



The CEO Report

November 19, 2019

Human Resources Update

Inside This Issue

- 1-2 Human Resources Update
- 3 Employee Recognition
- 3 HHSA Update
- 4 RFP/RFQ Update
- 5 Board Directives
- 5 Emergency Projects
- 6 Cultural Services Agency Update
- 7 Animal Shelter Update
- 8 Upcoming Meetings and Dates of Interest
- 8 Boards and Commissions
- 8 Attachments

Labor

The Memorandums of Understanding with our general employees represented by Mendocino County Management Association, Mendocino County Probation Employees Association, Mendocino County Law Enforcement Management Association, and the Mendocino County Deputy Sheriffs' Association have been ratified and were approved by the Board on October 22, 2019. Negotiations continue with In Home Health Services represented by SEIU 2015, and Mendocino County Department Head Association.

Supervisor's Academy

On November 13 and 14, 2019, the Supervisor's Academy held the courses, "County Employee Policies and Procedures" and "Time Management Essentials." The next courses will be Facilitation Skills and Change Management. These courses will be held on December 11 and 12, 2019.

Leadership

All six Leadership Project Teams gathered for a collaborative, joint Team Meeting on October 23, 2019. Members from each team were present to learn from each other and discuss successes, methods of improvement, efficiencies and enhancements to the Leadership Initiative for 2020. Quarterly joint meetings will be scheduled in the future to promote further collaboration in the work of Leadership. To learn more about the Leadership Project Teams, visit the following website: <https://www.mendocinocounty.org/government/human-resources/leadership-initiative>

Vacancy List

Attached to this report is an updated Justification of Filled Positions table and the Vacancy and Recruitment Update provided by Human Resources. These reports include additional information as requested by the Board of Supervisors and includes all funded allocated positions, all vacant funded positions, all positions approved to be filled, including positions in the recruitment process, all new hires (excluding extra help), all separations, and the number of employees on leave for each budget unit. The report will contain cumulative information for the current fiscal year and will be updated monthly.

Contact Information:

Office: (707) 463-4441

Fax: (707) 463-5649

Email:

ceo@mendocinocounty.org

Website:

www.mendocinocounty.org

Human Resources Update – Continued

Health Plan

Open Enrollment for the health plan is November 4, 2019, through December 6, 2019. Our health plan contracts allow one opportunity each year during this period for eligible County employees to make new decisions about their insurance coverage. This is also the time of year to enroll or re-enroll in a medical and/or dependent care Flexible Spending Account or the Medical Expense Reimbursement Program (MERP).

The Open Enrollment Fairs were held the first week of November. Anyone who was unable to attend a fair still has time to ask questions or make changes. All required forms must be received in Human Resources by December 6, 2019 by 5:00 p.m. For more information contact Human Resources Benefits Administration at 707-234-6623 or visit the following site for more information:

<https://www.mendocinocounty.org/government/human-resources/health-plan-enrollment>.



Wellness

HEALTH FOR THE HOLIDAYS:

Take care of yourself during the hectic holiday season with the Health for the Holidays Challenge, a wellness program designed to help boost your energy, resilience and joy. During the four week challenge, you will complete fun, healthy activities each day as you "paint" winter scenes of secret locations around the world. You will track progress by accumulating inches of snow - the more you do, the more the painting comes to life! The challenge begins November 18, 2019. Register on HealthFitness by November 24, 2019, using the following link:

<https://mcwow.cafewell.com/>

WELLNESS INCENTIVE PROGRAM:

The wellness incentive deadline of November 1, 2019, was extended to November 15, 2019, due to the Public Safety Power Shutoff. Employees must have earned all 1,000 wellness points to qualify for \$500 off their 2020 health plan by November 15, 2019. For more information, please visit:

<https://www.mendocinocounty.org/government/human-resources/employee-health-insurance/employee-wellness-program-mcwow/wellness-incentive-program>



Employee Recognition Program

The County of Mendocino recognizes the importance of motivating and rewarding employees. The Leadership Initiative's Employee Engagement Work team developed a County-wide Employee Recognition Program, which launched in February of 2019. Fourteen County employees were recognized in the months of August, September and October for their outstanding contributions to our organization. The Employee Recognition Program attachment includes the list of employees that received awards and information on the award categories.

Congratulations to the County employees recognized in the months of August, September and October!



Congratulations to the Auditor's office for winning the Best Decorated Department Pumpkin! Photos of Department pumpkins can be found on the County's Facebook page.

Health and Human Services Update

Health & Human Services Agency recognizes Veterans Day 2019

Veterans Day is nationally recognized on November 11, 2019, serving as an opportunity for us to honor and show our gratitude for the sacrifices veterans and their families have made for our Country. The Mendocino County Veterans Services Office has the privilege of serving the veterans of our community year-round. There are approximately 6,500 veterans that currently reside in Mendocino County. HHSA provides respectful advocacy for veterans and their dependents in obtaining benefits from the Department of Veteran Affairs, which includes VA Health Care, Compensation and Pension claims, Education benefits, VA life insurance and other items.

The American Legion and Veterans of Foreign Wars, Fort Bragg Chapters, held their annual Veterans Day Ceremony at the Fort Bragg Veterans Memorial Building on November 11, 2019. Additionally, the Elks Lodge hosted their annual Prime Rib Luncheon in honor of the Marine Corps Birthday on November 7, 2019, at the Ukiah Elks Lodge.



Request for Proposal/Request for Qualifications Update (RFP/RFQ) Update

RFB# 43-19 Sheriff Detectives – Donovan Room Flooring

- Issued on September 24, 2019
- Submission deadline was November 14, 2019

BID# 42-19 Tax Collector's Remodel Rebid

- Issued on September 17, 2019
- Submission deadline was November 12, 2019

RFQ# 38-19 Toyota Truck (DOT)

- Issued date was October 7, 2019
- Submission deadline was October 22, 2019
- Moving forward with the evaluation process

RFQ# 37-19 Dump Truck (Fleet)

- Issued on October 4, 2019
- Submission deadline was October 21, 2019
- Moving forward with the evaluation process

RFB# 34-19 Sheriff's Office-Structured Cabling and Underground Fiber

- Issued on October 2, 2019
- Submission deadline was October 29, 2019
- Moving forward with the evaluation process

RFP/RFQ# 23-19 Architectural/Engineering/Environmental Services for Mendocino County Psychiatric Health Facility (PHF), Crisis Stabilization Unit (CSU), and Crisis Residential Treatment (CRT) Facilities (Executive Office/Measure B)

- Issued on June 19, 2019
- Submission deadline was August 16, 2019
- Evaluation process completed
- Anticipated presentation of award recommendations to the Board in mid-November



Board Directives

During Board of Supervisors meetings, the Clerk of the Board records the various consensus decisions and/or legislative actions that direct County staff and/or other agencies to follow up, research, or follow through on certain topics or issues. Historically, Clerk of the Board staff maintained a record of Board directives via "minute orders" which were the result of legislative actions (aka motions) and followed up with County departments as appropriate. Through time, Clerk of the Board staff continued to maintain a tracking mechanism of all Board actions that required follow through, including consensus decisions of the Board, directives made by order of the Chair, and those actions taken legislatively. The Executive Office maintains this tracking mechanism of all said directives with a status as to completion and/or necessary steps to follow through. On September 23, 2019, the General Government Standing Committee directed the Chief Executive Officer to present a monthly report on active directives through the CEO Report as a means to communicate with the Board of Supervisors regarding the status of directives and to receive input or direction as necessary.

Attached is a list of all current directives.



Stay plugged in and up-to-date with the latest Mendocino County News by visiting:
www.mendocinocounty.org

Emergency Projects

On Sunday November 10, 2019, the 911 server room cooling unit triggered alerts for high temperatures in the North Basement Room. Facilities staff were dispatched, along with a third party contractor, and found that the unit had a failed compressor and would need replacement. Temperatures in the room exceeded levels that are acceptable for the types of equipment housed in that location, and therefore, Sheriff's Office staff were called upon to shut down equipment. Temporary measures were taken by placing multiple portable cooling units in the room, as well as staging a portable cooling unit in the adjacent parking lot. The unit put in place in the parking lot also required a portable generator to power the cooling unit. Because of the nature of the equipment in the North Basement Room and the need to keep this equipment at a temperature that does not rise above 70 degrees, the Purchasing Agent directed staff to replace the unit under an emergency project. Further, simultaneously, the unit in the South Basement 911 Room began to show signs of failure. This unit is of similar age, brand and size as the failed unit in the North Basement Room. Because of this, the Purchasing Agent recommended the replacement of the main cooling unit in the South Basement Room under the same emergency project. Estimated costs for the replacement of both units is approximately \$40,000-\$50,000.

Cultural Services Agency Update

Library

The Mendocino County Library is pleased to offer, as part of its collection of the local compiled books, [Awakening to Wildfire: Stories of the Mendocino Lake Complex Fire](#). This book is available at all of our branches and provides the story of the October 8, 2017 fire through first-hand accounts, art, photos, and essays by the residents of Redwood Valley and neighboring communities.

The Mendocino County Library will be hosting County-wide programs throughout the month of December. On December 6, 7, and 8, 2019, the Fratello Marionettes will be visiting each of our five branches. The performances feature handcrafted marionettes, skilled puppetry, music, and time for questions for the puppeteers to answer after each performance. The branches will also be hosting Winter Solstice and holiday stories and readings for all ages, performed by Linda Pack and R. Bobby. Please check our website for dates and times at all the branches:
<https://www.mendolibrary.org/home>.

Museum

Mendocino County Museum opened a new exhibit, "Natural Expressions: Art Inspired by Mendocino County." This exhibit highlights various works of art that have been inspired by Mendocino County nature and have natural elements included in the design. In addition, various crafts and programs will be held in conjunction with the exhibit. Please check the Museum website for more detail:

<https://www.mendocinocounty.org/government/cultural-services-agency/museum>

The Mendocino County Museum has opened the new Interactive/Education room. This room includes a touch table, Mendocino County Library Reading Corner, interactive crafts, and chances for exploration for children and families.

Parks

The Parks Needs Assessment is being completed. The survey closes this month. Please go to www.mymendocinoparks.org for the details about the assessment, the parks and the survey.



For more information, visit the Cultural Services Agency's website at:

www.mendocinocounty.org/government/cultural-services-agency

Animal Care Services Update

Income Statistics

October 1, 2019, through October 31, 2019

- Five animals impounded for quarantine at the Animal Shelter received
- Six dead animals disposal request received
- Six feral cats received
- Three foster care animals received
- 10 animals via Police Custody received
- Zero animal received or rabies specimen testing received
- Six owned animals by Animal Control or Police due to owner in custody received
- 44 owner surrendered animal(s) received
- Zero shelter animals returned by adopter received
- 84 stray animal(s) impounded in the field by Animal Control, Police or came in over the counter from citizens received
- Total of 158 animals received at the Animal Shelter

Outcome Statistics

October 1, 2019, through October 31, 2019

- 25 cats adopted
- 46 dogs adopted
- Zero other animals adopted
- Four ill/failure to thrive animals died
- Four dead animal disposals
- 15 ill, suffering and unsafe animals euthanized
- Zero animals sent off to laboratory
- Four owner/surrender animals euthanized
- Eight trap, neuter and return to field cats
- 42 return to owner animals
- Two animals transferred to other rescue organizations
- Total of 150 animals departed the Animal Shelter

Mobile Spay & Neuter Caravan – Vaccination & Microchip Clinic

The Mobile Spay & Neuter Caravan conducted a vaccination and microchip clinic at the Fort Bragg Food Bank on October 4, 2019. A total of 116 vaccinations were given, 16 microchips were implanted and a total of 63 health exams/veterinarian consultations took place. Staff was able to scan & enter the microchip information for 39 dogs into our animal software database. This valuable updated microchip information greatly assists Animal Care Services in reconnecting lost pet animals.



To view pictures and bios of the Animal Shelter's wonderful adoptable cats and dogs, visit

www.mendoanimalshelter.com

Upcoming Board Meetings

Standing Committee	December 9, 2019
Regular Meeting	December 10, 2019
Regular Meeting	December 16, 2019
Regular Meeting	December 17, 2019

Dates of Interest

County Holiday	November 28-29, 2019
CSAC Annual Conference	December 3-6, 2019
County Holiday	December 25, 2019

Boards and Commissions Vacancies*

Board Name	Position
In-Home Supportive Services Advisory Council	Member
In-Home Supportive Services Advisory Council	Member
Covelo Public Cemetery District	Trustee
Westport Ten-Mile Cemetery District	Trustee
Policy Council on Children and Youth	Rep of a Local Planning Agency for Early Intervention
Child Care Planning Council	Community Representative
Mendocino County Tourism Commission	Arts Organization/Attractions Member

* Anticipated vacancies

Please note: Anticipated vacancies include expiring terms; the incumbent of the expiring term may apply for reappointment and/or may continue to serve in their capacity until replaced. California Government Code requires public noticing for all expiring terms regardless of the incumbent's intention to apply for reappointment.

