



The CEO Report

November 17, 2020

Inside This Issue

- 1-2 Human Resources Update
- 3 COVID-19 Update
- 3 Homelessness Virtual Town Hall Meeting
- 4 RFP/RFQ Update
- 5 Agriculture Update
- 5 Health and Human Services Agency Update
- 6 Board Directives
- 6 Cultural Services Agency Update
- 7 Animal Care Services Update
- 8 Upcoming Meetings and Dates of Interest
- 8 Boards and Commissions
- 8 Attachments

Human Resources Update

COVID-19 Response and Statistics

County employees have used the following Emergency Paid Sick Leave, Emergency FMLA (for childcare), and Advanced Sick Leave since the availability of the benefits on April 1, 2020:

Emergency Paid Sick Leave (EPSL) for Employee Personal use only:

- Currently on sick leave: 7
- Returned to work from sick leave: 83
- No longer County employed: 3
- Total employees: 93

FMLA/EPSL for Child Care Reasons:

- Continuous leave: 3
- Intermittent Leave: 39
- Returned from FMLA: 23
- No longer County employed: 3
- Total employees: 68

Advanced Sick Leave:

- Total employees: 17

Personal Information

It is very important for all County employees to keep their personal information, such as addresses and phone numbers, updated with Human Resources. Employees should follow their department's procedure for reporting changes to personal information. Departments must submit a personnel transaction to Human Resources to record any change. Employees may also update their emergency contact information using the link below to complete a new form and then forward completed form to

HRForms@mendocinocounty.org
<http://hr.mendocino.gov/online-documents/>

Contact Information:

Office: (707) 463-4441

Fax: (707) 463-5649

Email:

ceo@mendocinocounty.org

Website:

www.mendocinocounty.org

Human Resources Update - Continued

Health Plan

Open Enrollment for the health plan is November 2, 2020 - December 4, 2020. Employees have one opportunity each year during an Open Enrollment period to make new decisions about their health coverage. This is also the time of year to enroll or re-enroll in a medical and/or dependent care Flexible Spending Account or the Medical Expense Reimbursement Program (MERP).

The 2020 Open Enrollment Fair is a virtual event this year. On November 2, 2020, employees received an email invitation with a direct link to the virtual fair. Online access to the fair is available day or night during the Open Enrollment period. Employees and their dependents have the opportunity to visit each virtual vendor booth, learn about health plan benefits, download forms to enroll or make changes and earn raffle tickets for a chance at winning some great prizes.

Please Note: Due to COVID-19, all forms required to make changes MUST be emailed to employeehealthbenefits@mendocinocounty.org by 5 p.m. on Friday, December 4, 2020.

Please email health benefits or call Human Resources at 707-234-6600 with any questions.

Vacancy List

Attached to this report is an updated Justification of Filled Positions table and the Vacancy and Recruitment Update provided by Human Resources. These reports include additional information as requested by the Board of Supervisors and includes all funded allocated positions, all vacant funded positions, all positions approved to be filled, including positions in the recruitment process, all new hires (excluding extra help), all separations, and the number of employees on leave for each budget unit. The report will contain cumulative information for the current fiscal year and will be updated monthly.

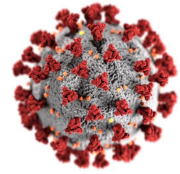


Check out Mendocino County's Career Page, powered by NEOGOV.

www.governmentjobs.com/careers/mendocinoca

COVID-19 Update

There has been an unprecedented increase in COVID-19 cases throughout California, particularly within the last 10 days. Mendocino County has also seen a rise in cases. Within the last seven days, our County's case rate (average number of new cases per day) has jumped by 69%, bringing our total positive cases to date to 1,311. Because of this surge, Mendocino County Public Health was alerted by the State that our County has officially re-entered Purple Tier 1, or "widespread" COVID-19 community risk status, effective Tuesday, November 17, 2020. As of today, 41 of the 58 counties in California are now in the Purple Tier 1 as a result of the State's revision. Please see the attached press release for details. Public Health will be releasing a revised Shelter-In-Place Order and gathering guidance to clarify changes around gatherings due to the Purple Tier.



For more information, visit the County's COVID-19 website at:
www.mendocinocounty.org/community/novel-coronavirus

Homelessness Virtual Town Hall Meeting

On November 16, 2020, Senator Mike McGuire, the County of Mendocino and the City of Ukiah hosted a Town Hall meeting entitled "Coming Together on the Homelessness Crisis." The virtual meeting was a community discussion on local efforts to address the homelessness crisis. An overview of the Project Homekey Program was given as well as plans for this permanent housing project and types of services that will be offered with the program. The County intends to utilize the purchase of the Best Western Motel in Ukiah to provide transitional housing for individuals and families who are homeless or at risk of becoming homeless. The facility will offer services both on-site and off-site. Onsite services may consist of legal/criminal justice advocacy, substance use disorder therapy, occupant site meetings, life skills, diet and nutrition education, and smoking cessation. Off-site services may include primary medical, mental health services, life skills, job skills, education, substance use disorder treatment, and benefits navigation (CalFresh, Medi-Cal, CalWorks, etc.).



More information on Project Homekey can be found at:
<https://www.hcd.ca.gov/grants-funding/active-funding/homekey.shtml>

Over 100 community members participated via Zoom, with additional listeners tuning in on Facebook or YouTube. Panelists included: Carmel J. Angelo, Mendocino County Chief Executive Officer, John Haschak, Mendocino County 3rd District Supervisor, Sage Sangiacomo, Ukiah City Manager, Doug Crane, City of Ukiah Mayor, Geoffrey Ross, Assistant Deputy Director of California Department of Housing and Community Development, Paul Fordham, Deputy Executive Director of Homeward Bound in Marin County, and Megan Van Sant, Senior Program Manager with Mendocino County Health and Human Services (HHSA).

The panelists responded to a large number of challenging questions from the audience encompassing a wide range of topics related to Project Homekey and homelessness concerns in general in our community. Mendocino County HHSA will host another virtual community meeting in December to further discuss the project and gather additional community input.

Request for Proposal/Request for Qualifications/ Request for Bids (RFP/RFQ/RFB) Update

RFQ# 40-20 Generators

- Issued October 30, 2020
- Submission deadline is November 13, 2020

RFB# 38-20 Mental Health HVAC Unit 22 Replacement

- Issued on October 2, 2020
- Submission deadline was October 29, 2020
- Awarded to Reliance Enterprises

RFB# 10-20 Yokayo Breakroom Refresh

- Issued on September 25, 2020
- Submission deadline was October 29, 2020
- Awarded to DMR Builders

RFB# 32-20 Construction of a Crisis Residential Treatment Facility

- Issued on September 24, 2020
- Submission deadline was October 22, 2020
- Contract going to the Board for approval on November 17, 2020

RFB# 31-20 Generator Provision Main Jail & Juvenile Hall

- Issued on September 23, 2020
- Submission deadline was October 20, 2020
- Awarded to Busch Construction & Electric

RFQ# 29-20 Toyota SUV-Land Management

- Issued on September 16, 2020
- Submission deadline was October 1, 2020
- In evaluation process

RFQ# 30-20 Jail Food

- Issued on September 16, 2020
- Submission deadline was October 1, 2020
- In evaluation process

RFQ# 28-20 Ammunition

- Issued on September 15, 2020
- Submission deadline was September 29, 2020
- In evaluation process



Agriculture Update

The Department of Agriculture and Weights & Measures continues to operate in a mostly normal fashion. Though the doors to the building remain locked to the public, the Department is still assisting clients and scheduling to meet them at the door. The past month has been quite busy with cannabis cultivators preparing for harvest, needing to have their scales sealed or re-sealed. The pear harvest has ended, and the grape harvest is nearly completed. Both crops did better than forecasted, but the final numbers will determine just how good it was. The Department finished testing and sealing the last of the gas pumps for the year and is now focusing on testing fuel and propane trucks ahead of the busy delivery season that cannabis and cold weather bring on.

Work is nearly complete for year, on the gorse removal project in the community of Caspar. The Department was awarded a grant from the State for the removal of invasive weeds. Most of the funds went towards specialized heavy equipment operations that masticated the tall thorny shrubs into piles of wood chips. Some removal work was conducted by hand in places where the machinery could not reach. The Department was also proactive and secured another grant from the State to continue gorse removal work for the next 18 months.

The Department will not be presenting the annual pesticide license continuing education classes this year due to COVID-19, but the Department is still working with the UC Extension Office to put on their annual UC IPM (Integrated Pest Management) conference. Instead of the usual all-day conference in December, hosted at Rod Shippey Hall at the Hopland Research Center, the conference will be held via Zoom over two days in four hour increments. In spite of COVID-19, everyone is finding ways to adapt to this new work environment, and in many ways, we are seeing more productivity.



Legislative information, California Law, daily events and legislative publications can be viewed online at the official California Legislative Information website by visiting:

<http://leginfo.legislature.ca.gov/>

Health and Human Services (HHSA) Update

Tammy Moss Chandler, Director for Health and Human Services (HHSA) submits the attached Agency Status Report to update the Board of Supervisors on the services being provided by HHSA.



www.mendocinocounty.org/government/health-human-services-agency

Board Directives

During Board of Supervisors meetings, the Clerk of the Board records the various consensus decisions and/or legislative actions that direct County staff and/or other agencies to follow up, research, or follow through on certain topics or issues. The Executive Office maintains a tracking mechanism of all said directives with a status as to completion and/or necessary steps to follow through.

Attached is a draft list of all current directives as of November 3, 2020. Note that directives after July 8, 2020, are pending Board approval of Minutes from those meeting dates.



Stay plugged in and up-to-date with the latest Mendocino County News by visiting:
www.mendocinocounty.org.

Cultural Services Agency Update

Library

The Mendocino County Library is pleased to announce the approval and future release of the Second Annual Library Report. The report will be available online: [Mendocino County Library 2019-2020 Annual Report](#)

The Library now has two free databases available online: ProQuest and JobNow/VetNow. ProQuest provides teachers and students with various resources such as online books, scientific research, and newspaper articles that align with California school curriculum. JobNow/VetNow provides an online job search tool along with job training and workforce development tools.

All Library branches continue to provide curbside pickup. Please contact each branch to arrange an appointment. The Library also continues to offer various programs through online presentations. Check the website and calendar for times and dates. <https://www.mendolibrary.org/home>

Museum

The Mendocino County Museum continues to be closed for visitors but continues to stay active through their website and Facebook page. Check out their Facebook page as the Museum highlights unique items from their collection.

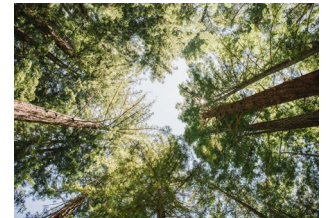
<https://www.mendocinocounty.org/government/cultural-services-agency/museum>

<https://www.facebook.com/MendocinoCountyMuseum/>

Parks

Mendocino County Parks are open with restrictions. Please visit the website for more details about the County Park near you.

<https://www.mendocinocounty.org/government/cultural-services-agency/parks>



For more information, visit the Cultural Services Agency's website at:
www.mendocinocounty.org/government/cultural-services-agency

Animal Care Services Update

Income Statistics

October 1, 2020, through October 31, 2020

- No animals impounded for quarantine at the Animal Shelter
- Three dead animals received for disposal
- 14 feral cats received
- One animal received for rabies specimen testing
- 11 owned animals received by Animal Control or Police/owner in custody
- 29 owner surrendered animals received
- One shelter animal returned by adopter
- 48 stray animals impounded in the field by Animal Control, Police or came in over the counter from citizens
- Total of 107 animals received at the Animal Shelter



To view pictures and bios of the Animal Shelter's wonderful adoptable cats and dogs, visit

www.mendoanimalshelter.com

Outcome Statistics

October 1, 2020, through October 31, 2020

- 27 cats adopted
- 24 dogs adopted
- No "other" animals adopted/auctioned off
- One ill/failure to thrive animal died
- Two dead animal disposals
- Three animals euthanized
- One animal sent to laboratory for rabies testing
- Two owner/surrender animals euthanized
- Four trap, neuter and return to field cats
- 33 return to owner animals
- 22 animals transferred to other rescue organizations
- A total of 119 animals departed the Animal Shelter

Upcoming Board Meetings

| | |
|-----------------|-------------------|
| Regular Meeting | December 8, 2020 |
| Regular Meeting | December 15, 2020 |

Dates of Interest

| | |
|----------------|----------------------|
| County Holiday | November 26-27, 2020 |
| County Holiday | December 25, 2020 |

Boards and Commissions Vacancies*

| Board Name | Position |
|---------------------------------------------------------|----------------------------|
| Mendocino County Employees Retirement Association Board | Board Member (2 Vacancies) |

* Anticipated vacancies

Please note: Anticipated vacancies include expiring terms; the incumbent of the expiring term may apply for reappointment and/or may continue to serve in their capacity until replaced. California Government Code requires public noticing for all expiring terms regardless of the incumbent's intention to apply for reappointment.

| November | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

| December | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |



Regular Board Meeting



County Holiday

Attachments

1. Position Justification Report
2. Vacancy and Recruitment Update
3. November 16, 2020 Press Release Regarding Purple Tier
4. Health and Human Services Agency Status Report
5. Board Directives
6. Ongoing list of Boards and Commissions Vacancies

