

COUNTY OF MENDOCINO

REQUEST FOR APPROPRIATION, CANCELLATION OR REVISION OF FUNDS

Dept./Office: Auditor's OfficeDate 05/27/2022

To County Auditor-Controller:

The Following request is deemed necessary. Please report the available balances to the County Executive Officer.

Fund	Org/BU	Object (+Project)	Object Description	AMOUNT	I/D	AUDITOR BALANCE

See Attached Appropriations Sheet.

JUSTIFICATION: As stated above or attached memo. DEPARTMENT HEAD By

Prepared by: Chamise CubbisonPh: 707-234-6860Email: cubbisoc@mendocinocounty.org

TO COUNTY EXECUTIVE OFFICER:

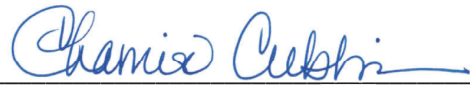
- ☒ Sufficient balances remain in the accounts indicated to effect transfer as requested.
☐ Insufficient balances are available to meet the above request within departmental budget.
 Requires transfer of \$ _____

REMARKS:

Net zero adjustments.

No. 05T010Date 05/27/2022

AUDITOR-CONTROLLER By



COUNTY EXECUTIVE OFFICER:

☐

RECOMMENDATION

☒

APPROVAL

☐

DENIED

COMMENTS:

Date 5/27/2022

COUNTY EXECUTIVE OFFICER

ACTION OF BOARD OF SUPERVISORS: ☐ APPROVED AS REQUESTED☒

APPROVED AS REVISED

☐

OTHER

REMARKS:

Date _____

DEPUTY CLERK OF THE BOARD OF SUPERVISORS

JE NO. _____

Date _____

By: _____

Auditor Controller and Miscellaneous Adjustments

FUND	Org	BU	Dept.	Account	Account Name	Adjust Request	Justification
1100	MS	1940	Miscellaneous	862181	Auditing & Fiscal Services	18,000	County portion of MCERA Audit not currently budgeted
1100	MS	1940	Miscellaneous	863113	Payments Other Gov Agencies	99,000	Clean up to match amount allocated and paid to Fire Agencies for Prop 172
1100	MS	1940	Miscellaneous	863280	Contribution to Other Agencies	45,000	Increase due to increase in LAFCO annual dues
1100	MS	1940	Miscellaneous	861011	Regular Employees	(100,000)	Decrease for savings due to less regular and emergency vacation cash outs
1100	MS	1940	Miscellaneous	861021	County Contribution to Retirement	(42,000)	Decrease for savings due to less regular and emergency vacation cash outs
1100	MS	1940	Miscellaneous	861024	County Contribution to Retirement Cola	(20,000)	Decrease for savings due to less regular and emergency vacation cash outs
1100	AC	1110	Auditor Controller	862170	Office Expense	8,000	Increase due to higher postage than budgeted and purchase of ergo equipment
1100	AC	1110	Auditor Controller	862189	Professional Services	17,000	Increase due to contracting for outside accounting services and new reporting software
1100	AC	1110	Auditor Controller	861012	Extra Help	8,000	Increase due to extra help staff assisting with critical tasks due to vacancies
1100	AC	1110	Auditor Controller	861013	Overtime Regular Employees	25,000	Increase due to staff working overtime due to vacancies
1100	AC	1110	Auditor Controller	861011	Regular Employees	(58,000)	Decrease for salary savings due to vacancies
					Total of all requested adjustments:	-	