



FY 2017-2018 Budget Calendar

Date	Event	Time	Location or Remittance
February 22, 2017	Budget Planning Meeting with Fiscal Staff	3:00	Conference Room C
March 14, 2017	Budget Kick-Off Meeting	3:00p.m.	Board Chambers
February - March	Facilities to Meet Individually with Departments - Narratives to be sent out		EO to Send to Departments
March 16, 2017	Munis Budget Training*	2-3:30 p.m.	IT Training Room
March 17, 2017	Munis Budget Training*	10-11:30 a.m.	IT Training Room
March 17, 2017	Facilities & Fixed Asset Requests Due to CEO	5:00 p.m.	CEOBudget@co.mendocino.ca.us
March 27, 2017	Facilities & Fixed Asset Estimates Returned to Dept.		EO to Send to Departments
April 3, 2017	Budget, Facility Modification & Fixed Asset Requests Due	9:00 a.m.	CEOBudget@co.mendocino.ca.us
April 3, 5-7, 2017	Budget Conferences	Various	Conference Room A
April 17, 2017	Narratives Due	9:00 a.m.	CEOBudget@co.mendocino.ca.us
April 21, 2017	3rd Quarter Budget Report Due	5:00 p.m.	CEOBudget@co.mendocino.ca.us
May 15, 2017	3rd Quarter Budget Report to BOS		Board Chambers
June 6-7, 2017	Final Budget Public Hearings		Board Chambers
June 20, 2017	Resolution for Approval of Final 2017-18 Budget		Board Chambers
September 8, 2017	Final Adopted Budget Book Complete & Available to Public		
	*Sign up for Munis Training		borgnac@co.mendocino.ca.us
	Board Related Dates in Bold		