



The CEO Report

January 26, 2021

Human Resources Update

Inside This Issue

- 1-2 Human Resources Update
- 3 Emergency Projects
- 3 RFP/RFO Update
- 3 Oak and August Complex Fire Update
- 4 Information Services Update
- 5 Agriculture Update
- 5 Health and Human Services Agency Update
- 5 Planning and Building Services Update
- 6 Cultural Services Agency Update
- 7 Animal Care Services Update
- 8 Upcoming Meetings and Dates of Interest
- 8 Boards and Commissions
- 8 Attachments

COVID-19 Response and Statistics

County employees have used the following Emergency Paid Sick Leave, Emergency FMLA (for childcare), and Advanced Sick Leave since the availability of the benefits on April 1, 2020:

Emergency Paid Sick Leave (EPSL) for Employee Personal use only:

- Currently on sick leave: 6
- Returned to work from sick leave: 105
- No longer County employed: 3
- Total employees: 114

FMLA/EPSL for Child Care Reasons:

- Continuous leave: 1
- Intermittent Leave: 21
- Returned from FMLA: 44
- No longer County employed: 3
- Total employees: 69

Advanced Sick Leave:

- Total employees: 17

Civil Service Commission:

For 2020, the Civil Service Commission had eight (8) Regular Meetings and one (1) Special Meetings. During these meetings, the Commission heard nine (9) Probation Period Extensions, and fourteen (14) Classification Studies.

Health Plan:

The transition to Anthem Blue Cross for third party administration of medical claim and flexible spending accounts is complete. As with any large transition, there may be minor bugs to work out along the way. Identification cards have been issued to the employee and their eligible spouse but individual cards were not issued for dependent children. Employees can download Anthem's Sydney app to their smart phone to obtain real time eligibility and benefits (flyer attached).

Employees who have not received their new Anthem ID cards or their Flexible Spending Account debit cards should contact Human Resources by phone at 234-6600 or by email at employeehealthbenefits@mendocinocounty.org for assistance.

Contact Information:

Office: (707) 463-4441

Fax: (707) 463-5649

Email:

ceo@mendocinocounty.org

Website:

www.mendocinocounty.org

Human Resources Update - Continued

Work of Art Wellness Program

MCWOW is excited to announce an entirely new well-being program called **Work of Art**, designed to enhance resilience and cultivate happiness. There is no set formula or specific guideline for being happy. How you interact with others, the way you manage life's ups and downs, thoughts and attitudes you choose, and the relationships you nurture make up the rich tapestry of you: your personal work of art. Complete activities you value and track progress by "painting" images that have a personal meaning to you.



EARN INCENTIVE POINTS: Participants who complete at least six (6) Works of Art during the challenge will earn **3,200 Incentive Points** for the 2021 Wellness Incentive Program being announced soon. **The Registration deadline is February 1, 2021!** For more information:

<https://www.mendocinocounty.org/government/human-resources/employee-health-insurance/employee-wellness-program-mcwow/wellness-challenges>

New Workforce Development Opportunities

Learning opportunities for 2021 will continue to be virtual and the 2021 course schedule is now available on the [Training website](#).

New for 2021, employees now have access to variety of virtual trainings that can be geared to a specific technical, leadership or professional skill. These available courses are available through the County's [training website](#). To enroll in a course, employees will need to log in to [Target Solutions](#) with their county email and password. Once logged in employees can search for any classes they would like to complete by clicking on "Self-Assign."

Website:

<https://www.mendocinocounty.org/government/human-resources/countywide-employee-trainings>

Target Solutions Website:

<https://www.mendocinocounty.org/government/human-resources/employee-health-insurance/employee-wellness-program-mcwow/wellness-challenges>

2021 Supervisor & Management Academy

In 2019, Human Resources began offering a Supervisor Academy certification Program which was put on hold during 2020 due to COVID-19. For 2021, the Supervisor Academy program has returned and is being expanded to include a separate Management Academy. Each Academy is mandatory and consists of nine (9) individual courses, which must be completed within a two (2) year period of time. For 2021, the course series will be offered twice annually in a virtual format, from February-June and again from August-December. To sign up: <https://www.mendocinocounty.org/government/human-resources/supervisor-academy>

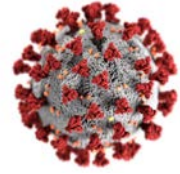
Extraordinary Merits: Attached per County Code

Check out Mendocino County's Career Page, powered by NEOGOV.

www.governmentjobs.com/careers/mendocinoca

Emergency Projects

During winter testing and service, facilities staff found that the generator at the Spanish Mountain repeater site had failed. Emergency replacement was determined to be the best course of action due to the existing generator being under sized and beyond its service life. Replacement will be completed on an emergency basis as part of an existing project for the waterproofing and infrastructure improvements at Spanish Mountain and Sanhedrin repeater sites. This emergency replacement will cost approximately \$100,000 of funding previously budgeted for the Spanish Mountain repeater site.



For more information, visit the County's COVID-19 website at:
www.mendocinocounty.org/community/novel-coronavirus

Request for Proposal/Request for Qualifications/Request for Bids (RFP/RFQ/RFB) Update

RFQ# 42-40 Industrial Hygienist

- Issued on November 20, 2020
- Submission deadline was December 21, 2020
- In evaluation process

RFQ# 43-20 Architectural & Engineering Services

- Issued on December 7, 2020
- Submission deadline was January 8, 2021
- In evaluation process

RFQ# 2020-02 Title Investigation and Reporting Services

- Issued on December 14, 2020
- Submission deadline is February 5, 2021



Oak and August Complex Fire Recovery Update

Work continues on the recovery efforts following the Oak and August fires. Phase 1 household hazardous waste and asbestos assessments were completed in December 2020. January saw the arrival of California Conservation Crews and local water protection contractors working around burned properties to ensure the wet weather does not create erosion issues that could impact nearby watersheds and fish spawning grounds. This work involves installing silt barriers and straw wattles to filter the water around these sites before draining into larger watercourses. Erosion control and watershed protection is on schedule to be completed by the end of January when teams will begin working with debris removal contractors from the State Office of Emergency Services. No official date has been made for the start of debris removal, which includes ash, cars and hazardous tree removal. The County is still seeking Right of Entry permits from all damaged properties that desire to be included in the cleanup process at the reduced cost.



For more information, visit:
www.mendocinocounty.org/community/mendocino-strong

Information Services Update

Information Services continues to prioritize and implement initiatives through the IT Master Plan that was adopted by the Board of Supervisors in November 2018. The Information Services team is continuously evaluating the County's technology needs. Listed below are highlights from active projects.

Cybersecurity Training

Cybersecurity training was identified as a priority initiative in the IT Master Plan. Since the original kick-off in June 2020, Information Services has conducted three (3) countywide cybersecurity campaigns. The initial cybersecurity campaign identified County phish-prone percent at 40.9% and the most recent cybersecurity campaign identified County phish-prone percent at 23.5%. Industry phish-prone percent is identified at 14%. The downward trend is a direct result of the training provided to staff. Information Services is seeing 90%+ training completion and will continue to educate all staff about the type of cyber-attacks that exist, as they are our first line of defense.



www.mendocinocounty.org

Property Tax Software System Project

The County is on schedule to go-live with the new property tax software system on February 10, 2021. The original anticipated go-live of November 10, 2020 was extended due to elections, and the COVID pandemic, etc. The various departments, consultants, and vendors are meeting daily for testing, further configuration, and finalization of go-live procedures and plans. In the next few weeks, activity will be increasing, final software builds will be completed, interface testing and modifications continued, and end user training conducted. Before the end of the month, a final data conversion will be delivered to the vendor for final processing. The County has already begun the internal changes required for a final "freezing" of data on the legacy system. All this activity is a culmination of many years of planning, execution, and effort.

Pt. Arena Radar Ring Expansion

The Office of Emergency Services (OES) acquired funding through a Homeland Security grant for the Pt. Arena Radar Ring Expansion project. This funding only covered a portion of the project and the balance of the project has been funded through the Information Technology Master Plan. The original estimated project completion was extended due to COVID delays. This project is nearing completion with remaining AT&T equipment installs scheduled for February 2021.

