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Н	Directive	Date			Department	Assigned to	Priority Level	-
	Number							Status
2		01-22-19 - BOS Directive	THAT STAFF SHALL investigate the creation of "Cannabis Business District" plans	4-2-19 Brent: Cannabis Economic Development Ad Hoc visited Arcata Cannabis Innovation Zone on March 29th. Next steps are to debrief from Arcata tour and determine appropriateness and potential locations for Mendocino County.	PBS	Brent	5	IN PROCESS
4		01-22-19 - BOS Directive	GENERAL CONSENSUS OF THE BOARD expand previously appointed second access ad hoc of Supervisors Haschak and Gjerde to also address issues related to emergency access and/or evacuation routes. (second access/emergency access)		BOS		1	IN PROCESS
	52	01-23-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that Executive Office Staff shall return with options for making county's retirement contributions earlier than required.	1-22-19 Auditor Weer: We currently calculate retirement contributions during each biweekly payroll and for each individual employee (because each employee's contribution is unique). After the payroll runs we send the contributions to retirement for each 2 week period. As far as I know, retirement needs to keep track of these contributions by employee also. If, the county were to front an early lump sum contribution amount not sure if retirement can apply that correctly on there end. 3-8-19 Auditor-Controller Weer: The 6/30/2018 Actuarial Report estimates the 19/20 Recommended Employer Contributions be set at \$23.291 million. If the county were to try and prepay this amount at the beginning of the year it could cost the General Fund between \$200,000 and \$400,000 in annual interest earnings depending on how the current interest rates will perform. After discussions with the Treasurer, removing this amount or any significant portion of this amount from the Treasurer's Pool would also negatively impact the General Fund cash flow to such a point the county would be faced with returning to a 1 year TRANs borrowing program. Based on these cost factors I would recommend that the CEO have an actuarial evaluation done first to determine the amount of UAAL savings this would generate for the Retirement System.	Auditor/Controller	Lloyd Weer	5	IN PROCESS
5	D3	02-05-19 - BOS Directive	Direction to staff to proceed with researching	Tellionic Cyston.			2	IN PROCESS
11	D4		options associated with the development of a Crisis Residential Unit(s), Crisis Stabilization Unit(s), Crisis Treatment Unit(s), and 24 Hour Psychiatric Health Facility Utilizing Measure B Funds, including design, bid and/or build and potential properties or facilities locations. Said options would be presented to the Board of Supervisors at a future meeting for discussion and/or direction as appropriate.					
20	D7	02-26-19 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that AirCon will work with Sonoma County division of sustainability and that Supervisor Gjerde help facilitate that discussion		BOS			
21		02-26-19 - BOS Directive		02-27-19: Standing Committee Referral Index updated - kvh; 03-29-19:	BOS		5	In Process
22	D9	02-26-19 - BOS Directive	BY ORDER OF THE CHAIR formation of a solid waste ad hoc committee consisting of Supervisors Gjerde and McCowen to meet with MSWA member agencies to consider further structure of MSWA	02-27-19: Ad hoc committee index updated kvh			5	
		02-26-19 - BOS Directive	5d) Directs that the two Board of Supervisors Representatives to EDFC (Williams/Haschak) work with the County staff and EDFC staff to bring back suggested timeframes for milestones for implementing the plan		EO	Steve	5	
23	D11							

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\vdash	Directive	Date	Directive	Updates	Department	Assigned to	Priority Level	
	Number				opa	r toolgilou to	,	Status
24	D12	02-26-19 - BOS Directive	5g) Directs that AirCon Energy conduct a formal investment grade audit of County facilities and return to the Board to present final recommendations and options to implement and fund energy efficient improvements			Steve	5	
