



# The CEO Report

March 23, 2021

## Human Resources Update

### Inside This Issue

- 1 Human Resources Update
- 2 Emergency Purchase
- 2 Whitmore Lane Building
- 2 Health and Human Services Agency Update
- 2 Oak and August Complex Fire Recovery Update
- 3 RFP/RFO Update
- 3 Planning and Building Services Update
- 4 Agriculture Update
- 5 Cultural Services Agency Update
- 6 Animal Care Services Update
- 7 Upcoming Meetings and Dates of Interest
- 7 Boards and Commissions
- 7 Attachments

### 2020 Flexible Spending Accounts

Employees who participated in the Flexible Spending Account (FSA) program during calendar year 2020 have until March 31, 2021 to submit claims for reimbursement. The expense must have been incurred between January 1, 2020 and December 31, 2020 and must be submitted by utilizing the Delta Health Systems FSA claim form. The form is attached here for your convenience and is also located on the Human Resources website under the Forms button:

<https://www.mendocinocounty.org/home/showpublisheddocument?id=27747>

Anyone requiring assistance with this form may contact Human Resources, Benefits Administration at (707) 234-6600 or by email at [employeehealthbenefits@mendocinocounty.org](mailto:employeehealthbenefits@mendocinocounty.org).

Delta Health Systems will not accept any forms after the due date of March 31, 2021.

### Vacancy List

Attached to this report is an updated Justification of Filled Position table and the Vacancy and Recruitment Update provided by Human Resources. These reports include additional information as requested by the Board of Supervisors and includes all funded allocated positions, all vacant funded positions, all positions approved to be filled, including positions in the recruitment process, all new hires (excluding extra help), all separations, and the number of employees on leave for each budget unit. The report will contain cumulative information for the current fiscal year and will be updated monthly.

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#### Contact Information:

Office: (707) 463-4441

Fax: (707) 463-5649

Email:

[ceo@mendocinocounty.org](mailto:ceo@mendocinocounty.org)

Website:

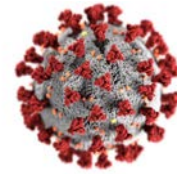
[www.mendocinocounty.org](http://www.mendocinocounty.org)

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## Emergency Purchase

In order to support the Covid-19 vaccine clinics, the County needs to purchase a large quantity of exam-grade nitrile gloves; the need is approximately 2500-3000 pairs per week. This need is immediate as well as sustained over the next several months. The Department Operations Center (DOC), found through extensive research that these specific types of gloves are in limited supply and/or out of stock with no estimated availability date industry wide. One vendor, who has other purchasing agreements with the County, worked to locate stock sufficient to meet County's needs for the foreseeable future, guaranteed timely delivery to meet the need, and offered a significantly lower price point per case than other vendors that were researched resulting in a significant savings for the county.

The purchase of the exam-grade Nitrile gloves in small, medium, large and extra-large sizes, will cost the County \$20,141.88.



For more information, visit the County's COVID-19 website at:  
[www.mendocinocounty.org/community/novel-coronavirus](http://www.mendocinocounty.org/community/novel-coronavirus)

## Whitmore Lane Building

No decisions have been made regarding the long term use of the Whitmore Lane building. This will go to before the Board of Supervisors with the Ranch proposal in the near future.



## Health and Human Services Agency Update

Health and Human Services Agency (HHSA) submits the attached Agency Status Report to update the Board of Supervisors on the services being provided by HHSA.

The Health Services Advisory Board met on March 17, 2021 and gave a recommendation to provide a two or three department model for services delivery, rather than an agency model.

[www.mendocinocounty.org/government/health-human-services-agency](http://www.mendocinocounty.org/government/health-human-services-agency)

## Oak and August Complex Fire Recovery Update

Work continues on the recovery efforts following the Oak and August fires. After delays due to weather, Phase 2 debris removal has been scheduled to begin on Monday, March 22 in the 101 area of Willits. Phase 2 debris removal includes ash, cars, and hazardous tree removal. The California Highway Patrol (CHP) finished pulling VIN numbers from burned vehicles during the second week of March and has passed this information to the County. Code enforcement is in the process of completing the required DMV forms before Phase 2 begins. While the state deadline for Right of Entry (ROE) permits has passed, the County will continue to accept ROE permits from all damaged properties that desire to be included in the cleanup process at the reduced cost.



For more information, visit:  
[www.mendocinocounty.org/community/mendocino-strong](http://www.mendocinocounty.org/community/mendocino-strong)

## Request for Proposal/Request for Qualifications/ Request for Bids (RFP/RFQ/RFB) Update



### **RFP# SS 21-001 Calfresh Outreach Services**

- Issued on February 1, 2021
- Submission deadline is March 22, 2021

### **RFB# 10-21 Child Support Flooring and Improvement Project**

- Issued on March 2, 2021
- Submission deadline is March 31, 2021

### **RFP# 21-02 Grant Research and Writing Services for Disaster Prevention, Recovery, Resiliency, & Mitigation Projects**

- Issued on March 2, 2021
- Submission deadline is April 5, 2021

### **RFQ# 011-21 Environmental Planning Services**

- Issued on March 3, 2021
- Submission deadline is April 2, 2021

### **RFP# 012-21 Drug & Alcohol Laboratory Testing**

- Issued on March 4, 2021
- Submission deadline is April 21, 2021

## Planning and Building Services Update



[www.mendocinocounty.org](http://www.mendocinocounty.org)

The Planning and Building Services department is currently recruiting for several positions, including (3) three Senior Planners in the Ukiah office as well as (1) one Chief Planning and (1) one Building Inspector in the Fort Bragg Office.

