

**County of Mendocino**  
**2017 Edward Byrne Memorial Justice Assistance (BJA) Grant (JAG)**  
**Information Technology Equipment Upgrade**

**Program Narrative**

**Statement of the Problem:**

Technology is outdated almost instantly upon installation of new equipment and gear. Keeping computer equipment current, up to date and working properly for law enforcement personnel is an ongoing project. Making sure the technology is working properly can mean the difference between life and death for Sheriff Deputies on the front lines who depend on the information at a quick pace when detaining suspects and checking backgrounds, etc.

The Mendocino County Sheriff's Office provides law enforcement, corrections and civil services for more than 89,000 people in a large, predominately rural county in Northern California. The Sheriff's Office operates its own dispatching center, which handles more than 50,000 calls per year. There are 165 employees, serving at a dozen distinct locations throughout the County.

The use of personal computers (PC's) is critical to the fulfillment of our mission. Functions performed on PC's include computer aided dispatch, access to State and Federal government law enforcement systems, crime reporting, maintaining active data bases for warrants and restraining orders, use of investigative programs and jail information systems. There are currently more than 85 personal computers deployed in our organization, many of which have been in service for four years or more. It is imperative to our operations to update this vital equipment to ensure continued, accurate and timely information flow throughout the organization.

**Project Design and Implementation**

The Mendocino County Sheriff's Office Information Technology Equipment Upgrade Program objective is to replace aged PC's, peripherals and software with new, more reliable products. The program will directly enhance our law enforcement efforts in many critical areas and will help to maintain and improve the safety of our citizens. An annual inventory process is conducted, identifying all computers that either have issues or are aging out and ready for replacement. Once the inventory is completed and computers needing replacement are identified, research is done by the County Sheriff Office IT division and a quote is obtained from an approved vendor. The quote is

reviewed by management and if approved the quote goes to the County Sheriff Office Fiscal division for purchase order processing. The County of Mendocino General Services Agency then works to put the order together for the procurement process.

When the order is received, the County Sheriff Office IT division then uses the inventory to replace the previously identified computers for replacement. They also manage the inventory of new computers.

### **Data Collection**

The County Sheriff Office Fiscal division works with the IT division to gather necessary data on the project to fulfill quarterly, semi-annual and annual reporting obligations under the grant.