Attachments

1. Position Justification Report
2. Vacancy and Recruitment Update
3. Health for the Holidays Announcement
4. Employee Recognition
5. Board Directives
6. Ongoing list of Boards and Commissions vacancies

November						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

	Regular Board Meeting
	Standing Committee
	County Holiday
	CSAC Annual Conference

Follow us on Facebook
County of Mendocino



Follow us on Twitter



@countymendocino

JUSTIFICATION OF FILLED POSITIONS

October 2019

DEPARTMENT/OFFICE	CLASSIFICATION	POSITION NUMBER	LOCATION	DATE REQUISITION APPROVED	JUSTIFICATION PROVIDED	DATE POSITION FILLED
Assessor-Clerk-Recorder (County Clerk-Election)	Staff Assistant II	123	Ukiah	8/29/2019	Services may be delayed or not provided, including processing of Voter Registration Cards, assistance for candidates in filing their candidate paperwork, processing all vital record and certified copy orders received, and assistance in the Clerk's office assisting the public by phone and at the counter.	10/6/2019
Probation (Juvenile Hall)	Juvenile Corrections Officer	437	Ukiah	5/23/2019	Services will be delayed or not provided and may fall below state mandated level of service.	10/6/2019
Probation (Juvenile Hall)	Juvenile Corrections Officer	439	Ukiah	6/18/2019	Services will be delayed or not provided and may fall below state mandated level of service.	10/6/2019
Assessor-Clerk-Recorder (County Clerk-Election)	Staff Assistant II	4294	Ukiah	8/29/2019	Services may be delayed or not provided, including processing of Voter Registration Cards, assistance for candidates in filing their candidate paperwork, processing all vital record and certified copy orders received, and assistance in the Clerk's office assisting the public by phone and at the counter.	10/20/2019
HHSA (Mental Health)	Staff Services Administrator	3676	Ukiah	7/14/2019	Risk of not meeting State and Federal mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	10/20/2019
Planning & Building Services	Building Inspector I	1407	Ukiah	9/4/2019	Services will be delayed or not provided, including in permit processing and issuance, inspections, and final inspections, resulting in delayed occupancy of fire survivors, cannabis applicants, commercial businesses, etc.	10/20/2019
Probation (Juvenile Hall)	Juvenile Corrections Officer	435	Ukiah	7/14/2019	Services will be delayed or not provided and may fall below state mandated level of service.	10/20/2019
Sheriff-Coroner	Deputy Sheriff-Coroner II	3022	Ukiah	7/22/2019	Reductions to the sworn field deputy staff increases overtime costs, leads to extended service times, and diminishes the Sheriff Office's capacity to proactively ensure safety within Mendocino County.	10/20/2019
HHSA (Administration)	Account Specialist III	2713	Ukiah	5/9/2019	Risk of not meeting State and Federal mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	10/20/2019

BOARD OF SUPERVISORS VACANCY/RECRUITMENT UPDATE															
Pay Period 22-19, October 6 - October 19, 2019															
DEPARTMENT/OFFICE	FUND	TOTAL FUNDED ALLOCATED FTE POSITIONS	VACANT FUNDED FTE POSITIONS	POSITIONS IN RECRUITMENT (AS OF REPORT DATE)	VACANCY RATE*	NEW HIRES SINCE 7/1/19	SEPARATIONS SINCE 7/1/19	EMPLOYEES ON LEAVE	EMPLOYEES IN BOONVILLE	EMPLOYEES IN COVELO	EMPLOYEES IN FORT BRAGG	EMPLOYEES IN LAYTONVILLE	EMPLOYEES IN POINT ARENA	EMPLOYEES IN UKIAH	EMPLOYEES IN WILLITS
AGRICULTURE	1100	9.00	3.00	1	11.1%	5	1	--	--	--	--	--	--	6	--
<i>Agriculture Total:</i>		<i>9.00</i>	<i>3.00</i>	<i>1</i>	<i>11.1%</i>	<i>5</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>6</i>	<i>0</i>
AIR QUALITY	3270	9.00	2.00	--	0.0%	--	--	--	--	--	--	--	--	7	--
<i>Air Quality Total:</i>		<i>9.00</i>	<i>2.00</i>	<i>0</i>	<i>0.0%</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>7</i>	<i>0</i>
ANIMAL CARE	1100	13.00	2.00	--	0.0%	1	--	--	--	--	2	--	--	10	--
<i>Animal Care Total:</i>		<i>13.00</i>	<i>2.00</i>	<i>0</i>	<i>0.0%</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>10</i>	<i>0</i>
ASSESSOR-CLERK-RECORDER (ASSESSOR)	1100	20.00	4.00	2	10.0%	1	--	--	--	--	--	--	--	16	--
ASSESSOR-CLERK-RECORDER (CLERK RECORDER)	1100	3.00	0.00	--	0.0%	--	--	--	--	--	--	--	--	3	--
ASSESSOR-CLERK-RECORDER (COUNTY CLERK-ELECTION)	1100	3.00	1.00	--	0.0%	2	--	--	--	--	--	--	--	1	--
ASSESSOR-CLERK-RECORDER (MICROGRAPHICS)	1218	1.00	0.00	--	0.0%	--	--	--	--	--	--	--	--	1	--
<i>Assessor-Clerk-Recorder Total:</i>		<i>27.00</i>	<i>5.00</i>	<i>2</i>	<i>7.4%</i>	<i>3</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>21</i>	<i>0</i>
AUDITOR-CONTROLLER	1100	12.00	1.00	2	16.7%	1	1	1	--	--	--	--	--	11	--
<i>Auditor-Controller Total:</i>		<i>12.00</i>	<i>1.00</i>	<i>2</i>	<i>16.7%</i>	<i>1</i>	<i>1</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>11</i>	<i>0</i>
BOARD OF SUPERVISORS	1100	5.00	0.00	--	0.0%	--	--	--	--	--	--	--	--	5	--
<i>Board of Supervisors Total:</i>		<i>5.00</i>	<i>0.00</i>	<i>0</i>	<i>0.0%</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>5</i>	<i>0</i>
CHILD SUPPORT SERVICES	1100	36.00	8.00	--	0.0%	4	2	1	--	--	--	--	--	28	--
<i>Child Support Services Total:</i>		<i>36.00</i>	<i>8.00</i>	<i>0</i>	<i>0.0%</i>	<i>4</i>	<i>2</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>28</i>	<i>0</i>
COUNTY COUNSEL	1100	12.00	1.00	1	8.3%	--	1	--	--	--	--	--	--	11	--
<i>County Counsel Total:</i>		<i>12.00</i>	<i>1.00</i>	<i>1</i>	<i>8.3%</i>	<i>0</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>11</i>	<i>0</i>
CULTURAL SERVICES AGENCY (LIBRARY)	1205	36.50	5.00	1	2.7%	1	--	--	--	3	8	--	1	17	5
CULTURAL SERVICES AGENCY (MUSEUM)	1100	5.00	0.00	--	0.0%	--	--	--	--	--	--	--	--	1	4
<i>Cultural Services Agency Total:</i>		<i>41.50</i>	<i>5.00</i>	<i>1</i>	<i>2.4%</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>3</i>	<i>8</i>	<i>0</i>	<i>1</i>	<i>18</i>	<i>9</i>
DISTRICT ATTORNEY	1100	46.00	9.00	4	8.7%	1	4	2	--	--	3	--	--	34	--
DISTRICT ATTORNEY (ANTI DRUG ABUSE)	4650	3.00	1.00	--	0.0%	--	1	--	--	--	--	--	--	2	--
DISTRICT ATTORNEY (RAPE PROSECUTION)	4480	1.00	1.00	--	0.0%	--	1	--	--	--	--	--	--	0	--
DISTRICT ATTORNEY (VICTIM WITNESS)	4640	5.00	2.00	2	40.0%	--	--	--	--	--	--	--	--	3	--
<i>District Attorney Total:</i>		<i>55.00</i>	<i>13.00</i>	<i>6</i>	<i>10.9%</i>	<i>1</i>	<i>6</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>3</i>	<i>0</i>	<i>0</i>	<i>39</i>	<i>0</i>

*Rates based on positions currently in recruitment

BOARD OF SUPERVISORS VACANCY/RECRUITMENT UPDATE															
Pay Period 22-19, October 6 - October 19, 2019															
DEPARTMENT/OFFICE	FUND	TOTAL FUNDED ALLOCATED FTE POSITIONS	VACANT FUNDED FTE POSITIONS	POSITIONS IN RECRUITMENT (AS OF REPORT DATE)	VACANCY RATE*	NEW HIRES SINCE 7/1/19	SEPARATIONS SINCE 7/1/19	EMPLOYEES ON LEAVE	EMPLOYEES IN BOONVILLE	EMPLOYEES IN COVELO	EMPLOYEES IN FORT BRAGG	EMPLOYEES IN LAYTONVILLE	EMPLOYEES IN POINT ARENA	EMPLOYEES IN UKIAH	EMPLOYEES IN WILLITS
EXECUTIVE OFFICE	1100	13.00	3.00	--	0.0%	--	--	1	--	--	--	--	--	10	--
EXECUTIVE OFFICE (CENTRAL SERVICES)	1100	5.00	1.00	--	0.0%	--	--	--	--	--	--	--	--	5	--
EXECUTIVE OFFICE (CLERK OF THE BOARD)	1100	3.00	1.00	1	33.3%	--	--	1	--	--	--	--	--	2	--
EXECUTIVE OFFICE (DISASTER RECOVERY)	1225	1.00	0.00	--	0.0%	--	--	--	--	--	--	--	--	1	--
EXECUTIVE OFFICE (FACILITIES & FLEET)	1100	33.80	9.80	2	5.9%	3	2	3	--	--	2	--	--	21	1
EXECUTIVE OFFICE (GARAGE)	1100	3.00	0.00	--	0.0%	1	--	--	--	--	--	--	--	3	--
EXECUTIVE OFFICE (GENERAL LIABILITY)	7130	2.50	1.00	1	40.0%	--	1	--	--	--	--	--	--	2	--
EXECUTIVE OFFICE (INFORMATION SERVICES)	1100	25.00	3.00	1	4.0%	1	1	1	--	--	--	--	--	22	--
Executive Office Total:		86.30	18.80	5	5.8%	5	4	6	0	0	2	0	0	66	1
FARM ADVISOR	1100	3.00	1.00	--	0.0%	--	1	--	--	--	--	--	--	2	--
Farm Advisor Total:		3.00	1.00	0	0.0%	0	1	0	0	0	0	0	0	2	0
HHSa (ADMINISTRATION)	1100	23.00	6.00	1	4.3%	--	--	1	--	--	--	--	--	17	--
HHSa (ALCOHOL/OTHER DRUG PROGRAM)	1100	35.00	16.00	6	17.1%	2	2	1	--	--	1	--	--	18	--
HHSa (CGAP-DFC GRANT)	4260	1.00	1.00	1	100.0%	--	1	--	--	--	--	--	--	--	--
HHSa (EMERGENCY MEDICAL SERVICE)	1100	1.00	1.00	--	0.0%	--	--	--	--	--	--	--	--	--	--
HHSa (ENVIRONMENTAL HEALTH)	1100	22.60	2.00	--	0.0%	1	2	--	--	--	--	--	--	20	--
HHSa (MENTAL HEALTH)	1221	62.00	30.00	9	14.5%	2	4	--	--	--	--	--	--	32	--
HHSa (PUBLIC HEALTH)	1100	24.00	7.00	3	12.5%	--	--	1	--	--	1	--	--	15	1
HHSa (PUBLIC HEALTH BIOTERRORISM AS)	4780	2.00	0.00	--	0.0%	--	-	1	--	--	--	--	--	2	--
HHSa (PUBLIC HEALTH CCS)	1100	8.00	2.00	1	12.5%	--	--	--	--	--	--	--	--	6	--
HHSa (PUBLIC HEALTH NURSING)	1100	22.00	8.00	4	18.2%	1	--	2	--	--	2	--	--	9	3
HHSa (PUBLIC HEALTH TOBACCO ED)	4530	1.00	0.00	--	0.0%	--	--	1	--	--	--	--	--	1	--
HHSa (PUBLIC HEALTH WIC)	4180	14.20	4.00	2	14.1%	1	--	1	--	--	2	--	--	9	--
HHSa (SOCIAL SERVICES)	1100	404.00	88.00	63	15.6%	20	14	17	--	--	38	--	--	248	31
HHSa Total:		619.80	165.00	90	14.5%	27	23	25	0	0	44	0	0	377	35

*Rates based on positions currently in recruitment

BOARD OF SUPERVISORS VACANCY/RECRUITMENT UPDATE															
Pay Period 22-19, October 6 - October 19, 2019															
DEPARTMENT/OFFICE	FUND	TOTAL FUNDED ALLOCATED FTE POSITIONS	VACANT FUNDED FTE POSITIONS	POSITIONS IN RECRUITMENT (AS OF REPORT DATE)	VACANCY RATE*	NEW HIRES SINCE 7/1/19	SEPARATIONS SINCE 7/1/19	EMPLOYEES ON LEAVE	EMPLOYEES IN BOONVILLE	EMPLOYEES IN COVELO	EMPLOYEES IN FORT BRAGG	EMPLOYEES IN LAYTONVILLE	EMPLOYEES IN POINT ARENA	EMPLOYEES IN UKIAH	EMPLOYEES IN WILLITS
HUMAN RESOURCES	1100	19.00	4.00	1	5.3%	--	2	1	--	--	--	--	--	15	--
HUMAN RESOURCES (EMPLOYEE WELLNESS)	1100	1.00	0.00	--	0.0%	--	--	--	--	--	--	--	--	1	--
HUMAN RESOURCES (HEALTH BENEFITS)	7150	4.00	1.00	--	0.0%	--	--	1	--	--	--	--	--	3	--
Human Resources Total:		24.00	5.00	1	4.2%	0	2	2	0	0	0	0	0	19	0
PLANNING AND BUILDING	1100	41.00	3.00	1	2.4%	2	1	--	--	--	8	--	--	31	--
PLANNING AND BUILDING (CANNABIS PROGRAM)	1100	8.00	4.00	--	0.0%	--	1	--	--	--	--	--	--	4	--
Planning and Building Total:		49.00	7.00	1	2.0%	2	2	0	0	0	8	0	0	35	0
PROBATION	1100	49.00	13.00	3	6.1%	1	1	3	--	--	2	--	--	31	3
PROBATION (JUVENILE HALL)	1100	28.80	11.80	3	10.4%	2	2	4	--	--	--	--	--	18	--
Probation Total:		77.80	24.80	6	7.7%	3	3	7	0	0	2	0	0	49	3
PUBLIC DEFENDER	1100	24.00	2.00	--	0.0%	--	--	3	--	--	2	--	--	20	--
PUBLIC DEFENDER (ALTERNATE DEFENDER)	1100	6.50	1.00	--	0.0%	--	--	--	--	--	--	--	--	6	--
Public Defender Total:		30.50	3.00	0	0.0%	0	0	3	0	0	2	0	0	26	0
RETIREMENT	1100	5.00	0.00	--	0.0%	--	--	--	-	-	-	-	-	5	--
Retirement Total:		5.00	0.00	0	0.0%	0	0	0	0	0	0	0	0	5	0
SHERIFF-CORONER	1100	113.00	9.00	7	6.2%	4	8	6	--	--	10	--	1	80	14
SHERIFF-CORONER (COPS PROGRAM AB3229)	1210	1.00	0.00	--	0.0%	--	--	--	--	--	--	--	--	1	--
SHERIFF-CORONER (JAIL)	1100	73.00	3.00	4	5.5%	5	2	2	--	--	--	--	--	70	--
SHERIFF-CORONER (OFFICE OF EMERGENCY SERVICES)	1100	2.00	1.00	1	50.0%	1	1	--	--	--	--	--	--	1	--
Sheriff-Coroner Total:		189.00	13.00	12	6.3%	10	11	8	0	0	10	0	1	152	14
TRANSPORTATION	1200	92.80	21.00	13	14.0%	1	--	2	4	4	10	4	4	38	7
TRANSPORTATION (ENGINEERING & TECHNICAL ASSIST)	1100	6.00	0.00	--	0.0%	--	2	--	--	--	--	--	--	5	--
Transportation Total:		98.80	21.00	13	13.2%	1	2	2	4	4	10	4	4	43	7
TREASURER-TAX COLLECTOR	1100	6.00	0.00	--	0.0%	--	--	2	--	--	--	--	--	6	--
TREASURER-TAX COLLECTOR (COURT AB233 PROGRAM)	1100	6.00	1.00	--	0.0%	--	--	--	--	--	--	--	--	5	--
Treasurer-Tax Collector Total:		12.00	1.00	0	0.0%	0	0	2	0	0	0	0	0	11	0
COUNTYWIDE TOTAL:		1414.70	299.60	141	10.0%	64	59	59	4	7	91	4	6	941	69

*Rates based on positions currently in recruitment

Health FOR THE Holidays™



Paint a picture of health this season.