	D13	02-26-19 - BOS Directive	6a) The Board of Supervisors direct the Chief Executive Officer and County Counsel to work together on a plan to fund CSA 3 adequate to transition to active status and provide an update to Local Agency Formation Commission (LAFCO) that CSA 3 will no longer be inactive.	3/12/19: Approval of transfer of funds to reactivate CSA3	EO		5	In Process
26	D14	03-12-19 - BOS Directive	that modification to museum hours be returned to	4/2/19 Karen Horner: MAB is meeting in May; Karen attended and spoke at Willits City Council meeting. She is working with MAB to come up with a reasonable compromise to stay open Sunday while increasing hours with existing staff	Cultural Services Agency	Karen Horner	5	
27	D15	03-12-19 - BOS Directive	5d) GENERAL CONSENSUS OF THE BOARD that staff shall investigate timeline needed to adopt equity program related Ordinance in order to be eligible for next grant cycle.		Agriculture		5	
		03-12-19 - BOS Directive	5h) GENERAL CONSENSUS OF THE BOARD that Behavioral Health Advisory Board Annual Report recommendations 2 and 3 are to be reviewed as part of the Legislative Platform.		Executive Office	Sarah	5	In Process
	D17	03-12-19 - BOS Directive	sh) GENERAL CONSENSUS OF THE BOARD that the Chair of the Behavioral Health Advisory Board and the Chair of the Board of Supervisors shall work together to review typos within the Annual Report and also discuss items contained		BOS	Carre	5	
	D19	03-12-19 - BOS Directive	therein. 6a) The Board of Supervisors Directs staff to begin discussions with Sonoma County regarding formation of a Joint Powers Authority to execute the partnership with our LEMSA.		HHSA	Tammy	5	In Process
	D21	03-19-19 - BOS Directive	BY ORDER OF THE CHAIR formation of an IT Ad Hoc Committee consisting of Supervisors Gierde and Williams			Janelle	5	ongoing
	D22	03-19-19 - BOS Directive	Ga) The Board of Supervisors directs staff to collaborate with newly formed IT Ad Hoc Committee on the prioritization of the County's IT Master Plan Initiatives and business process improvements, consider the feasibility of incorporating potential new efficiency and modernization items, and return to the Board of Supervisors with an updated IT Master Plan implementation strategy and cost analysis			Janelle	5	

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Н	Directive	Date		Updates	Department	Assigned to	Priority Level	L
	Number	Date	Directive	opuates	Department	Assigned to		Status
H	Nullibel	03-19-19 - BOS Directive	6b) The Board of Supervisors directs the Chief		EO	Heidi	5	Status
		03-13-13 - BOO Blicclive	Executive Officer to produce monthly hiring			riciai	3	
			reports, document the necessity of every open					
			position prior to upcoming budget decisions, and					
			provide a realistic projection of which positions					
			will actually be filled in the coming fiscal year					
34	D24		, , ,					
		03-26-19 - BOS Directive	5b) GENERAL CONSENSUS OF THE BOARD			Lloyd	5	
			that the Measure B Committee shall present their			-		
ll			budget for approval at a future Board of					
35	D25		Supervisors meeting.					
ll		03-26-19 - BOS Directive	5c) GENERAL CONSENSUS OF THE BOARD			Janelle	5	Ongoing
ll			prioritization of IT Master Plan line items and					
ll			additions is hereby referred to the IT Ad Hoc					
36	D26	20.00.40. DCC:	committee.					
		03-26-19 - BOS Directive	5c) GENERAL CONSENSUS OF THE BOARD		1	Brent	5	
Ιİ			that Planning and Building Services staff shall		1			
			create language that would continue to allow deviations to the 50 foot setback requirement		1			
l l			through Compliance plans; delete directive		1			
			regarding presentation of "special					
			circumstances" fee waivers; and report how fees					
			are developed at the April 23rd Fee Hearing.					
			Additionally, staff is granted a one-year extension					
			to amend Inland/Coastal Vacation Home					
			Ordinance. However, once developed, language					
			should include vacation home restrictions.					
37	D28							
		03-26-19 - BOS Directive	5f) GENERAL CONSENSUS OF THE BOARD			Janelle	5	
ا ا			that issue of additional IT staff is hereby referred					
38	D29	04.47.47. 000 000	to the IT Ad Hoc committee.	40.00.40.11.14.14.00.11.14.14.00.11.14.14.14.14.14.14.14.14.14.14.14.14.	DDO	D	-	IN PROCESS
		04-17-17 - BOS Directive	directing staff to bring forward further discussion	10-26-18 Update: LACO is working on a draft Ordinance	PBS	Brent Schultz	5	IN PROCESS
