



Sheriff's Detectives & Donovan Room  
Flooring Project  
CI 953  
950 Low Gap Road, Ukiah  
**CHANGE ORDER**

CHANGE ORDER NO: 01

INITIATION DATE: January 23, 2020

FUNDING SOURCE: 1710 - CI 953 864360

ORIGINAL CONTRACT: 20-37

APPROVING AUTHORITY: Department

Distribution to:

Owner: ☒

Architect: ☐

Contractor: ☒

TO: Ellis Flooring, Inc.  
515 Frazier Ave.  
Santa Rosa, CA 95404

ORIGINAL CONTRACT TERM: February 5, 2020 through April 30, 2020

BIDDING DOCUMENT: RFB 43-19

You are directed to make the following changes in this Contract:

1. Provide abatement demolition for flooring removal per asbestos report in lieu of standard flooring removal.
2. Provide abatement demolition and new sheet vinyl flooring and base in the two toilet rooms.

The amount listed below satisfies all costs associated with the performance of the work with regard to time extension and money.

Not valid until signed by the Owner.

Signature of the Contractor indicates its agreement herewith, including all adjustment in the Contract Sum or Contract Time.

Original Contract Amount: .....	\$ 19,951.49
Net change by previously authorized Change Orders: ( ) .....	\$ 0.00
Contract Amount prior to this Change Order: .....	\$ 19,951.49
Contract Amount will be Increased <input checked="" type="checkbox"/> /Decreased <input type="checkbox"/> by this Change Order:	\$ 19,576.30
Revised Contract Amount including this Change Order: .....	\$ 39,527.79

The Contract Time will be Increased ☒/ Decreased ☐/ Unchanged ☐ by: 30 days


The Revised Date of Completion as of the date of this Change Order is: ...May 30, 2020

Approved:

  
Facilities & Fleet Division Manager


2-12-2020

Date

  
Deputy CEO - Facilities/Fiscal

2/12/20

Date

  
Contractor **W. T. ELLIS**  
**PRESIDENT**  
ELLIS FLOORING  
515 Frazier Ave  
Santa Rosa, CA 95404

2/2/2020

Date

Facilities and Fleet Division Manager has been authorized by the Board of Supervisors per Public Contract Code section 20142, as Project Manager to order changes or additions in the work up to \$5,000 or 10% of the original contract value, whichever is higher.

Munis Contract Number:

IN WITNESS WHEREOF

DEPARTMENT FISCAL REVIEW:

 2/11/2020  
DEPARTMENT HEAD DATE

Budgeted: ☒ Yes ☐ No

Budget Unit: 1710 cCI 953

Line Item: 864360

Grant: ☐ Yes ☒ No

Grant No.: \_\_\_\_\_

COUNTY OF MENDOCINO

By: \_\_\_\_\_  
JOHN HASCHAK, Chair  
BOARD OF SUPERVISORS

Date: \_\_\_\_\_

ATTEST:

CARMEL J. ANGELO, Clerk of said Board


By: \_\_\_\_\_  
Deputy

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

CARMEL J. ANGELO, Clerk of said Board

By: \_\_\_\_\_  
Deputy

INSURANCE REVIEW:

  
By: \_\_\_\_\_  
Risk Management

2/11/2020

Date: \_\_\_\_\_

CONTRACTOR/COMPANY NAME

By: See pg. 1

Date: \_\_\_\_\_

NAME AND ADDRESS OF CONTRACTOR:

Ellis Flooring, Inc.

515 Frazier Ave.

Santa Rosa, CA 95404

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

COUNTY COUNSEL REVIEW:

APPROVED AS TO FORM:

CHRISTIAN M. CURTIS,  
Acting County Counsel

By: Matthew Kiedrowski  
Deputy

Date: 02/12/2020

EXECUTIVE OFFICE/FISCAL REVIEW:

  
By: \_\_\_\_\_  
Deputy CEO

2/11/2020

Date: \_\_\_\_\_

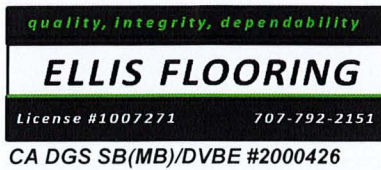
Signatory Authority: \$0-25,000 Department; \$25,001- 50,000 Purchasing Agent; \$50,001+ Board of Supervisors