Take care of yourself during the hectic holiday season with Health for the Holidays™, a wellness to help boost your energy, resilience and joy. During this 4 week challenge, you'll complete fun, healthy activities each day as you "paint" winter scenes of secret locations around the world. You'll track progress by accumulating inches of snow, the more you do the more the painting comes to life.

Your goal is to pile up 15 inches of snow each week by recording exercise, nutrition habits, and a simple but important well-being activity. You can choose to participate on your own or join the optional team challenge.

Please note: Teams must have at least 4 members.



Register online by visiting www.mendocinocounty.org/mcwow/challenges

Challenge is from November 18th - December 15th
Registration ends November 24th!

Employee Recognition Program



The County of Mendocino recognizes the importance of motivating and rewarding employees. The Leadership Initiative's Employee Engagement Work team developed a County-wide Employee Recognition Program. Managers and supervisors nominate employees for awards in the following category:

- **Trailblazer** – innovators transforming the organization by adding value through new solutions.
- **Team Player** – individuals who value the team's success above their own individual successes.
- **Rockstar** – excellence in the workplace and outstanding practices in managing and achieving results.
- **Customer Hero** – employees who are fully committed to provide excellent customer service.
- **Leader of the Pack** – employees who demonstrate leadership at all levels in the workforce.

Congratulations to the County employees who were recognized in August, September and October for their outstanding contributions and commitment to public service.

Trailblazer

Michael Rios

Customer Hero

Mimi Whittaker

Rockstar

Uta Telfer
Lilian Chavoya
Jessi Laughlin
Rachelle Young
Raven Williams
Caitlin Colby

Team Player

Soledad Muniz
Debbie Worra
Sherry Chappell
Sarah Hardman

Leader of the Pack

Ana Madrigal-Duran
Sharon McCutcheon



Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
11/12/2019	Consent Calendar	The Consent Calendar is considered routine and non-controversial and will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.	GENERAL CONSENSU OF THE BOARD- that Human Resources shall investigate utilization of volunteers and/or interns	Human Resources	Janelle Rau, Deputy Chief Executive Office (DECO)	IN PROCESS
11/12/2019	5F)	Discussion and Possible Action Regarding Presentation by Assemblymember Jim Wood Regarding End of the Year Activities Facing Mendocino County and the California 2nd Assembly District	The Board of Supervisors accepts presentation from Zero Waste Mendocino; and directs Executive Office to work with Zero Waste Mendocino to prioritize auditing of the County Facilities; and refers subject to Climate Action Advisory Council	Executive Office	Steve Dunncliff, Deputy Chief Executive Officer (DCEO)	IN PROCESS
11/12/2019	5G)	Discussion and Possible Action Including Acceptance of Presentation from the Health and Human Services Agency Advisory Board	GENERAL CONSENSUS OF THE BOARD- that the Board should have a formal appointment to the HHSA Advisory Committee as part of the Special Assignments in January.	Executive Office	Janelle Rau, Deputy Chief Executive Office (DECO)	IN PROCESS

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
11/12/2019	6C)	Discussion and Possible Action Including Direction to Staff to Develop a Cannabis Cultivation Amnesty Transition Pathway	The Board of Supervisors directs the Executive Office to convene a regional county forum to identify and address state barriers to successful permitting and explore economic development through regional cooperative models; directs the Cannabis Cultivation ad hoc to work with staff and stakeholders and report to the Board within 60 days with recommendations for streamlining the cultivation ordinance; directs staff to develop an equity program application that prioritizes capital assistance to legacy growers to address environmental and building compliance issues and directs Cannabis Cultivation Ad Hoc committee to work with staff and stakeholders to develop criteria and timing for re-opening the permitting process for legacy growers who did not come forward in phase 1 except in Sunset zones	Planning and Building Services	Sarah Dukett, Deputy Chief Executive Officer (DCEO)	IN PROCESS
11/12/2019	6D)	Discussion and Possible Action Including Direction to Staff to Author a Specification Document Outlining Document Digitalization Plan	The Board of Supervisors directs staff to author a specification document outlining document digitalization plan including equipment and personnel needs, tentative schedule, training, file naming convention, public access, redaction, redundant offsite storage and an associated cost analysis	Executive Office	Janelle Rau, Deputy Chief Executive Office (DECO)	IN PROCESS
10/22/2019	5M)	Discussion And Possible Action Including Acceptance Of A Presentation Regarding An Assessment And Needs Of The County's Public Safety Communication Microwave System And Radio Network - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD to direct staff to research full cost recovery and other collaborative cost sharing models with regard to the County microwave system.	Executive Office	Janelle Rau, Deputy Chief Executive Officer (DCEO)/Darcie Antle, Deputy Chief Executive Officer (DCEO)	IN PROCESS

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
10/1/2019	5E)	Discussion And Possible Action Including Board Direction To Staff Regarding Potential Amendment To Chapter 18.23 Of The Mendocino County Code (Class K Ordinance), To Remove The Square Foot Maximum Restrictions For Limited Density Rural Dwellings - Sponsor: Planning & Building Services	IT IS ORDERED that the Board of Supervisors provides direction to staff regarding an amendment to Chapter 18.23 of the Mendocino County Code, more commonly known as the Class K Ordinance to remove the square foot maximum restriction for limited density rural dwellings with sprinklers .	Planning & Building Services/County Counsel	Steve Dunnicliff, Deputy Chief Executive Officer (DCEO)	IN PROCESS
10/1/2019	6D)	Discussion And Possible Action Including Directing County Counsel And The Planning & Building Services Director To Determine The Feasibility Of Using Satellite Imagery To Demilitarize Cannabis Code Enforcement And Collect Fees And/or Taxes From Non Permitted Cultivation (Sponsor: Supervisor Williams)	IT IS ORDERED that the Board of Supervisors directs County Counsel and Planning & Building Services Director to determine the feasibility of using satellite imagery to streamline cannabis code enforcement, collect fees and/or taxes from non permitted cultivation, and based on findings, consider reopening phase 1, if necessary, to bring cultivators into compliance; and direct Planning & Building Services Director to return with findings and fiscal analysis within sixty days.	Planning & Building Services/County Counsel	Steve Dunnicliff, DCEO/Sarah Dukett, DCEO	IN PROCESS
10/1/2019	6C)	Discussion And Possible Action Including Affirmation Of The County's Duty To Implement And Defend Laws Created through the Initiative	IT IS ORDERED that the Board of Supervisors refers to the General Government Standing Committee the consideration of a policy requiring a fiscal analysis of future initiatives to be disclosed to voters prior to that initiative being placed on the ballot.	Board of Supervisors	Janelle Rau, DCEO/Darcie Antle, DCEO	IN PROCESS
10/1/2019	6B)	Discussion And Possible Action Including Adoption Of What3Words Gcoding System For Emergencies And Recommend Same For Local Law Enforcement	IT IS ORDERED that the Board of Supervisors refers the potential adoption of What3words gcoding system to the Office of Emergency Services with a request to report back within sixty days.	Office of Emergency Services	Janelle Rau, Deputy Chief Executive Officer (DCEO)	IN PROCESS

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
8/20/2019	5G)	Discussion And Possible Action Including Acceptance Of The Mendocino County Annual Investment Report, Including Report Of Pooled Investments At June 30, 2019	GENERAL CONSENSUS OF THE BOARD that future investment reports shall be placed on the Consent Calendar.	Treasurer-Tax Collector	Darcie Antle, Deputy Chief Executive Officer (DCEO)	IN PROCESS
5/21/2019	7A)	Discussion And Possible Action Regarding Direction Given To The Air Pollution Control Officer To Work With Fire Agencies And Community Partners To Identify Barriers To Fire Fuel (Vegetation) Management And Develop A Plan To Streamline Air Quality Processes That Support Vegetation Management, Including Investigation Of The Feasibility Of Implementing A Unified Application And Payment Model For Burn Permitting	IT IS ORDERED that the Board of Supervisors forms an ad hoc committee consisting of Supervisors McCowen and Williams, to identify barriers to fire fuel management.	Air Quality Management District	Steve Dunncliff, Deputy Chief Executive Officer (DCEO)	IN PROCESS
5/14/2019	6C)	Discussion And Possible Action To Direct Air Quality Management District (Air Quality) Staff To Identify Barriers To Fire Fuel (Vegetation) Management Through 0 Controlled Burning, And Develop A Plan To Streamline Air Quality Processes That Support Vegetation Management Efforts	Air Pollution Control Officer is directed to work with fire agencies and community partners to identify barriers to fire fuel (vegetation) management and develop a plan to streamline Air Quality processes that support vegetation management efforts; and further to investigate feasibility of implementing a unified application and payment model.	Air Quality Management District	Steve Dunncliff, Deputy Chief Executive Officer (DCEO)	IN PROCESS
4/16/2019	5B)	Discussion And Possible Action Including Acceptance Of Presentation Regarding Transportation Funding Including A Transportation Sales Tax Proposal And Discussion Of Existing Revenues (Countywide)	GENERAL CONSENSUS OF THE BOARD that staff shall present information concerning renewal of library sales tax and potential for a sales tax to support fire and EMS to the General Government Committee as part of the transportation sales tax item.	County Counsel	Darcie Antle, Deputy Chief Executive Officer (DCEO)	IN PROCESS
4/9/2019	5G)	Discussion And Possible Action Regarding Confirmation Of Proposed Goals And Priorities For Planning & Building Services In Fiscal Year 2019-20	GENERAL CONSENSUS OF THE BOARD that Executive Office Staff shall schedule an Economic Development Workshop. Supervisors McCowen and Williams shall work with staff to develop agenda.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	IN PROCESS

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
3/19/2019	6B)	Discussion And Possible Action Regarding Direction To Chief Executive Officer About Hiring Practices	IT IS ORDERED that the Board of Supervisors Directs the Chief Executive Officer to produce monthly hiring reports, document the necessity of every open position prior to upcoming budget decisions, and provide a realistic projection of which positions will actually be filled in the coming fiscal year.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	IN PROCESS
3/12/2019	6A)	Discussion And Possible Action Including Direction To Staff To Explore Feasibility Of Transitioning Our Local Emergency Medical Services Agency (LEMSA) Partnership With Sonoma County To Be A Joint Powers Authority	IT IS ORDERED that the Board of Supervisors Directs staff to begin discussions with Sonoma County regarding formation of a Joint Powers Authority to execute the partnership with our LEMSA.	Health & Human Services	Darcie Antle, Deputy Chief Executive Officer (DCEO)	IN PROCESS
3/12/2019	5H)	Discussion And Possible Action Regarding Presentation Of Behavioral Health Advisory Board 2018 Annual Report	GENERAL CONSENSUS OF THE BOARD that the Chair of the Behavioral Health Advisory Board and the Chair of the Board of Supervisors shall work together to review typos within the Annual Report and also discuss items contained therein.	Board of Supervisors	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	IN PROCESS
2/26/2019	5D)	Discussion And Possible Action Including Adoption Of The Mendocino County Digital Infrastructure Plan 2019 2025, As Presented By The Economic Development And Financing Corporation (EDFC)	IT IS ORDERED that the Board of Supervisors adopts Mendocino County Digital Infrastructure Plan 2019-2025 as presented by the Economic Development and Financing Corporation, and directs that the two Board of Supervisors Representatives to Economic Development and Financing Corporation (Supervisors Williams and Haschak) work with County staff and EDFC staff to bring back suggested timeframes for milestones for implementing the plan.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	IN PROCESS

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
2/26/2019	5G)	Discussion And Possible Action Regarding Presentation From Aircon Energy Regarding Energy And Sustainability Services For County Owned Facilities, Including Results Of An Initial Feasibility Study	IT IS ORDERED that the Board of Supervisors receives presentation, including the results of an initial feasibility study from Aircon Energy, and provides direction that may include having Aircon Energy conduct a formal investment grade audit of County facilities and return to the Board to present final recommendations and options to implement and fund energy efficiency improvements.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	IN PROCESS
2/26/2019	5G)	Discussion And Possible Action Regarding Presentation From Aircon Energy Regarding Energy And Sustainability Services For County Owned Facilities, Including Results Of An Initial Feasibility Study	GENERAL CONSENSUS OF THE BOARD that AirCon will work with Sonoma County division of sustainability and that Supervisor Gjerde help facilitate that discussion	Board of Supervisors	Steve Dunncliff, Deputy Chief Executive Officer (DCEO)	IN PROCESS
2/26/2019			BY ORDER OF THE CHAIR formation of a solid waste ad hoc committee consisting of Supervisors Gjerde and McCowen to meet with MSWA member agencies to consider further structure of MSWA	Transportation	Steve Dunncliff, Deputy Chief Executive Officer (DCEO)	IN PROCESS
1/22/2019	5F)	Discussion And Possible Action Regarding Comprehensive Update On The Implementation Of The Mendocino County Cannabis Cultivation Program, Cannabis Facility Business Licenses And Cannabis Compliance Efforts	GENERAL CONSENSUS OF THE BOARD THAT STAFF SHALL investigate the creation of "Cannabis Business District" plans	Planning & Building Services	Steve Dunncliff, Deputy Chief Executive Officer (DCEO)	IN PROCESS
12/18/2018	6A)	Supervisors' Reports Regarding Board Special Assignments, Standing And Ad Hoc Committee Meetings, And Other Items Of General Interest	GENERAL CONSENSUS OF THE BOARD THAT staff should prepare a strategic planning item for early 2019 to help identify priorities/issues of new Board.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	IN PROCESS