			of possibilities or procedures to adopt a square					
			footage allowance for coastal zone rather than					
			25 plants (not restricted to cultivation or					
39	D30		nurseries).					
	- •	04-24-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that	Partially complete	HHSA	Tammy Moss Chandler	2	IN PROCESS
Ιl			staff shall continue outreach to the City Councils		1	and the second s		
l l			to endorse the strategic action in Dr. Marbut's		1			
			report, particularly prioritizing the needs					
l l			throughout the County; providing meals prior to 9		1			
			am and after 5pm to avoid taking homeless away					
Ιl			from programs that are helping; limiting it for		1			
			three days; and for staff to provide a written		1			
			report every two months; and an in-depth					
l l			presentation to the Board of Supervisors every		1			
40	D31	04.04.40	six months.	In annual through IT Mantag Diag	For surface Office	Jamella Davi		IN DDOCESS
		04-24-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that	In process through IT Master Plan.	Executive Office	Janelle Rau		IN PROCESS
₄₁	D32		staff shall evaluate the proposed IT upgrades for		1			
41		04-24-18 - BOS Directive	a cost savings analysis. GENERAL CONSENSUS OF THE BOARD that	On Hold	Executive Office	Janelle Rau	5	ON HOLD
		04-24-10 - DOS DIFECTIVE	staff shall develop property liquidation options for	On Hold	LACCULIVE OFFICE	Janelle Nau	3	ON HOLD
Ιl			the Willits Justice Center and County Courthouse		1			
42	D33		in Ukiah.		1			
43					1			
45								

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H	Directive	Date	Directive		Department	Assigned to	Priority Level	-
	Number		2000	-		/ toolgilou to		Status
П		04-24-18 - BOS Directive	Direction to staff to continue implementation of		HHSA	Tammy Moss Chandler	5	
			Marbut report in collaboration with our community					
48	D36		partners.					
		05-16-17 -BOS Directive			PBS & CoCo	Brent Schultz	5	IN PROCESS
				4-2-19 Brent: two accessory dwelling units are being planned by an architect. First draft documents will be reviewed by the PBS Director on April 2, 2019.				
				Plans should be completed and ready to provide free of charge to the public				
			to the public, free of charge.	within two months.				
49	D37							
		05-22-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD to		County Counsel	Katharine Elliott	5	
l l			have a mid year update on Grand Jury Reports.					
50	D38	05 00 47 D00 Division	OFNEDAL CONCENCIO OF THE BOARD II	O	111104	T	-	IN DDOOFOO
		05-23-17 - BOS Directive	Health and Human Services staff shall	Currently in Process. Tammy providing language:	HHSA	Tammy Moss Chandler	5	IN PROCESS
			incorporate a rewards program to recognize high					
			achieving employees with a monetary or other					
			benefit to encourage people to make					
			suggestions that allow the County to improve					
51	D40		work and/or services.				_	
1		06-19-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD for		PBS	Brent Schultz	5	
			staff to schedule a future agenda item with respect to Mendocino County Resource					
			Conservation Districts environmental mitigation					
			and forest management plan obligation					
52	D41							
		07-11-17 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that	6-11-18: Steve to follow up with Howard to confirm	DOT	Howard Dashiell	5	IN PROCESS
			Executive Office staff shall work with Information					
			Services staff to develop an online presence that					
			would provide County residents status as to road conditions/repair projects. Executive Office shall					
			begin the process advice Department of					
			Transportation staff when they are ready for					
			Department of Transportation input.					
53	D42							
		08-07-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that	2/19: Per Barbara Moed process is in place	AQMD	Barbara Moed	5	IN PROCESS
			the Board of Supervisors, as the Board of					
			Directors of the Air Quality Management District, should take a proactive stance in distributing					
			information to the public in respect to controlled					
			burns, air quality, etc. during emergencies such					
54	D44		as wildfires.					<u> </u>
		09-11-18 - BOS Directive		4-2-19: Per Michael Makdisi- Friday, April 5 last day of the initial comment	CoCo	Kit Elliott	5	IN PROCESS
1				period for Departments. Staff has met multiple times to discuss and develop				
				changes to the ordinance based on Board Direction. Red lines to the ordinance				
				are well on their way to completion. May 10 is the anticipated deadline for Departments to provide feedback on the red line. After comments are				
1				incorporated, we will prepare the documents needed to bring back the item to				