Exception to Bid Process Required/Completed ☐ \_\_\_\_\_

Mendocino County Business License: Valid ☐

Exempt Pursuant to MCC Section: \_\_\_\_\_





**Ellis Flooring Inc.**  
 515 Frazier Avenue  
 Santa Rosa, CA 95404  
 Tel: (707) 792-2151  
 Fax: (707) 521-9333  
 CA Contractor Lic. #1007271 CA.DIR # 1000035456

## CHANGE ORDER QUOTE

**COQ # 1**

TO: County of Mendocino  
 951 Low Gap Road  
 Ukiah, CA 95482

DATE: January 14, 2020

PROJECT: **Sheriff's Emergency Response  
 Center/Donvan Room**  
 ARCHITECT: **SCHLOSSER, NEWBERGER ARCHITECTS**

ATTENTION: Doug Anderson

REFERENCE: Abatement of Original Scope of Work  
 Area

### DESCRIPTION OF COST IMPACT

Cost Impact: Abatement/ Demo and disposal of existing flooring in the original scope of flooring work areas. This work to be subcontracted and completed by Central Valley Environmental. Includes Refund of Demo & disposal from original base bid.

The prices listed on this change order quote are valid for a period of 60 days from change order quote date.

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EXTENSION
-11.5	hours	Deduct Labor for installation.	\$ 97.85	\$ (1,125.28) \$ -
1	lump sum	Add Abatement and disposal of existing Flooring.	\$ 12,137.85	\$ 12,137.85 \$ -
1	lump sum	Administrative and Overhead 15%	\$ 1,651.89	\$ 1,651.89
<b>SUBTOTAL</b>				<b>\$ 12,664.46</b>
<b>FREIGHT</b>				
<b>SALES TAX RATE</b>				9.0%
<b>SALES TAX</b>				\$ -
<b>TOTAL COST IMPACT</b>				<b>\$ 12,664.46</b>

SUBMITTED BY Zach Ellis  
 Zach Ellis

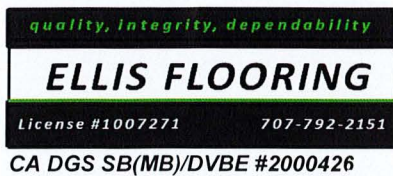
ACCEPTED BY County of Mendocino  
 COMPANY NAME

AUTHORIZED SIGNATURE

DATE

PRINT NAME

TITLE



**Ellis Flooring Inc.**  
 515 Frazier Avenue  
 Santa Rosa, CA 95404  
 Tel: (707) 792-2151  
 Fax: (707) 521-9333

CA Contractor Lic. #1007271 CA.DIR # 1000035456

## CHANGE ORDER QUOTE

**COQ # 2**

TO: County of Mendocino  
 951 Low Gap Road  
 Ukiah, CA 95482

DATE: January 14, 2020

PROJECT: **Sheriff's Emergency Response  
 Center/Donvan Room**

ARCHITECT: **SCHLOSSER, NEWBERGER ARCHITECTS**

REFERENCE: Add to scope of work 2 Restrooms

ATTENTION: Doug Anderson

CR DIRECTIVE:

### DESCRIPTION OF COST IMPACT

Cost Impact: Abatement/ Demo and disposal of existing flooring in area restrooms(2 each). This work to be subcontracted and completed by Central Valley Environmental.  
 Furnish & install new Armstrong Connection Corlon Sheet Vinyl. Sheet vinyl to have self coving and heat welded seams to match existing. Excludes toilet removal and replacement (to be performed by owner).

The prices listed on this change order quote are valid for a period of 60 days from change order quote date.

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EXTENSION
1	lump sum	Abatement and disposal of existing Flooring.	\$ 2,600.00	\$ 2,600.00
1	lump sum	Furnish Sheet Vinyl Materials.	\$ 1,071.19	\$ 1,071.19
22	hours	Labor to install Sheet Vinyl.	\$ 97.85	\$ 2,152.70
1	lump sum	Administrative and Overhead 15%	\$ 901.54	\$ 901.54
<b>SUBTOTAL</b>				\$ 6,725.43
<b>FREIGHT</b>				\$ 90.00
<b>SALES TAX RATE</b>				9.0%
<b>SALES TAX</b>				\$ 96.41
<b>TOTAL COST IMPACT</b>				\$ 6,911.84

SUBMITTED BY **Zach Ellis**

Zach Ellis

ACCEPTED BY County of Mendocino  
 COMPANY NAME

AUTHORIZED SIGNATURE

DATE

PRINT NAME

TITLE