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
12/11/2018			GENERAL CONSENSUS OF THE BOARD that that the Chief Executive Office is authorized to work with interested parties regarding Solid Waste contract compliance issues and a potential site use Agreement for the Ukiah transfer station; and to work with those Supervisors most affected.	Executive Office	Steve Dunncliff, Deputy Chief Executive Officer (DCEO)	IN PROCESS
12/4/2018	5A)	Noticed Public Hearing - Discussion And Possible Adoption Of Resolution Amending The Master Fee Schedule Effective March 4, 2019 For The Cultural Services Agency, Environmental Health, Juvenile Hall And Adult Probation - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD for staff to prepare a future agenda item regarding full cost recovery related to County Fees.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	IN PROCESS
9/25/2018	5F)	Discussion And Possible Action Including Acceptance Of Transportation Director's Report Regarding Mountain View Road And Little River Airport Jet Fuel - Sponsor: Transportation	GENERAL CONSENSUS OF THE BOARD that Director of Transportation shall pursue grant options for fueling station at Little River Airport that would support EMS Services for the Mendocino Coast.	Transportation	Steve Dunncliff, Deputy Chief Executive Officer (DCEO)	IN PROCESS
9/11/2018	5F)	Discussion And Possible Action Including Introduction And Waive First Reading Of Ordinance Amending Chapter 6.04 Of The Mendocino County Code Regarding County Business License Requirements - Sponsor: Treasurer-Tax Collector, County Counsel And Executive Office	GENERAL CONSENSUS OF THE BOARD for staff to schedule a future agenda item to amend Business License Ordinance to include license exemption for "short term" events occurring on fairgrounds (short term shall be any event lasting less than 30 days) among other potential changes.	County Counsel	Carmel J. Angelo, Chief Executive Officer (CEO)	IN PROCESS

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
4/24/2018	5C)	Discussion And Possible Action Regarding “Homelessness Needs Assessment And Action Steps For Mendocino County”, A Report Of Data And Recommendations For Strategic Action Steps By Robert G. Marbut Jr., Ph.D. - Sponsor: Health & Human Services Agency	GENERAL CONSENSUS OF THE BOARD that staff shall continue outreach to the City Councils to endorse the strategic action in Dr. Marbut’s report, particularly prioritizing the needs to throughout the County; providing meals prior to 9 am and after 5pm to avoid taking homeless away from programs that are helping; limiting it for to Resource see days; and for staff to provide a written report every two months; and an in-depth presentation to the Board of Supervisors every six months.	Health & Human Services	Darcie Antle, Deputy Chief Executive Officer (DCEO)	IN PROCESS
4/24/2018	5H)	Discussion And Possible Direction Regarding The Preparation Of Mendocino County’s Fiscal Year (FY) 2018-19 Budget - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that staff shall develop property liquidation options for the Willits Justice Center and County Courthouse in Ukiah.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	IN PROCESS
4/24/2018	5H)	Discussion And Possible Direction Regarding The Preparation Of Mendocino County’s Fiscal Year (FY) 2018-19 Budget - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that staff develop property acquisition options around the new County Courthouse in Ukiah.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	IN PROCESS
4/24/2018	5H)	Discussion And Possible Direction Regarding The Preparation Of Mendocino County’s Fiscal Year (FY) 2018-19 Budget - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that staff shall evaluate the proposed IT upgrades for a cost savings analysis.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	IN PROCESS
4/24/2018	5C)	Discussion And Possible Action Regarding “Homelessness Needs Assessment And Action Steps For Mendocino County”, A Report Of Data And Recommendations For Strategic Action Steps By Robert G. Marbut Jr., Ph.D. - Sponsor: Health & Human Services Agency	Direction to staff to continue implementation of Marbut report in collaboration with our community partners.	Health & Human Services	Darcie Antle, Deputy Chief Executive Officer (DCEO)	IN PROCESS