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@countymendocino

| JUSTIFICATION OF FILLED POSITIONS | | | | | | |
|------------------------------------------|------------------------------|-----------------|----------|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| <i>October 2020</i> | | | | | | |
| DEPARTMENT/OFFICE | CLASSIFICATION | POSITION NUMBER | LOCATION | DATE REQUISITION APPROVED | JUSTIFICATION PROVIDED | DATE POSITION FILLED |
| Agriculture | Administrative Assistant | 4262 | Ukiah | 8/4/2020 | Duties include contract management, state reporting, state billing, fee collection and cash handling, and other administrative functions. If the request is not approved, additional contract management and billing functions of the department would be need to be assumed by the Executive Office administrative unit. | 10/4/2020 |
| County Counsel | Assistant County Counsel | 4150 | Ukiah | 9/29/2020 | Under administrative direction, this position would assist the County Counsel in the planning, administration and supervision of the County Counsel's Office; act in the absence of the County Counsel; perform professional legal services of a difficult and complex nature; perform lead professional legal services concerning various subject matters; supervise other attorneys and administrative staff. If not approved, there will be a substantial amount of work performed without the merit to accompany such. | 10/4/2020 |
| District Attorney | Deputy District Attorney I | 3189 | Ukiah | 9/15/2020 | Position will oversee the Asset Forfeiture Unit, handle the DA's civil work, and prosecute criminal cases. If not approved, the associated impact would result in improper prosecution of cases and public safety would suffer for the citizens of Mendocino County. | 10/4/2020 |
| HHSA (Mental Health) | Staff Services Administrator | 3676 | Ukiah | 4/15/2020 | Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class. | 10/4/2020 |
| HHSA (Social Services) | Eligibility Specialist II | 2476 | Ukiah | 1/2/2020 | Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class. | 10/4/2020 |
| HHSA (Social Services) | Eligibility Specialist II | 3262 | Ukiah | 1/2/2020 | Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class. | 10/4/2020 |
| HHSA (Social Services) | Screeener | 4355 | Ukiah | 7/23/2020 | Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class. | 10/4/2020 |
| HHSA (Social Services) | Screeener | 4361 | Ukiah | 7/30/2020 | Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class. | 10/4/2020 |
| Planning and Building (Cannabis Program) | Administrative Assistant | 4069 | Ukiah | 6/4/2020 | This position handles all administrative support services, under the direction of the Cannabis Program Manager, PBS Director and Code Enforcement Manager. Should this position not be approved, there would be a significant delay in weekly reporting to State agencies, permit issuance, permit renewals, permit reassignments and business tax appeals. | 10/4/2020 |
| Sheriff-Coroner | Sheriff's Sergeant | 281 | Ukiah | 9/24/2020 | Sergeants perform vital, line-level supervision of personnel on a day to day basis and are necessary to give direction and monitor staff. Delays in filling this vacancy may cause Mendocino County to be subject to increased liability. | 10/4/2020 |
| Sheriff-Coroner | Sheriff's Sergeant | 314 | Ukiah | 4/30/2020 | Sergeants perform vital, line-level supervision of personnel on a day to day basis and are necessary to give direction and monitor staff. Delays in filling this vacancy may cause Mendocino County to be subject to increased liability. | 10/4/2020 |

| JUSTIFICATION OF FILLED POSITIONS | | | | | | |
|-----------------------------------------------|-----------------------------|-----------------|----------|---------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| <i>October 2020</i> | | | | | | |
| DEPARTMENT/OFFICE | CLASSIFICATION | POSITION NUMBER | LOCATION | DATE REQUISITION APPROVED | JUSTIFICATION PROVIDED | DATE POSITION FILLED |
| Treasurer-Tax Collector (Court AB233 Program) | Revenue Recovery Specialist | 3239 | Ukiah | 7/23/2020 | Position pursues revenue recovery, reconciles victim restitution trust accounts, and disburses and reconciles revenue collections. If not filled, accounting reconciliation functions will get postponed and backlogged, which may result in a loss of revenue due to reduced collection activity. | 10/4/2020 |
| District Attorney | Legal Secretary I | 3315 | Ukiah | 8/11/2020 | Prepares legal pleadings, copies and discovers evidence, assists the attorney with various projects, pulls the calendar and prepares cases for trial. If not approved, other may become overwhelmed with the extra duties, make mistakes, or manifest health issues caused by the increased workload. The staffing deficit may lead to public safety concerns. | 10/18/2020 |
| Executive Office - Central Services | Staff Assistant II | 3643 | Ukiah | 9/23/2020 | Position handles County-wide purchasing, warehouse, inventory, copy center, surplus and mail operations. Many of the operational tasks assigned to this position are mandated by Government Code, County Code, and County Policy. Additionally, the Executive Office has recently been approached regarding offering purchasing support to the Office of Emergency Services and/or the Measure B Project Specialist. In order to provide this level of service, this position must be filled. | 10/18/2020 |
| Executive Office - Central Services | Staff Assistant II | 3643 | Ukiah | 10/7/2020 | Position handles County-wide purchasing, warehouse, inventory, copy center, surplus and mail operations. Many of the operational tasks assigned to this position are mandated by Government Code, County Code, and County Policy. Additionally, the Executive Office has recently been approached regarding offering purchasing support to the Office of Emergency Services and/or the Measure B Project Specialist. In order to provide this level of service, this position must be filled. | 10/18/2020 |
| Executive Office (Disaster Recovery) | Administrative Assistant | 4270 | Ukiah | 10/7/2020 | Position has been under filled and incumbent has been working in an acting assignment. Department requests to fill at a higher classification to be able to assign higher level duties. Employee will continue to work in an Acting Assignment and may seek other opportunities if not moved into a permanent position. Further, staff with current full time work loads will need to cover these duties, which results in overtime or the possibility of deadlines not being met or a delay in County services. | 10/18/2020 |
| HHSA (Social Services) | Screeener | 1869 | Ukiah | 2/20/2020 | Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class. | 10/18/2020 |
| HHSA (Social Services) | Screeener | 3970 | Ukiah | 7/23/2020 | Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class. | 10/18/2020 |

JUSTIFICATION OF FILLED POSITIONS

October 2020

| DEPARTMENT/OFFICE | CLASSIFICATION | POSITION NUMBER | LOCATION | DATE REQUISITION APPROVED | JUSTIFICATION PROVIDED | DATE POSITION FILLED |
|-------------------|--------------------------|-----------------|----------|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| Public Defender | Administrative Assistant | 1552 | Ukiah | 8/4/2020 | This position is crucial as it provides support to the Legal Office Supervisor. This position is required to assist with accounts payable, payroll and various other financial tasks. If the position is not filled, it places a severe hardship on the Legal Services Supervisor who cannot assign the tasks to a legal secretary or support staff due to their unfamiliarity with the financial processes of the Public Defender's Office. | 10/18/2020 |
| Sheriff-Coroner | Deputy Sheriff Coroner I | 319 | Ukiah | 5/27/2020 | Reductions in the sworn field deputy staff increases overtime costs, leads to extended service times, and diminishes the Sheriff Office's capacity to proactively ensure safety within Mendocino County. | 10/18/2020 |
| Sheriff-Coroner | Deputy Sheriff Coroner I | 329 | Ukiah | 9/18/2020 | Reductions in the sworn field deputy staff increases overtime costs, leads to extended service times, and diminishes the Sheriff Office's capacity to proactively ensure safety within Mendocino County. | 10/18/2020 |
| Sheriff-Coroner | Sheriff's Lieutenant | 2305 | Ukiah | 7/30/2020 | Reductions in the sworn field deputy staff increases overtime costs, leads to extended service times, and diminishes the Sheriff Office's capacity to proactively ensure safety within Mendocino County. | 10/18/2020 |
| Sheriff-Coroner | Sheriff's Lieutenant | 4266 | Ukiah | 7/30/2020 | Reductions in the sworn field deputy staff increases overtime costs, leads to extended service times, and diminishes the Sheriff Office's capacity to proactively ensure safety within Mendocino County. | 10/18/2020 |

| BOARD OF SUPERVISORS VACANCY/RECRUITMENT UPDATE | | | | | | | | | | | | | | | | |
|-------------------------------------------------|------|----------------------------------|-------------------------|---------------------------------------------------------------------|----------------------------------------------------|---------------------------------------------------|---------------------------|-----------------------------|-----------------------|---------------------------|------------------------|----------------------------|-----------------------------|-----------------------------|-----------------------|-------------------------|
| Pay Period 22-20, October 4-17, 2020 | | | | | | | | | | | | | | | | |
| DEPARTMENT/OFFICE | FUND | TOTAL ALLOCATED FTE POSITIONS | VACANT FTE POSITIONS | VACANCY RATE (All Vacant Regardless of Recruitment Status) | POSITIONS IN RECRUITMENT (AS OF REPORT DATE) | VACANCY RATE* (Positions in Recruitment) | NEW HIRES SINCE 7/1/20 | SEPARATIONS SINCE 7/1/20 | EMPLOYEES ON LEAVE | EMPLOYEES IN BOONVILLE | EMPLOYEES IN COVELO | EMPLOYEES IN FORT BRAGG | EMPLOYEES IN LAYTONVILLE | EMPLOYEES IN POINT ARENA | EMPLOYEES IN UKIAH | EMPLOYEES IN WILLITS |
| AGRICULTURE | 1100 | 9.00 | 2.00 | 22.2% | 2 | 22.2% | -- | -- | -- | -- | -- | -- | -- | -- | 7 | -- |
| Agriculture Total: | | 9.00 | 2.00 | 22.2% | 2 | 22.2% | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 7 | 0 |
| AIR QUALITY | 3270 | 9.00 | 3.00 | 33.3% | -- | 0.0% | -- | -- | -- | -- | -- | -- | -- | -- | 6 | -- |
| Air Quality Total: | | 9.00 | 3.00 | 33.3% | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6 | 0 |
| ANIMAL CARE | 1100 | 13.00 | 4.00 | 30.8% | -- | 0.0% | -- | 2 | -- | -- | -- | 2 | -- | -- | 8 | -- |
| Animal Care Total: | | 13.00 | 4.00 | 30.8% | 0 | 0.0% | 0 | 2 | 0 | 0 | 0 | 2 | 0 | 0 | 8 | 0 |
| ASSESSOR-CLERK-RECORDER (ASSESSOR) | 1100 | 21.00 | 7.00 | 33.3% | 4 | 19.0% | -- | 2 | -- | -- | -- | -- | -- | -- | 14 | -- |
| ASSESSOR-CLERK-RECORDER (CLERK RECORDER) | 1100 | 3.00 | 0.00 | 0.0% | -- | 0.0% | -- | -- | -- | -- | -- | -- | -- | -- | 3 | -- |
| ASSESSOR-CLERK-RECORDER (COUNTY CLERK-ELECTION) | 1100 | 3.00 | 0.00 | 0.0% | -- | 0.0% | 1 | -- | -- | -- | -- | -- | -- | -- | 3 | -- |
| Assessor-Clerk-Recorder Total: | | 27.00 | 7.00 | 25.9% | 4 | 14.8% | 1 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 20 | 0 |
| AUDITOR-CONTROLLER | 1100 | 12.00 | 0.00 | 0.0% | 1 | 8.3% | -- | -- | -- | -- | -- | -- | -- | -- | 12 | -- |
| Auditor-Controller Total: | | 12.00 | 0.00 | 0.0% | 1 | 8.3% | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 12 | 0 |
| BOARD OF SUPERVISORS | 1100 | 5.00 | 0.00 | 0.0% | -- | 0.0% | -- | -- | -- | -- | -- | -- | -- | -- | 5 | -- |
| Board of Supervisors Total: | | 5.00 | 0.00 | ; | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 0 |
| CHILD SUPPORT SERVICES | 1100 | 36.00 | 14.00 | 38.9% | 1 | 2.8% | -- | -- | 8 | -- | -- | -- | -- | -- | 22 | -- |
| Child Support Services Total: | | 36.00 | 14.00 | 38.9% | 1 | 2.8% | 0 | 0 | 8 | 0 | 0 | 0 | 0 | 0 | 22 | 0 |
| COUNTY COUNSEL | 1100 | 12.00 | 0.00 | 0.0% | -- | 0.0% | -- | -- | 1 | -- | -- | -- | -- | -- | 12 | -- |
| County Counsel Total: | | 12.00 | 0.00 | 0.0% | 0 | 0.0% | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 12 | 0 |
| CULTURAL SERVICES AGENCY (LIBRARY) | 1205 | 36.50 | 6.00 | 16.4% | -- | 0.0% | -- | -- | 3 | -- | 5 | 7 | -- | 1 | 16 | 4 |
| CULTURAL SERVICES AGENCY (MUSEUM) | 1100 | 5.00 | 1.00 | 20.0% | 1 | 20.0% | -- | 1 | -- | -- | -- | -- | -- | -- | -- | 4 |
| Cultural Services Agency Total: | | 41.50 | 7.00 | 16.9% | 1 | 2.4% | 0 | 1 | 3 | 0 | 5 | 7 | 0 | 1 | 16 | 8 |
| DISTRICT ATTORNEY | 1100 | 46.00 | 6.00 | 13.0% | -- | 0.0% | 2 | 1 | -- | -- | -- | 5 | -- | -- | 35 | -- |
| DISTRICT ATTORNEY (ANTI DRUG ABUSE) | 4650 | 3.00 | 1.00 | 33.3% | 1 | 33.3% | -- | 1 | -- | -- | -- | -- | -- | -- | 2 | -- |
| DISTRICT ATTORNEY (RAPE PROSECUTION) | 4480 | 1.00 | 1.00 | 100.0% | -- | 0.0% | -- | -- | -- | -- | -- | -- | -- | -- | -- | -- |
| DISTRICT ATTORNEY (VICTIM WITNESS) | 4640 | 5.00 | 1.00 | 20.0% | -- | 0.0% | -- | -- | -- | -- | -- | -- | -- | -- | 4 | -- |
| District Attorney Total: | | 55.00 | 9.00 | 16.4% | 1 | 1.8% | 2 | 2 | 0 | 0 | 0 | 5 | 0 | 0 | 41 | 0 |