Agriculture Update

The annual invoices for the device registration have been sent out for 2021. These annual invoices will be due in April of 2021. The Department continues to inspect and certify scales of all varieties along with various sub meters that come into the office.

The Department continues to schedule and administer tests for individuals to get their Pesticide Applicator Certifications. The office is also issuing permits and registrations for Certified Farmers Certificates, Pest Control Advisors, and operator IDs for pesticides while ensuring that all Covid-19 precautions are followed.

The Annual Crop Report has been completed and will be presented to the Board of Supervisors soon. The 2020 Crop Report surveys will also be mailed out in the coming weeks; recipients include Mendocino County farmers and ranchers.

The Agriculture Department has some remaining Personal Protective Equipment (PPE) that was sent by the State in early December 2020. These supplies, which include various masks and hand sanitizer, are still available for agriculture and field workers.



Legislative information, California Law, daily events and legislative publications can be viewed online at the official California Legislative Information website by visiting:

<http://leginfo.legislature.ca.gov/>

Health and Human Services (HHSA) Update

Health and Human Services (HHSA) submits the attached Agency Status Report to update the Board of Supervisors on the services being provided by HHSA.



www.mendocinocounty.org/government/health-human-services-agency

Planning and Building Services Update

Abandoned Vehicle Abatement

The Contract with local vendor, All in One Auto Repair and Towing, began on December 15, 2020. Currently sixteen (16) vehicles have been removed from around Mendocino County.

Cultural Services Agency Update

Library

Mendocino County Libraries are offering a Winter Reading Challenge this January. *Cozy up with a Book!* honors the comfort that can be had when stuck inside on a cold wintry day and being entertained by a wonderful book. Whether it be a graphic novel, mystery, biography, romance, or anything else. Winter Reading participants can read any books they like during the challenge, and each participant is asked to read five (5) or more books to complete their individual challenge. The Winter Reading Challenge runs from January 1-31, 2021. Readers can participate [online](#) and/or contact their [local branch](#) to get a paper reading log.



For more information, visit the Cultural Services Agency's website at:

www.mendocinocounty.org/government/cultural-services-agency

The Mendocino County Library has a new online resource for residents: a [YouTube channel](#), the place to go for stories, songs, crafts, poetry and more! The YouTube channel will be updated regularly and will include Mendocino County Librarians performing children's story time programming and STEAM/STEM craft programs for children and young adults, special guests providing craft instruction, and informational and instructional videos! To find and subscribe to the channel search YouTube for 'Mendocino County Library' and subscribe.

All Library branches continue to provide curbside pickup. Please contact each branch to arrange an appointment. The Library also continues to offer various programs through online presentations. Check the website and [calendar](#) for times and dates.

Museum

The Museum partnered with Roots of Motive Power and the Willits Chamber of Commerce to put on a socially distant Holiday Express this year. The Museum exterior was decorated with lights for the month of December.

The Museum continues to add collections to the online Database. Enjoy our [Online Collection Database](#).

The Museum is for closed for in person visitors but staff continues to keep our social media vibrant with regular posts: [Follow us on Facebook](#) and visit the [virtual programs and activities web page](#).

Parks

The Parks Needs Assessment, Phase II will be completed this year. Parks are open with restrictions; please visit the [website](#) for more details about a County Park near you.

Animal Care Services Update

Income Statistics

December 1, 2020, through December 31, 2020

- Two animals impounded for quarantine at the Animal Shelter
- Three dead animals received for disposal
- 11 feral cats received
- No animal received for rabies specimen testing
- Four owned animals received by Animal Control or Police/owner in custody
- Four owned animals surrendered in the field to Animal Control or Police
- 42 owner surrendered animals received
- Zero shelter animals returned by adopter
- 49 stray animals impounded in the field by Animal Control, Police or came in over the counter from citizens
- Total of 115 animals received at the Animal Shelter

Outcome Statistics

December 1, 2020, through December 31, 2020

- 30 cats adopted
- 20 dogs adopted
- No "other" animals adopted/auctioned off
- No ill/failure to thrive animal died
- Three dead animal disposals
- Six animals euthanized
- No animals sent to laboratory for rabies testing
- Four owner/surrender animals euthanized
- Three trap, neuter and return to field cats
- 40 return to owner animals
- 22 animals transferred to other rescue organizations
- A total of 128 animals departed the Animal Shelter



To view pictures and bios of the Animal Shelter's wonderful adoptable cats and dogs, visit

www.mendoanimalshelter.com

Upcoming Board Meetings

Standing Committee Meeting	February 8, 2021
Regular Meeting	February 9, 2021
Regular Meeting	February 23, 2021

Dates of Interest

County Holiday	February 15, 2021
NACO Legislative Conferences	February 20 – 24, 2021

Boards and Commissions Vacancies*

Board Name	Position
Airport Land Use Commission	Planning Commission Representative
Anderson Valley Cemetery District	Trustee (5 Vacancies)
Behavioral Health Advisory Board	Second District Representative
Local Agency Formation Commission	Alternate City Member
Mendocino County Tourism Commission	Arts Organization/Attractions Member
Mental Health Treatment Act Citizens Oversight Committee	Behavioral Health Advisory Board Member

* Anticipated vacancies






Please note: Anticipated vacancies include expiring terms; the incumbent of the expiring term may apply for reappointment and/or may continue to serve in their capacity until replaced. California Government Code requires public noticing for all expiring terms regardless of the incumbent's intention to apply for reappointment.

Attachments

1. Position Justification Report
2. Vacancy and Recruitment Update
3. Anthem Blue Cross Sydney Mobile App Flyer
4. 2020 Extraordinary Merit Increases
5. Oak and August Complex Fire Recovery Update
6. Health and Human Services Agency Status Report
7. Project Homekey Community Meeting Flyer
8. Ongoing list of Boards and Commissions Vacancies

January						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

	Regular Board Meeting
	County Holiday
	Limited Meetings
	Standing Committees
	NACo Conference

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@countymendocino

JUSTIFICATION OF FILLED POSITIONS						
<i>December 2020</i>						
DEPARTMENT/OFFICE	CLASSIFICATION	POSITION NUMBER	LOCATION	DATE REQUISITION APPROVED	JUSTIFICATION PROVIDED	DATE POSITION FILLED
Auditor-Controller	Accountant	58	Ukiah	10/8/2020	Additional support needed in payroll unit to assist in performing day to day duties currently resulting in significant FTO hours for Payroll Officer. Payroll services will place additional demand on staff to work additional hours, incurring CTO and overtime.	12/13/2020
District Attorney	Legal Secretary I	3318	Ukiah	8/11/2020	Performs a wide variety of legal secretarial and support duties in a variety of necessary procedural details which assist with ensuring public safety.	12/13/2020
Executive Office (Clerk of the Board)	Deputy Clerk of the Board of Supervisors I	4143	Ukiah	7/23/2020	This position is essential to maintain the operations of the Clerk of the Board, which includes core functions to the CEO, Clerk of the Board and Board of Supervisors. Leaving this division short staffed will significantly impact the work flow of Clerk of the Board operations. Current employees who already have full time workloads will be responsible for carrying the additional tasks and will result in overtime or a delay in process or risk of deadlines not being met.	12/13/2020
HHSA (Mental Health)	Administrative Secretary	3726	Ukiah	8/3/2020	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	12/13/2020
HHSA (Public Health WIC)	Nutritionist	2009	Ukiah	10/22/2020	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	12/13/2020
HHSA (Public Health)	Senior Department Analyst	4304	Ukiah	10/9/2020	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	12/13/2020
HHSA (Social Services)	Program Specialist II	3757	Ukiah	9/16/2020	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	12/13/2020
HHSA (Social Services)	Social Worker Assistant II	3092	Ukiah	3/9/2020	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	12/13/2020
HHSA (Social Services)	Staff Assistant III	2208	Ukiah	3/20/2020	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	12/13/2020
HHSA (Social Services)	Staff Assistant III	4313	Ukiah	12/2/2020	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	12/13/2020
Sheriff-Coroner	Deputy Sheriff-Coroner I	3056	Ukiah	11/5/2019	Reductions to the sworn field deputy staff increases overtime costs, leads to extended service times, and diminishes the Sheriff Office's capacity to proactively ensure safety within Mendocino County.	12/13/2020
Sheriff-Coroner	Sheriff's Legal Specialist	4332	Ukiah	10/21/2020	Position performs critical functions required of the Sheriff's Office under California law. The incumbent is assigned to the Sheriff-Coroner's Office Civil Division and is responsible for performing complex civil processing functions, meeting all relevant laws, regulations, and procedural requirements.	12/13/2020
Treasurer-Tax Collector (Court AB233 Program)	Senior Revenue Recovery Specialist	4295	Ukiah	11/3/2020	Position acts as lead worker in Cannabis, TOT/BID enforcement, and Court Collections. If not approved, there may be delays in enforcement, collection, and service, and duties may have to be shifted to Deputy positions.	12/13/2020