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
7/11/2017	5F)	Transportation Director's Report - Sponsor: Transportation	GENERAL CONSENSUS OF THE BOARD that Executive Office staff shall work with Information Services staff to develop an online presence that would provide County residents status as to road conditions/repair projects. Executive Office shall begin the process advice Department of Transportation staff when they are ready for Department of Transportation input.	Transportation	Steve Dunnicliff, Deputy Chief Executive Officer (DCEO)	IN PROCESS
5/23/2017	5A)	Discussion And Possible Action Regarding Informational Presentation On The Health & Human Services Agency Employee Survey Results And 2017 Goals - Sponsor: Health & Human Services Agency	GENERAL CONSENSUS OF THE BOARD that Health & Human Services staff shall incorporate a rewards program to recognize high achieving employees with a monetary or other benefit to encourage people to make suggestions that allow the County to improve work and/or services.	Health & Human Services Agency/Human Resources	Darcie Antle, Deputy Chief Executive Officer (DCEO)	IN PROCESS
4/17/2017	5A)	Discussion And Possible Action Including Introduction And Waive Reading Of An Ordinance Adding Chapter 9.30 To The Mendocino County Code Regulating The Cultivation Of Recreational Marijuana Pursuant To Proposition 64 And Amending Chapter 9.31 Regarding Medical Marijuana Cultivation - Sponsor: County Counsel	GENERAL CONSENSUS OF THE BOARD directing staff to bring forward further discussion of possibilities or procedures to adopt a square footage allowance for coastal zone rather than 25 plants (not restricted to cultivation or nurseries).	Planning & Building Services	Steve Dunnicliff, Deputy Chief Executive Officer (DCEO)	IN PROCESS
10/22/2019	5R)	Noticed Public Hearing Discussion And Possible Action Including Adoption Of Resolution Amending Exhibit X Master Fee Schedule Effective November 21, 2019, For Health And Human Services Agency, Environmental Health And Public Health Nursing Divisions; And For Department Of Planning & Building Services, Cannabis Management Unit	GENERAL CONSENSUS OF THE BOARD - direct staff to drop proposed farmer's market fee and adopt the rest as proposed.	Executive Office	Darcie Antle, Deputy Chief Executive Officer (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
10/1/2019	6E)	Discussion And Possible Action Including Requesting The Treasurer Tax Collector To Include High Speed Internet And Cell Coverage Checkbox Survey On The Next Property Tax Bills And County GIS To Plot Results On Map - Sponsor: Supervisor Williams	IT IS ORDERED that the Board of Supervisors requests Tax Collector include high speed internet and cell coverage survey on the next property tax bill, with Supervisor Williams to provide.	Treasurer-Tax Collector	Darcie Antle, Deputy Chief Executive Officer (DCEO)	COMPLETE
8/27/2019	5E)	Joint Meeting With The Board Of Supervisors And The Library Advisory Board	GENERAL CONSENSUS OF THE BOARD to create an informal working group including Supervisor Haschak and Supervisor Williams to work with the Round Valley Library to improve their Wi-Fi status.	Board of Supervisors	Janelle Rau, Deputy Chief Executive Officer (DCEO)	COMPLETE
8/20/2019	5D)	Discussion And Possible Action Including Acceptance Of Presentation On The California Public Utilities Commission (CPUC)	GENERAL CONSENSUS OF THE BOARD that County Counsel shall investigate how the Board of Supervisors may participate in Phase 2 of the CPUC legislation.	County Counsel	Carmel J. Angelo, Chief Executive Officer (CEO)/Darcie Antle, Deputy Chief	COMPLETE
7/9/2019	5A)	Discussion And Possible Action Regarding Informational Presentation On In-Home Supportive Services Providers - Sponsor: Health & Human Services Agency	BY ORDER OF THE CHAIR future In Home Support Services (IHSS) presentations shall include current state-level budget information.	Health & Human Services	Darcie Antle, Deputy Chief Executive Officer (DCEO)	COMPLETE
6/18/2019	7A)	Discussion And Possible Action Including Approval Of Legal Services Agreement With Human Cristiana Darlington, In An Amount Not To Exceed \$40,500, For Separate Legal Representation For The Air Quality Management District Effective When Agreement Becomes Fully Executed Through June 30, 2020 - Sponsor: Air Quality Management District	IT IS ORDERED that the Board of Supervisors directs staff to return with a new Agriculture agreement, to be presented on the consent calendar, at an amount of \$250 an hour, no minimum charge, with all other conditions remaining the same.	Air Quality Management District	Steve Dunncliff, Deputy Chief Executive Officer (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
6/11/2019	5E)	Discussion And Possible Action Including Introduction And Waive First Reading Of An Ordinance Amending Mendocino County Code Section 6.32.150 - Appeals Procedure; And Direction To Staff Regarding A Proposed Appellate Body Structure For The Cannabis Business Tax (Chapter 6.32) And Policy Considerations Related Thereto	GENERAL CONSENSUS OF THE BOARD that Appeal Body shall be composed of Chief Executive Officer, or designee; Planning & Building Services Director or designee; and Agricultural Commissioner, or designee; Cultivators may appeal if they can demonstrate that they did not cultivate, or provide proof cultivation occurred at a different permit level; Appeal fee shall be determined by staff; and Penalties shall not be imposed until an appeal procedure has been established.	Executive Office	Janelle Rau, Deputy Chief Executive Officer (DCEO)	COMPLETE
6/11/2019	6A)	Supervisors' Reports Regarding Board Special Assignments, Standing And Ad Hoc Committee Meetings, And Other Items Of General Interest	BY ORDER OF THE CHAIR, County Counsel shall telephone the Attorney General regarding the previously requested Measure V legal opinion.	County Counsel	Carmel J. Angelo, Chief Executive Officer (CEO)	COMPLETE
6/11/2019	5E)	Discussion And Possible Action Including Introduction And Waive First Reading Of An Ordinance Amending Mendocino County Code Section 6.32.150 - Appeals Procedure; And Direction To Staff Regarding A Proposed Appellate Body Structure For The Cannabis Business Tax (Chapter 6.32) And Policy Considerations Related Thereto	GENERAL CONSENSUS OF THE BOARD that staff shall review Nelson memo and consider suggested changes regarding time for appeal.	Planning & Building Services	Steve Dunnicliff, Deputy Chief Executive Officer (DCEO)/Sarah Dukett, Deputy Chief Executive Officer (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
6/5/2019	5A)	Noticed Public Hearing - Discussion And Possible Action To Approve The Mendocino County Proposed Budget For Fiscal Year (FY) 2019-20, Including All Recommended Actions And Adjustments - Sponsors: Executive Office And Auditor-Controller	IT IS ORDERED that the Board of Supervisors approves the FY 2019-20 Mendocino County Proposed Budget including all Executive Office recommendations, funding all items listed on Attachment 1 (attached) as presented as an amendment to the proposed budget (funding \$7,500 for the Climate Action Committee); institutes a hiring freeze; and directs the Auditor-Controller to prepare the required documents for adoption of the FY 2019-20 Final Budget on June 18, 2019.	Executive Office/Auditor	Janelle Rau, Deputy Chief Executive Officer (DCEO)/Darcie Antle, Deputy Chief Executive Officer (DCEO)	COMPLETE
6/4/2019	5C)	Chief Executive Officer's Report – Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD for the Chief Executive Officer to present an item at the July 18, 2019, Board of Supervisors meeting regarding a July 5, 2019, optional Holiday for employees.	Executive Office	Janelle Rau, Deputy Chief Executive Officer (DCEO)	COMPLETE
5/21/2019	6A)	Discussion And Possible Action Regarding An Informational Report From The Board Ad Hoc Committee, Appointed In Connection To The C&S Proposal To Provide Hazmat Services, Including Recommendations Related To An Amended And Restated JPA With Mendocino Solid Waste Management Authority (MSWMA); The County's Contract With MSWMA For Solid Waste Director Services; And Recommendations For On Going Franchise Contract Monitoring And Negotiation Services	IT IS ORDERED that the Board of Supervisors supports MSWMA moving forward with an amended and restated JPA, and continuing negotiations for a contract with C&S for core functions of Mendocino Solid Waste Management Authority (MSWMA); and directs Executive Office staff to notify Mendocino Solid Waste Management Authority (MSWMA) that the County contract for Solid Waste Director services will be cancelled effective immediately, with a request for waiver of the 90 day notice of termination period.	Executive Office	Janelle Rau, Deputy Chief Executive Officer (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
5/14/2019	6A)	Discussion And Possible Action Including Direction To Agriculture Department To Collect And Publish Pesticide Application Details, Including Chemical percent, Quantity, And Assessor's Parcel Number	IT IS ORDERED that the Board of Supervisors directs Agriculture and Information Services staff (and other appropriate County staff) meet to identify a process that is as automated and streamlined as possible for staff and public to publish information related to pesticide application details and to independently meet with stakeholders and Supervisor Williams prior to bringing a work plan back to the Board.	Agriculture	Sarah Dukett, Deputy Chief Executive Officer (DCEO)	COMPLETE
5/7/2019	5C)	Discussion And Possible Action Regarding Informational Update On The Implementation Of The Mendocino County Cannabis Cultivation Program And Cannabis Compliance Efforts	GENERAL CONSENSUS OF THE BOARD that Cannabis Program Updates shall be presented to the Board of Supervisors on an as needed basis.	Planning & Building Services	Sarah Dukett, Deputy Chief Executive Officer (DCEO)	COMPLETE
4/23/2019	5C)	Discussion And Possible Action Regarding Presentation Of The Department Of Planning & Building Services Development Activity Report For The Month Of March, 2019	GENERAL CONSENSUS OF THE BOARD to include the Board of Supervisors on distribution of Planning & Building Agendas for Coastal Zoning Administrator, Planning Commission, etc.	Planning & Building Services	Steve Dunncliff, Deputy Chief Executive Officer (DCEO)	COMPLETE
4/23/2019	5G)	Discussion And Possible Action Including Review, Adoption, Amendment, Consideration Or Ratification Of Legislation Pursuant To The Adopted Legislative Platform - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that Supervisors Williams and Gjerde shall provide an item regarding offshore oil drilling for the May 7, 2019, Board of Supervisors meeting.	Board of Supervisors	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
4/23/2019	5G)	Discussion And Possible Action Including Review, Adoption, Amendment, Consideration Or Ratification Of Legislation Pursuant To The Adopted Legislative Platform - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD for staff to provide a letter of support for Agriculture and Zebra muscle grant funding	Executive Office	Sarah Dukett, Deputy Chief Executive Officer (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
4/23/2019	5G)	Discussion And Possible Action Including Review, Adoption, Amendment, Consideration Or Ratification Of Legislation Pursuant To The Adopted Legislative Platform - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD to provide a letter of opposition regarding AB 1366.	Executive Office	Sarah Dukett, Deputy Chief Executive Officer (DCEO)	COMPLETE
4/16/2019	6B)	Discussion And Possible Action Regarding A Draft Scope Of Services For A Proposed Contract Between Mendocino County And The Mendocino County Resource Conservation District On The Implementation Of A Sustainability And Climate Action Program And Staffing For The Mendocino County Climate Action Advisory Committee	BY ORDER OF THE CHAIR, formation of a Climate Ad Hoc Committee consisting of Supervisor McCowen and Supervisor Williams.	Board of Supervisors	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
4/16/2019	6A)	Discussion And Possible Action Regarding Presentation On The Structure And Formation Of The Mendocino County Climate Action Advisory Committee - Sponsor: Supervisor McCowen	GENERAL CONSENSUS OF THE BOARD that the initial terms of the Climate Action Advisory Committee shall be 1, 2, and 3 years, with each Supervisor determining which of their district appointees shall receive the 1, 2, or 3 year term. Thereafter each term shall be three years.	Board of Supervisors	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
4/9/2019	5F)	Discussion And Possible Action Including Acceptance Of Cultural Services Agency Update And Adoption Of New Policies Including Proposed Cultural Services Agency Mission Statement, And Museum: Mission Statement, Code Of Ethics, Visitor Behavior Policy, And Collections Policy - Sponsor: Cultural Services Agency	GENERAL CONSENSUS OF THE BOARD that Staff shall determine the last time the City of Willits made a payment to the County for the museum.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
3/26/2019	5C)	Discussion And Possible Direction To Staff Regarding The Preparation Of Mendocino County's Fiscal Year (FY) 2019-20 Budget	GENERAL CONSENSUS OF THE BOARD that Planning & Building Services staff shall create language that would continue to allow deviations to the 50 foot setback requirement Through Compliance plans; delete directive regarding presentation of "special circumstances" fee waivers; and report how fees are developed at the April 23rd Fee Hearing. Additionally, staff is granted a one-year extension to amend Inland/Coastal Vacation Home Ordinance. However, once developed, language should include vacation home restrictions.	Planning & Building Services	Steve Dunncliff, Deputy Chief Executive Officer (DCEO)	COMPLETE
3/26/2019	5B)	Discussion And Possible Action Regarding Presentation Of The Fiscal Year (FY) 2018-19 Second Quarter/Mid Year Budget On The Status Of County Departmental Spending And Revenues For FY 2018-19 And Executive Office Recommendations; And Adoption Of Resolution Amending The FY 2018-19 Adopted Budget	GENERAL CONSENSUS OF THE BOARD that the Measure B Committee shall present their budget for adoption at a future Board of Supervisors meeting.	Auditor-Controller	Darcie Antle, Deputy Chief Executive Officer (DCEO)	COMPLETE
3/26/2019	5C)	Discussion And Possible Direction To Staff Regarding The Preparation Of Mendocino County's Fiscal Year (FY) 2019-20 Budget	GENERAL CONSENSUS OF THE BOARD prioritization of IT Master Plan line items and additions is hereby referred to the IT Ad Hoc committee.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
3/26/2019	5F)	Discussion And Possible Action Including Adoption Of Resolution Adopting The New Classifications Of Communications Technician S34D, Senior Network Analyst S39D, And Information Services Business Applications manager MA40, And Amending The Position Allocation Table As Follows: Budget Unit 1960 - Add 1.0 FTE Communications Technician, 1.0 FTE Senior Network Systems Analyst, 1.0 FTE Information Services Business Applications manager, 1.0 FTE Administrative Services manager I	GENERAL CONSENSUS OF THE BOARD that issue of additional IT staff is hereby referred to the IT Ad Hoc committee.	Board of Supervisors	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
3/26/2019	5C)	Discussion And Possible Direction To Staff Regarding The Preparation Of Mendocino County's Fiscal Year (FY) 2019-20 Budget - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that 2019-20 funding priorities shall include creating operational efficiencies; fire recovery and resiliency; Cannabis Program sustainability, homelessness issues including implementation of Marbut Report; emergency services and preparedness; emergency access routes and vegetation control; Climate Action Committee; Potter Valley Project; and salaries for County employees.	Executive Office	Darcie Antle, Deputy Chief Executive Officer (DCEO)	COMPLETE
3/19/2019	6A)	Discussion And Possible Action Regarding Approval Of Information Services Efficiency And Modernization Items	BY ORDER OF THE CHAIR formation of an IT Ad Hoc Committee consisting of Supervisors Gjerde and Williams	Board of Supervisors	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
3/19/2019	6A)	Discussion And Possible Action Regarding Approval Of Information Services Efficiency And Modernization Items	IT IS ORDERED that the Board of Supervisors directs staff to collaborate with newly formed Information Technology (IT) Ad Hoc Committee on the prioritization of the County's IT Master Plan initiatives and business process improvements, consider the feasibility of incorporating potential new efficiency and modernization items, and return to the Board of Supervisors with an updated IT Master Plan implementation strategy and cost analysis.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
3/19/2019	6D)	Presentation, Discussion And Possible Action Regarding Mendocino County's Commitment To Fight Climate Change, The Formation Of A Climate Action Advisory Committee To Engage Public Participation And Support Community Climate Change Preparedness, Assess Green House Gas Emissions And Carbon Storage Baseline Conditions, Explore And Recommend Short And Long Term Priorities For Green House Gas Emissions Reductions And Carbon Storage Projects, And Explore Potential Funding Sources - Sponsor: Supervisor McCowen	IT IS ORDERED that the Board of Supervisors Accepts the presentation of the Climate Action Start-up Group; endorses in principle the proposal presented; directs staff to schedule a subsequent workshop/presentation on April 2, 2019, on the formation and structure of the Climate Action Advisory Committee and to explore funding sources and initiate discussions with the Mendocino County Resource Conservation District regarding a contract for services to staff the Committee.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
3/12/2019	4G)	Approval Of Modification To The Hours Of Operation Of The Mendocino County Museum To The Following Proposed Schedule: Wednesday, Friday, And Saturday From 9:00 AM To 5:00 PM, And Thursday From 9:00 AM To 7:00 PM	GENERAL CONSENSUS OF THE BOARD that modification to museum hours be returned to the Cultural Services Agency for input from the Library Advisory Board before returning to the Board of Supervisors.	Cultural Services Agency	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
3/12/2019	5D)	Discussion And Possible Action Regarding An Update On The Implementation Of The Mendocino County Cannabis Cultivation Program, Cannabis Compliance Efforts And Cannabis Business Tax	GENERAL CONSENSUS OF THE BOARD that staff shall investigate timeline needed to adopt equity program related Ordinance in order to be eligible for next grant cycle.	Planning & Building	Sarah Dukett, Deputy Chief Executive Officer (DCEO)	COMPLETE
3/12/2019	5H)	Discussion And Possible Action Regarding Presentation Of Behavioral Health Advisory Board 2018 Annual Report	GENERAL CONSENSUS OF THE BOARD that Behavioral Health Advisory Board Annual Report recommendations 2 and 3 are to be reviewed as part of the Legislative Platform.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
3/12/2019	5H)	Discussion And Possible Action Regarding Presentation Of Behavioral Health Advisory Board 2018 Annual Report - Sponsor: Health & Human Services Agency	GENERAL CONSENSUS OF THE BOARD that the Measure B committee is encouraged to review and prioritize the Kemper Report recommendations.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
3/12/2019	5H)	Discussion And Possible Action Regarding Presentation Of Behavioral Health Advisory Board 2018 Annual Report - Sponsor: Health & Human Services Agency	BY ORDER OF THE CHAIR the issue of having County Employees serve on Boards and Commissions is hereby referred to the Director of Human Resources.	Human Resources	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
2/26/2019	6A)	Discussion And Possible Action Regarding The State Controller's Office Notice Of Inactive Districts And The Local Agency Formation Commission's (LAFCO) Proposed Action To Initiate The Dissolution Of The County Of Mendocino's County Service Area No. 3 (Cultural Services Agency3)	IT IS ORDERED that the Board of Supervisors directs the Chief Executive Officer and County Counsel to work together on a plan to fund CSA3 adequate to transition to active status, and to provide an update to Local Agency Formation Commission (LAFCO) that Cultural CSA3 will no longer be inactive.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
2/26/2019	5F)	Discussion And Possible Action Regarding The Status Of Board Of Supervisor's Actions And/or Directives Requiring Follow Through From County Staff And/or Other Agencies	GENERAL CONSENSUS OF THE BOARD that review of directives is hereby referred to General Government standing committee	Board of Supervisors	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
2/26/2019	5C)	Discussion And Possible Action Including Adoption Of Resolution Approving Creation Of An Emergency Medical Care Committee To Serve And Act In An Advisory Capacity To The Local Emergency Medical Services Agency And The Board Of Supervisors; Approval Of Proposed By Laws, Including Membership Composition, For The Emergency Medical Care Committee; And Direction To Staff To Work With The Clerk Of The Board To Establish Membership Application Processes And Other Procedures As Needed - Sponsor: Health & Human Services Agency	IT IS ORDERED that the Board of Supervisors refers the bylaws back to EMCC to consider new options for membership based on today's discussion; particularly including representation from the Mendocino County Association of Fire Districts, potential for public representation, and greater balance between coastal and inland representation.	Health & Human Services	Darcie Antle, Deputy Chief Executive Officer (DCEO)	COMPLETE
2/5/2019	5B)	Discussion And Possible Action Regarding The Mental Health Treatment Act Citizen's Oversight Committee's Recommendations To The Board Of Supervisors To Pursue Options Associated With Constructing Or Acquiring A Crisis Residential Unit, Crisis Treatment Unit, Or 24 Hour Psychiatric Health Facility Utilizing Measure B Funds	IT IS ORDERED that the Board of Supervisors receives the update regarding the recommendations from the Mental Health Treatment Act Citizen's Oversight Committee and directs staff to proceed with researching options associated with the development of Crisis Residential Unit(s), Crisis Stabilization Unit(s), Crisis Treatment Unit(s), and 24 Hour Psychiatric Health Facility utilizing Measure B Funds, including design, bid and/or build potential properties or facilities locations. Said options to be presented to the Board of Supervisors at a future meeting for discussion and/or direction as appropriate.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
2/5/2019			Staff to develop a new Ordinance to prohibit the cultivation, processing and manufacturing of products, including cannabis and cannabis based products, from using genetic engineering techniques, whether interspecies or interspecies, and present said ordinance to the Board at a future meeting date for discussion and consideration and to direct staff to bring back a moratorium at our next meeting	County Counsel	Carmel J. Angelo, Chief Executive Officer (CEO)	COMPLETE
2/5/2019	5D)	Discussion And Possible Action Regarding An Update On The Implementation Of The Mendocino County Cannabis Cultivation Program And Cannabis Compliance Efforts - Sponsor: Agriculture	GENERAL CONSENSUS OF THE BOARD that Cannabis updates be provided to the Board at the first meeting of every month in lieu of every meeting.	Agriculture	Sarah Dukett, Deputy Chief Executive Officer (DCEO)	COMPLETE
2/5/2019	6B)	Discussion And Possible Action Regarding The State Controller's Office Notice Of Inactive Districts And The Local Agency Formation Commission's (LAFCO) Proposed Action To Initiate The Dissolution Of The County Of Mendocino's County Service Area No. 3 (Cultural Services Agency3) - Sponsor:	IT IS ORDERED that the Board of Supervisors directs staff to research the feasibility of reactivating the County of Mendocino's County Service Area No. 3 and to provide a letter signed by the Chair to the State Controller and/or the Local Agency Formation Commission asking for a delay while the Board determines options.	County Counsel	Carmel J. Angelo, Chief Executive Officer (CEO)	COMPLETE