| BOARD OF SUPERVISORS VACANCY/RECRUITMENT UPDATE | | | | | | | | | | | | | | | | |
|-------------------------------------------------|------|----------------------------------|-------------------------|---------------------------------------------------------------------|----------------------------------------------------|---------------------------------------------------|---------------------------|-----------------------------|-----------------------|---------------------------|------------------------|----------------------------|-----------------------------|-----------------------------|-----------------------|-------------------------|
| Pay Period 22-20, October 4-17, 2020 | | | | | | | | | | | | | | | | |
| DEPARTMENT/OFFICE | FUND | TOTAL ALLOCATED FTE POSITIONS | VACANT FTE POSITIONS | VACANCY RATE (All Vacant Regardless of Recruitment Status) | POSITIONS IN RECRUITMENT (AS OF REPORT DATE) | VACANCY RATE* (Positions in Recruitment) | NEW HIRES SINCE 7/1/20 | SEPARATIONS SINCE 7/1/20 | EMPLOYEES ON LEAVE | EMPLOYEES IN BOONVILLE | EMPLOYEES IN COVELO | EMPLOYEES IN FORT BRAGG | EMPLOYEES IN LAYTONVILLE | EMPLOYEES IN POINT ARENA | EMPLOYEES IN UKIAH | EMPLOYEES IN WILLITS |
| EXECUTIVE OFFICE | 1100 | 12.00 | 1.00 | 8.3% | 1 | 8.3% | 0 | -- | 1 | -- | -- | -- | -- | -- | 11 | -- |
| EXECUTIVE OFFICE (CENTRAL SERVICES) | 1100 | 6.00 | 3.00 | 50.0% | 3 | 50.0% | -- | 1 | 1 | -- | -- | -- | -- | -- | 3 | -- |
| EXECUTIVE OFFICE (CLERK OF THE BOARD) | 1100 | 3.00 | 1.00 | 33.3% | 1 | 33.3% | -- | -- | -- | -- | -- | -- | -- | -- | 2 | -- |
| EXECUTIVE OFFICE (DISASTER RECOVERY) | 1225 | 2.00 | 0.00 | 0.0% | -- | 0.0% | -- | -- | -- | -- | -- | -- | -- | -- | 3 | -- |
| EXECUTIVE OFFICE (FACILITIES & FLEET) | 1100 | 33.80 | 10.00 | 29.6% | 11 | 32.5% | -- | 3 | 4 | -- | -- | 2 | -- | -- | 21 | 1 |
| EXECUTIVE OFFICE (GARAGE) | 1100 | 3.00 | 0.00 | 0.0% | 1 | 33.3% | -- | -- | 3 | -- | -- | -- | -- | -- | 3 | -- |
| EXECUTIVE OFFICE (GENERAL LIABILITY) | 7130 | 2.50 | 1.00 | 40.0% | -- | 0.0% | -- | -- | -- | -- | -- | -- | -- | -- | 2 | -- |
| EXECUTIVE OFFICE (INFORMATION SERVICES) | 1100 | 25.00 | 5.00 | 20.0% | 4 | 16.0% | -- | 2 | -- | -- | -- | -- | -- | -- | 20 | -- |
| Executive Office Total: | | 87.30 | 21.00 | 24.1% | 21 | 24.1% | 0 | 6 | 9 | 0 | 0 | 2 | 0 | 0 | 65 | 1 |
| FARM ADVISOR | 1100 | 3.00 | 1.00 | 33.3% | -- | 0.0% | -- | -- | -- | -- | -- | -- | -- | -- | 2 | -- |
| Farm Advisor Total: | | 3.00 | 1.00 | 33.3% | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 0 |
| HHSA (ADMINISTRATION) | 1100 | 22.00 | 6.00 | 27.3% | 2 | 9.1% | -- | -- | 2 | -- | -- | -- | -- | -- | 16 | -- |
| HHSA (ALCOHOL/OTHER DRUG PROGRAM) | 1100 | 35.00 | 15.00 | 42.9% | 5 | 14.3% | 1 | -- | 2 | -- | -- | 1 | -- | -- | 19 | -- |
| HHSA (CGAP-DFC GRANT) | 4260 | 1.00 | 0.00 | 0.0% | -- | 0.0% | -- | -- | -- | -- | -- | -- | -- | -- | 1 | -- |
| HHSA (ENVIRONMENTAL HEALTH) | 1100 | 22.60 | 4.00 | 17.7% | -- | 0.0% | -- | 1 | 1 | -- | -- | -- | -- | -- | 19 | -- |
| HHSA (MENTAL HEALTH) | 1221 | 60.00 | 31.00 | 51.7% | 5 | 8.3% | 1 | -- | -- | -- | -- | -- | -- | -- | 29 | -- |
| HHSA (MENTAL HEALTH TREATMENT ACT - MEASURE B) | 1224 | 1.25 | 1.00 | 80.0% | -- | 0.0% | -- | -- | -- | -- | -- | -- | -- | -- | 1 | -- |
| HHSA (PUBLIC HEALTH) | 1100 | 29.00 | 10.00 | 34.5% | 7 | 24.1% | 1 | 1 | 2 | -- | -- | 1 | -- | -- | 17 | 1 |
| HHSA (PUBLIC HEALTH BIOTERRORISM AS) | 4780 | 2.00 | 1.00 | 50.0% | -- | 0.0% | -- | -- | -- | -- | -- | -- | -- | -- | 1 | -- |
| HHSA (PUBLIC HEALTH CCS) | 1100 | 7.00 | 1.00 | 14.3% | 1 | 14.3% | -- | -- | -- | -- | -- | -- | -- | -- | 6 | -- |
| HHSA (PUBLIC HEALTH NURSING) | 1100 | 22.00 | 7.00 | 31.8% | 8 | 36.4% | 1 | 2 | 3 | -- | -- | 1 | -- | -- | 11 | 3 |
| HHSA (PUBLIC HEALTH TOBACCO ED) | 4530 | 1.00 | 0.00 | 0.0% | -- | 0.0% | -- | -- | -- | -- | -- | -- | -- | -- | 1 | -- |
| HHSA (PUBLIC HEALTH WIC) | 4180 | 14.20 | 6.00 | 42.3% | 1 | 7.0% | -- | 1 | -- | -- | -- | 1 | -- | -- | 8 | -- |
| HHSA (SOCIAL SERVICES) | 1100 | 404.00 | 79.00 | 19.6% | 66 | 16.3% | 17 | 4 | 40 | -- | -- | 36 | -- | -- | 253 | 29 |
| HHSA (WHOLE PERSON CARE) | 1227 | 2.00 | 0.00 | 0.0% | -- | 0.0% | -- | -- | -- | -- | -- | -- | -- | -- | 2 | -- |
| HHSA Total: | | 621.05 | 161.00 | 25.9% | 95 | 15.3% | 21 | 9 | 50 | 0 | 0 | 40 | 0 | 0 | 382 | 33 |

| BOARD OF SUPERVISORS VACANCY/RECRUITMENT UPDATE | | | | | | | | | | | | | | | | |
|-------------------------------------------------|------|----------------------------------|-------------------------|---------------------------------------------------------------------|----------------------------------------------------|---------------------------------------------------|---------------------------|-----------------------------|-----------------------|---------------------------|------------------------|----------------------------|-----------------------------|-----------------------------|-----------------------|-------------------------|
| Pay Period 22-20, October 4-17, 2020 | | | | | | | | | | | | | | | | |
| DEPARTMENT/OFFICE | FUND | TOTAL ALLOCATED FTE POSITIONS | VACANT FTE POSITIONS | VACANCY RATE (All Vacant Regardless of Recruitment Status) | POSITIONS IN RECRUITMENT (AS OF REPORT DATE) | VACANCY RATE* (Positions in Recruitment) | NEW HIRES SINCE 7/1/20 | SEPARATIONS SINCE 7/1/20 | EMPLOYEES ON LEAVE | EMPLOYEES IN BOONVILLE | EMPLOYEES IN COVELO | EMPLOYEES IN FORT BRAGG | EMPLOYEES IN LAYTONVILLE | EMPLOYEES IN POINT ARENA | EMPLOYEES IN UKIAH | EMPLOYEES IN WILLITS |
| HUMAN RESOURCES | 1100 | 19.00 | 5.00 | 26.3% | -- | 0.0% | -- | -- | -- | -- | -- | -- | -- | -- | 14 | -- |
| HUMAN RESOURCES (EMPLOYEE WELLNESS) | 1100 | 1.00 | 0.00 | 0.0% | -- | 0.0% | -- | -- | -- | -- | -- | -- | -- | -- | 1 | -- |
| HUMAN RESOURCES (HEALTH BENEFITS) | 7150 | 4.00 | 1.00 | 25.0% | -- | 0.0% | -- | -- | -- | -- | -- | -- | -- | -- | 3 | -- |
| Human Resources Total: | | 24.00 | 6.00 | 25.0% | 0 | 0.0% | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 18 | 0 |
| PLANNING AND BUILDING | 1100 | 42.50 | 7.00 | 16.5% | 7 | 16.5% | 3 | 1 | 2 | -- | -- | 7 | -- | -- | 29 | -- |
| PLANNING AND BUILDING (CANNABIS PROGRAM) | 1100 | 8.00 | 1.00 | 12.5% | 1 | 12.5% | 1 | -- | -- | -- | -- | -- | -- | -- | 7 | -- |
| Planning and Building Total: | | 50.50 | 8.00 | 15.8% | 8 | 15.8% | 4 | 1 | 2 | 0 | 0 | 7 | 0 | 0 | 36 | 0 |
| PROBATION | 1100 | 47.00 | 9.00 | 19.1% | 3 | 6.4% | -- | -- | 4 | -- | -- | 3 | -- | -- | 31 | 4 |
| PROBATION (JUVENILE HALL) | 1100 | 25.00 | 6.00 | 24.0% | 1 | 4.0% | -- | -- | 1 | -- | -- | -- | -- | -- | 19 | -- |
| Probation Total: | | 72.00 | 15.00 | 20.8% | 4 | 5.6% | 0 | 0 | 5 | 0 | 0 | 3 | 0 | 0 | 50 | 4 |
| PUBLIC DEFENDER | 1100 | 24.00 | 4.00 | 16.7% | 4 | 16.7% | 1 | 2 | -- | -- | -- | 2 | -- | -- | 18 | -- |
| PUBLIC DEFENDER (ALTERNATE DEFENDER) | 1100 | 6.50 | 1.00 | 15.4% | -- | 0.0% | -- | -- | -- | -- | -- | -- | -- | -- | 6 | -- |
| Public Defender Total: | | 30.50 | 5.00 | 16.4% | 4 | 13.1% | 1 | 2 | 0 | 0 | 0 | 2 | 0 | 0 | 24 | 0 |
| RETIREMENT | 1100 | 5.00 | 0.00 | 0.0% | -- | 0.0% | 1 | 1 | -- | - | - | - | - | - | 5 | -- |
| Retirement Total: | | 5.00 | 0.00 | 0.0% | 0 | 0.0% | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 0 |
| SHERIFF-CORONER | 1100 | 113.00 | 19.00 | 16.8% | 12 | 10.6% | 2 | 2 | 9 | -- | -- | 10 | -- | -- | 72 | 12 |
| SHERIFF-CORONER (COPS PROGRAM AB3229) | 1210 | 1.00 | 0.00 | 0.0% | -- | 0.0% | -- | -- | -- | -- | -- | -- | -- | -- | 1 | -- |
| SHERIFF-CORONER (JAIL) | 1100 | 73.00 | 7.00 | 9.6% | 7 | 9.6% | 1 | 1 | 1 | -- | -- | -- | -- | -- | 66 | -- |
| SHERIFF-CORONER (OFFICE OF EMERGENCY SERVICES) | 1100 | 2.00 | 1.00 | 50.0% | 1 | 50.0% | -- | -- | -- | -- | -- | -- | -- | -- | 1 | -- |
| Sheriff-Coroner Total: | | 189.00 | 27.00 | 14.3% | 20 | 10.6% | 3 | 3 | 10 | 0 | 0 | 10 | 0 | 0 | 140 | 12 |
| TRANSPORTATION | 1200 | 92.80 | 22.00 | 23.7% | 1 | 1.1% | -- | 2 | 4 | 4 | 3 | 11 | 5 | 4 | 37 | 7 |
| TRANSPORTATION (ENGINEERING & TECHNICAL ASSIST) | 1100 | 6.00 | 1.00 | 16.7% | -- | 0.0% | -- | -- | -- | -- | -- | -- | -- | -- | 5 | -- |
| Transportation Total: | | 98.80 | 23.00 | 23.3% | 1 | 1.0% | 0 | 2 | 4 | 4 | 3 | 11 | 5 | 4 | 42 | 7 |
| TREASURER-TAX COLLECTOR | 1100 | 6.00 | 1.00 | 16.7% | -- | 0.0% | -- | -- | -- | -- | -- | -- | -- | -- | 5 | -- |
| TREASURER-TAX COLLECTOR (COURT AB233 PROGRAM) | 1100 | 6.00 | 1.00 | 16.7% | 1 | 16.7% | 1 | -- | -- | -- | -- | -- | -- | -- | 5 | -- |
| Treasurer-Tax Collector Total: | | 12.00 | 2.00 | 16.7% | 1 | 8.3% | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 10 | 0 |
| COUNTYWIDE TOTAL: | | 1412.65 | 315.00 | 22.3% | 164 | 11.6% | 34 | 31 | 92 | 4 | 8 | 89 | 5 | 5 | 923 | 65 |



MENDOCINO COUNTY EXECUTIVE OFFICE

NEWS RELEASE

CONTACT: (707) 463-4441

TO: MENDOCINO COUNTY NEWS MEDIA

FR: MENDOCINO COUNTY EXECUTIVE OFFICE

Ukiah, California: November 16, 2020

The State Places Mendocino County Back Into the Purple Tier

There has been an unprecedented increase in COVID-19 cases throughout California, particularly within the last 10 days. Mendocino County has also seen a rise in cases. Within the last seven days, our county's case rate (average number of new cases per day) has jumped by 69%. Because of this surge, Mendocino County Public Health was alerted by the state that our county has officially re-entered Purple Tier 1, or "widespread" COVID-19 community risk status, effective Tuesday, November 17, 2020.