JUSTIFICATION OF FILLED POSITIONS						
<i>December 2020</i>						
DEPARTMENT/OFFICE	CLASSIFICATION	POSITION NUMBER	LOCATION	DATE REQUISITION APPROVED	JUSTIFICATION PROVIDED	DATE POSITION FILLED
Animal Care	Spay & Neuter Adoption Program Coordinator	3464	Ukiah	9/2/2020	The position is responsible for assisting the Animal Shelter Supervisor & Director in the day to day operations of the Animal Shelter and is the point of contact / supervisor for staff on days that the Animal Shelter Supervisor and Director are not at work. Not having a Spay & Neuter Adoption Program Coordinator would impact the shelters ability of getting animals through the shelters outgoing process in a timely manner.	12/27/2020
District Attorney (Anti Drug Abuse)	Legal Secretary II	3389	Ukiah	7/23/2020	Performs a wide variety of legal secretarial and support duties in a variety of necessary procedural details which assist with ensuring public safety.	12/27/2020
Executive Office (Facilities and Fleet)	Custodian	1200	Ukiah	8/19/2020	These positions fill a critical need by supporting the County's 100+ facilities to ensure adequate health, safety and welfare of our 1,100 employees. Custodial services have increased over the past 6 months due to increased service levels in response to the COVID pandemic.	12/27/2020
Executive Office (Facilities and Fleet)	Custodian	3500	Ukiah	8/19/2020	These positions fill a critical need by supporting the County's 100+ facilities to ensure adequate health, safety and welfare of our 1,100 employees. Custodial services have increased over the past 6 months due to increased service levels in response to the COVID pandemic.	12/27/2020
Executive Office (Disaster Recovery)	Senior Administrative Analyst	3612	Ukiah	12/16/2020	With the COVID pandemic and 2 wildfires in 2020 the Disaster Recovery unit is in need of support to complete and file all required fiscal documentation to Cal OES and FEMA for eligible cost reimbursement. With disaster comes the opportunity to apply for mitigation grants. This person will work with the DR team to help bring additional grant dollars into the County for disaster mitigation and resiliency.	12/27/2020
HHS (Mental Health)	Senior Department Analyst	3762	Ukiah	8/14/2019	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	12/27/2020
HHS (Nursing)	Registered Nurse	3864	Ukiah	7/17/2020	Risk of not meeting State and Federal mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	12/27/2020
HHS (Social Services)	Eligibility Specialist II	800	Ukiah	6/4/2020	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	12/27/2020
HHS (Social Services)	Eligibility Specialist III	967	Ukiah	11/11/2020	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	12/27/2020
HHS (Social Services)	Social Worker Assistant II	1426	Ukiah	12/11/2019	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	12/27/2020
HHS (Social Services)	Social Worker I	1321	Fort Bragg	4/27/2020	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	12/27/2020
Planning and Building	Code Enforcement Officer I	3176	Ukiah	12/4/2020	Position assists with inspections, code compliance, and abatements for Cannabis and Vehicles. If not filled there may be delays in site inspections and a lack in enforcement; additionally, the cannabis enforcement team may have recurring CTO and overtime plus strained schedules, which could result in resignations.	12/27/2020

JUSTIFICATION OF FILLED POSITIONS
December 2020

DEPARTMENT/OFFICE	CLASSIFICATION	POSITION NUMBER	LOCATION	DATE REQUISITION APPROVED	JUSTIFICATION PROVIDED	DATE POSITION FILLED
Planning and Building	Code Enforcement Officer I	3605	Ukiah	9/25/2020	Position assists with inspections, code compliance, and abatements for Cannabis and Vehicles. If not filled there may be delays in site inspections and a lack in enforcement; additionally, the cannabis enforcement team may have recurring CTO and overtime plus strained schedules, which could result in resignations.	12/27/2020
Planning and Building	Department Analyst II	4008	Ukiah	9/10/2020	Should this not be approved, PBS (including all 5 budget units) and Cannabis will not have anyone to monitor, submit reports, complete matrix or run budgets along with managing multiple grants with contractors. There will also be no financial contract management on a daily basis, salary projections and other financial duties will be placed on hold and delinquent pending availability of staff. CDBG reports and program income will be delayed to the state.	12/27/2020
Planning and Building	Planner II	494	Ukiah	10/8/2020	Position is necessary to ensure there are no delays in customer service, project processing, reporting, and various other key planning functions.	12/27/2020
Planning and Building	Planner III	503	Ukiah	10/8/2020	Position is necessary to ensure there are no delays in customer service, project processing, reporting, and various other key planning functions.	12/27/2020
Sheriff-Coroner	Deputy Sheriff-Coroner I	961	Ukiah	12/19/2019	Reductions to the sworn field deputy staff increases overtime costs, leads to extended service times, and diminishes the Sheriff Office's capacity to proactively ensure safety within Mendocino County.	12/27/2020

