
CANNABIS PROGRAM BUDGET

FY 2020-2021



Presented by
Department of Planning and Building Services

Cannabis Program

Workload with 3.5 FTE 2019-2020

- Assisted with Cannabis Equity Grant Program for Local Jurisdictions application which awarded the County \$2.2 million
- Developed streamlined processes for annual permit renewals turning a multi month process into a 1 day over the counter application
- Took in 156 new Phase One applications, issued 36 initial new permits, processed 96 renewal permits, issued 4 reassignment permits, continued to process and assist over 800 applicants in the application review process, and completed 180 site inspections
- Implemented new ordinance changes including permit reassignments
- Developed and managed Cannabis Tax Appellate Process
- Implemented the Permit Reassignment Application Process
- Assisted with drafting the Coastal Cannabis Ordinance which will be reviewed by the Planning Commission and Board of Supervisor for approval
- Streamlined livescan and DA Background Check Process

Cannabis Program

Goals/Challenges for FY 2020-2021

- Processing 800+ ministerial applications with current staffing levels
- Retaining Cannabis Program Staff
- Develop and Implement Cannabis Equity Grant Program
- Developing and implementing Phase III or other BOS directed Cannabis Program changes
- Continuing to respond, implement, and integrate local, State, and Federal changes to Cannabis law, regulations, or requirements into our current Cannabis Program

Cannabis Program

Budget Summary FY 2020-2021

CN 2810	FY 2020-2021 Budgeted
Revenue	\$525,000*
Salaries (1000 series)	\$552,939**
Expenses (2000 series)	\$79,062
Total Expenses	\$632,001
Net County Costs Assigned	(\$107,001)
Total Net County Costs	(\$107,001)

* Closely monitor and adjust at 1st quarter if needed.

**1000 series funds approximately 5.5 of the 8 positions needed to fully staff the Cannabis Program.

An additional \$190,170 would be needed to fill 2.5 additional Planner positions, and fully staff the program with 8 positions.

Cannabis Program

Equity Program FY 2020-2021

- The County applied for a Cannabis Equity Grant administered by California Governor's Office of Business and Economic Development (GO-Biz).
- Mendocino County successfully was awarded \$2.2 million in Cannabis Equity Grant funding for the 2020/2021 fiscal year. Equity funding will go toward a program of services for equity eligible applicants such as grants, technical assistance, training, and fee waivers.
- 10% or approximately \$224,000 can and will be used toward the administrative management of the grant by County staff or subcontracted staff as needed.
- The Cannabis Program plans to recruit a temporary extra help Analyst to assist in the management of the grant, funded by the Equity Grant Program—no general fund will be used.

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