In line with new state guidelines, our new tier assignment is based on a seven-day average with a four-day lag. As of today, 41 of the 58 counties in California are now in the Purple Tier 1 as a result of the state's revision.

"We're disappointed that due to the new criteria developed by the state, our data requires we move back to the Purple Tier," says County Health Officer Dr. Andy Coren. "This impacts all Mendocino County residents. If your family has not been affected by the virus, it does not mean they never will be. It is when we as individuals let our guard down that COVID-19 has an opportunity to spread. Mendocino County is experiencing a dramatic increase in COVID-19 cases, which is being fueled by household spread and continued gatherings. We urge business owners to abide by Public Health Guidelines. This includes limiting facility capacity as required, and prioritizing the health of your patrons. We also urge individuals and families to not engage with indoor gatherings of any size, even if no one reports feeling ill. This virus is deadly, and can spread quietly through asymptomatic carriers."

In alignment with the state's Purple Tier 1 category, the following industries must abide by these guidelines in order to slow the spread of COVID-19:

- **Restaurants** must operate by means of takeout or outdoor dining only, while abiding by social distancing requirements, as well as facial covering requirements when not consuming food.
- **Gyms** must operate outdoors only, while abiding by social distancing and facial covering requirements.
- **Places of worship** must operate outdoors only, while abiding by social distancing and facial covering requirements.

- **Retail stores** are limited to a maximum of 25% capacity, while abiding by social distancing and facial covering requirements.
- **Skilled Nursing Facilities** may no longer have in-person visitors.
- **Schools** may remain open for on-campus instruction, **if** they had already opened on-campus instruction while the county was in the Red Tier. Such schools are urged to ask staff to test for COVID-19 regularly. If a school did not re-open on-campus instruction in the Red Tier, their campus must remain closed.

The state's Blueprint for a Safer Economy lays out a clear picture of what the different tiers mean to each business sector. For a complete list of allowable activities under the Purple Tier 1, please visit www.covid19.ca.gov. As a reminder, all businesses must complete a COVID-19 self-certification process prior to opening for the first time at www.mendocinocountybusiness.org.

"Mendocino County staff started preparing a COVID-19 pandemic response months ago, building a strong county response team," said County CEO Carmel Angelo. "We are here as disaster service workers and will continue to serve the public, 24/7, as long as our COVID-19 pandemic response is needed."

The state is re-starting the time clocks for all counties, requiring that Mendocino County spend at least 21 days in the Purple Tier 1, and meet Red Tier 2 requirements for two consecutive weeks before advancing to the next less restrictive tier. To help continue the progressive re-opening process, the public is urged to wear a mask, practice social distancing and frequent handwashing, stay home when sick and avoid gatherings. The public must follow isolation and quarantine requirements.



Health and Human Services Agency Status Report November 2, 2020

Behavioral Health & Recovery Services

- Continues to provide Substance Use Disorder Treatment services to clients via telephone, telehealth, limited in-person contact, and continues to provide drug testing services. Medi-Cal Expansion for Substance Use Treatment – Organized Delivery System which began on July 1, 2020.
- The County and contracted providers continue to provide mental health services through the use of telephone and telehealth for counseling and medication services; face-to-face and crisis services are provided while adhering to social distancing requirements and using Personal Protective Equipment.
- Continues to operate a Warm Line staffed by employees trained in crisis-response; providing telephone-based emotional support for Mendocino County residents who are feeling stressed, isolated, or overwhelmed. The Warm Line is currently available Monday - Saturday from 7:30 am to 6:00 pm at 1-707-472-2311 or toll free at 1-833-955-2510.
- BHRS participated in the Local Assistance Centers (LACs) in Willits and Covelo, and between 15-20 individuals stopped by our tables. BHRS provided materials for the MCWOW wellness bags, as well as COVID-19 Resource bags to be handed out at Ukiah OptumServe sites. There were approximately 1300 bags of both types put together. Wellness groups continue to be offered by BHRS, and we continue to accept ideas on additional groups that may be needed. Fort Bragg Substance Use Disorders Treatment is now offering Intensive Outpatient Treatment and Pre-trial Diversion.

Social Services

Adult and Aging Services

- Continues to facilitate the Great Plates Delivered program with a current end date of November 9th, 2020, but the end date may be extended. This a meal delivery service for Mendocino County's older adults. Great Plates Delivered has two purposes: 1. To help seniors (65+) and other adults (60-64) at High Risk for COVID-19, (having documented exposure to COVID-19 or underlying health conditions) to stay home and stay healthy by receiving three restaurant-provided nutritious meals a day, and 2. To provide essential economic stimulus to local businesses struggling to stay afloat during the COVID-19 crisis. As of October 26th 2020, the Great Plates

program is delivering 1108 meals a day and overall 132,829 meals have been delivered since the beginning of the program. Seniors interested in applying for this program can contact Mendocino County Adult & Aging Services at 707-463-7900 or toll free at 1-877-327-1799. Seniors can also apply online at mendocinocounty.org/greatplates.

- Public Authority – Continues IHSS provider orientation trainings and fingerprinting, while maintaining all social distancing protocols.
- Continues to track COVID-19 calls from In Home Supportive Services (IHSS) clients and respond to emergent needs within 24 hours.
- Continues to distribute gloves and masks to all essential IHSS Workers.
- Continues to provide critical essential services to clients.

Family and Children's Services

Mendocino County Family & Children's Services (FCS) and Juvenile Probation, with the assistance of the UC Davis Northern Region Training Academy, held virtual stakeholder focus groups the weeks of October 19th and 26th. This is the second component of the process that Child Welfare and Juvenile Probation in all counties must do every 5 years as part of the County Self-Assessment process which leads up to the next five-year System Improvement Plan. This typically consists of several large in-person group meetings with representatives from county child welfare and probation, representatives from the California Department of Social Services (CDSS), current and former foster youth, birth parents, resource families, court personnel, and community stakeholders. In the middle of the COVID-19 pandemic, this was not advisable in our county, but could not be delayed due to state-required time frames. This year, we held a series of smaller virtual meetings by Zoom to gather input on our county's spectrum of services and gaps related to foster care prevention and intervention. The themes identified will be incorporated into our County Self-Assessment Report and then into our next five-year System Improvement Plan which will be presented to the Board of Supervisors in 2021 for approval.

Employee & Family Assistance Services (EFAS)

- Continues to process program applications and verifications received electronically, by mail, fax, or e-mail, as well as documents received from our drop-boxes outside of our Ukiah and Fort Bragg offices. All applications are screened for emergency services, and any required interviews are completed by telephone.
- The Department of Health Care Services has extended the delay in processing of annual Medi-Cal Redeterminations and reported changes in circumstances to avoid loss of Medi-Cal coverage for Medi-Cal beneficiaries. EFAS continues to focus attention on application processing to ensure that health insurance is not a barrier to care for our community.
- This year's Open Enrollment to purchase health insurance through Covered California will run from November 1, 2020 to January 31, 2021. You can apply for Medi-Cal at any time during the year.
- Emergency allotments for CalFresh have been approved by the Food and Nutrition Services (FNS) through the benefit month of October 2020. Emergency allotments are a supplement to bring a household's CalFresh issuance up to the maximum amount for the household size. The California Department of Social Services must request the emergency allotments each month, and the actual issuance will happen in the month after the benefit month. The next emergency allotment issuance will take place on November 15, 2020.

- The USDA Food and Nutrition Service (FNS) has approved a Hot Food Waiver for 35 California counties, including Mendocino County. The Hot Foods Waiver will allow for hot, prepared foods to be purchased at SNAP authorized retailers through November 22, 2020.
- Maintained 21,040 active cases for public assistance benefits, including CalWORKs, CalFresh, and Medi-Cal.
- Provided payments through the CalWORKs Housing Support program to continue supporting 16 families in permanent housing and 20 families in temporary lodging. The CalWORKs Housing Support Program has provided approximately \$493,745 in direct support for interim housing and subsidized rental payments since January 1, 2020.

Advocacy and Collaboration Team (ACT)

- The ACT Team continues to work closely with the CEO's Office and community partners to develop a program model for Project Homekey - a project that will provide over 50 units of permanent and transitional housing to individuals and families who are homeless or at-risk of homelessness. The project envisions a mixed-demographic community of residents that includes seniors, veterans, families with children, and those at high-risk of negative outcomes from COVID-19.
- The ACT managed the local implementation of California's Project Roomkey, which provided motel rooms to high-risk unhoused individuals who meet specific criteria as a protection from COVID-19 spread. The program worked closely with community partners to shelter and case-manage 227 high-risk homeless adults and 30 children in local motels. Although this project was designed as a public health intervention, the project also realized important housing-related outcomes. By the conclusion of the program, 126 formerly homeless individuals exited the program to a destination other than the streets or their vehicle. The local match required for this program is at least 25% of total project costs. As of September 30, local funding is no longer available to fully support the program and the program has been limited to only the most severe cases involving homeless individuals with very significant health issues.
- Working with community partners, the ACT Team worked collaboratively with law enforcement agencies to provide on-site support and services in their efforts to address unsafe homeless encampments at the following locations: Airport Road in Ukiah, the Talmage off-ramp "cloverleaf", and Geysers Road at the border of Mendocino and Sonoma counties. Law enforcement partners include the California Highway Patrol, Ukiah Police Department, and the Mendocino County Sheriff's Office, as well as CalTrans.
- ACT staff continue to work collaboratively with the Board of the Continuum of Care to utilize pandemic-related funding to support emergency shelters, as well as critical needs of our homeless individuals countywide, including those fleeing domestic violence. Current programs underway include short-term contracts with local homeless shelters to address funding gaps related to the expansion of services as a result of the pandemic, as well as the development of an application for the Emergency Shelter Grant - CV allocation to jurisdictions as a result of the CARES Act.
- Working collaboratively with Project Sanctuary, Adventist Health, and Redwood Community Services, ACT staff facilitated the development of printed materials designed to reach individuals and families struggling with stress, mental health, substance abuse, and/or domestic violence. 10,000 cards were printed and distributed to grocery stores

and through school meal programs countywide. The newest edition of this publication focuses on substance abuse.

Public Health

- Leads the Public Health response to COVID-19, including maintenance of the Department Operations Center, which tracks COVID-19 cases within the county; conducts thorough contact tracing to slow spread; facilitates COVID-19 testing via OptumServe, in addition to other targeted testing according to public health need; monitors public concerns and questions regarding COVID-19 in our county via social media, press conferences and the Call Center; secures Personal Protective Equipment, tests and relevant couriers; collaborates with different labs in the region to ensure testing continues at the rate necessary; and researches and secures available emergency funding.
- Maintains other communicable disease interventions during COVID-19 incident oversight.
- The USDA has extended remote visits, and we continue to provide services in the Women Infant & Children (WIC) program, currently over the phone, providing nutrition assistance to income eligible parents, pregnant and breastfeeding women county-wide. There is a project underway to conduct video appointments (Tele-WIC) which is still under evaluation by State WIC.
- Community Wellness staff assist key essential services to help ensure maximum performance surrounding the COVID-19 pandemic, in addition to continuing to complete program requirements and reports for prevention programs.

Public Health Nursing/Maternal Child Adolescent Health (MCAH), Field Nursing, Healthy Families Home Visiting & CalWORKs Home Visiting

- RNs, LVNs and CHSS are engaged with COVID contact tracing, call center and testing sites. Two of six home visitors have been deployed full time to contact tracing. One RN is assisting at testing sites 1-2 days per week. The MCAH Program manager has been deployed to work with Dr. Coren as schools liaison.
- The Home Visiting team provides 1:1 parenting education and support to reduce risk of child abuse and neglect, assess for developmental delay, maternal depression, substance use disorder and IPV risk. They are trained to provide trauma informed support and make referral to resources for the whole family. We currently have 42 participating families. When fully staffed our potential caseload is 120 families. Our referrals from partner agencies are slowly increasing and we hope to also see more referrals from CalWORKs and WIC which have dropped significantly during pandemic response.