BOARD OF SUPERVISORS VACANCY/RECRUITMENT UPDATE																
Pay Period 01-21, December 20, 2020 - January 2, 2021																
DEPARTMENT/OFFICE	FUND	TOTAL ALLOCATED FTE POSITIONS	VACANT FTE POSITIONS	VACANCY RATE (All Vacant Regardless of Recruitment Status)	POSITIONS IN RECRUITMENT (AS OF REPORT DATE)	VACANCY RATE* (Positions in Recruitment)	NEW HIRES SINCE 7/1/20	SEPARATIONS SINCE 7/1/20	EMPLOYEES ON LEAVE	EMPLOYEES IN BOONVILLE	EMPLOYEES IN COVELO	EMPLOYEES IN FORT BRAGG	EMPLOYEES IN LAYTONVILLE	EMPLOYEES IN POINT ARENA	EMPLOYEES IN UKIAH	EMPLOYEES IN WILLITS
AGRICULTURE	1100	9.00	2.00	22.2%	--	0.0%	--	--	--	--	--	--	--	--	7	--
<i>Agriculture Total:</i>		<i>9.00</i>	<i>2.00</i>	<i>22.2%</i>	<i>0</i>	<i>0.0%</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>7</i>	<i>0</i>
AIR QUALITY	3270	9.00	3.00	33.3%	--	0.0%	--	--	--	--	--	--	--	--	6	--
<i>Air Quality Total:</i>		<i>9.00</i>	<i>3.00</i>	<i>33.3%</i>	<i>0</i>	<i>0.0%</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>6</i>	<i>0</i>
ANIMAL CARE	1100	13.00	2.00	15.4%	2	15.4%	--	2	2	--	--	2	--	--	9	--
<i>Animal Care Total:</i>		<i>13.00</i>	<i>2.00</i>	<i>15.4%</i>	<i>2</i>	<i>15.4%</i>	<i>0</i>	<i>2</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>9</i>	<i>0</i>
ASSESSOR-CLERK-RECORDER (ASSESSOR)	1100	21.00	9.00	42.9%	9	42.9%	2	6	1	--	--	--	--	--	12	--
ASSESSOR-CLERK-RECORDER (CLERK RECORDER)	1100	3.00	1.00	33.3%	1	33.3%	--	--	--	--	--	--	--	--	2	--
ASSESSOR-CLERK-RECORDER (COUNTY CLERK-ELECTION)	1100	3.00	0.00	0.0%	--	0.0%	1	--	--	--	--	--	--	--	3	--
<i>Assessor-Clerk-Recorder Total:</i>		<i>27.00</i>	<i>10.00</i>	<i>37.0%</i>	<i>10</i>	<i>37.0%</i>	<i>3</i>	<i>6</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>17</i>	<i>0</i>
AUDITOR-CONTROLLER	1100	12.00	0.00	0.0%	2	16.7%	--	--	--	--	--	--	--	--	12	--
<i>Auditor-Controller Total:</i>		<i>12.00</i>	<i>0.00</i>	<i>0.0%</i>	<i>2</i>	<i>16.7%</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>12</i>	<i>0</i>
BOARD OF SUPERVISORS	1100	5.00	0.00	0.0%	--	0.0%	2	2	--	--	--	--	--	--	5	--
<i>Board of Supervisors Total:</i>		<i>5.00</i>	<i>0.00</i>	<i>0.0%</i>	<i>0</i>	<i>0.0%</i>	<i>2</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>5</i>	<i>0</i>
CHILD SUPPORT SERVICES	1100	36.00	15.00	41.7%	1	2.8%	--	--	6	--	--	--	--	--	21	--
<i>Child Support Services Total:</i>		<i>36.00</i>	<i>15.00</i>	<i>41.7%</i>	<i>1</i>	<i>2.8%</i>	<i>0</i>	<i>0</i>	<i>6</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>21</i>	<i>0</i>
COUNTY COUNSEL	1100	12.00	1.00	8.3%	1	8.3%	--	--	2	--	--	--	--	--	11	--
<i>County Counsel Total:</i>		<i>12.00</i>	<i>1.00</i>	<i>8.3%</i>	<i>1</i>	<i>8.3%</i>	<i>0</i>	<i>0</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>11</i>	<i>0</i>
CULTURAL SERVICES AGENCY (LIBRARY)	1205	36.50	7.00	19.2%	--	0.0%	--	--	2	--	4	7	--	1	15	4
CULTURAL SERVICES AGENCY (MUSEUM)	1100	5.00	2.00	40.0%	1	20.0%	--	1	--	--	--	--	--	--	--	3
<i>Cultural Services Agency Total:</i>		<i>41.50</i>	<i>9.00</i>	<i>21.7%</i>	<i>1</i>	<i>2.4%</i>	<i>0</i>	<i>1</i>	<i>2</i>	<i>0</i>	<i>4</i>	<i>7</i>	<i>0</i>	<i>1</i>	<i>15</i>	<i>7</i>
DISTRICT ATTORNEY	1100	46.00	5.00	10.9%	--	0.0%	4	2	3	--	--	5	--	--	36	--
DISTRICT ATTORNEY (ANTI DRUG ABUSE)	4650	3.00	0.00	0.0%	--	0.0%	--	1	--	--	--	--	--	--	3	--
DISTRICT ATTORNEY (RAPE PROSECUTION)	4480	1.00	1.00	100.0%	1	100.0%	--	--	--	--	--	--	--	--	--	--
DISTRICT ATTORNEY (VICTIM WITNESS)	4640	5.00	0.00	0.0%	--	0.0%	1	--	1	--	--	--	--	--	5	--
<i>District Attorney Total:</i>		<i>55.00</i>	<i>6.00</i>	<i>10.9%</i>	<i>1</i>	<i>1.8%</i>	<i>5</i>	<i>3</i>	<i>4</i>	<i>0</i>	<i>0</i>	<i>5</i>	<i>0</i>	<i>0</i>	<i>44</i>	<i>0</i>

BOARD OF SUPERVISORS VACANCY/RECRUITMENT UPDATE																
Pay Period 01-21, December 20, 2020 - January 2, 2021																
DEPARTMENT/OFFICE	FUND	TOTAL ALLOCATED FTE POSITIONS	VACANT FTE POSITIONS	VACANCY RATE (All Vacant Regardless of Recruitment Status)	POSITIONS IN RECRUITMENT (AS OF REPORT DATE)	VACANCY RATE* (Positions in Recruitment)	NEW HIRES SINCE 7/1/20	SEPARATIONS SINCE 7/1/20	EMPLOYEES ON LEAVE	EMPLOYEES IN BOONVILLE	EMPLOYEES IN COVELO	EMPLOYEES IN FORT BRAGG	EMPLOYEES IN LAYTONVILLE	EMPLOYEES IN POINT ARENA	EMPLOYEES IN UKIAH	EMPLOYEES IN WILLITS
EXECUTIVE OFFICE	1100	12.00	3.00	25.0%	3	25.0%	1	2	2	--	--	--	--	--	9	--
EXECUTIVE OFFICE (CENTRAL SERVICES)	1100	6.00	1.00	16.7%	1	16.7%	2	2	--	--	--	--	--	--	5	--
EXECUTIVE OFFICE (CLERK OF THE BOARD)	1100	3.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	3	--
EXECUTIVE OFFICE (DISASTER RECOVERY)	1225	2.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	3	--
EXECUTIVE OFFICE (FACILITIES & FLEET)	1100	33.80	6.00	17.8%	7	20.7%	8	6	2	--	--	1	--	--	27	1
EXECUTIVE OFFICE (GARAGE)	1100	3.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	3	--
EXECUTIVE OFFICE (GENERAL LIABILITY)	7130	2.50	1.00	40.0%	--	0.0%	--	--	--	--	--	--	--	--	2	--
EXECUTIVE OFFICE (INFORMATION SERVICES)	1100	25.00	3.00	12.0%	4	16.0%	2	2	--	--	--	--	--	--	22	--
Executive Office Total:		87.30	14.00	16.0%	15	17.2%	13	12	4	0	0	1	0	0	74	1
FARM ADVISOR	1100	3.00	1.00	33.3%	--	0.0%	--	--	--	--	--	--	--	--	2	--
Farm Advisor Total:		3.00	1.00	33.3%	0	0.0%	0	0	0	0	0	0	0	0	2	0
HHSA (ADMINISTRATION)	1100	22.00	7.00	31.8%	2	9.1%	--	1	1	--	--	--	--	--	15	--
HHSA (ALCOHOL/OTHER DRUG PROGRAM)	1100	35.00	16.00	45.7%	1	2.9%	1	--	--	--	--	1	--	--	18	--
HHSA (CGAP-DFC GRANT)	4260	1.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	1	--
HHSA (ENVIRONMENTAL HEALTH)	1100	22.60	4.00	17.7%	--	0.0%	--	1	1	--	--	--	--	--	19	--
HHSA (MENTAL HEALTH)	1221	60.00	31.00	51.7%	9	15.0%	1	2	2	--	--	--	--	--	29	--
HHSA (MENTAL HEALTH TREATMENT ACT - MEASURE B)	1224	1.25	1.00	80.0%	--	0.0%	--	--	--	--	--	--	--	--	1	--
HHSA (PUBLIC HEALTH)	1100	29.00	9.00	31.0%	5	17.2%	2	1	1	--	--	1	--	--	18	1
HHSA (PUBLIC HEALTH BIOTERRORISM AS)	4780	2.00	1.00	50.0%	1	50.0%	--	--	--	--	--	--	--	--	1	--
HHSA (PUBLIC HEALTH CCS)	1100	7.00	1.00	14.3%	1	14.3%	1	1	--	--	--	--	--	--	6	--
HHSA (PUBLIC HEALTH NURSING)	1100	22.00	8.00	36.4%	9	40.9%	1	2	--	--	--	1	--	--	10	3
HHSA (PUBLIC HEALTH TOBACCO ED)	4530	1.00	0.00	0.0%	--	0.0%	--	--	1	--	--	--	--	--	1	--
HHSA (PUBLIC HEALTH WIC)	4180	14.20	6.00	42.3%	--	0.0%	--	1	--	--	--	1	--	--	8	--
HHSA (SOCIAL SERVICES)	1100	404.00	86.00	21.3%	71	17.6%	22	15	36	--	--	35	--	--	260	25
HHSA (WHOLE PERSON CARE)	1227	2.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	2	--
HHSA Total:		623.05	170.00	27.3%	99	15.9%	28	24	42	0	0	39	0	0	387	29

