

## EXHIBIT A

### DEFINITION OF SERVICES

Mendocino County Youth Project (MCYP) and the Youth Action Program (YAP) will develop and implement the Strategic Prevention Framework-Partnership for Success (SPF-PFS) Opioid Prevention education component of the grant, in order to enhance protective factors, skills and supports that build emotional resiliency and reverse or reduce risk factors in youth age 12-25 years old. MCYP and YAP will partner primarily with 5 County Unified School Districts.

CONTRACTOR shall provide the following services:

- A. Decrease prescription drug misuse among youth age 12-25 years old. Prevention strategies will aim to increase understanding of the risk of harm associated with drug use by doing the following:
  1. Implement and conduct ~~the targeted evidence based education curriculum EVERFI, an interactive education program with modules and activities, a~~ **culturally and linguistically appropriate, age-relevant, evidence-based opioid misuse prevention and harm reduction curriculum** to be delivered in the schools **and after school in the community**:
    - a. Youth in grades 6<sup>th</sup> through 12<sup>th</sup>
    - b. Youth who are referred by Juvenile Probation to participate in Foundations (alcohol and other drug prevention education sessions)
    - c. Targeted Transition Age Youth age 18-25 years old
    - d. Evaluation Component is included
  2. Conduct four (4) community outreach events in partnership with the Community Wellness Unit (CW).
- B. Use various methods to disseminate information activities in the schools to support the communications / social norms campaign.
- C. Provide copies of information, handouts, curriculum, survey results, etc to CW via the Program Administrator or designee on a quarterly basis.
- D. Provide all event flyers and materials and digital links if applicable produced for publicity to CW via the Program Administrator or designee on a quarterly basis.
- E. Track and report program specifics, educational materials, meetings, evaluation component outcomes ~~for EVERFI outcomes~~ quarterly and submit to CW via the Program Administrator or designee on a quarterly basis.

1. For the period July 1- September 30, 2019, documentation and invoice will be submitted by October 15<sup>th</sup>, 2019.
  2. For the period October 1- December 31, 2019, documentation and invoice will be submitted by January 15<sup>th</sup>, 2020.
  3. For the period January 1- March 31, 2020, documentation and invoice will be submitted by April 15<sup>th</sup>, 2020.
  4. For the period April 1- June 30, 2020, documentation and invoice will be submitted by July 15<sup>th</sup>, 2020.
- F. Participate in the multi-agency Safe Rx Opioid coalition Monthly, and any appropriate Action Teams if applicable.
- G. Maintain all program and related fiscal records for four (4) years after the conclusion of the contract.
- H. CONTRACTOR will invoice quarterly, as noted in Exhibit B, and will be paid in four equal installments of Ten Thousand One-Hundred Thirteen Dollars (\$10,113.00) after receipt of all supporting documentation as described in this Attachment

[END OF DEFINITION OF SERVICES]