

BOS AGREEMENT NO. 20-040

**AMENDMENT TO BOARD OF SUPERVISORS
AGREEMENT NO. PA 18-290**

This Amendment to BOS Agreement No. PA 18-290 is entered into this 5th day of May, 2020, by and between the COUNTY OF MENDOCINO, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and CITY OF UKIAH, hereinafter referred to as "CONTRACTOR".

WHEREAS, BOS Agreement No. PA 18-290 was entered into on March 8, 2019; and

WHEREAS, upon execution of this document by the Chair of the Mendocino County Board of Supervisors and the CITY OF UKIAH, this document will become part of the aforementioned contract and shall be incorporated therein; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to increase the total compensation payable set out in the original BOS Agreement No. PA 18-290, from \$43,333.33 to \$53,233.33; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to amend the original cost sharing plan with CONTRACTOR for Mead & Hunt's services and the scope of work provided by Mead & Hunt set out in the original BOS Agreement No. PA 18-290, to include additional tasks and update the timeline as described in Exhibit A.

NOW, THEREFORE, we agree as follows:

1. The total compensation payable set out in the original BOS Agreement No. PA 18-290 will be increased from \$43,333.33 to \$53,233.33.
2. The scope of services set out in original BOS Agreement No. PA 18-290 shall be amended to include the additional tasks and updated schedule stated in Exhibit A.

All other terms and conditions of BOS Agreement No. PA 18-290 shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

DEPARTMENT FISCAL REVIEW:

DEPARTMENT HEAD 4-7-20 DATE

Budgeted: ☒ Yes ☐ No

Budget Unit: PB (2851)

Line Item: 862189

Grant: ☐ Yes ☒ No

Grant No.: _____

COUNTY OF MENDOCINO

By: John Haschak
JOHN HASCHAK, Chair
BOARD OF SUPERVISORS

MAY 05 2020

ATTEST:

CARMEL J. ANGELO, Clerk of said Board

By: Emily Dill
Deputy

MAY 05 2020

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

CARMEL J. ANGELO, Clerk of said Board

By: Emily Dill
Deputy

MAY 05 2020

INSURANCE REVIEW:

By: Carmel J. Angelo **3/25/2020**

By: _____
Risk Management

EXECUTIVE OFFICE/FISCAL REVIEW:

APPROVAL RECOMMENDED

By: _____ **3/25/2020**
Deputy CEO

Signatory Authority: \$0-25,000 Department; \$25,001-50,000 Purchasing Agent; \$50,001+ Board of Supervisors

Exception to Bid Process Required/Completed ☐

Mendocino County Business License: Valid ☐

Exempt Pursuant to MCC Section: _____

CONTRACTOR/COMPANY NAME:

By: Sgt. Sgt.

NAME AND ADDRESS OF CONTRACTOR:

CITY OF UKIAH

300 SEMINARY AVE.

UKIAH, CA 95482

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

COUNTY COUNSEL REVIEW:

APPROVED AS TO FORM:

CHRISTIAN M. CURTIS,
Acting County Counsel

By: Matthew Kiedrowski
Deputy

3/25/2020

Amended Scope of Services

The Scope of Services for the PROJECT is amended as follows:

Additional Tasks Completed (Not in Original Scope)

1. Expanded coordination effort to work through project elements with the City, County, and TAG.
2. Modeling noise contours for CalFire Peak Day activity to reflect seasonal variations in UKI operations.
3. Research related to the factors involved in setting the existing and future Runway 15 end and landing threshold.
4. Analysis related to the possible establishment of a “blended” Runway Protection Zone (RPZ) at the north end of the airport.
5. Analysis related to the advantages and disadvantages of maintaining the parcel-based composite compatibility zones or using the safety zones from the California Airport Land Use Planning Handbook (Handbook).
6. Analysis related to adjusting the draft compatibility zones south of UKI in recognition of the high terrain to the west which affects the southerly traffic pattern.
7. Analysis related to the possible establishment of an “Urban Overlay Zone” in recognition of existing land use patterns.
8. Expanded effort to prepare the administrative drafts of the ALUCP for City, County, and TAG review.

Additional Tasks Pending (Not in Original Scope)

1. Project management for up to six additional months.
2. TAG#4 conference call to obtain feedback on the Administrative Draft ALUCP.

Original Tasks Pending (In Original Scope)

1. Preparation of the Public Draft ALUCP based on TAG comments. Assumes no major change to the intent of the draft policies.
2. Completion of the draft CEQA document.
3. Participation in Joint City/County Planning Commission meeting.
4. Participation in Joint City/County Elected Officials meeting.
5. Preparation of responses to public comments and addendum to draft ALUCP.
6. Participation in ALUC adoption hearing.
7. Preparation of Final ALUCP.

Amended Schedule

CONSULTANT proposes the following revised date to complete the work for this PROJECT:

- Approximate end date: 7/31/2020 (increase of up to 6 months to the original contract schedule).

Schedule dependent upon coordination between the City and County for meeting scheduling.