BOARD OF SUPERVISORS VACANCY/RECRUITMENT UPDATE																
Pay Period 01-21, December 20, 2020 - January 2, 2021																
DEPARTMENT/OFFICE	FUND	TOTAL ALLOCATED FTE POSITIONS	VACANT FTE POSITIONS	VACANCY RATE (All Vacant Regardless of Recruitment Status)	POSITIONS IN RECRUITMENT (AS OF REPORT DATE)	VACANCY RATE* (Positions in Recruitment)	NEW HIRES SINCE 7/1/20	SEPARATIONS SINCE 7/1/20	EMPLOYEES ON LEAVE	EMPLOYEES IN BOONVILLE	EMPLOYEES IN COVELO	EMPLOYEES IN FORT BRAGG	EMPLOYEES IN LAYTONVILLE	EMPLOYEES IN POINT ARENA	EMPLOYEES IN UKIAH	EMPLOYEES IN WILLITS
HUMAN RESOURCES	1100	19.00	5.00	26.3%	--	0.0%	--	--	--	--	--	--	--	--	14	--
HUMAN RESOURCES (EMPLOYEE WELLNESS)	1100	1.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	1	--
HUMAN RESOURCES (HEALTH BENEFITS)	7150	4.00	1.00	25.0%	--	0.0%	--	--	--	--	--	--	--	--	3	--
Human Resources Total:		24.00	6.00	25.0%	0	0.0%	0	0	0	0	0	0	0	0	18	0
PLANNING AND BUILDING	1100	43.50	5.00	11.5%	3	6.9%	6	3	2	--	--	7	--	--	32	--
PLANNING AND BUILDING (CANNABIS PROGRAM)	1100	8.00	2.00	25.0%	1	12.5%	1	--	--	--	--	--	--	--	6	--
Planning and Building Total:		51.50	7.00	13.6%	4	7.8%	7	3	2	0	0	7	0	0	38	0
PROBATION	1100	47.00	11.00	23.4%	2	4.3%	--	1	4	--	--	3	--	--	29	4
PROBATION (JUVENILE HALL)	1100	25.00	9.00	36.0%	1	4.0%	--	--	1	--	--	--	--	--	16	--
Probation Total:		72.00	20.00	27.8%	3	4.2%	0	1	5	0	0	3	0	0	45	4
PUBLIC DEFENDER	1100	24.00	3.00	12.5%	1	4.2%	2	2	1	--	--	2	--	--	19	--
PUBLIC DEFENDER (ALTERNATE DEFENDER)	1100	6.50	1.00	15.4%	--	0.0%	--	--	--	--	--	--	--	--	6	--
Public Defender Total:		30.50	4.00	13.1%	1	3.3%	2	2	1	0	0	2	0	0	25	0
RETIREMENT	1100	5.00	0.00	0.0%	--	0.0%	1	1	--	-	-	-	-	-	5	--
Retirement Total:		5.00	0.00	0.0%	0	0.0%	1	1	0	0	0	0	0	0	5	0
SHERIFF-CORONER	1100	114.00	16.00	14.0%	8	7.0%	3	3	7	--	--	8	--	--	76	14
SHERIFF-CORONER (COPS PROGRAM AB3229)	1210	1.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	1	--
SHERIFF-CORONER (JAIL)	1100	73.00	15.00	20.5%	7	9.6%	1	4	10	--	--	--	--	--	58	--
SHERIFF-CORONER (OFFICE OF EMERGENCY SERVICES)	1100	2.00	1.00	50.0%	1	50.0%	--	--	--	--	--	--	--	--	1	--
Sheriff-Coroner Total:		190.00	32.00	16.8%	16	8.4%	4	7	17	0	0	8	0	0	136	14
TRANSPORTATION	1200	92.80	24.00	25.9%	1	1.1%	--	4	10	4	3	10	5	4	36	7
TRANSPORTATION (ENGINEERING & TECHNICAL ASSIST)	1100	7.00	2.00	28.6%	--	0.0%	--	--	--	--	--	--	--	--	5	--
Transportation Total:		99.80	26.00	26.1%	1	1.0%	0	4	10	4	3	10	5	4	41	7
TREASURER-TAX COLLECTOR	1100	6.00	1.00	16.7%	1	16.7%	--	--	--	--	--	--	--	--	5	--
TREASURER-TAX COLLECTOR (COURT AB233 PROGRAM)	1100	6.00	1.00	16.7%	--	0.0%	1	--	2	--	--	--	--	--	5	--
Treasurer-Tax Collector Total:		12.00	2.00	16.7%	1	8.3%	1	0	2	0	0	0	0	0	10	0
COUNTYWIDE TOTAL:		1417.65	330.00	23.3%	158	11.1%	66	68	100	4	7	84	5	5	928	62

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Simple

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Janaury 2020 - December 2020 - EXTRAORDINARY MERIT INCREASES					
<i>Date Received</i>	<i>Department</i>	<i>Employee Name</i>	<i>Title</i>	<i>Request Step</i>	<i>Date Approved</i>
1/6/20	Sheriff's Department	Le Thuy Dang	Account Specialist III	4 to 5	1/7/20
1/14/2020	District Attorney	Nicole Sutton	Legal Secretery II	3 to 4	1/16/20
1/23/20	Sheriff's Department	Alexander Thong	Deputy Sheriff-Coroner II	2 to 3	1/28/20
2/14/20	Planning and Building	Jennifer Woo	Admin Assistant	1 to 3	2/20/20
6/16/20	Sheriff's Department	James Elmore	Sheriff Sergeant 15%	4 to 5	6/23/20
6/22/20	HHSA - Public Health	Jessica Toste	LVN	4 to 5	7/1/20
10/20/20	HHSA - Adults	Veronica Wilson	Program Admin	2 to 3	10/23/20
11/3/20	Executive Office	Timothy Hallman	Sr Administrative Analyst	3 to 4	11/3/20



Oak and August Complex Fire Recovery Update

January 15, 2021

Oak Fire Recovery Update

Overview: The Oak Fire started on September 7, 2020 five miles north of Willits and burned 1,100 acres. The fire destroyed 56 structures, including 31 residences.

FEMA Individual Assistance

Registration Deadline: 12/16/2020

Last updated 1/14/2021

Individuals & Households Program (IHP) Breakdown	
Total Registrations	117
Daily Registrations	0
IHP Referrals	93
IHP Approved	2
IHP \$ Amount Approved	\$87,997.78

Housing Assistance (HA) Program Breakdown	
HA Referrals	88
HA Approved	2
HA \$ Amount Approved	\$76,870.30
Rental Assistance	1
Rental Assistance \$ Approved	\$2,480.00

Other Needs Assistance (ONA) Program Breakdown	
ONA Referrals	46
ONA Approved	1
ONA \$ Amount Approved	\$11,127.48

Small Business Administration Loans

Last Updated 1/15/2021

	Home Loan Applications	Business Loan Applications	Total
FEMA Referrals	95	36	131
Applications Received	20	9	29
Applications Approved	3	0	3
Dollars Approved	\$338,600	\$0	\$338,600

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Oak and August Complex Fire Recovery Update

January 15, 2021

State Assistance Programs

Program	Deadline
Disaster CalFresh	November 16-20, 2020
Disaster Unemployment Assistance	December 3, 2020

