

Dear BOS:

I am writing to request your help. My pre-application for housing was denied by the Administrative Assistant despite my postmark being dated before the cutoff time.

I have written the office which inappropriately denied my pre-application and pointed out that all requirements had been met, including the date postmarked. However, despite no other reasons for denying my pre-application, the office again denied the application based on the date the office claims the application was received.

Further, there is no oversight to verify when the office did receive the application and is based solely on one person.

It is my understanding that the application is valid if no other issues are present and the deadline is met. Could you please help? I am at an impasse with the person making the decision and do not know how to resolve this without some assistance.

Thank you.

Andrew Yazolino