total Budgeted Benefits	V V	785,128	61.80%	Benefits as a percentage of salaries
Total Sal & Ben to verify	11 1/10	2,055,524		Divides Total Benefits by Total Salaries
Services and Supplies				
8620	060	6,100		
8621	101	17.329		

862060	6,100
862101	17,329
862120	3,000
862150	2,950
862170	30,750
862185	950
862187	30,000
862189	137,169
862190	1,500
862210	
862220	4,000

PART C **HHSA-Environmental Health - Consumer Protection**

95,204		
320,728		
36,750		
36,500		
722 930	56 91%	S&S as a percentage of salaries
	30.3170	Divides Total Services and Supplies
	320,728 36,750	320,728 36,750 36,500 722,930 56.91%

es and Supplies by Total Salaries