Community Engagement

Milestone	Lead Agency	Status	Unmet Needs
Local Assistance Centers	County/EO	The County, in partnership with CalOES, FEMA, and community organizations, set up a Local Assistance Center in Willits on 10/26/20 in order to provide resources and assistance to those affected by the Oak Fire.	
Mobile Registration Intake Center	FEMA	FEMA representatives were on site in Willits from 10/26 to 10/29/2020 in order to provide resources and assistance to those affected by the Oak Fire.	
Outreach during Phase 1 of Debris Removal	County/Public Health	During the week of 11/9, County Public Health: <ul style="list-style-type: none">• Provided Right of Entry paperwork to give property owners time to read through the documents• Provided wattles to property owners to help protect against erosion<ul style="list-style-type: none">◦ County provided flyers with a QR code that links to a video on how to install wattles	
Town Hall	County	<ul style="list-style-type: none">• Webinar on 11/19/20• The County, FEMA, and CalOES provided fire survivors with information on fire recovery programs and answered questions from community members• Topics covered: FEMA mitigation, individual assistance, business assistance, watershed protection, debris removal, cannabis, behavioral health services, social services (Disaster CalFresh and housing programs), and disaster case management• Estimated that at least 15 community members participated via Zoom• Options for community members to view and ask questions via phone, Zoom, YouTube, and Facebook	<ul style="list-style-type: none">• A virtual format may have been inaccessible to community members who do not have internet connection or phone reception



Oak and August Complex Fire Recovery Update

January 15, 2021

Debris removal

Milestone	Lead agency	Status	Unmet needs
Phase 1: Remove household hazardous waste (HHW)	California Department of Toxic Substances Control (DTSC)	Completed 11/11-11/19 Organizations involved included: <ul style="list-style-type: none">County Public Health<ul style="list-style-type: none">Communicated with DTSC and property ownersRequested that property owners leave their gates open to facilitate clean upANCON<ul style="list-style-type: none">Contract with DTSCRemoved, consolidated, and prepared HHW for transportLACO<ul style="list-style-type: none">Engineering consulting firm and County partnerAssisted with HHW clean up	
Phase 2: Remove the majority of burn debris and vehicles	CalOES	<ul style="list-style-type: none">Tidal Basin (debris contractor) scheduled to start structural site assessments on 1/18/21<ul style="list-style-type: none">Will begin with sites in Willits that have ROEsDebris removal planned to begin mid-January or early February depending on weatherSite and arborist assessmentRemoval of ash, debris, and burned vehicles from propertiesHazardous tree removal: Any trees that will hit the public right of way and are dead or dyingAsbestos survey and removalSoil testing for heavy metalsErosion controlCounty working with DMV and CHP to purge VIN numbers of damaged vehiclesCounty must receive a signed Right-of-Entry (ROE) permit from each property owner in order to implement Phase 2<ul style="list-style-type: none">If property owners do not sign ROEs, they must clean up the debris privately to state standards.	County needs a plan to clean up cannabis-related debris, which is not covered under phase 1 or 2.
Watershed protection and erosion control	County, collaborating with LACO, CalOES, and the California Conservation Corps (CCC)	<ul style="list-style-type: none">LACO conducted a watershed impact assessment during the week of 11/16<ul style="list-style-type: none">Initial watershed concerns found from assessment: sediment deposition from damaged culverts, roads, and firebreaksShows a need for long-term soil stabilizationCCC started work on the week of 1/4/21<ul style="list-style-type: none">Installing straw wattles, silt barriers (silt socks and fences), straw and wood mulchFirst crew scheduled to finish work on 1/15; second crew scheduled to finish work on 1/23.(Projects on private property require an ROE)	

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Oak and August Complex Fire Recovery Update

January 15, 2021

Right-of-Entry Permits	Planning and Building	<ul style="list-style-type: none">County deadline: 12/4/20State deadline: 2/1/21Submitted: 10Private cleanup: 1Needed: 4	
Urgency Ordinance	Board of Supervisors; Planning and Building	<ul style="list-style-type: none">Required before the County can enforce abatement for parcels that have not submitted an ROE or completed private clean-upThe Board passed the ordinance on 12/15/20	

August Complex Recovery Update

Overview:

The fires that eventually merged into the August Complex started on August 16 and 17, 2020. The August Complex burned 1,032,648 acres, primarily in the Mendocino, Shasta-Trinity, and Six Rivers National Forests. Within Mendocino County, the August Complex burned an estimated 172,929 acres and destroyed at least 16 structures, including 10 residences.

FEMA Individual Assistance

Registration Deadline Extended: 12/11/2020

Last updated: 1/14/2021

Individuals & Households Program (IHP) Breakdown	
Registration	75
IHP Referrals	53
IHP Approved	0
IHP \$ Amount Approved	\$0.00

Housing Assistance (HA) Program Breakdown	
HA Referrals	50
HA Approved	0
HA \$ Amount Approved	\$0.00
Rental Assistance	0
Rental Assistance \$ Approved	\$0.00

Other Needs Assistance (ONA) Program Breakdown	
ONA Referrals	26
ONA Approved	0
ONA \$ Amount Approved	\$0.00

FEMA Public Assistance

Deadline to identify damages and impacts: 1/22/2021

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Oak and August Complex Fire Recovery Update

January 15, 2021

Small Business Administration Loans

Last updated 1/15/2021

	Home Loan Applications	Business Loan Applications	Total
FEMA Referrals	51	24	75
Applications Received	5	1	6
Applications Approved	0	0	0
Dollars Approved	\$0	\$0	\$0

Community Engagement

Milestone	Lead Agency	Status	Unmet Needs
Local Assistance Centers	County/EO	The County, in partnership with CalOES and community organizations, set up a Local Assistance Center in Covelo on 10/28/20 in order to provide resources and assistance to those affected by the August Fire.	
Outreach during Phase 1 of Debris Removal	County/Public Health	During the week of 11/9, County Public Health: <ul style="list-style-type: none">• Provided Right of Entry paperwork to give property owners time to read through the documents• Provided wattles to property owners to help protect against erosion<ul style="list-style-type: none">○ County provided flyers with a QR code that links to a video on how to install wattles	
Town Hall	County	<ul style="list-style-type: none">• Webinar on 11/19/20• The County, FEMA, and CalOES provided fire survivors with information on fire recovery programs and answered questions from community members• Topics covered: FEMA mitigation, individual assistance, business assistance, watershed protection, debris removal, cannabis, behavioral health services, social services (Disaster CalFresh and housing programs), and disaster case management• Estimated that at least 15 community members participated via Zoom• Options for community members to view and ask questions via phone, Zoom, YouTube, and Facebook	<ul style="list-style-type: none">• A virtual format may have been inaccessible to community members who do not have internet connection or phone reception
Mobile registration intake center (MRIC)	FEMA	<ul style="list-style-type: none">• FEMA set up an MRIC in Covelo at the Round Valley Public Library from 12/4-12/6/2020 to help fire survivors register for federal assistance programs.	

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Oak and August Complex Fire Recovery Update

January 15, 2021

Debris Removal

Milestone	Lead agency	Status	Unmet needs
Phase 1: Remove household hazardous waste (HHW)	California Department of Toxic Substances Control (DTSC)	Completed 11/11-11/19 Organizations involved included: <ul style="list-style-type: none">County Public Health<ul style="list-style-type: none">Communicated with DTSC and property ownersRequested that property owners leave their gates open to facilitate clean upANCON<ul style="list-style-type: none">Contract with DTSCRemoved, consolidated, and prepared HHW for transportLACO<ul style="list-style-type: none">Engineering consulting firm and County partnerAssisted with HHW clean up	
Phase 2: Remove the majority of burn debris and vehicles	CalOES	<ul style="list-style-type: none">Tidal Basin (debris contractor) scheduled to start structural site assessments on 1/18/21<ul style="list-style-type: none">Will begin with sites in Willits that have ROEsPlanned to begin mid-January or early February, depending on weatherSite and arborist assessmentRemoval of ash, debris, and burned vehicles from propertiesHazardous tree removal: Any trees that will hit the public right of way and are dead or dyingAsbestos survey and removalSoil testing for heavy metalsErosion controlCounty working with DMV and CHP to purge VIN numbers of damaged vehiclesCounty must receive a signed Right-of-Entry (ROE) permit from each property owner in order to implement Phase 2<ul style="list-style-type: none">If property owners do not sign ROEs, they must clean up the debris privately to state standards.	County needs a plan to clean up cannabis-related debris, which is not covered under phase 1 or 2.
Watershed protection and erosion control	County, collaborating with LACO, CalOES, and CCC	<ul style="list-style-type: none">Watershed impact assessment by LACO is completeCCC started work on the week of 1/4/21<ul style="list-style-type: none">Installing straw wattles, silt barriers (silt socks and fences), straw and wood mulchFirst crew scheduled to finish work on 1/15; second crew scheduled to finish work on 1/23.(Projects on private property require an ROE)	
Right-of-Entry Permits	Planning and Building	<ul style="list-style-type: none">County deadline: 12/4/20State deadline: 2/1/21Submitted: 8Private cleanup: 1Needed: 5	

