

COUNTY OF MENDOCINO

REQUEST FOR APPROPRIATION, CANCELLATION OR REVISION OF FUNDS

Dept./Office: Cultural Services Agency-Library

Date 01/13/2020

To County Auditor-Controller:

The Following request is deemed necessary. Please report the available balances to the County Executive Officer.

Fund	Org/BU	Object (+Project)	Object Description	AMOUNT	I/D	AUDITOR BALANCE
1205	LB/6110	827801	GRANTS	\$ 20,752.00	I	5552.19
1205	LB/6110	862189	PROF & SPEC SVCS	\$ 10,000.00	I	179,067.63
1205	LB/6110	862239	SPEC DEPT EXP	\$ 10,752.00	I	201,706.46

The Mendocino County Library is the recipient of three grant awards totaling \$20,752.00. Therefore, please increase LB 827801 Grant Revenue \$20,752.00, increase LB 862189 Professional & Specialized Services \$10,000.00 for the Maximizing Learning Spaces Grant, and increase LB 862239 Special Department Expense \$10,752.00 (\$2,000.00 for Census Grant and \$8,752.00 for Ukulele Program Grant).

JUSTIFICATION: As stated above or attached memo. DEPARTMENT HEAD By _____

Prepared by: Barb Chapman

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TO COUNTY EXECUTIVE OFFICER:

- ☒ Sufficient balances remain in the accounts indicated to effect transfer as requested.
☐ Insufficient balances are available to meet the above request within departmental budget.
 Requires transfer of \$ _____

REMARKS:

No. OTD016 Date 1/13/20 AUDITOR-CONTROLLER By Chamusi Cabbiri

COUNTY EXECUTIVE OFFICER:

☒ RECOMMENDATION

☐ APPROVAL

☐ DENIED

COMMENTS:

Date 1/23/20

COUNTY EXECUTIVE OFFICER

ACTION OF BOARD OF SUPERVISORS: ☒ APPROVED AS REQUESTED

☐ APPROVED AS REVISED

☐ OTHER

REMARKS:

Date 2/26/20

DEPUTY CLERK OF THE BOARD OF SUPERVISORS

JE NO. _____

Date _____

By: _____