

**MATTHEW C. KENDALL**  
Sheriff-Coroner



**Undersheriff Darren Brewster**

**Captain Gregory L. Van Patten**  
*Field Services*

**Captain Tim Pearce**  
*Corrections*

## **County of Mendocino Office Of The Sheriff-Coroner**

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Date: March 6, 2020

To: CEO Camel Angelo

From: Undersheriff Darren Brewster

Regarding: Per Diem policy regarding Mendocino County Sheriff's Employees.

CEO Angelo this memorandum is in regards to the sheriff office having the ability to gain per diem advances for its employees. In the past years we had been given the authority by the auditor's office to give out advance payouts for per diem, this has since changed starting the fiscal year of 2019/2020.

I'm aware STC and POST courses are exempt from POLICY 18 of the county code, which gives us the ability to give advances to our sworn employees. These are a few of the courses of which our sworn personnel were not given the ability to have advances on their per diem;

Supervisory Course is two week course

○ 2019-Lima/Espinoza in Santa Rosa per diem was \$722 each

▪ Basic Dispatcher Course is 3 week course

○ 2019-Tindall in Santa Rosa Lunches only \$270

▪ ICI Homicide Course is two week course

○ 2019-Ochoa attended in Roseville per diem was \$666

▪ Basic SWAT Course is a two week course

○ 2019-Julian/Woida in Dublin per diem was \$666

▪ Basic K-9 Handler Training only in Novato is 5 week course

○ 2019-Andrade/James per diem was a total of \$1,633 each

❖ Plan N/A- No reimbursement but Sworn still receive class credit

❖ Plan I-Meals, Mileage, Tuition, Back-Fill Salary

❖ Plan II-Meals, Mileage, Back-Fill Salary

❖ Plan III-Meals, Mileage, Tuition

❖ Plan IV-Meals & Mileage

❖ Plan V-Meals & Mileage

❖ Plan VI-(Regional Training Plan) Meals & Mileage

❖ Plan VII-(Regional Training Plan) Meals, Mileage and Back-Fill Salary

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The other issue is our inability to give per diem advances to our sworn personnel if it's a non-post plan course or our non-sworn personnel. This would encompass our animal control officers, and office staff. These are courses where per diem advances would not be allowed;

- Women in Law Enforcement Seminar
  - 2019-Britton per diem \$216
- Sheriff Admin Assistant
  - 2019-Britton per diem \$247
- Basic Animal Law Enforcement-two week course
  - 2019-Nelson per diem was \$841 (ex- help employee salary 17.50)
- CLEARS Seminar-for Records
  - 2019-Reyes per diem was 190 (salary \$17.95)
- 832 Firearms for Animal Control
  - 2019-Nelson per diem was \$211
- 832 Arrest and Control for Animal Control
  - 2019-Nelson per diem was \$361
- Gracie Tactics-Non POST course
  - 2019-Berman (**Deputy Sheriff**) per diem \$350
- Rural Crime School-Non-POST
  - 2019-Kersmarki (**Deputy Sheriff**) per diem \$320

CEO Angelo your ability to assist the sheriff's office in providing advance per diem for our employees would assist us in preventing hardships, where our employees are mandated to attend training, and might not have the abilities to pay for their meals while at training.

Sincerely,

Undersheriff  
Darren Brewster

Matthew C. Kendall  
SHERIFF-CORONER  
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