Board Directives

| Directive # | Date | Agenda Item # | Agenda Item Title | Directive | Department | Status | Progress/Updates |
|-------------|------------|---------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| 20-66 | 11/3/2020 | 5G) | Discussion and Possible Action Including Adoption of Resolution of the Mendocino County Board of Supervisors Ratifying the Ordinance of the Ukiah Valley Fire District Adopting the 2019 Edition of the California Fire Code with Amendments, Regulating and Governing the Safeguarding of Life and Property from Fire and Explosion and for Providing for the Issuance of Permits, Repealing All Other Ordinances and Parts of Ordinances of the Ukiah Valley Fire District in Conflict Herewith (Sponsor: County Counsel) | BY ORDER OF THE CHAIR Agenda Item 5g) is tabled to a later date | County Counsel | | |
| 20-66 | 11/3/2020 | 5G) | Discussion and Possible Action Including Adoption of Resolution of the Mendocino County Board of Supervisors Ratifying the Ordinance of the Ukiah Valley Fire District Adopting the 2019 Edition of the California Fire Code with Amendments, Regulating and Governing the Safeguarding of Life and Property from Fire and Explosion and for Providing for the Issuance of Permits, Repealing All Other Ordinances and Parts of Ordinances of the Ukiah Valley Fire District in Conflict Herewith (Sponsor: County Counsel) | GENERAL CONSENSUS OF THE BOARD to provide direction to staff and to the Districts to respond to concerns raised raised in public comment, to work on changes to District Ordinances and bring those back to the board in the future so that the Districts may take an action upon them. | County Counsel | | |
| 20-65 | 10/20/2020 | 8A) | Approval of Retroactive Agreement with Brokaw Design in the Amount of \$52,700 for Project Homekey Transitional Housing Renovation Design Services Term Starting October 7, 2020 to March 31, 2021 | GENERAL CONSENSUS OF THE BOARD to hold a meeting to address some of the concerns of the community related to the purchase of Real Property Location 555 South Orchard. | Executive Office | IN PROCESS | |
| 20-64 | 10/13/2020 | 3A) | Discussion and Possible Direction to Staff Regarding the Mendocino Cannabis Cultivation Ordinance, Including Possible Changes to Phase Three (Sponsor: Planning and Building Services) | p | Planning and Building Services | IN PROCESS | Draft Ordinance coming together. Tentatively set for December Planning Commission meeting with return to Board early 2021 |
| 20-63 | 10/6/2020 | 6D) | Supervisors' Reports Regarding Board Special Assignments, Standing and Ad Hoc Committee Meetings, and Other Items of General Interest | GENERAL CONSENSUS OF THE BOARD to form an Ad Hoc Committee of Supervisors Gjerde and McCowen to examine cannabis tax revenue available for the purposes specified in Measure AJ | Board of Supervisors | | |
| 20-61 | 9/22/2020 | 5A) | Discussion and Possible Action Including an Update Associated with Various Disasters in Mendocino County, Including: The Novel Coronavirus (COVID-19 and the August Complex Fire and/or other Fire Activity in the County; and Provide Possible Direction Regarding Essential Services in Mendocino County, Operational Preparation and Response, and Associated County-wide Economic Impacts (Sponsor: Executive Office) | GENERAL CONSENSUS OF THE BOARD to maintain current road signs through November, and direct Transportation Director to explore less costly, permanent sign options | Transportation | IN PROCESS | Current signs will be maintained through November, one permanent sign in place and negotiations with additional landowners for sites are underway. |
| 20-60 | 9/1/2020 | 5N) | Discussion and Possible Action Including Adoption of Urgency Ordinance Enacting Temporary Restrictions on Covid-19 Pandemic Related Commercial and Residential Evictions (Sponsor: County Counsel) | GENERAL CONSENSUS OF THE BOARD to withdraw this item from the agenda and direct County Counsel to bring Item 5N back if it and when it appears appropriate to do so | County Counsel | IN PROCESS | |
| 20-59 | 9/1/2020 | 5I) | Discussion and Possible Action Regarding Presentation to the Board of Supervisors from the Mental Health Treatment Act Citizen's Oversight Committee on Progress Since the July 14, 2020 Update (Sponsor: Mental Health Treatment Act Citizen's Oversight Committee) | GENERAL CONSENSUS OF THE BOARD to form an ad hoc including Supervisors Williams and Haschak to work with Measure B staff and Measure B Committee as needed to develop a business plan and formulate a common set of goals, including the development of a PHF unit. | Board of Supervisors | IN PROCESS | |

Board Directives

| Directive # | Date | Agenda Item # | Agenda Item Title | Directive | Department | Status | Progress/Updates |
|-------------|-----------|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 20-58 | 8/18/2020 | 4R) | Adoption of Resolution of the Mendocino County Board of Supervisors Ratifying Hopland Fire Protection District’s Ordinance No. 20-1, amending “Fire Safety Ordinance” to adopt, by reference, and amend selected provisions, chapters, and appendices of the California Code of Regulations, Title 24, 2019 Edition of the California Fire Code, to Adopt Local Findings, and to Make Technical and Administrative Revisions to the Fire Safety Ordinance | GENERAL CONSENSUS OF THE BOARD to table item 4R),to a later date. | Board of Supervisors | | |
| 20-57 | 8/18/2020 | 4P) | Adoption of Resolution of the Mendocino County Board of Supervisors Ratifying the Ordinance of the Ukiah Valley Fire District adopting the 2019 Edition of the California Fire Code with Amendments, Regulating and Governing the Safeguarding of Life and Property from Fire and Explosion and for Providing for the Issuance of Permits, Repealing All Other Ordinances and Parts of Ordinances of the Ukiah Valley Fire District in Conflict Herewith | GENERAL CONSENSUS OF THE BOARD to table item 4P),to a later date. | Board of Supervisors | | |
| 20-56 | 8/18/2020 | 4O) | Adoption of Resolution of the Mendocino County Board of Supervisors Ratifying Redwood Valley-Calpella Fire Protection District’s Ordinance No. 20-1, amending “Fire Safety Ordinance” to adopt, by reference, and amend selected provisions, chapters, and appendices of the California Code of Regulations, Title 24, 2019 Edition of the California Fire Code, to Adopt Local Findings, and to Make Technical and Administrative Revisions to the Fire Safety Ordinance | GENERAL CONSENSUS OF THE BOARD to table item 4O),to a later date. | Board of Supervisors | | |
| 20-55 | 8/18/2020 | 5A) | Discussion and Possible Action Including an Update Associated with the Novel Coronavirus (COVID-19), Including Possible Direction Regarding Essential Services in Mendocino County, Operational Preparation and Response, and Associated County-wide Economic Impacts (Sponsor: Executive Office) | GENERAL CONSENSUS OF THE BOARD to appoint an ad hoc, consisting of Supervisors Brown and Gjerde, to work on staffing continuity issues related to COVID-19. | Board of Supervisors | IN PROCESS | |
| 20-54 | 8/4/2020 | 5B) | Discussion and Possible Action Including Direction to Staff Regarding the Potential Re-direction of the Cannabis Cultivation Permitting Program to a Land Use Ordinance and Direction to Staff Regarding Prioritizing Phase 1 and 2 Existing Permit Holders who Require a CEQA Checklist with a Cost Recovery System Identified in Response to Board Direction Received on June 16, 2020 (Sponsor: Planning and Building Services) | GENERAL CONSENSUS OF THE BOARD to appoint an Ad Hoc consisting of Supervisor McCowen to work with staff on Zoning Tables. | Board of Supervisors/Planning & Building | | |
| 20-53 | 8/4/2020 | 5B) | Discussion and Possible Action Including Direction to Staff Regarding the Potential Re-direction of the Cannabis Cultivation Permitting Program to a Land Use Ordinance and Direction to Staff Regarding Prioritizing Phase 1 and 2 Existing Permit Holders who Require a CEQA Checklist with a Cost Recovery System Identified in Response to Board Direction Received on June 16, 2020 (Sponsor: Planning and Building Services) | GENERAL CONSENSUS OF THE BOARD to form an Ad Hoc Committee, including Supervisors Williams and Gjerde, to work with the City of Fort Bragg on housing. | Board of Supervisors/Planning & Building | IN PROCESS | The agenda item title on this does not match the captured directive. Assuming the directive is correct, the Board approved a work plan for PBS on September 22 which put this item on hold. |

Board Directives

Internal Draft Document

| Directive # | Date | Agenda Item # | Agenda Item Title | Directive | Department | Status | Progress/Updates |
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| 20-52 | 8/4/2020 | 5B) | Discussion and Possible Action Including Direction to Staff Regarding the Potential Re-direction of the Cannabis Cultivation Permitting Program to a Land Use Ordinance and Direction to Staff Regarding Prioritizing Phase 1 and 2 Existing Permit Holders who Require a CEQA Checklist with a Cost Recovery System Identified in Response to Board Direction Received on June 16, 2020 (Sponsor: Planning and Building Services) | BY ORDER OF THE CHAIR appointment of an Ad Hoc Committee consisting of Supervisor Williams and Supervisor Haschak to work with staff and outside agencies on a pathway for cannabis cultivators to get their annual licenses | Board of Supervisors/Planning & Building | IN PROCESS | PBS staff have been meeting regularly with this Ad Hoc Committee, and the Ad Hoc has been reporting out to the Board. |
| 20-51 | 7/21/2020 | 5D) | Discussion and Possible Action Including Possible Appointment of an Ad Hoc Committee Regarding Responses to the 2019-2020 Grand Jury Reports (Sponsor: County Counsel) | BY ORDER OF THE CHAIR Appointment of two Ad Hocs with Supervisor McCowen and Supervisor Brown to respond to the Grand Jury reports, with Supervisor Gjerde and Supervisor Williams responding to the communications report. | Board of Supervisors | | |
| 20-50 | 7/21/2020 | 5A) | Discussion and Possible Action Including an Update Associated with the Novel Coronavirus (COVID-19), Including Possible Direction Regarding Essential Services in Mendocino County, Operational Preparation and Response, and Associated County-wide Economic Impacts (Sponsor: Executive Office) | GENERAL CONSENSUS OF THE BOARD to limit the amount of staff time requested by any individual Board member, to one hour per week, cumulative for all Countywide staff that are functioning in their role as disaster service workers, or in direct response to a state of emergency. | Board of Supervisors | | |
| 20-49 | 7/14/2020 | 5F) | Discussion and Possible Action Including Direction to Staff on Potential Options to Streamline the Business License Process and Amend Regulations contained in Title 6 of County Code, "Business License Regulations," in Response to Board Direction Received January 7, 2020 to Chapter 6.04 of County Code in Response to Board Direction from January 7, 2020 | GENERAL CONSENSUS OF THE BOARD to direct to Staff to proceed with streamlining Title 6 Regulations One and Two | Executive Office/Planning & Building/Treasurer-Tax Collector | IN PROCESS | In the PBS workplan approved on September 22, this item was prioritized for completion in the FY 2020-21 year. Cannabis workload and other priority projects are taking precedence at this time. |
| 20-47 | 6/23/2020 | 5C) | Discussion and Possible Action Including an Update Associated with the Novel Coronavirus (COVID-19), Including Possible Direction Regarding Essential Services in Mendocino County, Operational Preparation and Response, and Associated County-wide Economic Impacts (Sponsor: Executive Office) | GENERAL CONSENSUS OF THE BOARD to appoint an ad hoc committee to work with County staff, consisting of Supervisors Gjerde and McCowen, to work on the policies and procedures related to placing an item on future agenda | Board of Supervisors | | |
| 20-46 | 6/16/2020 | 6B) | Discussion and Possible Action Including Direction to Staff Regarding the Potential Re-direction of the Cannabis Cultivation Program (Sponsor: Supervisor McCowen) | BY ORDER OF THE CHAIR direct cannabis ad hoc committees to be reconfigured and consolidated, to report out, and sunset cannabis ad hocs as applicable, forming one ad hoc which deals in all cannabis issues. | Board of Supervisors | | |
| 20-45 | 6/10/2020 | 5B) | Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2020-21, Including All Recommended Actions and Adjustments (Sponsors: Executive Office and Auditor-Controller) | GENERAL CONSENSUS OF THE BOARD Direct Sheriff's Office and Jail to appropriate \$750,000 to Over Time line items using the current 1000 series allocation | Executive Office/Sheriff | | |
| 20-44 | 6/10/2020 | 5B) | Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2020-21, Including All Recommended Actions and Adjustments (Sponsors: Executive Office and Auditor-Controller) | GENERAL CONSENSUS OF THE BOARD Direct Sheriff's Office to present an MOU between the County and Courts along with a cost analysis of the Donovan Room remodel to convert to a courtroom at Adopted on June 23, 2020 | Sheriff | IN PROCESS | The Sheriff prepared a follow-up item for Board consideration, but pulled it from the agenda after publication. The Sheriff intends to support updates of other expired County/Court MOUs before bringing this back to the Board. |
| 20-42 | 6/9/2020 | 5A) | Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2020-21, Including All Recommended Actions and Adjustments (Sponsors: Executive Office and Auditor-Controller) | BY ORDER OF THE CHAIR to review and possibly reduce of out of County travel costs for both Supervisors and departments in light of the COVID 19 Pandemic | Executive Office | | |