2/5/2019	5D)	Discussion And Possible Action Regarding An Update On The Implementation Of The Mendocino County Cannabis Cultivation Program And Cannabis Compliance Efforts - Sponsor: Agriculture	GENERAL CONSENSUS OF THE BOARD that staff SHALL prepare an item regarding Hemp moratorium for the February 26, 2019, Board of Supervisors meeting.	County Counsel	Carmel J. Angelo, Chief Executive Officer (CEO)	COMPLETE
1/22/2019	5G)	Discussion And Possible Action Including Acceptance Of Presentation Regarding Private Roads As Emergency Access And/or Evacuation Routes Preliminary Feasibility/Funding/Practical Factors (Countywide) - Sponsor: Transportation	GENERAL CONSENSUS OF THE BOARD expand previously appointed second access ad hoc of Supervisors Haschak and Gjerde to also address issues related to emergency access and/or evacuation routes. (second access/emergency access)	Board of Supervisors	Steve Dunncliff, Deputy Chief Executive Officer (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
1/22/2019			GENERAL CONSENSUS OF THE BOARD to modify the Legislative Platform regarding GMO's, adding, "advocate for local control over these issues"	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
1/22/2019	5E)	Discussion And Possible Action Regarding Updates Associated With 2017 Fire Recovery Efforts In Mendocino County - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that monthly written reports be submitted in lieu of standing Agenda item for 2017 Fire Recovery Report.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
1/22/2019	5F)	Discussion And Possible Action Regarding Comprehensive Update On The Implementation Of The Mendocino County Cannabis Cultivation Program, Cannabis Facility Business Licenses And Cannabis Compliance Efforts - Sponsor: Agriculture	GENERAL CONSENSUS OF THE BOARD to appoint two ad hoc committees: One on cultivation issues on current Ordinance consisting of Supervisor Haschak and McCowen; economic development/zoning consisting of Supervisor Williams and Gjerde.	Board of Supervisors	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
1/9/2019			GENERAL CONSENSUS OF THE BOARD to appoint two ad hoc committees: One on cultivation issues on current Ordinance consisting of Supervisor Haschak and McCowen; economic development/zoning consisting of Supervisor Williams and Gjerde.	Clerk of the Board	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
1/9/2019	5K)	Discussion And Possible Action Including Approval For County Counsel To Provide Legal Services To The Mental Health Treatment Act Citizen's Oversight Committee - Sponsor: Mental Health Treatment Act Citizen's Oversight Committee And County Counsel	GENERAL CONSENSUS OF THE BOARD THAT staff shall prepare an Agenda item for the next Measure B committee meeting regarding recommendations for legal counsel.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
1/8/2019	6A)	Supervisors' Reports Regarding Board Special Assignments, Standing And Ad Hoc Committee Meetings, And Other Items Of General Interest	GENERAL CONSENSUS OF THE BOARD to activate Second Access Ad Hoc Committee and to appoint Supervisor Gjerde and Haschak to serve on Ad Hoc.	Clerk of the Board	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
12/18/2018	5C)	Noticed Public Hearing - Discussion And Possible Approval To Establish Shorter Williamson Act Contracts, Effective In Calendar Year 2019, Pursuant To State Statute, Making The Requisite Finding Pursuant To Government Code Section 16142.1(D) - Sponsor: Assessor/Clerk-Recorder And Agriculture	IT IS ORDERED that the Board of Supervisors approves the establishment of shorter Williamson Act Contracts, effective in Calendar Year 2019, pursuant to State Statute, making the requisite finding pursuant to Government Code Section 16142.1(d), and direct staff to notify all affected landowners of final decision and the right to prevent the reduction in term by serving notice of non renewal.	Assessor-Clerk-Recorder/Agriculture	Sarah Dukett, Deputy Chief Executive Officer (DCEO)	COMPLETE
12/18/2018	5L)	Discussion And Possible Action Including Determination Of County Roof Replacement Project Funding Priorities; And Authorization For The Facilities And Fleet Division manager To Establish Capital Improvement Projects Accordingly - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that Staff shall move forward with Capital Improvement Project priorities as follows: Main jail, Executive Office, and Admin Center. Future item come back to withdraw at least \$1M from Reserves, and possible reconfiguration of Phase 2 & 3. (True up to occur during mid year or end of year budget).	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
12/18/2018	4K)	Adoption Of Resolution Approving A Funding Agreement With The Pacific Forest And Watershed Lands Stewardship Council In The Amount Of \$442,564 To Implement A Tax Neutrality Requirement And Foregoing Collection Of Future Property Taxes From Approximately 797 Assessor-Clerk-Recorders (Assessors Parcel Numbers 171-250-13, 171-240-02, 171-260-02, 171-260-04, 171-230-19, And 171-230-20) North Of Potter Valley - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that this item is returned to staff for further clarification regarding the County's tax liability.	Auditor-Controller	Darcie Antle, Deputy Chief Executive Officer (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
12/11/2018	5A)	Discussion And Possible Action Regarding Informational Update On The Implementation Of The Mendocino County Cannabis Program And Cannabis Compliance Efforts - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that staff shall bring forward an item in January, 2019, regarding CCA.	Executive Office/Treasurer-Tax Collector	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
12/11/2018	5A)	Discussion And Possible Action Regarding Informational Update On The Implementation Of The Mendocino County Cannabis Program And Cannabis Compliance Efforts - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that staff shall provide an update regarding building related issues, as they apply to the Cannabis program.	Planning & Building Services	Steve Dunnicliff, Deputy Chief Executive Officer (DCEO)	COMPLETE
12/4/2018	5G)	Discussion And Possible Action Regarding Informational Update On The Implementation Of The Mendocino County Cannabis Cultivation Program And Cannabis Compliance Efforts - Sponsor: Agriculture	GENERAL CONSENSUS OF THE BOARD that staff shall provide a brief update regarding CCA at the December 11, 2018 Board of Supervisors meeting.	Executive Office/Agriculture	Sarah Dukett, Deputy Chief Executive Officer (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
11/16/2018	5A)	Noticed Public Hearing - Discussion And Possible Action Including Adoption Of Resolution Approving And Adopting An Addendum To The Previously Adopted Mitigated Negative Declaration, In Compliance With California Environmental Quality Act Requirements, For Amendments To Chapter 10A.17 Mendocino Cannabis Cultivation Ordinance And Chapter 20.242 Cannabis Cultivation Sites Of The Mendocino County Code; Adding Chapter 20.118 "CA" Cannabis Accommodation Combining District And Chapter 20.119 "CP" Commercial Cannabis Prohibition Combining District To The Mendocino County Code; And Rezoning Certain Parcels To Apply The CA And CP Combining Districts; And Introduction And Waive First Reading Of An Ordinance Amending Chapter 10A.17 Mendocino Cannabis Cultivation Ordinance And Chapter 20.242 Cannabis Cultivation Sites Of The Mendocino County Code; Adding Chapter 20.118 "CA" Cannabis Accommodation Combining District And Chapter 20.119 "CP" Commercial Cannabis Prohibition Combining District To The Mendocino County Code; And Rezoning Certain Parcels To Apply The CA And CP Combining Districts - Sponsors: County Counsel And Planning & Building Services	GENERAL CONSENSUS OF THE BOARD that staff shall prepare a future item on how Cannabis cultivation administrative permits are administered, and consideration of greater distances between setbacks.	Planning & Building Services/County Counsel	Steve Dunnicliff, Deputy Chief Executive Officer (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
11/13/2018	5D)	Discussion And Possible Action Regarding Informational Update On The Implementation Of The Mendocino County Cannabis Cultivation Program And Cannabis Compliance Efforts - Sponsor: Agriculture	GENERAL CONSENSUS OF THE BOARD for Agricultural Commissioner to include permit types in reports to the Board.	Agriculture	Sarah Dukett, Deputy Chief Executive Officer (DCEO)	COMPLETE
11/13/2018	5C)	Discussion And Possible Adoption Of Resolution Amending The Position Allocation Table, Establishing The Salary For The Retirement Administrator At \$157,000 And Approving Employment Agreement With James Wilbanks In The Amount Of \$157,000 For The Position Of Retirement Administrator, Mendocino County Employees Retirement Association For The Term Of December 1, 2018, Through December 31, 2021 - Sponsor: Mendocino County Employees Retirement Association	GENERAL CONSENSUS OF THE BOARD that staff shall return the Retirement Administrator Proposed Agreement to the Mendocino County Employees (Retirement) Retirement Association Board to be restructured. Revised Agreement should include a maximum of 3 months (preferably 2 months) of severance pay (should match existing DH severance - to be verified by County Human Resources); existing \$6,000 housing allowance should be rolled into longevity bonus. Revised Agreement should be effective January 1, 2019, (thereby removing 3% increase on January 1, 2019). Retirement Board to provide salary comparable when this item returns to the Board.	Retirement	Carmel J. Angelo, Chief Executive Officer (CEO)	COMPLETE
11/13/2018	5A)	Discussion And Possible Action Regarding Presentation Of The First Quarter Budget Report On The Status Of County Departmental Budgets And Executive Office Recommendations For Fiscal Year (FY) 2018-19; And Adoption Of Resolution Amending The FY 2018-19 Adopted Budget - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD for staff to prepare an item for the December 18, 2018, meeting regarding the roof repair Capital Improvement Project	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
11/13/2018	5J)	Discussion And Possible Action Regarding Informal Presentation Of Proposed Goals For Planning & Building Services - Sponsor: Planning & Building Services	GENERAL CONSENSUS OF THE BOARD that Planning & Building Services staff shall add the following to their list of priorities: Fire recovery permits; job creation; Cannabis Cultivation facilities; and updating housing element (with an emphasis on eliminating barriers to affordable housing).	Planning & Building Services	Steve Dunncliff, Deputy Chief Executive Officer (DCEO)	COMPLETE
11/6/2018			GENERAL CONSENSUS OF THE BOARD to accept IT master plan and also direct that executive office explore opportunities for a timely peer review of the plan (simultaneous Offices process).	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
10/16/2018	5F)	Presentation By Human Resources And Possible Board Action Regarding Expediting The County's Compensation Study, And Approval Of Amendment To Board Of Supervisors Agreement Number 17 128 With Koff And Associates To Extend The Agreement Termination Date From October 31, 2018 To June 30, 2019 - Sponsor: Human Resources	GENERAL CONSENSUS OF THE BOARD that Human Resources staff shall to schedule a presentation to the Board regarding salary study results prior to onset of labor negotiations; and amend Koff and Associates Agreement to include "total compensation."	Human Resources	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
10/16/2018	5H)	Discussion And Possible Action Regarding The Kemper Consulting Group's Report Entitled "Mendocino County Behavioral Health System Program Gap Analysis & Recommendations For Allocation Of Measure B Revenues" - Sponsor: Executive	GENERAL CONSENSUS OF THE BOARD that the Behavioral Health Advisory Board shall provide their recommendations regarding the Kemper Report to the Board of Supervisors.	Health & Human Services	Darcie Antle, Deputy Chief Executive Officer (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
10/16/2018	5E)	Discussion And Possible Action Regarding Updates Associated With 2017 Fire Recovery Efforts In Mendocino County- Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD for staff to include Western Hills Project in future Fire Recovery Updates when there is new information to report.	Executive Office	Darcie Antle, Deputy Chief Executive Officer (DCEO)	COMPLETE
10/16/2018	5I)	Discussion And Possible Action Regarding Emergency Medical Services (EMS) In Mendocino County, Including But Not Limited To Potential Local Emergency Medical Services Agency (LEMSA) Models - Sponsors: Executive Office And Health & Human Services Agency	IT IS ORDERED that the Board of Supervisors receives update regarding Emergency Medical Services in Mendocino County, including potential Local Emergency Medical Services Agency models, and approves the creation (to remain unfilled until further Board of Supervisors direction) of the Mendocino County EMS positions to support EMS services, including an EMS Administrator, EMS Specialist and EMS Medical Director (part time).	Human Resources	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
10/16/2018	5J)	Discussion And Possible Action Including Adoption Of Resolution Approving Creation Of An Emergency Medical Care Committee (EMCC) To Serve And Act In An Advisory Capacity To The Local Emergency Medical Services Agency And The Board Of Supervisors; Approval Of Proposed By Laws For The Emergency Medical Care Committee; Prescription Of Membership Composition For The Emergency Medical Care Committee; And Direction To Staff To Work With The Clerk Of The Board To Establish Membership Application Processes And Other Procedures As Needed - Sponsor: Health & Human Services Agency	Directs staff to work with the Clerk of the Board to establish Emergency Medical Care Committee (EMCC) Committee membership application processes and other procedures as needed.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
10/16/2018	5C)	Discussion And Possible Action To Disband The Ad Hoc Committee Appointed To Discuss Issues Related To Second Access Roads Within The County; And Provide Direction To Staff To Partner With Mendocino Council Of Governments (MCOG) For Submission Of Caltrans Adaptation Planning Grant Application - Sponsor: Supervisors Croskey And Gjerde)	IT IS ORDERED that the Board of Supervisors continues the ad hoc committee appointed to discuss issues related to second access roads within the County; and directs staff to partner with Mendocino Council of Governments (MCOG) for submission of application for CalTrans Adaptation Planning Grant.	Transportation	Steve Dunncliff, Deputy Chief Executive Officer (DCEO)	COMPLETE
10/16/2018	6B)	Discussion And Possible Action To Authorize Allocation Of A Not To Exceed Amount Of Twenty Thousand Dollars (\$20,000) As Mendocino County's Proportionate Share Of Legal Fees For Inland Water And Power Commission Regarding Investigation And Negotiation For Potential Acquisition Of The Potter Valley Project - Sponsor: Supervisors Brown And McCowen	Directs that the Chief Executive Officer and Auditor Controller pay for the legal fees for services related to IWPC regarding investigation and negotiation for potential acquisition of the Potter Valley Project to the Miscellaneous Budget Unit and return the \$20,000 to the Miscellaneous Budget Unit from the Fiscal Year 2017 18 Fund Balance during the First Quarter Budget Report	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
9/11/2018	5D)	Discussion And Possible Action Regarding Informational Update On The Implementation Of The Mendocino County Cannabis Cultivation Program And Cannabis Compliance Efforts - Sponsor: Agriculture	GENERAL CONSENSUS OF THE BOARD that staff shall work with Supervisor Croskey to bring information regarding overlay Ordinance to the LMAC meeting; Supervisor Gjerde to work with staff to hold another public meeting on the coast. The overlay consultants should not attend either meeting.	Board of Supervisors	Janelle Rau, Deputy Chief Executive Officer (DCEO)	COMPLETE
8/21/2018	3)	Public Expression	GENERAL CONSENSUS OF THE BOARD that staff shall schedule a future Board of Supervisors Agenda item regarding funding for second access/defensible space to obtain greater protection for communities in emergency situations	Transportation	Steve Dunncliff, Deputy Chief Executive Officer (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
8/21/2018	5E)	Chief Executive Officer's Report - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that County budget information with metrics and departmental reporting information shall be placed on County's public website and updated monthly to include staffing, efficiencies, grant funding opportunities, and other relevant metrics, with a starting target date of October, 2018.	Executive Office	Darcie Antle, Deputy Chief Executive Officer (DCEO)	COMPLETE
8/21/2018	5E)	Chief Executive Officer's Report - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that the Board Chair is authorized to send a letter to the City of Willits responding to their Howard Hospital Resolution and expressing why we are not directly answering questions raised in their Resolution, as 1). There is no project at this time; and 2) We are not yet certain which issues will need to be addressed.	Board of Supervisors	Janelle Rau, Deputy Chief Executive Officer (DCEO)	COMPLETE
8/21/2018	4L)	Adoption of Resolution Authorizing Mendocino County's Participation in the One Time Homeless Mentally Ill Outreach and Treatment Funding Opportunity that will Allocate \$200,000 to Mendocino County to Treat Persons with Severe Mental Illness who are also Homeless in Fiscal Year 2018-19 - Sponsor: Health & Human Services Agency	IT IS ORDERED that the Board of Supervisors adopts Resolution authorizing Mendocino County's participation in the one time Homeless Mentally Ill Outreach and Treatment Funding opportunity that will allocate \$200,000 to Mendocino County to treat persons with severe mental illness who are also homeless or at risk of becoming homeless in fiscal year 2018-19 and 2019-20; authorizes the Health & Human Services Agency Director or designee to accept the funds, further directing the department to return to the Board of Supervisors for a presentation and approval of a plan for the use of the resulting allocated funds prior to disbursement; and authorizes Chair to sign same.	Health & Human Services	Darcie Antle, Deputy Chief Executive Officer (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
8/7/2018	3)	Pubic Expression	GENERAL CONSENSUS OF THE BOARD that the Board of Supervisors, as the Board of Directors of the Air Quality Management District, should take a proactive stance in distributing information to the public in respect to controlled burns, air quality, etc. during emergencies such as wildfires.	Air Quality Management District	Steve Dunnicliff, Deputy Chief Executive Officer (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
8/7/2018	5G)	Discussion And Possible Action Regarding An Update And Report From The County's Cannabis Working Groups - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD for Executive Office staff to bring back the Track and Trace working group after a two-month break and close out Building Use and Overlay working groups. Planning & Building Services staff shall prepare an item for a future Board of Supervisors meeting regarding the issue of F1 vs. U occupancy. Executive Office staff shall prepare a letter regarding State Regulations for approval at the August 21, 2018, Board of Supervisors meeting. Planning & Building Services staff shall remove "Cannabis" from prior planning records. All staff working on Cannabis regulations shall seek to improve communications for better information sharing. Executive Office staff shall establish a non-cultivation working group. Executive Office staff shall notify the Board of Supervisors of dates and times of upcoming working group meetings (which they may join meeting on an informal basis, if desired). No working group members shall be assigned to the Cannabis Ad Hoc Committee at this time. Planning & Building Services staff shall send and obtain results of anonymous secret ballot (sent to property owners regarding their desire to be in overlay/opt-out areas) prior to the overlay Ordinance being presented at the Planning Commission meeting; and Supervisors will have opportunity to review results of said ballot and	Executive Office/Planning & Building Services	Steve Dunnicliff, Deputy Chief Executive Officer (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
8/7/2018	3)	Public Expression	GENERAL CONSENSUS OF THE BOARD that the Board of Supervisors, as the Board of Directors of the Air Quality Management District, should take a proactive stance in distributing information to the public in respect to controlled burns, air quality, etc. during emergencies such as wildfires	Board of Supervisors	Steve Dunncliff, Deputy Chief Executive Officer, (DCEO)	COMPLETE
8/7/2018	5E)	Discussion And Possible Action Regarding Updates Associated With Fire Recovery Efforts In Mendocino County - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that staff shall present an item to the Board of Supervisors regarding how disaster funding and private donations are being distributed to fire survivors.	Executive Office/Disaster Recovery	Darcie Antle, Deputy Chief Executive Officer (DCEO)	COMPLETE
7/31/2018	5A)	Discussion And Possible Action Including (1) Making Of A Determination That An Emergency Situation Exists Within Mendocino County And (2) Adoption Of A Resolution Declaring A Local Emergency Related To The Mendocino Complex Fire - Sponsor: Executive Office / Office Of Emergency Services	GENERAL CONSENSUS OF THE BOARD that letters of commendation shall be sent by the Board of Supervisors to all County employees who responded to calls to assist in the Emergency Operations Center during the Mendocino Complex Fire. Additionally, letters will be sent by the Chief Executive Officer to all employees who did not respond to the request for assistance.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
7/24/2018	6A)	Supervisors' Reports Regarding Board Special Assignments, Standing And Ad Hoc Committee Meetings, And Other Items Of General Interest	GENERAL CONSENSUS OF THE BOARD to have the 1915 World's Fair paintings that are currently being displayed at the museum placed in Chambers, once the museum has concluded that exhibit.	Cultural Services Agency	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
7/10/2018	5I)	Discussion And Possible Action Regarding Report Clarifying The Timing And Possible Adoption Of A Hiring Freeze - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that the County shall defer any further discussion regarding a hiring freeze until the first quarter budget report	Executive Office/Human Resources	Janelle Rau, Deputy Chief Executive Officer (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
6/19/2018	5D)	Discussion And Possible Action Including Acceptance Of Informational Presentation From Mendocino County Resource Conservation District Regarding Their Fiscal Year 2017-18 Annual Summary - Sponsor: Planning & Building Services	GENERAL CONSENSUS OF THE BOARD for staff to schedule a future agenda item with respect to Mendocino County Resource Conservation Districts environmental mitigation and forest management plan obligation	Planning & Building Services	Steve Dunncliff, Deputy Chief Executive Officer, (DCEO)	COMPLETE
6/19/2018	5F)	Chief Executive Officer's Report - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that staff shall work with Museum Advisory Board to prepare them for upcoming year in respect to roles, responsibilities, and expectations.	Cultural Services Agency	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
6/19/2018	6A)	Supervisors' Reports	GENERAL CONSENSUS OF THE BOARD that the remaining Round Valley Advanced Life Support funds be used toward purchasing an ambulance.	Health & Human Services	Darcie Antle, Deputy Chief Executive Officer (DCEO)	COMPLETE
