



COUNTY OF MENDOCINO

PROPOSED CHANGES TO MASTER FEE SCHEDULE

OCTOBER 22, 2019

HHSA-Environmental Health

Consumer Protection:

Farmer’s Markets are required to maintain an annual permit from Environmental Health in order to operate. The current permit is \$65.00. This fee has not been adjusted in over 10 years. This proposed fee increase reflects the cost to the department for the review of the Farmer’s Market application as well as a site inspection. There are currently 13 farmer’s markets permitted in the County and a similar number of applications are anticipated in the future.

Fee Description	Current Fee	Proposed Fee	Percent Change
Farmers Market	\$ 65.00	\$ 145.36	123.6%

HHSA-Environmental Health

Land Use:

Use Permit Modifications, and Renewals

Every Use Permit modification or renewal application that is received by the Planning and Building department is referred to Environmental Health for water and sewer requirements, as well as aspects of the proposed use that may be retail food, pool, or camp related, or for any uses that will handle or generate hazardous materials on-site. The current fee for the review of a Use Permit renewal is currently \$40.00 and the current fee for the review of a Use Permit modification is \$125. These fees have not been adjusted in over 10 years. These proposed fee increases reflect the current cost to the department for the review of a modified or renewed Use Permit application. So far, in calendar year 2019, Environmental Health has received four Use Permit renewal applications and anticipate a similar number of applications in the future. Fiscal year 2019 to date, Environmental Health has received two Use Permit modifications applications and anticipate a similar number of applications in the future.

Pre-Application Conferences

Every Pre-Application Conference request received by the Planning and Building department is referred to Environmental Health for water and sewer requirements, as well as aspects of the proposed project that relate to retail food, pools, camping, or for any uses that will handle or generate hazardous materials on-site. During monthly Subdivision Committee meetings staff reviews all aspects of the proposed projects with the applicants. The current fees for the Pre-Application Conference is \$79.00. This fee has not been adjusted in over 10 years. This proposed fee increase reflects the cost to the department for the preparation and meeting time of a Pre-Application Conference. So far, in calendar year 2019, Environmental Health has received seven Pre-Application Conferences and anticipate a similar number of applications in the future.



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Administrative Permits

Every Administrative Permit received by the Planning and Building department is referred to Environmental Health for water and sewer requirements. The current fee is \$69.00. This fee has not been adjusted in over 10 years. This current fee increase reflects the cost to the department for the review of an Administrative Permit. So far, in calendar year 2019, Environmental Health has received forty-nine Administrative Permit applications and anticipate a similar number of applications in the future.

Fee Description	Current Fee	Proposed Fee	Percent Change
Use Permit Renewal	\$ 40.00	\$ 253.49	533.7%
Use Permit Modification			
Application Review	\$ 125.00	\$ 278.25	122.6%
Pre-Application Conference	\$ 79.00	\$ 224.19	183.8%
Administrative Permit Application Review	\$ 69.00	\$ 92.97	34.7%

HHSA-Public Health Nursing

Immunizations – Adult/Other:

Pyrazinamide (PZA - TB medication) Patients who require PZA have insurance. If the patient does not have insurance, Public Health will provide the medication at no cost and assist the patient in applying for Medi-Cal. The current fee does not cover the cost of the medication including shipping/handling and taxes.

Hepatitis A (Hep A) and Twinrix (Hep A & B) Local public entities pay for the vaccines that are provided to their employees (schools, City of Willits, etc.) through collaboration with Public Health. The immunizations are given to employees who could be exposed to Hepatitis at their worksite, i.e. teachers, water treatment plant etc. The current fee does not cover the cost of the medication, including shipping/handling and taxes.

The purpose of this request is to avoid using taxpayer dollars to cover the costs for these medications for people who have other payer sources for their care.

Fee Description	Current Fee	Proposed Fee	Percent Change
Pyrazinamide (TB Medication)	\$ 5.00	\$ 132.00	2,540.0%
Hep A Injection	\$ 50.00	\$ 70.35	40.7%
Twinrix (Hep A & B combined) Injection	\$ 60.00	\$ 81.90	36.5%



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Planning & Building Services, Cannabis Management Unit

Cannabis Business Tax Appeal Fee:

The Cannabis Management Unit has been working directly with the Board of Supervisors and County Counsel on the revision of Ordinance No. 6.32.150 and 6.32. On June 11, 2019, The Board of Supervisors introduced and waived reading of an ordinance amending Mendocino County Code Section 6.32.150 Appeal procedure and directed staff to prepare an Appeals Process and Procedure related to the Cannabis Business Tax. On September 17, 2019, additional direction was provided by the Board of Supervisors. The proposed fee represents full cost recovery for work related to the Cannabis Business Tax Appeals process.

Fee Description	Proposed Fee
Initial Cannabis Business Tax Appeal Fee	\$ 341.82
Total Cannabis Business Tax Appeal Fee	\$ 1,194.72