Board Directives

| Directive # | Date | Agenda Item # | Agenda Item Title | Directive | Department | Status | Progress/Updates |
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| 20-41 | 6/9/2020 | 5A) | Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2020-21, Including All Recommended Actions and Adjustments (Sponsors: Executive Office and Auditor-Controller) | BY ORDER OF THE CHAIR to review and possibly reduce amount of Agreement with Liebert Cassidy Whitmore for outside counsel related to labor negotiations | Executive Office | | |
| 20-40 | 6/9/2020 | 5A) | Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2020-21, Including All Recommended Actions and Adjustments (Sponsors: Executive Office and Auditor-Controller) | GENERAL CONSENSUS OF THE BOARD to request clarification of terms from HHSA regarding Sonoma County LEMSA Agreement to bring back to the Board as a separate agenda item | Health and Human Services Agency | | |
| 20-39 | 6/9/2020 | 5A) | Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2020-21, Including All Recommended Actions and Adjustments (Sponsors: Executive Office and Auditor-Controller) | GENERAL CONSENSUS OF THE BOARD to incorporate line item in the budget with regard to overtime at the Sheriff's Office | Executive Office/Sheriff | | |
| 20-38 | 6/9/2020 | 5A) | Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2020-21, Including All Recommended Actions and Adjustments (Sponsors: Executive Office and Auditor-Controller) | GENERAL CONSENSUS OF THE BOARD to reduce TOT expectations for the general fund from 4.5 million to 3.9 million | Executive Office | | |
| 20-37 | 6/9/2020 | 5A) | Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2020-21, Including All Recommended Actions and Adjustments (Sponsors: Executive Office and Auditor-Controller) | GENERAL CONSENSUS OF THE BOARD to include line item for fire departments for the TOT collection at local campgrounds, totaling 65% | Executive Office | | |
| 20-36 | 6/9/2020 | 5A) | Noticed Public Hearing - Discussion and Possible Action to Approve the Mendocino County Proposed Budget for Fiscal Year (FY) 2020-21, Including All Recommended Actions and Adjustments (Sponsors: Executive Office and Auditor-Controller) | GENERAL CONSENSUS OF THE BOARD to restore the fire safe council to \$50,000 funding | Executive Office | | |
| 20-34 | 5/19/2020 | 5E) | Discussion And Possible Action Including Review, Adoption, Amendment, Consideration Or Ratification Of Legislation Pursuant To The Adopted Legislative Platform - Sponsor: Executive Office | GENERAL CONSENSUS OF THE BOARD to approve transmission of a letter to Senator Mike McGuire and Assemblymember Jim Wood with regard to realignment funding. | Executive Office | | |
| 20-33 | 5/5/2020 | 5D) | Discussion And Possible Direction To Staff Regarding The Preparation Of Mendocino County's Fiscal Year (FY) 2020-21 Budget - Sponsor: Executive Office | GENERAL CONSENSUS OF THE BOARD to direct staff to return with proposal for how to handle illegal cannabis growers from an environmental and revenue perspective. | Planning & Building | | |
| 20-31 | 4/28/2020 | 5B) | Discussion And Possible Action Including Adoption Of An Urgency Ordinance Deferring Remittance Of Returns And Taxes, Without Penalty, Pertaining To The Transient Occupancy Tax (Tot) And The Lodging Business Improvement District (Bid) Assessment Due By Non Agent Lodging Operators On April 30, 2020 Until July 31, 2020 - Sponsor: County Counsel | IT IS ORDERED that the Board of Supervisors adopts Urgency Ordinance deferring remittance of returns and taxes, without penalty, pertaining to the Transient Occupancy Tax (TOT) and the Lodging Business Improvement District (BID) Assessment due by non-agent lodging operators on April 30, 2020 until July 31, 2020. | County Counsel | | |
| 20-23 | 3/20/2020 | 5A) | Discussion And Possible Action Including An Update Associated With The Novel Coronavirus (Covid-19), Including Possible Direction Regarding Essential Services In Mendocino County, Including Policies In Light Of The Covid-19 Pandemic And An Update On Temporary Closures And/or Reductions In County Facilities And/or Services - Sponsor: Executive Office | GENERAL CONSENSUS OF THE BOARD to direct to staff to prepare a letter of advocacy in relation to In Home Supportive Services during this emergency. | Executive Office | | |

Board Directives

| Directive # | Date | Agenda Item # | Agenda Item Title | Directive | Department | Status | Progress/Updates |
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| 20-22 | 3/10/2020 | 6B) | Discussion And Possible Action Including Acceptance Of Recommendations From Secondary Access Ad Hoc Committee - Sponsor: Sponsor/S: Secondary Access Ad Hoc Committee (Supervisors Gjerde And Haschak) | IT IS ORDERED that the Board of Supervisors directs the Secondary Access Ad Hoc Committee to work with staff to identify the amount of staff time that it would take to establish a benefit zone for the Sherwood Road Pilot Project and bring back scope of work to the Board. | Board of Supervisors | | |
| 20-21 | 3/102020 | 6A) | Discussion And Possible Action Including: 1) Direction To The Mendocino County Director Of Health And Human Services To Request Aggregate Patient Outcome Data From Redwood Quality Management (RQMC) And Subcontractors Disseminate With Trends Analysis; 2) Direction To The Chief Executive Officer To Return With Options Regarding A Request For Proposal Process For Adult Mental Health Services; And 3) Direction To The Chief Executive Officer To Return With Estimate Of Mental Health Funds Available For Repurpose To Meet Measure B Promises (Continued From The February 25, 2020, Board Of Supervisors Meeting) - Sponsor: Supervisor Williams | IT IS ORDERED that the Board of Supervisors 1) directs Mendocino County Director of Health and Human Services to request existing aggregate patient outcome data from Redwood Quality Management Company and subcontractors, with referral to Behavioral Health Advisory Board for analysis; 2) directs staff to consult with Behavioral Health Advisory Board and return with for request for proposal process for Adult Mental Health Services; and 3) directs CEO to return with estimate of Mental Health funds available for repurpose to meet Measure B promises. | Health and Human Services Agency | | |
| 20-20 | 3/10/2020 | 5C) | Discussion And Possible Direction To Staff Regarding The Preparation Of Mendocino County's Fiscal Year (FY) 2020-21 Budget - Sponsor: Executive Office | GENERAL CONSENSUS OF THE BOARD to direct staff to establish a strategic planning process this fiscal year to begin January, 2021. | Executive Office | IN PROCESS | |
| 20-19 | 3/10/2020 | 5C) | Discussion And Possible Direction To Staff Regarding The Preparation Of Mendocino County's Fiscal Year (FY) 2020-21 Budget - Sponsor: Executive Office | GENERAL CONSENSUS OF THE BOARD to direct staff to fund the General Reserve level to 6.35% of prior year General Fund Appropriation per Policy #32, \$13,500,161, if funding is available. | Executive Office | IN PROCESS | |
| 20-17 | 2/4/2020 | 6H) | Discussion and Possible Action Regarding Allocation of \$25,000 for a Cannabis Equity Assessment; Including Direction to Staff to Utilize the California Center for Rural Policy at Humboldt State University to Complete a Cannabis Equity Assessment; Draft a Resolution Establishing Cannabis Equity Program Contingent upon State Funding; Submit a Cannabis Equity Grant Application;, and Return to the Board of Supervisors for Approval and Adoption (Sponsor: Supervisor Williams) | IT IS ORDERED that the Board of Supervisors approves allocation of \$25,000 for a Cannabis Equity Assessment; and directs staff to utilize the California Center for Rural Policy at Humboldt State University to complete Cannabis Equity Assessment; draft Resolution establishing Cannabis Equity Program contingent upon State funding; submit a Cannabis Equity Application; and return to the Board of Supervisors for approval and adoption in time for submission by February 28, 2020 | Board of Supervisors | IN PROCESS | |
| 20-15 | 2/4/2020 | 6D) | Discussion and Possible Action Including Acceptance of Update from the Fire and Emergency Medical Services (EMS) Sustainability Ad Hoc Committee Regarding Road Naming Issues - Sponsor: Fire and EMS Sustainability Ad Hoc Committee: supervisors McCowen and Williams) | Upon motion by Supervisor McCowen, seconded by Supervisor Williams, IT IS ORDERED that the Board of Supervisors directs staff to work with the Fire and EMS Sustainability Ad Hoc Committee to update and streamline the road naming process for public safety purposes, based on today's discussion. | Executive Office | IN PROCESS | 02/07/20: Direction was given to Planning & Building Services. |
| 20-14 | 2/4/2020 | 5D) | Discussion and Possible Action including introduction and waive first reading of an ordinance adding chapter 10A.15A to the Mendocino County Code establishing additional prohibitions of the propagation, cultivation, raising and growing of genetically modified organisms in Mendocino County - Sponsors: Agriculture and County Counsel. | GENERAL CONSENSUS OF THE BOARD that staff shall work with stakeholders, including the Mendocino County Farm Bureau; Mendocino Cannabis Alliance; Origins Council; and other proponents of Measure H. | County Counsel/Agriculture | IN PROCESS | |

Board Directives

| Directive # | Date | Agenda Item # | Agenda Item Title | Directive | Department | Status | Progress/Updates |
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| 20-13 | 2/4/2020 | 6C) | Discussion and Possible Action Regarding Implementation of Measure V, "Declaring Intentionally Killed and Left Standing Trees a Public Nuisance" (Sponsors: Supervisors Haschak and Williams) | The Board of Supervisors directs County Counsel to return on the March 24, 2020, Regular meeting with an enforcement plan, focused on mitigating expense; and affirm our intention to collaborate with industry to research compliance with willingness to fast track alternatives, where possible. | County Counsel | IN PROCESS | |
| 20-11 | 1/21/2020 | 6D) | Discussion and Possible Action Including Direction to County Counsel to Author Ordinance Amendments to Raise County Code Section 15.28.010 Vehicle Abandonment to a Misdemeanor Offense - Sponsor: Supervisor Williams | Upon motion by Supervisor Williams, seconded by Supervisor McCowen, IT IS ORDERED that the Board of Supervisors directs County Counsel to author Ordinance amendment to raise County Code section 15.28.010 Vehicle Abandonment to a misdemeanor offense. | County Counsel | IN PROCESS | |
| 20-10 | 1/21/2020 | 6C) | Discussion and Possible Action Regarding Formal Request for a Subsidy Price Estimate from Mendocino Coast Healthcare District (MCHD), Transferable to Adventist Health, for One Advanced Life Support (ALS) Ambulance to Be Used Primary for the 101 Corridor in Collaboration with Coastal Valleys EMS Agency, for 911 Responses and Inter-Facility Transfers, as Appropriate | Direct Coastal Valleys EMS to perform fiscal analysis of current system and potential enhancements. | Executive Office | IN PROCESS | |
| 20-08 | 1/21/2020 | 5C) | Discussion And Possible Action Including An Update On Energy Efficiency Project Identification Efforts Underway; And Provide Possible Direction To Staff To Conduct A Competitive Process To Procure A Contractor For Identification And Implementation Of Energy Efficiency Projects - Sponsor: Executive Office | Upon motion by Supervisor Gjerde, seconded by Supervisor Williams IT IS ORDERED that the Board of Supervisors directs staff to request Aircon to provide information they've produced to date, in their assessment of County buildings; and present any info, including information from AirCon with Sonoma's Sonoma Sustainability Division County for their assessment of County of Mendocino facilities for efficiency improvements that will have a payback within the life of the improvements; and including the payback on optional solar project. | Executive Office | IN PROCESS | |
| 20-05 | 1/7/2020 | 6C) | Discussion and Possible Action Including Possible Direction to Executive Office to Perform Assessment of Economic Development and Financing Corporation (EDFC), Documenting Total County Contributions and Return on Investment - Sponsor: Supervisor Williams | Upon motion by Supervisor Williams, seconded by Supervisor Gjerde, IT IS ORDERED that the Board of Supervisors directs the Executive Office to perform an assessment of Economic Development and Financing Corporation (EDFC), documenting total County contributions and return on investment. | Executive Office | IN PROCESS | |
| 20-04 | 1/7/2020 | 5K) | Discussion and Possible Action Including Formation of an Ad Hoc Committee to Participate in a North Coast Counties Regional Forum Regarding Cannabis Licensing (Sponsor: Executive Office) | BY ORDER OF THE CHAIR Supervisors Haschak and Williams are appointed to ad hoc committee to participate in north coast counties regional forum regarding cannabis licensing. | Board of Supervisors | IN PROCESS | 01/13/2020 - Item in process. Regional meeting to be held January 2020. |
| 20-03 | 1/7/2020 | 6B) | Discussion and Possible Action Regarding Board Priorities and Development of a Long Term Strategic Plan for Mendocino County to Address the County's Budget, Staffing, Mission Statement, and Operations and Issues Such As Fire Response, Homelessness, Cannabis, Housing and Economic Development (Sponsors: Supervisor Haschak and Supervisor Gjerde) | Direct staff to review existing County plans and consolidate those goals and objectives into a single draft document and bring that back to the board within the next 60 days. | Executive Office | IN PROCESS | 01/13/2020 - Discussed at the Department Head meeting on January 8, 2020. Requested Department Heads to submit to the Executive Office. |

