

MENDOCINO COUNTY TRAVEL REIMBURSEMENT CLAIM

Vendor # 46465Date: January 22, 2020

CLAIMANT: Kassandra Long 995 West Perkins St. #3 Ukiah, CA 95482	Name of Department: District Attorney Remarks: CDAA New Prosecutor Academy
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	<u>Amount</u> \$587.32	<u>Org Code</u> DA	<u>Object Code</u> 862253	<u>Invoice Control #</u>
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EXPENDITURE AUTHORIZED AND APPROVED District Attorney Elected Official Title	I certify under the penalty of perjury that the within claim and the items as therein set out are true and correct and claimed according to the current Mendocino County Travel Policy; that no part thereof has heretofore been paid and that the amount therein is justly due me; and that the same is presented within 30 days after the last item thereof has accrued. Signature of Claimant
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Date	Destination	Transportation			Hotel	Meals			Misc Toll Phone	Purpose
		Miles	Amt	Fares		Brkfst	Lunch	Dinner		
		Pri Car	Pri Car	Pub Trans						
10/06/19	Ukiah/Seaside	227	131.66			0	0.00	34.00		CDAA Training
10/07/19	Seaside					18.00	19.00	34.00		CDAA Training
10/08/19	Seaside					18.00	19.00	34.00		CDAA Training
10/09/19	Seaside					18.00	19.00	34.00		CDAA Training
10/10/19	Seaside/Ukiah	227	131.66			18.00	19.00	0.00		CDAA Training
10/10/19	Seaside								40.00	Parking
ACCOUNTS PAYABLE VENDOR No. <u>46465</u> BATCH No. <u>9380</u> CNTRL. No. <u>7633</u> ACCT. STR. <u>DA</u> <u>862253</u>										
TOTAL ALL COLUMNS		454	263.32	0.00	0.00	72.00	76.00	136.00	40.00	\$587.32

COMPUTE MILEAGE AND CLAIM HOTEL & MEALS BASED ON CURRENT RATES UNDER COUNTY TRAVEL POLICY. PLEASE CONSULT CURRENT TRAVEL POLICY FOR PROPER RATES. ATTACH ALL ORIGINAL RECEIPTS TO ENSURE PROPER PAYMENT OF YOUR CLAIM.