



**Mendocino County
Air Quality Management District**

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**Mendocino County
Air Quality Management District
Grant Program Guidelines**

Adopted 3/18/02, Amended 5/15/07

The Purpose of the Grant Program Guidelines is to ensure that grant funds are awarded fairly, expended properly, and that the projects selected for funding represent the best possible use of the limited funds available.

In the event that these Guidelines do not conform to current State Guidelines and/or State law, the District shall defer to current State law and guidelines.

AB 2766 / Motor Vehicle Program Funds. The funds for this Program come from fees assessed on each motor vehicle registered in the District. The funds are to be used for District “planning and monitoring activities”, implementation of the California Clean Air Act, and to “reduce the impact of the automobile”. The District has also used a portion of the Motor Vehicle Funds as matching funds for the Carl Moyer Program. Motor Vehicle Program funds must be expended in conformance with the State Air Resources Board AB 2766 Guidelines and relevant state law.

Carl Moyer Program Funds. The funds for this Program are “Pass-through Funds”. The District participates in the State Air Resources Board (ARB) Carl Moyer Program. The funds are held in trust by the District until expended. The Program provides funding to operators of heavy duty diesel equipment to replace older engines with newer cleaner burning models. The Carl Moyer Program operates on a reimbursement basis only. The District’s Carl Moyer Program must be operated in compliance with the State Carl Moyer Program Guidelines, which are adopted and amended by the Air Resources Board and state law.

A. Solicitation of Projects

1. Public Agencies –

District staff shall actively solicit grant applications from public agencies. Public agencies shall be given the first opportunity to apply for available grant funding. Public agency projects shall be placed at the top of all Project Eligibility Lists for Board approval.

2. Private Entities –

District Staff shall distribute information and solicit grant applications for available grant funding to all eligible applicants. The District shall streamline the grant application process as much as possible.

B. Project Eligibility List

1. The District shall operate the Motor Vehicle Program Fund and the Carl Moyer Program Fund using a “Project Eligibility List”. The District Board shall approve a list of eligible projects and staff will fund the projects on that list in order until all available funds have been expended.
2. The total number of applications and the amount of funding for projects on the “Project Eligibility List” shall exceed the amount of available funding to allow for the possibility for projects to drop off the list without requiring the solicitation of new projects.
3. Projects on the “Project Eligibility List” shall be funded in the order approved by the Board, provided full funding is available for the project – if full funding is not available, staff shall fund the next project on the list for which full funding is available.
4. Staff may fund projects on the “Project Eligibility List” with unused prior year funds to ensure the most efficient utilization of funding.

C. Recommendations Relating to Past Performance and Past Violations.

1. District recommendations for eligibility may include a negative recommendation on a grant application based on the following criteria:

The District Board shall review all negative recommendations for final approval or denial of the application.

a. Finding of Consistency -

1. The APCO shall make a “finding of consistency” on any application for grant funding from the District based on the following criteria:

2. The APCO shall review any history of violations by the applicant over the previous five years. Significant violations, those that resulted in the actual release of air pollutants, will be cause for concern and a more complete review. Repeated violations, willful violations, denial of access to inspectors, false statements or other significant actions shall be grounds to disqualify an applicant.
3. The APCO shall review applications for compliance with any state or federal Air Quality regulations (i.e. Diesel fleet rules) and report any non-compliance to the Board.

b. Past Performance -

2. The APCO may issue a negative recommendation if the applicant has failed to perform in accordance with the requirements of a previous grant award. If the applicant can provide a reasonable explanation for the failure to perform in accordance with the requirements of a previous grant award, the APCO shall make a determination to allow the application to be considered by the Board.

D. Application and Funding Process

1. Reimbursement –

- a. All funds shall be disbursed on a reimbursement only basis.

2. Reportable Income –

- a. The District shall notify all applicants in writing that acceptance of an award from the District may have tax liabilities and grant awards are reported to the Internal Revenue Service by the Mendocino County Auditor.