

SUMMARY

AN ORDINANCE CREATING MENDOCINO COUNTY CODE CHAPTER 5.190 REGARDING REQUESTS FOR COUNTY RECORDS AND ESTABLISHING FEES FOR PROVIDING COUNTY RECORDS

This Ordinance creates a new Chapter 5.190 of the Mendocino County Code regarding Requests for County Records, which includes a new Section 5.190.010 that establishes fees to be charged by the County for providing County records. The County currently has a fee in its Master Fee Schedule that covers the direct costs of duplication of County records. Section 5.190.010 creates fees to compensate the County for staff and/or attorney time spent on responding to requests for County records. Requesters who are identifiable natural persons will receive one full hour of time expended on requests free of charge each month. Requesters will be required to pay to the County a good faith estimate of the total fee to be charged prior to the County commencing work processing a request.