PROJECT MILESTONES	ORIGINAL (2019)	REVISED (2019/2020)
Tasks Completed		
Notice to Proceed	February 2019	2/25/19
ALUC Meeting #1 Kickoff	April 2019	April 2019
TAG Call #1 Background Paper	May 2019	June 2019
TAG Call #2 Policy Paper	June 2019	July 2019
TAG Call #3 Compatibility Zones/Criteria (Additional)	NA	October 2019
ALUC Meeting #2 ALUCP Update	July 2019	November 2019
Draft ALUCP (City Review)	August 2019	December 2019
Draft ALUCP (County Review - Additional)	NA	January 2020
Draft ALUCP (TAG Review - Additional)	NA	February 2020
Tasks Pending		
TAG Call #4 Draft ALUCP (Additional)	NA	February 2020
Draft ALUCP and CEQA (Public Review)	October 2019	March 2020
ALUC Meeting #3 Draft ALUCP/CEQA Circulation	October 2019	NA
City/County Meeting #1 Planning Commission	November 2019	April 2020
City/County Meeting #2 Elected Officials	November 2019	April 2020
ALUC Meeting #4 ALUCP Adoption	December 2019	May 2020
Final ALUCP	December 2019	June 2020

Ukiah Municipal Airport Land Use Compatibility Plan (ALUCP)**Amendment No. 1 Budget**

2/18/2020

WORK PLAN	Original Budget	Amendment No. 1 Budget	TOTAL	Summary of Additional Tasks (as detailed above)
Element 1: Project Management, Coordination, and Meetings	\$ 29,810	\$ 7,000	\$ 36,810	6-month project extension (1 hour/month) TAG#4 conference call (2-hour call plus 2 hours preparation) Joint PC meeting (2-hour meeting, 2 hours for travel, 2 hours preparation, 1 staff person, plus expenses) Joint Electeds meeting (same as PC meeting) ALUC meeting (same as PC meeting)
Element 2: Data Collection and Compilation	\$ 24,674	\$ 2,400	\$ 27,074	CalFire Peak Day noise contours and related data compilation
Element 3: Draft ALUCP Preparation	\$ 35,320	\$ 8,600	\$ 43,920	Second administrative draft (County Review) Third administrative draft (TAG Review) Fourth administrative draft (Public Review)
Element 4: Environmental Documentation	\$ 17,266	\$ -	\$ 17,266	None
Element 5: Review and Adoption	\$ 17,930	\$ 12,000	\$ 29,930	Response to public comments Addendum to draft ALUCP Final ALUCP
Element 6: Additional Services	\$ 5,000		\$ 5,000	None
TOTAL	\$ 130,000	\$ 30,000	\$ 160,000	

MEAD & HUNT, Inc.
California Standard Billing Rate Schedule
Effective January 1, 2020

Standard Billing Rates

Clerical	\$82.00 / hour
Technical Editor	\$115.00 / hour
Senior Editor	\$168.00 / hour
Registered Land Surveyor	\$130.00 / hour
Accounting, Administrative Assistant	\$109.00 / hour
Technician I, Technical Writer	\$101.00 / hour
Technician II, Surveyor - Instrument Person	\$117.00 / hour
Technician III	\$125.00 / hour
Technician IV	\$144.00 / hour
Senior Technician	\$174.00 / hour
Engineer I, Scientist I, Architect I, Interior Designer, Planner I	\$131.00 / hour
Engineer II, Scientist II, Architect II, Interior Designer, Planner II	\$142.00 / hour
Engineer III, Scientist III, Architect III, Interior Designer, Planner III	\$151.00 / hour
Senior Engineer, Senior Scientist, Senior Architect, Senior Interior Designer, Senior Planner, Senior Economist	\$178.00 / hour
Project Engineer, Project Scientist, Project Architect, Project Interior Designer, Project Planner	\$205.00 / hour
Senior Project Engineer, Senior Project Scientist, Senior Project Architect, Senior Project Interior Designer, Senior Project Planner	\$241.00 / hour
Senior Associate, Principal, Senior Client/Project Manager	\$324.00 / hour

Expenses

Geographic Information or GPS Systems	\$100.00 / day
Total Station Survey Equipment	\$110.00 / day
Charges for other equipment may appear in a proposal	
Out-Of-Pocket Direct Job Expenses	cost plus 15%
Such as reproductions, sub-consultants / contractors, etc.	

Travel Expense

Company or Personal Car Mileage	\$ IRS rate / mile*
* the current IRS rate as of Jan. 2020 is: 57.5 cents per mile	
Air and Surface Transportation	cost plus 15%
Lodging and Sustenance	cost plus 15%

Billing & Payment

Travel time is charged for work required to be performed out-of-office. A minimum of two hours will be billed for any work out-of-office.

Invoicing is on a monthly basis for work performed. Payment for services is due within 30 days from the date of the invoice. An interest charge of 1.5% per month is made on the unpaid balance starting 30 days after the date of invoice.

This schedule of billing rates is effective January 1, 2020, and will remain in effect until December 31, 2020, unless unforeseen increases in operational costs are encountered. We reserve the right to change rates to reflect such increases.