

BOS AGREEMENT NO. \_\_\_\_\_

**AMENDMENT TO STANDARD  
AGREEMENT NO. PH-19-078, PA No. 20-125 AND  
FIRST AMENDMENT BOARD OF SUPERVISORS AGREEMENT NO. 20-074**

This second Amendment to Agreement No. PH-19-078, PA No. 20-125 is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2020, by and between the COUNTY OF MENDOCINO, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and **Mendocino Café**, hereinafter referred to as "CONTRACTOR".

WHEREAS, original Agreement No. PH-19-078, PA No. 20-125 was entered into on May 12, 2020; and

WHEREAS, first Amendment BOS Agreement No. 20-074 was entered into on June 10, 2020; and

WHEREAS, upon execution of this document by the Chair of the Mendocino County Board of Supervisors and CONTRACTOR, this document will become part of the aforementioned contract and shall be incorporated therein; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to extend the termination date set out in the original Agreement No. PH-19-078, PA No. 20-125 and first Amendment BOS Agreement No. 20-074, from June 10, 2020 to July 10, 2020; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to increase the amount set out in first Amendment BOS Agreement No. 20-074 from \$99,500 to \$159,500; and

WHEREAS, it is the desire of the CONTRACTOR and COUNTY to increase the number participants and meals served and update the Exhibit A, Definition of Services, to include additional meals.

NOW, THEREFORE, we agree as follows:

1. **Term Date:** The termination date set out in the original Agreement No. PH-19-078, PA No. 20-125 and first Amendment BOS Agreement No. 20-074 will be extended from June 10, 2020 to July 10, 2020.
2. **Exhibit A:** The Exhibit A, Definition of Services, set out in the original Agreement No. PH-19-078, PA No. 20-125 and first Amendment BOS Agreement No. 20-074 has been updated and a new Exhibit A is attached herein.
3. **Amount:** The amount set out in first Amendment BOS Agreement No. 20-074 will be increased from \$99,500 to \$159,500.

All other terms and conditions of original Agreement No. PH-19-078, PA No. 20-125 and first Amendment BOS Agreement No. 20-074 shall remain in full force and effect.

**IN WITNESS WHEREOF****DEPARTMENT FISCAL REVIEW:**By: Mary Alice Willeford  
Mary Alice Willeford, HHS Assistant DirectorDate: 6-25-2020Budgeted: ☐ Yes ☒ No

Budget Unit: 4071

Line Item: 86-2189

Org/Object Code: IG

Grant: ☐ Yes ☒ No

Grant No.:

**COUNTY OF MENDOCINO**By: JOHN HASCHAK, Chair  
BOARD OF SUPERVISORS

Date: \_\_\_\_\_

**ATTEST:**

CARMEL J. ANGELO, Clerk of said Board

By: \_\_\_\_\_  
Deputy

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

CARMEL J. ANGELO, Clerk of said Board

By: \_\_\_\_\_  
Deputy**INSURANCE REVIEW:**By: Carmel J. Angelo  
Risk ManagementDate: 6/24/2020**CONTRACTOR/COMPANY NAME**By: Meredith Smith  
Meredith Smith  
Date: 6/24/2020**NAME AND ADDRESS OF CONTRACTOR:**Mendocino CaféPO Box 1054Mendocino, CA 95460

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

**COUNTY COUNSEL REVIEW:****APPROVED AS TO FORM:**CHRISTIAN M. CURTIS,  
County CounselBy: Charlotte Scott  
DeputyDate: 6/24/2020**EXECUTIVE OFFICE/FISCAL REVIEW:**By: Darcie Amela  
Deputy CEODate: 6/24/2020Signatory Authority: \$0-25,000 Department; \$25,001- 50,000 Purchasing Agent; \$50,001+ Board of Supervisors  
Exception to Bid Process Required/Completed ☒ EB 20-197  
Mendocino County Business License: Valid ☒  
Exempt Pursuant to MCC Section: \_\_\_\_\_

## **EXHIBIT A**

### **DEFINITION OF SERVICES**

**A. CONTRACTOR shall provide the following services:**

- 1) Prepare and deliver nutritionally appropriate and balanced meals for the Great Plates Delivered Program.
- 2) Provide approximately one hundred seventeen (117) meals per day to approximately thirty-nine (39) eligible program participants in the town of Mendocino, CA and the surrounding areas. Participants will be identified by COUNTY. CONTRACTOR may not add or delete program participants without COUNTY's prior approval.
- 3) Provide a maximum of three (3) meals per day, per program participant.
- 4) Provide meals that adhere to the following guidelines:
  - a) Breakfast low in sodium, no sugary drinks (<24 calories /8 oz. and of fruit juice, must be only 100 percent fruit juice allowed); and
  - b) Lunch and dinner a piece of fresh fruit or vegetable on each dish, and low in sodium, no sugary drinks (<24 calories /8 oz. and of fruit juice, must be only 100 percent fruit juice allowed).
- 5) Source local produce when applicable.
- 6) Prepare meals within Mendocino County.

**B. Individuals providing delivery of meals, regardless if they are volunteers or employees, must complete a background check through the COUNTY to ensure safety of participants.**

**C. CONTRACTOR should currently not be participating in a state or federal meal service program.**

**[END OF DEFINITION OF SERVICES]**