6/12/2018	5A)	Discussion And Possible Action Regarding Informational Update On The Implementation Of The Mendocino County Cannabis Cultivation Program And Cannabis Compliance And Code Enforcement Unit - Sponsor: Cannabis Program	GENERAL CONSENSUS OF THE BOARD that there should be greater staff participation in Working Groups. Executive Office will return with a plan for working groups – starting with status of current groups of Track and Trace; State Requirements; Building Use Requirements; and Overlay.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
6/5/2018	5A)	Noticed Public Hearing – Discussion And Possible Action To Approve The Mendocino County Proposed Budget For Fiscal Year (Fee) 2018-19, Including All Recommended Actions And Adjustments – Sponsors: Executive Office And Auditor-Controller	GENERAL CONSENSUS OF THE BOARD that Stepping Up initiative funding be discussed on June 6th; including whether funds should be allocated from General Fund or from within the Health & Human Services budget.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
6/5/2018	5A)	Noticed Public Hearing – Discussion And Possible Action To Approve The Mendocino County Proposed Budget For Fiscal Year (Fee) 2018-19, Including All Recommended Actions And Adjustments – Sponsors: Executive Office And Auditor-Controller	GENERAL CONSENSUS OF THE BOARD that the Sheriff and the Chief Executive Officer to meet today (June 5, 2018) to discuss Sheriff's Office target of \$300,000 for overtime budgetary needs; and report back to the Board of Supervisors on June 6, 2018.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
6/5/2018			GENERAL CONSENSUS OF THE BOARD that it is in favor of moving forward with Microbusiness amendments.	County Counsel	Carmel J. Angelo, Chief Executive Officer (CEO)	COMPLETE
5/22/2018	5C)	Discussion And Possible Action Including Appointment Of A Board Of Supervisors Ad Hoc Committee Regarding Responses To The 2017 2018 Grand Jury Reports - Sponsor: County Counsel	GENERAL CONSENSUS OF THE BOARD to have a mid year update on Grand Jury Reports.	County Counsel	Carmel J. Angelo, Chief Executive Officer (CEO)	COMPLETE
5/22/2018	5C)	Discussion And Possible Action Including Appointment Of A Board Of Supervisors Ad Hoc Committee Regarding Responses To The 2017 2018 Grand Jury Reports - Sponsor: County Counsel	BY ORDER OF THE CHAIR Supervisors Brown and Croskey are appointed to an Ad Hoc Committee regarding responses to the 2017-18 Grand Jury reports.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
5/22/2018	6A)	Supervisors' Reports Regarding Board Special Assignments, Standing And Ad Hoc Committee Meetings, And Other Items Of General Interest - Sponsor: Board Of Supervisors	GENERAL CONSENSUS OF THE BOARD that Planning & Building Services shall present an Agenda item regarding "Special Circumstance" fee waivers at a future Board of Supervisors meeting	Planning & Building Services	Steve Dunncliff, Deputy Chief Executive Officer (DCEO)	COMPLETE
5/8/2018	5E)	Discussion And Possible Action Regarding Informational Update On The Implementation Of The Mendocino County Cannabis Cultivation Program And Cannabis Compliance And Code Enforcement Unit - Sponsor: Cannabis Program Unit	GENERAL CONSENSUS OF THE BOARD to schedule a special meeting on June 12, 2018.	Clerk of the Board	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
5/8/2018	5E)	Discussion And Possible Action Regarding Informational Update On The Implementation Of The Mendocino County Cannabis Cultivation Program And Cannabis Compliance And Code Enforcement Unit - Sponsor: Cannabis Program Unit	GENERAL CONSENSUS OF THE BOARD to have Cannabis Program Manager return to the Board on May 22, 2018, with list of eight Cannabis working groups; and matrix for when the outstanding issues can be presented to the Board for consideration.	Agriculture	Sarah Dukett, Deputy Chief Executive Officer (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
5/8/2018	5F)	Discussion And Possible Action Related To Proposed Changes To Ordinance Amending Mendocino County Code Chapter 6.36 Cannabis Facilities Businesses And Chapter 20.243–Facilities - Sponsors: County Counsel And Planning & Building Services	GENERAL CONSENSUS OF THE BOARD to reduce setbacks to 600 feet for all permit types except cultivation and manufacturing of volatile material (which would remain at 1,000 feet).	County Counsel	Carmel J. Angelo, Chief Executive Officer (CEO)	COMPLETE
5/8/2018	5F)	Discussion And Possible Action Related To Proposed Changes To Ordinance Amending Mendocino County Code Chapter 6.36 Cannabis Facilities Businesses And Chapter 20.243–Facilities - Sponsors: County Counsel And Planning & Building Services	GENERAL CONSENSUS OF THE BOARD to extend Temporary Cannabis Facility Business Licenses (CFBL) to December 31, 2018.	County Counsel	Sarah Dukett, Deputy Chief Executive Officer (DCEO)	COMPLETE
5/8/2018	5F)	Discussion And Possible Action Related To Proposed Changes To Ordinance Amending Mendocino County Code Chapter 6.36 Cannabis Facilities Businesses And Chapter 20.243–Facilities - Sponsors: County Counsel And Planning & Building Services	GENERAL CONSENSUS OF THE BOARD that staff shall generate a letter for Casey O'Neill (consistent with Board Direction) supporting any changes to Microbusiness types at the State level.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
5/8/2018	5C)	Discussion And Possible Action Regarding Presentation On The Current Provision Of Mental Health Services In Mendocino County - Sponsor: Health & Human Services Agency	GENERAL CONSENSUS OF THE BOARD that staff shall schedule a presentation of the Behavioral Health Advisory Board, including a review of their Bylaws, for the July 10, 2018, Board of Supervisors meeting.	Health & Human Services	Darcie Antle, Deputy Chief Executive Officer (DCEO)	COMPLETE
5/8/2018	5C)	Discussion And Possible Action Regarding Presentation On The Current Provision Of Mental Health Services In Mendocino County - Sponsor: Health & Human Services Agency	GENERAL CONSENSUS OF THE BOARD that fiscal year 2018-19 funding for the Stepping Up Initiative be discussed during the June 6, 2018, Budget Hearing.	Health & Human Services	Darcie Antle, Deputy Chief Executive Officer (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
5/8/2018	5K)	Discussion And Possible Action Including Review, Adoption, Amendment, Consideration Or Ratification Of Legislation Pursuant To The Adopted Legislative Platform - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD to approve legislative letter regarding 340B Drug Discount Program as described by Ms. Dukett; and authorizes Chair to sign same.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
4/24/2018	5H)	Discussion and Possible Direction Regarding the Preparation of Mendocino County's Fiscal Year (FY) 2018-19 Budget - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that staff shall provide additional information regarding the development of a Cultural Services Agency	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
4/24/2018	5H)	Discussion and Possible Direction Regarding the Preparation of Mendocino County's Fiscal Year (FY) 2018-19 Budget - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that Proposition 172 funds be reflected in the Budget Unit 1000 series table.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
4/24/2018	5H)	Discussion And Possible Direction Regarding The Preparation Of Mendocino County's Fiscal Year (FY) 2018-19 Budget - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that staff shall evaluate the County's vehicle fleet condition prior to purchasing additional vehicles in Fiscal Year 2018-2019.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
4/24/2018	5H)	Discussion And Possible Direction Regarding The Preparation Of Mendocino County's Fiscal Year (FY) 2018-19 Budget - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that Assistant County Counsel shall investigate option of reducing sensitive receptor setback from 1,000 square feet to 600 square feet (possible limitation of reduced setbacks pursuant to State law or regulation).	Planning & Building Services/County Counsel	Steve Dunncliff, Deputy Chief Executive Officer (DCEO)	COMPLETE
4/24/2018	5H)	Discussion And Possible Direction Regarding The Preparation Of Mendocino County's Fiscal Year (FY) 2018-19 Budget - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD staff shall review options for amending section 10A.17.090, paragraphs (j) and (w); to enable the County to issue a County permit if the applicant had only enrolled, or applied for, the requirements of those paragraphs.	Agriculture	Sarah Dukett, Deputy Chief Executive Officer (DCEO)	COMPLETE
4/24/2018	5H)	Discussion And Possible Direction Regarding The Preparation Of Mendocino County's Fiscal Year (FY) 2018-19 Budget - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that one-time revenue shall be used for one-time expenses.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
4/24/2018	5H)	Discussion And Possible Direction Regarding The Preparation Of Mendocino County's Fiscal Year (FY) 2018-19 Budget - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that staff shall develop options for an updated Emergency Medical Services (EMS) model.	Health & Human Services	Darcie Antle, Deputy Chief Executive Officer (DCEO)	COMPLETE
4/24/2018	5H)	Discussion And Possible Direction Regarding The Preparation Of Mendocino County's Fiscal Year (FY) 2018-19 Budget - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that staff shall review County online payment fee structure.	Treasurer-Tax Collector	Darcie Antle, Deputy Chief Executive Officer (DCEO)	COMPLETE
4/24/2018	5H)	Discussion And Possible Direction Regarding The Preparation Of Mendocino County's Fiscal Year (FY) 2018-19 Budget - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that any expenditure of Measure B Funds must be made pursuant to the approval of the Board of Supervisors, as outlined in the Measure B Ordinance.	Board of Supervisors	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
4/24/2018	5H)	Discussion And Possible Direction Regarding The Preparation Of Mendocino County's Fiscal Year (FY) 2018-19 Budget - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that staff shall review 50 square foot property line setback and measuring this from any easement crossing private property, justification for measuring this setback from an easement; and options for adjusting accordingly.	Planning & Building Services/County Counsel	Steve Dunncliff, Deputy Chief Executive Officer (DCEO)	COMPLETE
4/24/2018	5H)	Discussion And Possible Direction Regarding The Preparation Of Mendocino County's Fiscal Year (FY) 2018-19 Budget - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD staff shall review distribution and processing facilities Ordinance.	Planning & Building Services/County Counsel	Steve Dunncliff, Deputy Chief Executive Officer (DCEO)	COMPLETE
4/24/2018	5H)	Discussion And Possible Direction Regarding The Preparation Of Mendocino County's Fiscal Year (FY) 2018-19 Budget - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that staff shall explore the use of interns and volunteers.	Human Resources	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
4/24/2018	5H)	Discussion And Possible Direction Regarding The Preparation Of Mendocino County's Fiscal Year (FY) 2018-19 Budget - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that staff shall investigate section 10A.17.040 and issue of plants not being visible from a public right of way, including whether this included being seen from a road with broad vantage points on a ridgeline. Options for changes were requested, which may include whether this requirement is only appropriate for suburban locations.	Planning & Building Services/County Counsel	Steve Dunncliff, Deputy Chief Executive Officer (DCEO)	COMPLETE
4/10/2018	5B)	Discussion And Possible Action Regarding Updates Associated With Fire Recovery Efforts In Mendocino County - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD for staff to prepare letter for Chair signature to express concerns regarding complaints that haven't been resolved regarding debris removal to complement Chief Executive Officer Angelo's letter.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
4/10/2018	5J)	Discussion And Possible Action Including Approval Of Letter Rejecting All Bids For The Teen Room And Conference Room Remodel Projects At The Ukiah Library (Bid Number 03 18), And Direction To Staff To Evaluate Cost Saving Alternatives With The Library Staff And Rebid The Project - Sponsor: Executive Office	Direction to staff to evaluate cost saving alternatives with the Library staff and rebid the project (teen room and conference center remodel projects at Ukiah Library, bid number 03-18)	Executive Office/Cultural Services Agency	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
3/27/2018	5B)	Discussion And Possible Action Regarding Options Associated With The Formation Of A Cultural Services Agency – Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD for staff to move forward with concept of a Cultural Services Agency and return to the Board with further projections and analysis of this proposal.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
3/27/2018	5I)	Discussion And Possible Action Including Approval Of Transmitting Letter Rejecting All Bids Received For The Administration Center Roof And HVAC Replacement Project South Wing (Bid Number 81 18) And Direction To Staff To Rebid The Project In Two Or More Phases - Sponsor: Executive Office	IT IS ORDERED that the Board of Supervisors approves transmission of letter rejecting all bids for the Administration Center roof and HVAC replacement project South wing (bid number 81 18); authorizes Chair to sign same; and further directs that this item shall come back for further direction as part of the Capital Improvement Program.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
3/13/2018	5A)	Discussion And Possible Action Regarding The Presentation Of FY 2017-18 Second Quarter Mid Year Budget Report And Adoption Of Resolution Amending The FY 2017-18 Adopted Budget - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD for staff to research alternate models for Juvenile Hall including consolidation Assessor-Clerk-Recorders multiple counties; including a report to the board regarding population census of the past decade; including Juvenile Justice Rehabilitation Committee as well as other committees that have may oversight.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
1/23/2018	5A)	Discussion And Possible Action Regarding Presentation Of Mendocino County Employees' Retirement Association Actuarial Valuation For The Fiscal Year Ending June 30, 2017, And Adoption Of Retirement Contribution Rates For Fiscal Year 2018-19 - Sponsor: Mendocino County Employees Retirement Association	GENERAL CONSENSUS OF THE BOARD that Executive Office staff shall present an item to the Board of Supervisors with options for making the County's retirement contributions earlier than required.	Auditor-Controller	Darcie Antle, Deputy Chief Executive Officer (DCEO)	COMPLETE
1/9/2018	5B)	Discussion And Possible Action Regarding Updates Associated With Fire Recovery Efforts In Mendocino County - Sponsor: Executive Office	BY ORDER OF THE CHAIR the Executive Office shall prepare a letter to the California State Contractor Licensing Board for Chair's signature regarding lack of attention to issues regarding unlicensed contractors working in Mendocino County.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
1/2/2018	5E)	Discussion And Possible Approval Of Board Special Assignments/Appointments As Recommended By The Chair Of The Board - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that staff research whether Solid Waste Hearing Body should remain an active assignment.	Executive Office	Steve Dunncliff, Deputy Chief Executive Officer, (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
12/19/2017	5C)	Discussion And Possible Action Regarding Board Of Supervisors Standing Committees Including 2017 Final Reports Out Of Committee, Approval To Clear Referrals From Committee, Possible Formation Of Ad Hoc Committees, And/or Possible Referral To The 2018 Standing Committees - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD to appoint Supervisor McCowen and Supervisor Hamburg to an Ad Hoc committee to work on issues related to emergency medical services and possible recommendations to the Board of Supervisors.	Board of Supervisors	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
12/5/2017	5D)	Discussion And Possible Action Regarding Informational Update On The Implementation Of The Mendocino County Cannabis Cultivation Program And Cannabis Compliance And Code Enforcement Unit - Sponsor: Agriculture	GENERAL CONSENSUS OF THE BOARD that Planning & Building Services, Environmental Health and County Counsel shall prepare an item for the Board for the December 19, 2017, meeting regarding Cannabis Regulations in respect to porta potties, extension of Amnesty Period and whether Rangeland is subject to Zoning Clearance of Administrative Permit.	Board of Supervisors	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
12/5/2017	5E)	Discussion And Possible Action Regarding Consideration Of An Application And Appointment Process For The Mental Health Treatment Act Citizen's Oversight Committee ("Measure B Oversight Committee") - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that the Measure B Oversight Committee shall provide regular reports to the Board of Supervisors.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
11/14/2017	6A)	Discussion And Possible Action Regarding Issues Related To Brooktrails Second Access Road, Including Referral To Standing Committee; And Direction To Department Of Transportation Regarding Signage In Brooktrails Area And Review Of Necessary Repairs To Sherwood Road - Sponsor: Supervisor Croskey	BY ORDER OF THE CHAIR the Board appoints Supervisor Croskey and Supervisor Gjerde to an Ad Hoc Committee to review emergency ingress/egress as needed Throughout the County (with particular attention to Brooktrails and Simpson Lane.)	Board of Supervisors	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
10/24/2017	5C)	Discussion And Possible Action Regarding Updates Associated With Fire Recovery Efforts In Mendocino County - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that Staff shall reach out to Lake County regarding issues with tree marking to determine how they handled/resolved that issue.	Transportation	Steve Dunncliff, Deputy Chief Executive Officer (DCEO)	COMPLETE
10/24/2017	5C)	Discussion And Possible Action Regarding Updates Associated With Fire Recovery Efforts In Mendocino County - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that Staff shall provide a legal opinion regarding potential County fiscal obligations / ramifications regarding forms sent out in response to cleanup process.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
10/24/2017	5C)	Discussion And Possible Action Regarding Updates Associated With Fire Recovery Efforts In Mendocino County - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD to clarify previous Board of Supervisors directive regarding letters to owners of short term owners. Outreach should not be limited to just those with available single family homes, but also those who may have extra room/bathroom available (licensed and who is already renting out). Additionally, staff shall reach out to North Coast Opportunities to help make connections with property owners (currently non-licensed operators) who may be willing to house fire victims. Staff will return with additional information. Chair McCowen will draft a letter to be reviewed by the Chief Executive Officer and the Treasurer Tax Collector. Additionally, staff should also include conversations with various Water Districts regarding water usage/ potential penalties for those who may be housing fire victims.	Board of Supervisors/Treasurer-Tax Collector	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
10/24/2017	5C)	Discussion And Possible Action Regarding Updates Associated With Fire Recovery Efforts In Mendocino County - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that in respect to previous direction to outreach to cities, etc. - Staff should also include conversation with various Water Districts regarding water use/ potential penalties for those housing fire victims.	Executive Office	Sarah Dukett, Deputy Chief Executive Officer (DCEO)	COMPLETE
10/24/2017	5C)	Discussion And Possible Action Regarding Updates Associated With Fire Recovery Efforts In Mendocino County - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that the Recovery Task Force shall hold monthly community meetings for the public to address their issues/concerns which should, if possible, include CAL Office of Emergency Services and FEMA.	Executive Office	Darcie Antle, Deputy Chief Executive Officer (DCEO)	COMPLETE
10/17/2017	5C)	Discussion And Possible Action Regarding Updates Associated With Fire Recovery Efforts In Mendocino County - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that the Board is supportive of the Chief Executive Officer directing County resources where needed in respect to the recovery effort.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
7/10/2017			See General Government Referral - 1. General consensus of the General Government Committee that the Chief Executive Officer shall consult with legal counsel regarding issues related to County compliance with retirement laws when approving salary increases for County employees and provide information to the General Government Committee at their September 25, 2017, meeting.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
6/7/2017	5A)	Noticed Public Hearing - Discussion And Possible Action To Approve The Mendocino County Proposed Budget For Fiscal Year (FY) 2017-18, Including All Recommended Actions And Adjustments - Sponsor: Executive Office (Continued From June 6, 2017)	BY ORDER OF THE CHAIR County Counsel shall send a letter to all County Fire Districts advising that if they wish to adopt their own Ordinances, they must follow proper procedure adopted by the Board of Supervisors. County Counsel shall inform the respective Districts that their current Ordinances would not be valid until submitted to the County for approval.	County Counsel	Carmel J. Angelo, Chief Executive Officer (CEO)/Darcie Antle, Deputy Chief Executive Officer (DCEO)	COMPLETE
6/6/2017	5B)	Noticed Public Hearing - Discussion And Possible Action To Approve The Mendocino County Proposed Budget For Fiscal Year (Fee) 2017 18, Including All Recommended Actions And Adjustments - Sponsor: Executive Office	GENERAL CONSENSUS OF THE BOARD that the Health & Human Services Agency shall issue two Request for Proposals (RFP). One RFP for Dispatch Services and the second for Exclusive Operating Area for Ambulance Services.	Health & Human Services Agency	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
5/16/2017	6B)	Discussion And Possible Action Regarding A Report Out From The General Government Committee In Respect To Referrals On Inclusionary Housing And Accessory Dwelling Units, And Possible Direction Regarding Inclusionary Housing, Accessory Dwelling Units And Short Term Rentals - Sponsor: Supervisors Gjerde And Brown - General Government Committee	GENERAL CONSENSUS OF THE BOARD to accept Planning & Building Services staff recommendation to create four sets of plans for Accessory Dwelling Units to be made available to the public, free of charge.	Planning & Building Services/County Counsel	Steve Dunncliff, Deputy Chief Executive Officer (DCEO)/Darcie Antle, Deputy Chief Executive Officer (DCEO)	COMPLETE
5/15/2017	5A)	Discussion And Possible Action Regarding Presentation Of The Third Quarter Budget Report On The Status Of County Departmental Budgets And Executive Office Recommendations For Fiscal Year (FY) 2016-2017; And Discussion And Direction Regarding The Preparation Of Mendocino County's FY 2017-18 Budget - Sponsor: Executive Office	BY ORDER OF THE CHAIR staff is directed to Research Economic Enhancement and Utilization of the Little River Airport and shall include the Advisory Board and Supervisors Gjerde and Hamburg in those discussions.	Transportation	Steve Dunncliff, Deputy Chief Executive Officer (DCEO)	COMPLETE