Board Directives

| Directive # | Date | Agenda Item # | Agenda Item Title | Directive | Department | Status | Progress/Updates |
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| 20-01 | 1/7/2020 | 5H) | Discussion and Possible Action Regarding Approval of Request from Mental Health Treatment Act Citizen’s Advisory Committee for Board of Supervisors to Direct County Counsel to Conduct Legal Evaluation, Research Analysis, and Assessment of Adventist Health Partnership Legality; Including Restriction, Necessary Control, Implications, and Compliance Regarding the Possible Use of Public Tax Dollars to Fund Operations of a Private Entity (Sponsor: Mental Health Treatment Act Citizen’s Advisory (Measure B) Committee) | Upon motion by Supervisor, seconded by Supervisor, IT IS ORDERED that County Counsel to review all questions raised in the City of Willits Resolution; and to Review Item #6 on Committee's List of Questions first before proceeding. | County Counsel | IN PROCESS | |
| D87 | 12/17/2019 | 5J) | Noticed Public Hearing - Discussion and Possible Action Including (1) Adoption of Resolution Certifying the Environmental Impact Report for the Mendocino County Integrated Wildlife Damage Management Program and Adopting Findings of Fact and a Statement of Overriding Considerations; and (2) Adoption of Resolution Adopting an Integrated Wildlife Damage Management Program (Sponsors: Agriculture and County Counsel) | Upon motion by Supervisor McCowen, seconded by Supervisor Gjerde, IT IS ORDERED that the Board of Supervisors adopt Resolution adopting an Integrated Wildlife Damage Management Program; and authorize Chair to sign same; with further direction to staff to incorporate on their website other organizations providing non-lethal services; and work with stakeholders on publicizing those programs. | Agriculture | IN PROCESS | 01/13/2020 - Integrated Wildlife Damage Management Program webpage, including non-lethal information is under development by Ag department. |
| D92 | 12/10/2019 | 6B) | Discussion and Possible Action Including Direction to Executive Office to Perform Operational Feasibility of Proposed Measure B Funded Facilities - Sponsor: Supervisor Williams | Upon motion by Supervisor Williams, seconded by Supervisor Gjerde, IT IS ORDERED that the Board of Supervisors directs the Executive Office to perform operational feasibility of proposed Measure B funded facilities; based on today's discussion to work with Adventist Health to determine cost of 24 hour inpatient psychiatric facility operated by Adventist Health. | Executive Office | IN PROCESS | |
| D94 | 11/19/2019 | 6A) | Discussion and Possible Action Including Direction for Health and Human Services to Author a Jobs for Homeless Initiative Plan with Supervisor Williams Targeted at Offering Employment Opportunities to Homeless Persons in Collaboration with Government Agencies and Private Industry; and Returning to Board of Supervisors for Approval - Sponsor: Supervisor Williams | Upon motion by Supervisor Williams, seconded by Supervisor Gjerde, IT IS ORDERED that the Board of Supervisors directs Health and Human Services to author a Jobs for Homeless Initiative plan with Supervisor Williams targeted at offering employment opportunities to homeless persons in collaboration with government agencies and private industry; and return to the Board of Supervisors for approval. | Health and Human Services Agency | IN PROCESS | |
| D95 | 11/19/2019 | 5F) | Discussion And Possible Action Including Acceptance Of Presentation Regarding Emergency Medical Services (Ems) In Mendocino County, Including But Not Limited To Potential Local Emergency Medical Services Agency (Lemsa) Models - Sponsor: Health And Human Services Agency And Executive Office | Upon motion by Supervisor Williams, seconded by Supervisor Haschak, IT IS ORDERED that the Board of Supervisors accepts presentation regarding Emergency Medical Services in Mendocino County, including potential Local Emergency Medical Services Agency models; and directs staff to approach Sonoma County regarding a Joint Powers Agreement for EMS Services. | Health and Human Services Agency | IN PROCESS | |
| D84 | 11/12/2019 | 6A) | Discussion and Possible Action Including Acceptance of Presentation from Zero Waste Mendo (Sponsors: Supervisor McCowen and Gjerde) | The Board of Supervisors accepts presentation from Zero Waste Mendo; and directs Executive Office to work with Zero Waste Mendo to prioritize auditing of the County Facilities and refers subject to Climate Action Advisory Council. | Executive Office | IN PROCESS | 01/14/2020 - Waste audit scheduled for the week of January 27, 2020. 10/16/20 Waste audit was completed, draft report has been received. Pandemic and wildfires have kept effort on hold. |

Board Directives

| Directive # | Date | Agenda Item # | Agenda Item Title | Directive | Department | Status | Progress/Updates |
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| D82 | 11/12/2019 | 6C) | Discussion and Possible Action Including Direction to Staff to Develop a Cannabis Cultivation Amnesty Transition Pathway | The Board of Supervisors directs the Executive Office to convene a regional county forum to identify and address state barriers to successful permitting and explore economic development through regional cooperative models; directs the Cannabis Cultivation ad hoc to work with staff and stakeholders and report to the Board within 60 days with recommendations for streamlining the cultivation ordinance; directs staff to develop an equity program application that prioritizes capital assistance to legacy growers to address environmental and building compliance issues and directs Cannabis Cultivation Ad Hoc committee to work with staff and stakeholders to develop criteria and timing for re-opening the permitting process for legacy growers who did not come forward in phase 1 except in Sunset zones. | Planning & Building Services | IN PROCESS | Cultivation adhoc working with staff. Kickoff meeting held at 2019 CSAC Conference. 01/13/2020 - Next meeting in January 2020. |
| D81 | 11/12/2019 | 6D) | Discussion and Possible Action Including Direction to Staff to Author a Specification Document Outlining Document Digitalization Plan | The Board of Supervisors directs staff to author a specification document outlining document digitalization plan including equipment and personnel needs, tentative schedule, training, file naming convention, public access, redaction, redundant offsite storage and an associated cost analysis. | Executive Office | IN PROCESS | 01/13/2020 - The Executive Office is meeting in mid January 2020 to kick start the discussions regarding County-wide digitization. October 2020: Further efforts are underway with Information Services and the Exectutive Office. |
| D95 | 11/5/2019 | 5E) | Discussion and Possible Action including direction to staff regarding Board of Supervisors General Government Standing Committee referral of Adoption of any New Taxes in time for the March 2020 elections - Sponsor: Count Counsel and Government Committee | Upon motion by Supervisor Williams, seconded by Supervisor Haschak, IT IS ORDERED that the Board of Supervisors directs County Counsel to prepare an Ordinance to apply the Transient Occupancy Tax towards private campgrounds, with 75% revenue directed at local fire agencies, and 25% at the discretion of the Mendocino County Fire Chiefs Association recommendation annually on a general tax in unincorporated areas. | County Counsel | IN PROCESS | |
| D96 | 11/5/2019 | 6D) | Discussion And Possible Action Including Direction To Staff To Establish Data Reporting And Charting Website - Sponsor: It Ad Hoc Committee: Supervisors Williams And Gjerde | Discussion and Possible Action including direction to staff to establish data reporting and charting website - Sponsor: IT and Ad Hoc Committee: Sponsor: IT Ad Hoc committee: Supervisor Williams and Gjerde. | Executive Office - Information Services | IN PROCESS | At the 12/17/19 BOS meeting, Supervisor Williams made mention of direction to staff from a previous meeting, with regard to directive posting stats. Here is the motion/direction he referenced from the 11-5-19 meeting in the town of Mendocino, item 6d): "Upon motion by Supervisor Williams, seconded by Supervisor Haschak, IT IS ORDERED that the Board of Supervisors directs staff to continue collaboration with IT Ad Hoc Committee to establish a data reporting and charting website with automated publication of key data, taking requests from department heads, Supervisors and the Executive Office" 01/13/2020 - Supervisor Williams working with IS staff on potential solutions. |

Board Directives

| Directive # | Date | Agenda Item # | Agenda Item Title | Directive | Department | Status | Progress/Updates |
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| D97 | 11/5/2019 | 6B) | Discussion and Possible Action regrading recommendations of the Cannabis Economic Development AD Hoc Committee - Sponsor: Cannabis Economic Development Ad Hoc committee (Supervisor Gjerde, and Williams | Upon motion by Supervisor Williams, seconded by Supervisor Haschak, IT IS ORDERED that the Board of Supervisors directs staff to continue pursuing the opportunities presented by the Cannabis Economic Development Ad Hoc Committee, following strategic plan addendum provided by Mendocino Cannabis Alliance, with an added focus of facilitating collectives. | Planning & Building Services | IN PROCESS | |
| D75 | 10/1/2019 | 5E) | Discussion And Possible Action Including Board Direction To Staff Regarding Potential Amendment To Chapter 18.23 Of The Mendocino County Code (Class K Ordinance), To Remove The Square Foot Maximum Restrictions For Limited Density Rural Dwellings - Sponsor: Planning & Building Services | IT IS ORDERED that the Board of Supervisors provides direction to staff regarding an amendment to Chapter 18.23 of the Mendocino County Code, more commonly known as the Class K Ordinance to remove the square foot maximum restriction for limited density rural dwellings with sprinklers. | Planning & Building Services/County Counsel | IN PROCESS | 01/14/2020 - Forecasted for the Board of Supervisors to consider in March. |
| D77 | 10/1/2019 | 6D) | Discussion And Possible Action Including Directing County Counsel And The Planning & Building Services Director To Determine The Feasibility Of Using Satellite Imagery To Demilitarize Cannabis Code Enforcement And Collect Fees And/or Taxes From Non Permitted Cultivation (Sponsor: Supervisor Williams) | IT IS ORDERED that the Board of Supervisors directs County Counsel and Planning & Building Services Director to determine the feasibility of using satellite imagery to streamline cannabis code enforcement, collect fees and/or taxes from non-permitted cultivation, and based on findings, consider reopening phase 1, if necessary, to bring cultivators into compliance; and direct Planning & Building Services Director to return with findings and fiscal analysis within sixty days. | Planning & Building Services/County Counsel | IN PROCESS | 01/14/2020 - Staff continue investigations on process and pricing. |
| D78 | 10/1/2019 | 6C) | Discussion And Possible Action Including Affirmation Of The County's Duty To Implement And Defend Laws Created through the Initiative | IT IS ORDERED that the Board of Supervisors refers to the General Government Standing Committee the consideration of a policy requiring a fiscal analysis of future initiatives to be disclosed to voters prior to that initiative being placed on the ballot. | Board of Supervisors | IN PROCESS | 01/13/2020 - the Board of Supervisors cleared this from Committee during their December 17, 2019, meeting. |
| D79 | 10/1/2019 | 6B) | Discussion And Possible Action Including Adoption Of What3Words Gcoding System For Emergencies And Recommend Same For Local Law Enforcement | IT IS ORDERED that the Board of Supervisors refers the potential adoption of What3words gcoding system to the Office of Emergency Services with a request to report back within sixty days. | Office of Emergency Services | IN PROCESS | 01/13/2020 - Item in progress. |
| D99 | 9/17/2019 | 6B) | Discussion and Possible Action Including Direction to the Chief Executive Officer and County Counsel to Determine Feasibility of Transitioning the Chief Probation Officer to Report to the Board of Supervisors - Sponsor: Supervisor Williams | Upon motion by Supervisor Williams, seconded by Supervisor Haschak, IT IS ORDERED that the Board of Supervisors directs County Counsel and the Chief Executive Officer to draft an Ordinance regarding transitioning the Chief Probation Officer to report the Board of Supervisors and bring back to the Board of Supervisors for approval. | County Counsel | IN PROCESS | |
| D72 | 8/20/2019 | 5G) | Discussion And Possible Action Including Acceptance Of The Mendocino County Annual Investment Report, Including Report Of Pooled Investments At June 30, 2019 | GENERAL CONSENSUS OF THE BOARD that future investment reports shall be placed on the Consent Calendar. | Treasurer-Tax Collector | IN PROCESS | Partially complete 9/23/19 - General Government Committee: Executive Office believes most of this is complete. Ongoing. |
| D64 | 5/21/2019 | 7A) | Discussion And Possible Action Regarding Direction Given To The Air Pollution Control Officer To Work With Fire Agencies And Community Partners To Identify Barriers To Fire Fuel (Vegetation) Management And Develop A Plan To Streamline Air Quality Processes That Support Vegetation Management, Including Investigation Of The Feasibility Of Implementing A Unified Application And Payment Model For Burn Permitting | IT IS ORDERED that the Board of Supervisors forms an ad hoc committee consisting of Supervisors McCowen and Williams, to identify barriers to fire fuel management. | Air Quality Management District | IN PROCESS | Partially complete 9/23/19 - General Government Committee: Executive Office believes most of this is complete. Ongoing. |

