



2020 AAA Child Passenger Safety Donation Program Overview

AAA Northern California, Nevada & Utah wants to support your 2020 Child Passenger Safety (CPS) efforts. Our 2020 Child Passenger Safety Donation program will provide a financial donation ("Financial Grant") of *up to* \$5,000 to eligible nonprofits and community groups ("Grantee") located in Alaska, Arizona, Montana, Nevada, Northern California, Utah and Wyoming. The Financial Grant must be used in 2020 for purchase of car seats/booster seats **and/or** for car seat checkup event(s).

Donation requests are due by 8pm PST, Wednesday, February 26, 2020. Donation requests must be submitted online: <https://forms.gle/6fTepau4yTvvpC5q7>. Only donation requests submitted through this online form will be considered.

Please direct questions to Angela Knudson at angela.knudson@norcal.aaa.com.

Program Eligibility

- Grantee is a nonprofit or community group that has an established CPS Program.
- A completed W-9 tax identification form must be submitted at the time of acceptance of Financial Grant.
- Grantee is headquartered in and serves the communities within one or more of the following states: Alaska, Arizona, Montana, Northern California, Nevada, Utah or Wyoming. Priority will be given to grantees that work within 20 miles of a AAA location within the aforementioned seven states.
- Grantee's CPS program must benefit underserved families that are otherwise unable to afford to purchase a child car seat/booster seat.

Donation Guidelines

The following guidelines detail AAA's expectations of grantees in relation to this Program.

- If the Financial Grant is used to purchase car seats/booster seats for underserved families, Grantee agrees to distribute all car seats/booster seats free of charge to eligible families by December 18, 2020. Every car seat/booster seat donated must also include a car seat inspection to be conducted at the time of the donation.
- If the Financial Grant is used to purchase car seats/booster seats, Grantee agrees to donate only one car seat/booster seat per child, and only distribute the car seat/booster seat if the child or pregnant mother is present. (However, multiple car seats/booster seats may be donated to the same family with multiple children, as long as all children who would utilize the car seats/booster seats are present at the time of donation). Grantee agrees to have a nationally certified Child Passenger Safety Technician conduct adequate education with the recipients of any car seat/booster seat.
- If the Financial Grant is used to purchase car seats/booster seats, Grantee agrees to distribute the AAA educational brochure along with each donated car seat/booster seat as supplemental educational information.
- If the Financial Grant is used for car seat checkup event(s), Grantee agrees to use the Financial Grant for car seat checkup event-related expenses only, including event promotion, technician supplies, event supplies, permits, etc. Grantee agrees to hold the event(s) by December 18, 2020.



- Grantee shall submit a monthly report to AAA via an online form. The monthly report must be submitted by the 7th of every month and includes, but is not limited to:
 - o The number of car seats/booster seats distributed for the reporting period.
 - o The number of car seat inspections completed at checkup event(s) for the reporting period.

Program Obligations

- For car seat/booster seat donations, Grantee agrees to use good faith efforts to partner with AAA for at least one (1) Child Passenger Safety checkup event in 2020. Frequency and dates of such events are evaluated by AAA on a case-by-case basis.
- For car seat check event(s), Grantee organization agrees to feature AAA as an event sponsor and will work with AAA Community Impact team to coordinate promotional outreach and mobilize AAA CPS technician volunteers.

Program Timelines

Deadline	Description
8pm PST, Wednesday, February 26, 2020	Donation requests due.
Week of March 9, 2020	Donation request decisions shared. AAA sends agreements electronically to Grantees via DocuSign.
March - April 2020	Financial grant released*. Timing of delivery dependent on Grantee funding format (i.e. check, Benevity payment, etc.).
Wednesday, April 8, 2020	Final date for signed agreement submission.
Friday, December 18, 2020	Deadline for grantees to distribute car seats/booster seats and/or host car seat checkup event(s).

***Payment to 501(c)3 organizations:** To expedite payment, register your organization with Benevity. Benevity is the vendor that manages the AAA giving programs. Registration is simple and takes just a few minutes ([click here to register](#)). Learn how to register your organization using these step-by-step instructions ([click here](#)).

Financial Grant for Car Seats/Booster Seats

Are you requesting a financial grant in order to purchase car seats/booster seats? *

☒ Yes

☐ No

Financial Grant for Car Seats/Booster Seats

Please indicate your request (in US dollars) to purchase car seats/booster seats. *

Amount must be number without special characters. Example: If requesting \$2,000.00, please enter 2000)

2000

Please describe the target beneficiaries of the car seats/booster seats you will purchase with the donation you are requesting. *

We work with low-income families in Mendocino County. The primary beneficiaries of these seats will be foster parents and parents involved with Child Protective Services.

How many car seats/booster seats will you purchase with this grant? *

30

Financial Grant for Car Seat Checkup Event(s)

Are you requesting a financial grant for a car seat checkup event(s)? *

☐ Yes

☒ No

By typing your name below, you are agreeing that all of the information submitted on this form is accurate and appropriately represented. *

Lily Caravello

[Create your own Google Form](#)