55	D45		changes.	the Board.				
П		09-25-18 - BOS Directive	GENERAL CONSENSUS OF THE BOARD that		DOT	Howard Dashiell	5	
			Director of Transportation shall pursue grant					
			options for fueling station at Little River Airport					
	D46		that would support EMS Services for the					
56	D46	12-04-18 - BOS Directive	Mendocino Coast.	Item was bumped from 1/22/19 BOS meeting. Update provided to the Board	EO	Darcia Antla	5	IN PROCESS
		12-04-10 - DUS DIFECTIVE	staff to prepare a future agenda item regarding		EU	Darcie Antle	S	IN PROCESS
			full cost recovery related to County Fees.	anough of topolition 20/10.				
57	D48							

Directive Date Directive Directive Directive Comment	П	Α	В	С	D	Е	Н	К	L
1 Number 121-11-6-000 Directive 121-11-16-000 Directive 121-11-1	\vdash								_
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So Mode Mo									
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Dire	ective	Date		Updates	Department	Assigned to	Priority Level	
	mber	Duto	Directive	opuates	Department	Assigned to	I Hority Level	Status
- Ivan		5-21-19 BOS Directive	6a) Directs Executive Office staff to notify					Otatao
		0 21 10 B00 B11001110	MSWMA that the County contract for Solid					
			Waste Director services will be canceled					
			effective immediately, with a request for waiver					
			of the 90 day notice of termination period.					
68 D63	;		,					
		5-21-19 BOS Directive	7a) (Convened as the Board of Directors of the					
			Mendocino County Air Quality Management					
			District) - Formation of an ad hoc committee					
			consisting of Supervisors McCowen and					
			Williams, to identify and reduce fire fuel					
69 D64			management.					
		06-11-19 BOS Directive	5e) GENERAL CONSENSUS OF THE BOARD	Fees forecasted for adoption on 8/20/19				Ongoing
			that Cannabis Tax Appeal Body shall be					
			composed of Chief Executive Officer, or					
			designee; Planning and Building Services Director or designee; and Agricultural					
			Commissioner, or designee; Cultivators may					
			appeal if they can demonstrate that they did not					
			cultivate, or provide proof cultivation occurred at					
			a different permit level; Appeal fee shall be					
			determined by staff; and Penalties shall not be					
			imposed until an appeal procedure has been					
			established.					
70 D68	3							
		06-11-19 BOS Directive	GENERAL CONSENSUS OF THE BOARD that		PBS	Brent Schultz		
			staff shall review Nelson memo and consider					
			suggested changes regarding time for appeal.					
71 D69		22 11 12 200 21	00 0 0 11			IC. EW.		
		06-11-19 BOS Directive	BY ORDER OF THE CHAIR, County Counsel		CoCo	Kit Elliott		
			shall telephone the Attorney General regarding					
72 D70	,		the previously requested Measure V legal opinion.					
72 010		07-09-19 BOS Directive	5a) BY ORDER OF THE CHAIR future IHSS		HHSA	Bekki Emery	+	1
		01-03-13 BO3 DITECTIVE	presentations shall include current state-level		IIIOA	Dekki Elliely		
73 D71	ı l		budget information.					
		08-20-19 BOS Directive	5g) GENERAL CONSENSUS OF THE BOARD		Treasurer-Tax	Shari Schapmire		Ongoing
			that future Annual Investment Reports shall be		Collector			
			placed on the Consent Calendar					
74 D72	<u>. </u>							
		08-20-19 BOS Directive	5d) GENERAL CONSENSUS OF THE BOARD		County Counsel	Kit Elliot		
			that County Counsel shall investigate how the					
			Board may participate in Phase 2 of the CPUC					
75 D73			legislation					
		8-27-19 BOS Directive	5e) GENERAL CONSENSUS OF THE BOARD					
			that an Informal Working Group with Supervisors					
			Haschak and Williams be formed to work with					
76 574			the Round Valley Library to improve their Wi-Fi					
76 D74 77 D75			status		-		+	
// U/5	1					1		1

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