



**COUNTY OF MENDOCINO**  
**DEPARTMENT OF PLANNING AND BUILDING SERVICES**

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MEMORANDUM

DATE: JULY 8, 2020

TO: THE HONORABLE BOARD OF SUPERVISORS

FROM: TRENT TAYLOR, INTERIM CODE ENFORCEMENT MANAGER

SUBJECT: CODE ENFORCEMENT HEALTH ORDER ENFORCEMENT AND INVESTIGATION UPDATE

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Since the adoption of the urgency ordinance that allows for administrative regulatory enforcement of the Covid19 Health Officer's Orders, PBS Code Enforcement has been conducting in-depth investigations related to complaints of alleged non-compliance by businesses and vacation rentals/lodging.

Complaints are received primarily from the Covid19 Call Center where they are first logged in and then distributed to either the SIU, Sheriff, EH Consumer Protection or PBS Code Enforcement for investigation and formal enforcement if necessary.

Because of the non-peace officer status of Code Enforcement Officers, Health Order complaints involving individuals are handled by Law Enforcement Peace Officers, while regulatory enforcement in the County jurisdiction, related to businesses and housing complaints, are handled by PBS Code Enforcement. It should also be noted that Code Enforcement is allocated 5 Code Enforcement Officers to cover the entire county. One position is vacant, 2 Officers are assigned to Cannabis complaints (which are up 31% over prior years), 1 Officer is assigned all Coastal complaints, and 1 Officer is assigned all inland complaints.

As indicated in the Code Enforcement Health Order Complaint/Investigation tracking spreadsheet showing all complaints handled by Code Enforcement to date, the following breakdown is as follows:

- Code Enforcement has investigated 90 Health Order complaints as of 7/5/20.
- 4 complaints are currently under investigation and 86 have been resolved with compliance achieved.
- 72 complaints have been investigated on the Coast and 18 have been investigated inland.
- 40 complaints were related to retail businesses, 49 were related to Vacation Rentals and 1 was related to a non-permitted camping on private land (Hip Camp).
- 2 notices of violations have been issued by Code Enforcement, both related to the same business (a restaurant) and this business also received an Administrative Citation with a \$10,000 fine. The business has since closed.