

COUNTY OF MENDOCINO

REQUEST FOR APPROPRIATION, CANCELLATION OR REVISION OF FUNDS

Dept./Office: Executive OfficeDate 10/31/2019

To County Auditor-Controller:

The Following request is deemed necessary. Please report the available balances to the County Executive Officer.

Fund	Org/BU	Object (+Project)	Object Description	AMOUNT	I/D	AUDITOR BALANCE
1100	EO/1020	864370	EQUIPMENT	\$ 35,000.00	I	0
1100	EO/1020	862189	PROF & SPEC SVCS-OTHR	\$ 35,000.00	D	116,575

Increase appropriations for EO-864370 in order to purchase sound system. The need for the sound system was identified at the Measure B update Meeting Held on September 25th, 2019. At the October 22nd, 2019 Board of Supervisors meeting, the board directed that the purchase be made by the Executive Office.

JUSTIFICATION: As stated above or attached memo. DEPARTMENT HEAD By Darcie AntlePrepared by: Executive OfficePh: 707-463-4441Email: antled@mendocinocounty.org

TO COUNTY EXECUTIVE OFFICER:

- ☒ Sufficient balances remain in the accounts indicated to effect transfer as requested.
☐ Insufficient balances are available to meet the above request within departmental budget.
 Requires transfer of \$ _____

REMARKS:

Replaces request 10T005.No. 11T012 Date 11/4/19 AUDITOR-CONTROLLER BY Chamuel Cubber

COUNTY EXECUTIVE OFFICER:

☐ RECOMMENDATION☐ APPROVAL☐ DENIED

COMMENTS:

Date 10/22/19[Signature]
COUNTY EXECUTIVE OFFICERACTION OF BOARD OF SUPERVISORS: ☒ APPROVED AS REQUESTED☐ APPROVED AS REVISED☐ OTHER

REMARKS:

Date 11-8-19Karl VanHagen
DEPUTY CLERK OF THE BOARD OF SUPERVISORS

JE NO. _____

Date _____

By: _____