Board Directives

Date	Agenda Item #	Agenda Item Title	Directive	Department	Liaison	Status
3/21/2017	5F)	Noticed Public Hearing Discussion And Possible Action To (1) Adopt Resolution Adopting Amendments To The Mendocino County Policies And Procedures For Agricultural Preserves And Williamson Act Contracts Related To The Cultivation Of Cannabis; (2) Adopt Resolution Adopting A Mitigated Negative Declaration And Mitigation Monitoring And Reporting Program For The Medical Cannabis Cultivation Regulation; And (3) Introduce And Waive First Reading Of An Ordinance Adopting Chapter 10A.17 - Medical Cannabis Cultivation Ordinance And Chapter 20.242 - Medical Cannabis Cultivation Site – Sponsors: Agriculture, Planning & Building Services And County Counsel	Planning & Building Staff Shall Create A Standing Agenda Item On The Status Of The Development Of Overlay Zone Ordinance To Be Heard Every Month, Or Sooner Should There Be New Information To Report.	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE
3/21/2017			GENERAL CONSENSUS OF THE BOARD to provide direction to staff to terminate contract with SICPA pursuant to the contract as soon as we can legally do so	Executive Office	Janelle Rau, Deputy Chief Executive Officer, (DCEO)	COMPLETE



VACANCY NOTICE

**MENDOCINO COUNTY
BOARD OF SUPERVISORS**
501 LOW GAP ROAD, ROOM 1010
UKIAH, CA 95482

CARRE BROWN
First District

JOHN MCCOWEN
Second District

JOHN HASCHAK
Third District

DAN GJERDE
Fourth District

TED WILLIAMS
Fifth District

CARMEL J. ANGELO
Chief Executive Officer/Clerk of the Board

KATHARINE L. ELLIOTT
County Counsel

Date Posted: October 30, 2019

NOTICE IS HEREBY GIVEN that there are vacancies on the following Board(s) and/or Commission(s):

In-Home Supportive Services Advisory Council.....(2)
-- Member --

Covelo Public Cemetery District (1)
--Trustee --

Westport Ten-Mile Cemetery District (1)
--Trustee --

Policy Council on Children and Youth..... (1)
--A Representative of a Local Planning Agency for Early Intervention --

Child Care Planning Council..... (1)
--Community Representative--

Mendocino County Tourism Commission (1)
--Arts Organization/Attractions Member --

Please note:

Anticipated vacancies include expiring terms: the incumbent of the expiring term may apply for reappointment and/or may continue to serve in their capacity until replaced. California Government Code requires public noticing for all expiring terms regardless of the incumbent's intention to apply for reappointment.

If you are interested in serving on this Board, contact your Supervisor, or the Clerk of the Board of Supervisors, at 501 Low Gap Road, Room 1010, Ukiah, CA 95482 or (707) 463-4441.

LAST DATE FOR FILING: November 19th, 2019, or until filled.

CARMEL J. ANGELO
Clerk of the Board of Supervisors

By: _____
Deputy

PLEASE KEEP POSTED THROUGH: November 20th, 2019



VACANCIES

**MENDOCINO COUNTY
BOARD OF SUPERVISORS**
501 LOW GAP ROAD, ROOM 1010
UKIAH, CA 95482

CARRE BROWN
First District

JOHN MCCOWEN
Second District

JOHN HASCHAK
Third District

DAN GJERDE
Fourth District

TED WILLIAMS
Fifth District

CARMEL ANGELO
Chief Executive Officer/Clerk of the Board

CHRISTIAN CURTIS
Acting County Counsel

APPOINTMENTS TO BOARDS AND COMMISSIONS OCTOBER 30, 2019

The Board of Supervisors is actively seeking candidates to fill the following vacancies. Please consult with the Executive Office or visit www.mendocinocounty.org for information on specific categorical areas and District vacancies.

BOARD/ COMMISSION	POSITION CATEGORY	SEATS OPEN
(a) Air Quality Management District Hearing Board	(Various)	(5)
(b) Archaeological Commission of Mendocino County	(Various)	(2)
(c) Assessment Appeals Board	(Various)	(2)
(d) Child Care Planning Council	(Various)	(5)
(e) Community Development Commission	(Various)	(5)
(f) Covelo Cemetery District	(Trustee)	(1)
(g) Emergency Medical Care Committee	(Various)	(7)
(h) First 5 Mendocino	(Various)	(2)
(i) Fish Rock Cemetery District	(Trustee)	(3)
(j) Gualala Municipal Advisory Council (GMAC)	(Various)	(2)
(k) Health and Human Services Agency Advisory Board (HHSA)	(Various)	(5)
(l) Hopland Cemetery District	(Trustee)	(8)
(m) In-Home Supportive Services (IHSS) Advisory Committee	(Various)	(8)
(n) Law Library Board of Trustees	(Trustee)	(1)
(o) Little River Airport Advisory Committee	(Various)	(10)
(p) Mendocino Council of Governments (MCOG)	(Alternate Mendocino County BOS Representative)	(1)
(q) Mendocino County Business Improvement District	(Various)	(2)
(r) Mendocino County Fish and Game Commission	(1st District Member)	(1)
(s) Mendocino County Resource Conservation District	(Long-Term Director)	(1)
(t) Mendocino County Tourism Commission	(Various)	(3)
(u) Mendocino Historical Review Board	(Member)	(1)
(v) Museum Advisory Board	(5th District Rep)	(1)
(w) North Coast Resource Partnership	(Alternate Mendocino Rep to the Tech Review Comm.)	(1)
(x) Policy Council on Children and Youth (PCCY)	(Various)	(12)
(y) Potter Valley Cemetery District	(Trustee)	(1)
(z) Redevelopment Successor Agency Oversight Board	(Public Member)	(1)
(aa) Round Valley Municipal Advisory Council	(Member/Alternate)	(4)
(ab) Sonoma Mendocino Economic Development District	(Director)	(1)
(ac) Westport Municipal Advisory Council	(Member)	(1)
(ad) Westport Ten Mile Cemetery District	(Trustee)	(1)