

**SECOND AMENDMENT TO COUNTY OF MENDOCINO  
STANDARD SERVICES AGREEMENT NO. BOS 20-039**

This Second Amendment to Agreement No. BOS 20-039 is entered into this 7th day of Feb , 2023, by and between the COUNTY OF MENDOCINO, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and West Business Development Center, hereinafter referred to as "CONTRACTOR".

WHEREAS, Agreement No. BOS 20-039 was entered into on May 5, 2020; and

WHEREAS, first Amendment, BOS Agreement 20-039-A1 was entered into on March 23, 2021; and

WHEREAS, upon execution of this document by the County of Mendocino and the Contractor, this document will become part of the aforementioned contract and shall be incorporated therein; and

WHEREAS, it is the desire of the CONTRACTOR and the COUNTY to extend the termination date set out in the original Agreement No. BOS 20-039, from December 31, 2022 to June 30, 2023; and

WHEREAS, it is the desire of the CONTRACTOR and the COUNTY to amend Exhibit B to revise the cost matrix as described in attachment A-2 and attachment A-3.

NOW, THEREFORE, we agree as follows:

1. The Termination date set out in the original Agreement No. BOS 20-039 will be extended from December 31, 2022 to June 30, 2023.
2. Exhibit B – Payment Terms as set out in Agreement No. BOS 20-039 and amended by Agreement Amendment BOS 20-39-A1 are hereby amended and superseded by the form of Exhibit B attached hereto as Attachment A-2 and Attachment A-3.

All other terms and conditions of Agreement No. BOS 20-039 and BOS 20-039-A1 shall remain in full force and effect.



**Attachment A-2**

**EXHIBIT B**

**PAYMENT TERMS**

CONTRACTOR shall submit quarterly reports to COUNTY, itemizing work performed in accordance with this Agreement. COUNTY will pay CONTRACTOR for services provided, in four equal quarterly payments, within 30 days upon receipt of quarterly report and invoice.

<b>Microenterprise Assistance Cost Matrix Mendocino County 18-CDBG-12929</b>			
<b>Direct Program Administration</b>	<b>Hours</b>	<b>Rate</b>	<b>Total</b>
Performance Reports /Compliance Tracking and Monitoring	509	\$70.00	\$35,630
<b>Outreach Development</b>			
Planning and Outreach development	1,541	\$100.00	\$154,100
<b>Microenterprise Technical Assistance</b>			
1 on 1 consulting during the contract period	1,040	\$170.00	\$176,800
Ascertain Readiness	200	\$225.00	\$45,000
Creation of Service Plan (SOW)	225	\$225.00	\$50,625
<b>Goal Attainment &amp; Training</b>	<b>Per Occurrence</b>	<b>Rate</b>	<b>Total</b>
Specialized Group Facilitation	4	\$3,200	\$12,800
Business Training / Workshops	10	\$2,500	\$25,000
			<b>\$499,955</b>

**Attachment A-3**

**EXHIBIT B**

**PAYMENT TERMS**

CONTRACTOR shall submit quarterly reports to COUNTY, itemizing work performed in accordance with this Agreement. COUNTY will pay CONTRACTOR for services provided, in four equal quarterly payments, within 30 days upon receipt of quarterly report and invoice.

<b>Cost Matrix Mendocino County 20-CDBG-CV1-00035</b>	
Financial Assistance	\$219,902
Technical Assistance	\$34,715
General Administration	\$17,159
<b>Total:</b>	<b>\$271,776</b>

[END OF PAYMENT TERMS]