

Howard N. Dashiell
DIRECTOR OF TRANSPORTATION

Road Commissioner
County Engineer, RCE 42001
County Surveyor, PLS 7148



FUNCTIONS

Administration & Business Services
Airports
Engineering
Land Improvement
Roads and Bridges
Landfills

COUNTY OF MENDOCINO
DEPARTMENT OF TRANSPORTATION

340 LAKE MENDOCINO DRIVE
UKIAH, CALIFORNIA 95482-9432
VOICE (707) 463-4363 FAX (707) 463-5474

September 17, 2019

Mendocino County Board of Supervisors
501 Low Gap Road, Room 1010
Ukiah, CA 95482

RE: ADOPTION OF RESOLUTION APPROVING DEPARTMENT OF TRANSPORTATION AGREEMENT NUMBER 190034, PROFESSIONAL SERVICES AGREEMENT WITH MEAD & HUNT, INC., IN THE AMOUNT OF \$67,800, FOR ENGINEERING DESIGN SERVICES FOR THE ROUND VALLEY AIRPORT RUNWAY PAVEMENT REHABILITATION PROJECT FOR THE TERM STARTING UPON EXECUTION OF THE AGREEMENT THROUGH JUNE 30, 2021, AUTHORIZING THE DIRECTOR OF TRANSPORTATION TO SIGN ANY AND ALL AMENDMENTS TO THE AGREEMENT NOT EXCEEDING \$6,780, AUTHORIZING SUBMISSION OF A GRANT APPLICATION FOR CALIFORNIA DEPARTMENT OF TRANSPORTATION AIRPORT IMPROVEMENT PROGRAM MATCHING GRANT AND AUTHORIZING THE DIRECTOR OF TRANSPORTATION TO ACCEPT THE GRANT, IF AWARDED, AND EXECUTE THE GRANT AGREEMENT ON BEHALF OF MENDOCINO COUNTY (COVELO AREA)

Honorable Board Members:

In 2015, Federal Aviation Administration (FAA) notified Mendocino County Department of Transportation (DOT) of Round Valley Airport's change in classification from basic to unclassified due to its small number of based aircraft. This change in classification meant Round Valley Airport became ineligible to receive Airport Improvement Program (AIP) grant funds with the exception of one runway pavement rehabilitation project each ten years. Since the most recent runway pavement project was completed in 2010, Round Valley will soon be eligible again for rehabilitation funds.

In preparation for construction, DOT has been awarded an AIP grant for the design of the runway and shoulder pavement rehabilitation, which is currently planned for construction in Fiscal Year 2021. This grant requires a 10% local match of \$6,780 and was budgeted in Fiscal Year 2019/20 through Budget Unit 3050. Now that the grant has been awarded, DOT is also requesting authorization to apply for 5% AIP matching funds from California Department of Transportation (Caltrans) Division of Aeronautics, which would reduce the County portion to \$3,729; however, those funds are not yet

guaranteed as applications are processed in the order received until all funds for the program are exhausted.

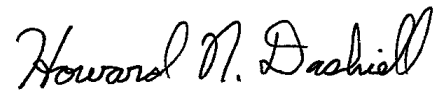
DOT has insufficient engineering staff to effectively perform the design work and therefore requires professional, expert, and technical services of a temporary nature. To fulfill these duties, DOT undergoes a qualifications-based aviation consultant selection process every five years as required by FAA. Currently Mead & Hunt, Inc., has been selected as the County's aviation consultant to perform design and engineering services on FAA-funded projects.

DOT Agreement Number (No.) 190034 provides for engineering design services for the project. Mead & Hunt, Inc., has agreed to perform the required work for a not-to-exceed amount of \$67,800. In order to facilitate timely completion of work, DOT believes it is prudent to request a 10% contingency in the amount of \$6,780 for unforeseen additional work that may need to be performed and authorize the Director of Transportation to sign any and all amendments up to that amount.

I recommend and request the Board adopt the resolution approving Department of Transportation Agreement No. 190034, Professional Services Agreement with Mead & Hunt, Inc., in the amount of \$67,800, for engineering design services for the Round Valley Airport Runway Pavement Rehabilitation Project for the term starting upon execution of the Agreement through June 30, 2021, and authorizing the Director of Transportation to sign any and all amendments to the Agreement not exceeding \$6,780. The resolution would also authorize submission of a grant application for a Caltrans AIP matching grant and authorize the Director of Transportation to accept the grant and execute the grant agreement on behalf of Mendocino County if awarded. DOT staff has prepared a draft Resolution for the Board's consideration and adoption.

I will, of course, respond to any questions the Board may have.

Respectfully submitted,

A handwritten signature in black ink that reads "Howard N. Dashiell". The signature is written in a cursive, flowing style.

HOWARD N. DASHIELL
Director of Transportation