



CALIFORNIA GOVERNMENT OPERATIONS AGENCY

**GAVIN NEWSOM**

*California Governor*

**YOLANDA RICHARDSON**

*Secretary*

**JULIE LEE**

*Undersecretary*

**DEPARTMENTS**

Office of

Administrative Law

Franchise Tax Board

Department of  
General Services

Department of  
Human Resources

State Personnel Board

Public Employees'  
Retirement System

State Teachers'  
Retirement System

Department of  
Technology

Victim Compensation  
Board

Department of Tax and  
Fee Administration

California Complete  
Count Office

Office of Digital Innovation

March 22, 2021

Dear Chief Administrative Officers/Legal Counsel for California's  
Local Health Jurisdictions:

This letter is to further clarify and refine the California Government  
Operations Agency's (Agency) understanding of how the MOU  
between Agency and Local Health Jurisdictions (LHJs) will  
operate.

Agency shall instruct Blue Shield, acting as the third-party  
administrator (TPA) supporting the statewide network of  
vaccinating providers, to include in the statewide network, during  
the transition period to TPA management of the network of  
vaccination providers within Counties/LHJs, all private, approved  
vaccine providers currently receiving allocations from the  
County/LHJ that are meeting the County's/LHJ's participation  
requirements, which include timely data reporting and  
vaccinating with a focus on equity. Providers shall make a good-  
faith effort to align with requirements for participation in the  
statewide network as quickly as possible. Additionally, Agency  
shall instruct TPA to permit such vaccine providers to transition  
their sites to MyTurn at an appropriate time, consistent with  
adding requested functionality to MyTurn, providing requested  
support for on-boarding, and addressing identified concerns.

Additionally, County/LHJ-operated clinics shall be able to  
maintain "closed pod" vaccination structures to allow them to  
focus on their eligible populations and shall report daily vaccine  
inventories, transfers, redistributions, and reporting to CAIR2,  
thereby facilitating visibility and oversight for the Agency of the  
entire Statewide Vaccine Network. Such clinics shall have the  
option of delaying transition to MyTurn until such a time as  
Agency and County agree that adoption of the MyTurn platform  
will not hamper these clinics' vaccine distribution efforts.

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**YOLANDA RICHARDSON**  
*Secretary*

With these additional assurances, we look forward to receiving your signed MOU as soon as possible so that we may include you in the state's vaccination network.

Should you have any additional questions, please contact me at [Gabriel.ravel@govops.ca.gov](mailto:Gabriel.ravel@govops.ca.gov) or (916) 651-9011.

Sincerely,

/s/

Gabriel Ravel  
Deputy Secretary and General Counsel  
California Government Operations Agency



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