

Lifting of SIP for Jan Hoyman Pottery Studio

May 4, 2020

To whom it concerns,

My business is unique in Ukiah in that we are both a manufacturing facility and a retail gallery. We make and sell functional ceramics. We create all the pottery here in this building 323 N. Main St. Ukiah. The rear of the building is used for the making of pieces and the front is the gallery where the public can enter. Typically, there is no more than 5 people in the gallery at one time. The front gallery takes up ½ of the 3200 square foot building the rear is the making part of the building.

### Keeping the workers safe.

There is plenty of room for everyone evolved in the making process to easily observe the social distancing norm of 6 feet. We have 3 sinks with hot water where people wash their hands during the making process. There is always anti-bacterial soap at each sink along with a means to dry hands. Masks have always been provided for health measures against dust and can be used in any situation. People are asked to wash their hands upon entering the building.

I will ask any person who looks or feels sick to have their temperature read by a hands-free thermometer. Appropriate action will be taken if there is any question of sickness.

### Keeping the public safe.

There is a sanitary hands-free washing station located outside front door easily seen by people entering the gallery. There is signage stating masks must be worn inside the building. Customers will be asked to wear masks upon entering the gallery. There is signage stating the signs of sickness with a caution to remain home if feeling sick.

There is tape to designate 6-foot intervals when waiting for check out. There is a plexiglass protection screen by the cash register.

The staff will periodically clean the door handles, front counter surfaces, plexiglass, POS screen, and the credit card reader. The front staff will wear masks. There will be latex gloves available for anyone who would like to wear the gloves.

I hope these steps above will assure the general public and the board of supervisors that it is safe for Jan Hoyman Studio to open to the public.

My business may be labeled non-essential but is very much a foundation and heart of this community. We have a continuing tradition of helping families celebrate the many moments that are important in our lives. I feel it is important that this aspect of life is brought back into daily life. This opening is part of the healing that is taking place.

Thank you for considering these steps,

Jan Hoyman