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Oak and August Complex Fire Recovery Update

January 15, 2021

Urgency Ordinance	Board of Supervisors; Planning and Building	<ul style="list-style-type: none">• Required before the County can enforce abatement for parcels that have not submitted an ROE or completed private clean-up• The Board passed the ordinance on 12/15/20	
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Health and Human Services Agency Status Report January 19, 2020

Behavioral Health & Recovery Services

- Continues to provide Substance Use Disorder Treatment services to clients via telephone, telehealth, limited in-person contact, and continues to provide drug-testing services. Medi-Cal Expansion for Substance Use Treatment – Organized Delivery System which began on July 1, 2020.
- The County and contracted providers continue to provide mental health services through the use of telephone and telehealth for counseling and medication services; face-to-face and crisis services are provided while adhering to social distancing requirements and using Personal Protective Equipment.
- Continues to operate a Warm Line staffed by employees trained in crisis-response; providing telephone-based emotional support for Mendocino County residents who are feeling stressed, isolated, or overwhelmed. The Warm Line is currently available Monday - Saturday from 7:30 am to 6:00 pm at 1-707-472-2311 or toll free at 1-833-955-2510.
- BHRS participated in the Local Assistance Centers (LACs) in Willits and Covelo, and between 15-20 individuals stopped by our tables. BHRS provided materials for the MCWOW wellness bags, there were approximately 1300 bags created. Wellness groups continue to be offered by BHRS, and we continue to accept ideas on additional groups that may be needed. Fort Bragg Substance Use Disorders Treatment is now offering Intensive Outpatient Treatment and Pre-trial Diversion.
- Behavioral Health and Recovery Services offers community support groups at various days/times and focused on different topics for the convenience of our community. All groups are available to the public, free to access, and are only available virtually via Zoom, or by call-in access. Spanish support groups are also available. These groups are supportive, educational, and fun support groups to help cope with the COVID pandemic, and any other events impacting our everyday lives. More information can be found at <https://www.facebook.com/MendoBHRS>.
- All essential Behavioral Health staff, which work directly with clients, have been given the opportunity to receive the COVID-19 vaccine.

Social Services

Adult and Aging Services

- Continues to facilitate the Great Plates Delivered program with a current end date of February 6th 2021. This a meal delivery service for Mendocino County's older adults. Great Plates Delivered has two purposes: 1. To help seniors (65+) and other adults (60-64) at High Risk from COVID-19, (having documented exposure to COVID-19 or underlying health conditions) to stay home and stay healthy by receiving three restaurant-provided nutritious meals a day. 2. To provide essential economic stimulus to local businesses struggling to stay afloat during the COVID-19 crisis. As of January 11th, 2021 the Great Plates program is delivering 1625 meals a day and overall 213,091 meals have been delivered since the beginning of the program. Seniors interested in applying for this program can contact Mendocino County Adult & Aging Services at 707-463-7900 or toll free at 1-877-327-1799. Seniors can also apply online at mendocinocounty.org/greatplates.
- Public Authority – Continues IHSS provider orientation trainings and fingerprinting, while maintaining all social distancing protocol.
- Continues to track COVID-19 calls from In Home Supportive Services (IHSS) clients and respond to emergent needs within 24 hours.
- Continues to distribute gloves and masks to all essential IHSS Workers.
- Continues to provide critical essential services to clients.

Family and Children's Services

- Continues to facilitate family visits between children in foster care and their parents, siblings and other relatives. Most visitation has resumed in-person after a case-by-case and visit-by-visit assessment to ensure the health and safety of all visiting parties, supervising staff and foster caregivers. Visits through video and/or phone continue as a supplement to in-person visitation or in lieu of in-person visitation if there are health concerns.
- Continues to support children, young adults and families involved in our dependency system through regular monthly contacts with their social worker. Due to the County's return to the purple tier, monthly in-person contacts may occur by video instead of in-person, on a case-by-case determination per State guidance. Staff are provided with gloves, masks and hand sanitizer in order to maintain safety for staff and clients.
- Continues to provide mandated services to respond to child abuse and neglect referrals and meet the needs of clients, while maintaining the safety and protection of all individuals. Social Workers conducting abuse and neglect investigations are provided with Personal Protective Equipment to wear, and have been provided with guidelines from the State to safely conduct investigations while still ensuring child safety.

Employee & Family Assistance Services (EFAS)

- Continues to process program applications and verifications received electronically, by mail, fax, or e-mail, as well as documents received from our drop-boxes outside of our Ukiah and Fort Bragg offices. All applications are screened for emergency services, and any required interviews are completed by telephone.
- The Department of Health Care Services has extended the delay in processing of annual Medi-Cal Redeterminations and reported changes in circumstances to avoid loss of Medi-Cal coverage for Medi-Cal beneficiaries. EFAS continues to focus

attention on application processing to ensure that health insurance is not a barrier to care for our community. Mendocino County's Medi-Cal caseload has grown by 6% since January 1, 2020.

- This year's Open Enrollment to purchase health insurance through Covered California will run from November 1, 2020 to January 31, 2021. You can apply for Medi-Cal at any time during the year.
- Emergency allotments for CalFresh have been approved by the Food and Nutrition Services (FNS) through the benefit month of January 2021. Emergency allotments are a supplement to bring a household's CalFresh issuance up to the maximum amount for the household size. The California Department of Social Services must request the emergency allotments each month, and the actual issuance will happen in the month after the benefit month. The next emergency allotment issuance will take place on Sunday February 7 (January benefit). The December benefit issued on January 10, 2021.
- CalFresh will receive a temporary 15% increase to the maximum allotment amounts for the months of January 2021 to June 2021. Households can anticipate seeing the change through automation for the receipt of their March 2021 benefits, and will receive the increased allotments for January and February through a supplemental issuance.
- Maintained public assistance benefits, including CalWORKs, CalFresh, and Medi-Cal for 39,210 County residents.

Advocacy and Collaboration Team (ACT)

- The ACT Team continues to work closely with community partners and the CEO's Office to develop the programmatic components for Project Homekey - a project that will provide over 50 units of permanent and transitional housing to homeless individuals. Depending on the construction remodel schedule, the project is on track to open to new residents by March 31. A Community Meeting about the project will be held on January 27 at 4 pm. (To RSVP for the meeting, please email project_homekey@mendocinocounty.org)
- The ACT Team continues to manage the local implementation of California's Project Roomkey, which provided motel rooms to high-risk unhoused individuals who meet specific criteria as a protection from COVID-19 spread. At present, Project Roomkey is providing housing support to approximately 42 high-risk households. Program capacity is very limited.
- Working with community partners, the ACT Team worked collaboratively with law enforcement organizations to provide assistance and support to individuals living in six different homeless encampments since June, in four different locations in Ukiah, one in Fort Bragg, and one in Willits.
- Community Outreach staff with the ACT Team continues to provide technical assistance, support, and education to community-based organizations, including the network of health care clinics and family resource centers, in topics related to CalFresh and Medi-Cal outreach and navigation.
- ACT Team staff continue to work collaboratively with the Board of the Mendocino County Homeless Services Continuum of Care to utilize pandemic-related funding to support the pandemic-related needs of homeless service providers.
- ACT Team continues to manage the implementation of the County's Whole Person Care program, focusing on those individuals in our communities with complex medical and behavioral health conditions and needs.
-

