

MENDOCINO LITTLE RIVER CEMETERY DISTRICT
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COUNTY OF MENDOCINO
BOARD OF SUPERVISORS
2017 MAR 23 AM 10 54
EXECUTIVE OFFICE
PER
UKIAH, CALIFORNIA

TRUSTEES:
CHARLES F. MOFFETT, CHAIRMAN
CHERI OSBORNE, VICE CHAIR
LINDA MECHLING
STELLA SALO
STEVE JORDAN

March 15, 2017

LAURIE HILL, MANAGER
BOARD SECRETARY

✓ County of Mendocino
Board of Supervisors
501 Low Gap Rd., Rm 1010
Ukiah, CA 95482

Auditor Controller
Lloyd Weir
501 Low Gap Rd., Rm. 1080
Ukiah, CA 95482

Dear Sirs:

At the District's recent meeting of February 15, 2017, the Board of Trustees unanimously approved to request the Board of Supervisors and the County Auditor to replace the annual audit of our special district with a financial review pursuant to the passage of AB2613, Section (c) 1. The District meets the requirements of the bill, as outlined in the text:

- (1) All of the special district's revenues and expenditures are transacted through the county's financial system.
- (2) The special district's annual revenues do not exceed one hundred fifty thousand dollars (\$150,000). The district's current annual budget is \$36,590.

Thank you for your consideration. We look forward to your response.

Regards,



Charles F. Moffett
Board Chair

C: BOS, CEO, COO

**MINUTES OF MEETING
OF
February 15, 2017**

CALL TO ORDER: The February meeting of the Board of Trustees was called to order at 4:30 PM at the Mendocino Hotel.

ROLL CALL OF THE BOARD: Trustees present were Wells, Jordan, Mechling and Moffett

MINUTES: Minutes of the January meeting were approved as presented.

VOUCHERS: Vouchers 53-61 were approved for payment.

BANK BALANCES:

MLRCD CHECKING	\$1,935.73
MLRCD SAVINGS	\$3,962.70

A large tree has fallen across the entry road at Caspar Cemetery. State Parks have been notified but the tree has not been removed.

Shirley and Michael Issel have requested that the District purchase back 4 cemetery plots in the Little River Cemetery. The Board reviewed and approved the buy-back but are awaiting further communication from the Issels. Purchase price was \$2,600.

Ethics training will be held at the Mendocino Firehouse on 3/29 from, beginning at 10am. All Trustees are required to complete this training every two years.

The Lafco Master Plan has been received. Lafco is still requesting the total number of plots available in the four cemeteries.

The Board voted unanimously to request the approval of the Board of Supervisors to replace the annual audit with a financial review, in accordance with the appropriate professional standards, as determined by the county auditor. A letter will be sent to the County Board of Supervisors.

There being no further business, the meeting was adjourned at 5:30 pm.
The next meeting will be held on March 15, 2017 at 4:30 pm.

Respectfully submitted, Laurie Hill, Recording Secretary