

To Whom May Concern:

RE: Request for a Soft Re-Opening of our Business

Manchester Beach KOA is a Family owned camping resort on the Mendocino Coast with 25 acres of beautiful space, we provide employment to 8 full time employees and up to 22 during our peak season, our baseline livelihood depends on tourism. We have been greatly affected by COVID-19 as we had to close our door for our camping clientele since March 18th of 2020. We have been very proactive by following all the safety rules and regulations set by our local and State Authorities, we had to refund more then \$12.000.00 dollars worth of deposits from all our cancelations thru the Month of April, we have 42 reservations pending coming up starting May 1st thru May 10th which is the tentative date for lifting the shelter in place order. I have not contacted our guests or processed refunds yet, in hopes that we can re-open by May 1st.

I have been the manager here since 1998 and if you look back at our company record with the Health Department , you will notice that we always strive to comply with all rules and standards.

I have compiled a plan of action that I think will work and would allow us to start a soft re-opening of our business without compromising the health or well being of our employees the community or our campers.

1. Open our camping spaces to RV's (RVrs have their own home on wheels)
2. Open our tent camping sites to tenters, who bring their own tents.

Guidelines : Following restrictions will apply- You must come prepared with all your essential items you are going to need during your stay (groceries, fuel camping gear etc.)

- You must stay at your site during your stay , gathering allowed only with members of your own household around your sites perimeters (campfires allowed).
- Walking and biking will be allowed, providing you will respect and follow the required 6 feet of social distancing.
- Wearing face masks is mandatory when not at their own campsite.
- Driving to nearby towns or attractions is prohibited for as long as these attractions are closed.
- Only one member of the family at a time will be allowed in the store at a time, (which has remained open as an essential business selling groceries and propane)

- All our common areas are to remain closed (rec-room, rec-hall, playgrounds with structures, swimming pool, and hot-tub)

- No planned activities

- Volleyball Court, Basketball hoop, Bocce-courts, Disc Golf will be available provided that you bring your own equipment and only one household at the time.

- Outdoor Camper kitchen to remain Open -Only one Household at time , thorough cleaning & disinfecting will be performed after each family.

- Dog walk area to remain open respecting social distancing, wearing masks, rules only one household at time

- Main Bathrooms & Showers to remain open supervised by a member of our staff to make sure social distance and cleanliness guidelines are followed.

- Satellite Bathrooms to remain Closed .

- Camping Cabins, Deluxe Cabins, Camping Cottages, Deluxe Lodges, Loft Lodges to remain closed until directed by the County.

Please take under consideration that the mental health of our population is as important as our physical health, specially during this difficult times and CAMPING is healing for the soul ,it is also the most safest way to be outdoors , we like to provide a very safe, controlled environment for the families and individuals and at the same time it will help us to stay afloat.

We are willing to work with any agency involved and follow protocols.

Mendocino County has been one of the safest places to be during this pandemic and we would like to help keep it that way , if you consider it is to much risk to open our doors at this time to residents from other counties, at list let us open up to our Mendocino County residents.

This is a small Family owned business we are risking to go under if we are not able to bring in at list some money , we rely in our Summer time business to sustain us through out the year , we have a very short window of time to make it or break it.

Thank you in advance for your consideration,

Sincerely,

Yolanda Orozco, Manchester Beach KOA Manager

Theresa Cannon / Owner

Manchester Beach KOA

PO Box 266

Manchester Ca 95459

[\(707\) 882-2375](tel:(707)882-2375)