Board Directives

| Directive # | Date | Agenda Item # | Agenda Item Title | Directive | Department | Status | Progress/Updates |
|-------------|------------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| D62 | 5/14/2019 | 6C) | Discussion And Possible Action To Direct Air Quality Management District (Air Quality) Staff To Identify Barriers To Fire Fuel (Vegetation) Management Through Controlled Burning, And Develop A Plan To Streamline Air Quality Processes That Support Vegetation Management Efforts | Air Pollution Control Officer is directed to work with fire agencies and community partners to identify barriers to fire fuel (vegetation) management and develop a plan to streamline Air Quality processes that support vegetation management efforts; and further to investigate feasibility of implementing a unified application and payment model. | Air Quality Management District | IN PROCESS | 9/23/19 - General Government Committee: Air Pollution Control Officer has been working with fire agencies and the Board of Supervisors on this. |
| D53 | 4/16/2019 | 5B) | Discussion And Possible Action Including Acceptance Of Presentation Regarding Transportation Funding Including A Transportation Sales Tax Proposal And Discussion Of Existing Revenues (Countywide) | GENERAL CONSENSUS OF THE BOARD that staff shall present information concerning renewal of library sales tax and potential for a sales tax to support fire and EMS to the General Government Committee as part of the transportation sales tax item. | County Counsel | IN PROCESS | 9/23/19 - General Government Committee: With County Counsel who is currently working on this. |
| D52 | 4/9/2019 | 5G) | Discussion And Possible Action Regarding Confirmation Of Proposed Goals And Priorities For Planning & Building Services In Fiscal Year 2019-20 | GENERAL CONSENSUS OF THE BOARD that Executive Office Staff shall schedule an Economic Development Workshop. Supervisors McCowen and Williams shall work with staff to develop agenda. | Executive Office | IN PROCESS | With the Cannabis Economic Committee 9/23/19 - General Government Committee: this has shifted to the Cannabis Economic Development Committee. Chief Executive Officer to follow up. |
| D20 | 3/12/2019 | 6A) | Discussion And Possible Action Including Direction To Staff To Explore Feasibility Of Transitioning Our Local Emergency Medical Services Agency (LEMSA) Partnership With Sonoma County To Be A Joint Powers Authority | IT IS ORDERED that the Board of Supervisors Directs staff to begin discussions with Sonoma County regarding formation of a Joint Powers Authority to execute the partnership with our LEMSA. | Health & Human Services Agency | IN PROCESS | 9/23/19 - General Government Committee: ON HOLD due to discussions with Sonoma and Lake Counties. Once the assessment is completed, Sonoma County will determine whether they can work with Mendocino County on a JPA. |
| D11 | 2/26/2019 | 5D) | Discussion And Possible Action Including Adoption Of The Mendocino County Digital Infrastructure Plan 2019-2025, As Presented By The Economic Development And Financing Corporation (EDFC) | IT IS ORDERED that the Board of Supervisors adopts Mendocino County Digital Infrastructure Plan 2019-2025 as presented by the Economic Development and Financing Corporation, and directs that the two Board of Supervisors Representatives to Economic Development and Financing Corporation (Supervisors Williams and Haschak) work with County staff and EDFC staff to bring back suggested timeframes for milestones for implementing the plan. | Executive Office | IN PROCESS | The Board of Supervisors appointed an IT Ad Hoc; the IT Ad Hoc has been working with staff on various options related to the County's IT infrastructure. Additionally, the two Board representatives to EDFC have been working to prioritize milestones for implementation. At present, negotiations are still in process. 01/13/2020 - Item in progress. The Executive Office, along with Planning & Building Services, are working collaboratively on various aspects of County digital infrastructure. Further, during the January 7, 2020, Board of Supervisors meeting, direction was given to the Executive Office to analyze EDFC and the current funding structure. |
| D50 | 12/18/2018 | 6A) | Supervisors' Reports Regarding Board Special Assignments, Standing And Ad Hoc Committee Meetings, And Other Items Of General Interest | GENERAL CONSENSUS OF THE BOARD that staff should prepare a strategic planning item for early 2019 to help identify priorities/issues of new Board. | Executive Office | IN PROCESS | Staff continue to work on a strategic planning, item was continued for early 2020 |
| D48 | 12/4/2018 | 5A) | Noticed Public Hearing - Discussion And Possible Adoption Of Resolution Amending The Master Fee Schedule Effective March 4, 2019 For The Cultural Services Agency, Environmental Health, Juvenile Hall And Adult Probation - Sponsor: Executive Office | GENERAL CONSENSUS OF THE BOARD for staff to prepare a future agenda item regarding full cost recovery related to County Fees. | Executive Office | IN PROCESS | Item was bumped from 1/22/19 BOS meeting. Update provided to the Board through CEO report on 2/5/19. |
| D46 | 9/25/2018 | 5F) | Discussion And Possible Action Including Acceptance Of Transportation Director's Report Regarding Mountain View Road And Little River Airport Jet Fuel - Sponsor: Transportation | GENERAL CONSENSUS OF THE BOARD that Director of Transportation shall pursue grant options for fueling station at Little River Airport that would support EMS Services for the Mendocino Coast. | Transportation | IN PROCESS | Director of Transportation continues to research possible grants for Little River Airport |
| D45 | 9/11/2018 | 5F) | Discussion And Possible Action Including Introduction And Waive First Reading Of Ordinance Amending Chapter 6.04 Of The Mendocino County Code Regarding County Business License Requirements - Sponsor: Treasurer-Tax Collector, County Counsel And Executive Office | GENERAL CONSENSUS OF THE BOARD for staff to schedule a future agenda item to amend Business License Ordinance to include license exemption for "short term" events occurring on fairgrounds (short term shall be any event lasting less than 30 days) among other potential changes. | County Counsel | IN PROCESS | 4/2/19 - Per Deputy County Counsel- Friday, April 5 last day of the initial comment period for Departments. Staff has met multiple times to discuss and develop changes to the ordinance based on Board Direction. Red lines to the ordinance are well on their way to completion. May 10 is the anticipated deadline for Departments to provide feedback on the red line. After comments are incorporated, we will prepare the documents needed to bring back the item to the Board. 9/23/19 - General Government Committee: County Counsel to receive update from Deputy County Counsel. Will bring item back in the future. |

Board Directives

| Directive # | Date | Agenda Item # | Agenda Item Title | Directive | Department | Status | Progress/Updates |
|-------------|-----------|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| D31 | 4/24/2018 | 5C) | Discussion And Possible Action Regarding “Homelessness Needs Assessment And Action Steps For Mendocino County”, A Report Of Data And Recommendations For Strategic Action Steps By Robert G. Marbut Jr., Ph.D. - Sponsor: Health & Human Services Agency | GENERAL CONSENSUS OF THE BOARD that staff shall continue outreach to the City Councils to endorse the strategic action in Dr. Marbut’s report, particularly prioritizing the needs to throughout the County; providing meals prior to 9 am and after 5pm to avoid taking homeless away from programs that are helping; limiting it for to Resource see days; and for staff to provide a written report every two months; and an in-depth presentation to the Board of Supervisors every six months. | Health & Human Services | IN PROCESS | 9/23/19 - General Government Committee Supervisor Gjerde met with County Staff and AirCon to give an update with more information within the next few months (by January 1, 2020). |
| D33 | 4/24/2018 | 5H) | Discussion And Possible Direction Regarding The Preparation Of Mendocino County’s Fiscal Year (FY) 2018-19 Budget - Sponsor: Executive Office | GENERAL CONSENSUS OF THE BOARD that staff shall develop property liquidation options for the Willits Justice Center and County Courthouse in Ukiah. | Executive Office | IN PROCESS | Executive Office staff are in the process of a space analysis. The Willits Justice Center is include in that analysis. |
| D35 | 4/24/2018 | 5H) | Discussion And Possible Direction Regarding The Preparation Of Mendocino County’s Fiscal Year (FY) 2018-19 Budget - Sponsor: Executive Office | GENERAL CONSENSUS OF THE BOARD that staff develop property acquisition options around the new County Courthouse in Ukiah. | Executive Office | IN PROCESS | Executive Office staff are in the process of a space analysis. The County Courthouse is included in that analysis. |
| D36 | 4/24/2018 | 5C) | Discussion And Possible Action Regarding “Homelessness Needs Assessment And Action Steps For Mendocino County”, A Report Of Data And Recommendations For Strategic Action Steps By Robert G. Marbut Jr., Ph.D. - Sponsor: Health & Human Services Agency | Direction to staff to continue implementation of Marbut report in collaboration with our community partners. | Health & Human Services Agency | IN PROCESS | Partially complete 9/23/19 - General Government Committee: CEO believes most of this is complete. Ongoing. |
| D40 | 5/23/2017 | 5A) | Discussion And Possible Action Regarding Informational Presentation On The Health & Human Services Agency Employee Survey Results And 2017 Goals - Sponsor: Health & Human Services Agency | GENERAL CONSENSUS OF THE BOARD that Health & Human Services staff shall incorporate a rewards program to recognize high achieving employees with a monetary or other benefit to encourage people to make suggestions that allow the County to improve work and/or services. | Health & Human Services Agency/Human Resources | IN PROCESS | Currently in Process. Health and Human Services Agency Director will be providing language. |



VACANCY NOTICE

**MENDOCINO COUNTY
BOARD OF SUPERVISORS**
501 LOW GAP ROAD, ROOM 1010
UKIAH, CA 95482

CARRE BROWN
First District

JOHN MCCOWEN
Second District

JOHN HASCHAK
Third District

DAN GJERDE
Fourth District

TED WILLIAMS
Fifth District

CARMEL J. ANGELO
Chief Executive Officer/Clerk of the Board

CHRISTIAN M. CURTIS
County Counsel

Date Posted: November 10, 2020

NOTICE IS HEREBY GIVEN that there are vacancies on the following Board(s) and/or Commission(s):

Mendocino County Employees Retirement Association Board..... (1)
-- Member--

Mendocino County Employees Retirement Association Board..... (1)
-- Member--

Please note:

Anticipated vacancies include expiring terms: the incumbent of the expiring term may apply for reappointment and/or may continue to serve in their capacity until replaced. California Government Code requires public noticing for all expiring terms regardless of the incumbent's intention to apply for reappointment.

If you are interested in serving on this Board, contact your Supervisor, or the Clerk of the Board of Supervisors, at 501 Low Gap Road, Room 1010, Ukiah, CA 95482 or (707) 463-4441.

LAST DATE FOR FILING: December 7, 2020, or until filled.

CARMEL J. ANGELO
Clerk of the Board of Supervisors

By: _____
Deputy

PLEASE KEEP POSTED THROUGH: December 8, 2020



VACANCIES

MENDOCINO COUNTY
BOARD OF SUPERVISORS
501 LOW GAP ROAD, ROOM 1010
UKIAH, CA 95482

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First District

JOHN MCCOWEN
Second District

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DAN GJERDE
Fourth District

TED WILLIAMS
Fifth District

CARMEL ANGELO
Chief Executive Officer/Clerk of the Board

CHRISTIAN M. CURTIS
County Counsel

APPOINTMENTS TO BOARDS AND COMMISSIONS

NOVEMBER 10, 2020

The Board of Supervisors is actively seeking candidates to fill the following vacancies. Please consult with the Executive Office or visit <http://www.mendocinocounty.org> for information on specific categorical areas and District vacancies.

| BOARD / COMMISSION | POSITION / CATEGORY | SEATS OPEN |
|----------------------------------------------------------|----------------------------------------------------|-------------------|
| Air Quality Management District Hearing Board | (Various) | (3) |
| Anderson Valley Cemetery District | (Trustee) | (4) |
| Archaeological Commission of Mendocino County | (Industry Representative) | (1) |
| Assessment Appeals Board | (Various) | (3) |
| Behavioral Health Advisory Board | (Various District Representatives) | (2) |
| Child Care Planning Council | (Various) | (3) |
| Community Development Commission | (Various) | (2) |
| Covelo Public Cemetery District | (Trustee) | (2) |
| Emergency Medical Care Committee | (MC Law Enforcement Chiefs Assoc. Rep) | (1) |
| First 5 Mendocino | (County Representative) | (1) |
| Fish Rock Cemetery District | (Trustee) | (1) |
| Gualala Municipal Advisory Council | (Member) | (1) |
| Health and Human Services Agency Advisory Board (HHSA) | (Various) | (3) |
| Hopland Municipal Advisory Council | (Member) | (1) |
| In-Home Supportive Services (IHSS) Advisory Committee | (Various) | (8) |
| Law Library Board of Trustees | (BOS Chair or Ex-Officio) | (1) |
| Laytonville Municipal Advisory Council | (Member) | (1) |
| Little River Airport Advisory Committee | (Various) | (12) |
| Mendocino County Business Improvement District | (Various) | (3) |
| Mendocino County Climate Action Advisory Committee | (Various) | (3) |
| Mendocino County Employees' Retirement Association Board | (Various) | (4) |
| Mendocino County Fish and Game Commission | (Coastal Member at Large) | (1) |
| Mendocino County Planning Commission | (Fourth District Representative) | (1) |
| Mendocino County Resource Conservation District | (Long-Term Director) | (1) |
| Mendocino Historical Review Board | (Member) | (1) |
| Mendocino – Little River Cemetery District | (Trustee) | (1) |
| North Coast Resource Partnership | (Alternate Mendocino Rep to the Tech Review Comm.) | (1) |
| Noyo Harbor District | (Commissioner) | (1) |
| Policy Council on Children and Youth (PCCY) | (Various) | (26) |
| Redwood Valley Municipal Advisory Council | (Various) | (2) |
| Round Valley Municipal Advisory Council | (Alternate) | (2) |
| Westport Municipal Advisory Council | (Member) | (1) |
| Westport-Ten Mile Cemetery District | (Trustee) | (1) |