Public Health

- Leads the Public Health response to COVID-19, including maintenance of the Department Operations Center, which tracks COVID-19 cases within the county; conducts thorough contact tracing to slow spread; facilitates COVID-19 testing via OptumServe, in addition to other targeted testing according to public health need; manages the COVID-19 vaccine rollout to community partners and the public via vaccination events, while maintaining state and federally-mandated rollout guidelines; monitors public concerns and questions regarding COVID-19 in our county via social media, press conferences and the Call Center; secures Personal Protective Equipment, tests and relevant couriers; collaborates with different labs in the region to ensure testing continues at the rate necessary; and researches and secures available emergency funding.
- Maintains other communicable disease interventions during COVID-19 incident oversight.
- The WIC Program has closed the 2020 year with good results, we have increased our participation rate and with the new technological capabilities, we are continuing serving our community doing phone appointments, delivering breast pumps and educating our participants in this unprecedented time. Likewise, in partnership with First5, we were providing diapers to families in need. According to the USDA, we will continue to provide services in the Women Infant & Children (WIC) program, currently over the phone, providing nutrition assistance to low-income eligible parents, pregnant and breastfeeding women countywide.
- Community Wellness staff continue to provide support via COVID-19 Contact Tracing and Investigation. Oral Health team members work with State efforts for equity in Oral Health. Tobacco Control Program Staff collaborate with, and support, the Tobacco Coalition to promote the health of our youth and community via Tobacco and vaping cessation education, policy, and systems change. Each CW Team Member continues to assist in key essential services surrounding the COVID-19 pandemic in addition to completing contractual and program requirements for prevention and the wellness of our community.

Public Health Nursing/Maternal Child Adolescent Health (MCAH), Field Nursing, Healthy Families Home Visiting & CalWORKs Home Visiting

- The COVID-19 surge has made life more difficult for our participant families. Report of housing insecurity and anxiety about keeping things together and staying healthy at home have increased. Healthy Families Home Visitors continue to provide support and referral to resources during these difficult times. In the last 4 weeks, we have provided 13 in-person visits and 17 remote visits as well as phone calls and texts to 35 participant families. Five families have been "out of contact" and we are finding that as the exhaustion and overwhelm of the pandemic continues, outreach and new enrollments are more challenging to accomplish. The MCAH team continues to work as contact tracers, COVID-19 testing staff and with Public Health Officer Dr. Coren to get our schools safely reopened.

Please join us for a

Community Meeting

about Project Homekey in Ukiah

Wednesday, January 27
4 pm to 5:30 pm
by Zoom

Project Homekey is a new housing project in Ukiah that will provide bridge and permanent housing for individuals and families who are homeless or at-risk of homelessness. The project is located at 555 South Orchard Avenue in Ukiah.

Please join us for a Community Meeting to learn more about this project and to provide input, ideas, and feedback to the program managers.

Your participation is welcome and encouraged!

To receive the Zoom link, please RSVP by email to
project_homekey@mendocinocounty.org

Questions?

Call Megan Van Sant, Senior Program Manager, at 707-463-7733



VACANCIES

MENDOCINO COUNTY BOARD OF SUPERVISORS

501 LOW GAP ROAD, ROOM 1010
UKIAH, CA 95482

GLENN MCGOURTY
First District

MAUREEN MULHEREN
Second District

JOHN HASCHAK
Third District

DAN GJERDE
Fourth District

TED WILLIAMS
Fifth District

CARMEL ANGELO
Chief Executive Officer/Clerk of the Board

CHRISTIAN M. CURTIS
County Counsel

APPOINTMENTS TO BOARDS AND COMMISSIONS JANUARY 13, 2021

The Board of Supervisors is actively seeking candidates to fill the following vacancies. Please consult with the Executive Office or visit <http://www.mendocinocounty.org> for information on specific categorical areas and District vacancies.

BOARD / COMMISSION	POSITION / CATEGORY	SEATS OPEN
Air port Land Use Commission	(Planning Commission Representative)	(1)
Air Quality Management District Hearing Board	(Various)	(3)
Anderson Valley Cemetery District	(Trustee)	(5)
Archaeological Commission of Mendocino County	(Industry Representative)	(1)
Assessment Appeals Board	(Various)	(3)
Behavioral Health Advisory Board	(Various)	(8)
Cemetery District of the Redwoods	(Trustee)	(1)
Child Care Planning Council	(Various)	(2)
Civil Service Commission	(Various)	(3)
Community Development Commission	(Various)	(2)
Covelo Public Cemetery District	(Trustee)	(2)
Emergency Medical Care Committee	(Various)	(2)
First 5 Mendocino	(Various)	(3)
Fish Rock Cemetery District	(Trustee)	(1)
Golden Gate Bridge Highway Transportation District	(Mendocino County Representative)	(1)
Gualala Municipal Advisory Council	(Member)	(1)
Health and Human Services Agency Advisory Board (HHSA)	(Various)	(4)
In-Home Supportive Services (IHSS) Advisory Committee	(Various)	(8)
Law Library Board of Trustees	(Various)	(1)
Laytonville Municipal Advisory Council	(Member)	(1)
Library Advisory Board	(Various)	(3)
Little River Airport Advisory Committee	(Various)	(12)
Local Agency Formation Commission	(Alternate City Member)	(1)
Mendocino Council of Governments	(Various)	(1)
Mendocino County Business Improvement District	(Various)	(2)
Mendocino County Climate Action Advisory Committee	(Various)	(6)
Mendocino County Employees' Retirement Association Board	(Various)	(1)
Mendocino County Fish and Game Commission	(Various)	(3)
Mendocino County Planning Commission	(Various)	(2)
Mendocino County Resource Conservation District	(Long-Term Director)	(1)
Mendocino County Tourism Commission	(Various)	(1)
Mendocino Historical Review Board	(Various)	(2)
Mendocino – Little River Cemetery District	(Trustee)	(2)
Mental Health Treatment Act Citizens Oversight Committee	(BHAB Member)	(1)

Museum Advisory Board	(Various)	(3)
North Coast Resource Partnership	(Various)	(1)
Noyo Harbor District	(Commissioner)	(2)
Policy Council on Children and Youth (PCCY)	(Various)	(26)
Potter Valley Cemetery District	(Trustee)	(1)
Redwood Valley Municipal Advisory Council	(Various)	(2)
Round Valley Municipal Advisory Council	(Alternate)	(2)
Sonoma Mendocino Economic Development District	(Director)	(1)
Westport Municipal Advisory Council	(Member)	(2)
Westport-Ten Mile Cemetery District	(Trustee)	(1)



VACANCY NOTICE

MENDOCINO COUNTY
BOARD OF SUPERVISORS
501 LOW GAP ROAD, ROOM 1010
UKIAH, CA 95482

GLENN MCGOURTY
First District

MAUREEN MULHEREN
Second District

JOHN HASCHAK
Third District

DAN GJERDE
Fourth District

TED WILLIAMS
Fifth District

CARMEL J. ANGELO
Chief Executive Officer/Clerk of the Board

CHRISTIAN M. CURTIS
County Counsel

Date Posted: January 13, 2021

NOTICE IS HEREBY GIVEN that there are vacancies on the following Board(s) and/or Commission(s):

- Airport Land Use Commission..... (1)
-- Planning Commission Representative--
- Anderson Valley Cemetery District..... (1)
-- Trustee--
- Behavioral Health Advisory Board..... (1)
-- Second District Representative--
- Local Agency Formation Commission..... (1)
-- Alternate City Member--
- Mendocino County Tourism Commission (1)
-- Arts Organization/Attractions Member--
- Mental Health Treatment Act Citizens Oversight Committee (1)
-- Behavioral Health Advisory Board Member--

Please note:

Anticipated vacancies include expiring terms: the incumbent of the expiring term may apply for reappointment and/or may continue to serve in their capacity until replaced. California Government Code requires public noticing for all expiring terms regardless of the incumbent's intention to apply for reappointment.

If you are interested in serving on this Board, contact your Supervisor, or the Clerk of the Board of Supervisors, at 501 Low Gap Road, Room 1010, Ukiah, CA 95482 or (707) 463-4441.

LAST DATE FOR FILING: February 8, 2021, or until filled.

CARMEL J. ANGELO
Clerk of the Board of Supervisors

By Andrew Daugherty
Deputy

PLEASE KEEP POSTED THROUGH: February 9th, 2021