Also, Mendocino County has recently been awarded the California Cannabis Equity Grant funding in the amount of \$832,274.17, the Press Release can be found here at:

<https://mailchi.mp/cc3fe8cb9cb8/california-cannabis-equity-grants-program-provides-15-million-in-grant-funding-for-local-jurisdictions?e=47d35ba1ce>

## Agriculture Update

The Department of Agriculture is encouraging growers to contact the office to set up a time to bring in their thermometers to be tested. Having accurate thermometers helps growers to protect their crops from frost. If there are any growers that haven't had their thermometers checked for accuracy they are encouraged to call the office to set up a drop off time.

The Department of Agriculture is offering to help growers with pesticide compliance inspections. All COVID-19 protocols will be followed during these inspections. If anyone is interested in setting up a time with an inspector, please call the office.

The Mendocino County Department of Agriculture announces its Annual Coast Certified Producer Certificate (CPC)-Day. Due to COVID-19 restrictions, the venue will take place outdoors at the Fort Bragg Farmer's Market on Franklin St. at the corner of Laurel St. on March 31, 2021 from 12:00 pm to 4:00 pm. COVID-19 restrictions require vendors and the County inspector to wear masks and socially distance at all times. Please call the Department of Agriculture to set up an appointment time. Appointment times will be in blocks of (15) fifteen minutes. Vendors will pick up their completed and renewed CPCs and have their Certified Farmers Market (CFM) scales tested for the year. This event will accept cash or check only.

March 1-7, 2021 marks the National Weights and Measures Week. The National Conference on Weights and Measures Chairman chose this year's theme to be, "Measuring Up to the New Normal". Some of the new normal in commercial weighing and measuring includes taximeters using Global Positioning Systems (GPS) to measure distance traveled, charging stations replacing fuel dispensers, and e-commerce replacing trips to the store. As the marketplace evolves, regulators and industry must work together to keep up with those changes through quality standards.

Since it is National Weights and Measures week the Agriculture department is starting to look into ways to make sure that they are able to complete all of the weights and measure obligations to the best of their ability. The Department has identified efficient equipment that can be used as a weight truck and can also be used for many of the other programs within the department. This purchase will be brought before the Board of Supervisors soon for approval.

Just a reminder: while the office is still closed to the public, staff are continuing to conduct normal duties. While making sure to follow all Covid-19 precautions the department is asking the public to call ahead to make sure that proper staff is available to assist their needs when they arrive. Please contact the office number at (707)234-6830.



*Legislative information, California Law, daily events and legislative publications can be viewed online at the official California Legislative Information website by visiting:*

<http://leginfo.legislature.ca.gov/>

## Cultural Services Agency Update

### Library

- March is Women's History Month and branches are celebrating with social media posts and window displays featuring local women and those known world-wide.
- Spring is a perfect time to pick up seeds from the Seed Libraries!
  - Willits branch will be growing a butterfly garden and leading a mushroom growing virtual program on March 20, 2021.
  - On March 12, 2021 the Seed Library will be at Covelo's Farmers' Market with seeds for tomatoes, peppers, eggplants, tomatillos, and ground cherries, along with the herbs that compliment them, and seeds for growing salsa ingredients.
- Many branches are offering programming to coincide with the County Museum's albatross exhibit. Message STORYTIME to (707) 405-0163 to receive weekly reminders and a link to join Round Valley's virtual story time!
- On March 31<sup>st</sup>, 2021, Cesar Chavez Day, the Fort Bragg branch will host a YouTube concert that will feature Fiesta and Folk Music from Mexico and the Southwest. These scenes are from Chavez' remarkable life and contributions to the labor movement.
- April 4-10, 2021 is National Library Week and branches will be handing out special bookmarks to those who use the curbside pick-up service.
- The Bookmobile will be participating in a virtual Bookmobile Parade, links to which will be available on the Library's Facebook page.
- National Poetry Month starts with the Ukiah branch hosting a monthly virtual Poetry Slam on the fourth Thursday of the month, while other branches feature haikus and poetry written by locals.
- The Willits Library is planning an Earth Day social media series on seven (7) small things to do for the earth and a community scavenger hunt.
- Dia de los ninos, dia de los libros is on April 30, 2021, and the Coast Community branch will be giving away books that have been purchased by their Friends group to local kids.



For more information, visit the Cultural Services Agency's website at:  
[www.mendocinocounty.org/government/cultural-services-agency](http://www.mendocinocounty.org/government/cultural-services-agency)

### Museum

The Mendocino County Museum will host a virtual exhibit called ALBATROSS: LIFE ON THE WIND AND SEA from March 14 to April 30, 2021. The exhibit will be paired with stories about sightings of albatrosses in Mendocino County.

The Cultural Services Agency Staff have completed an Access and Use of Museum Images and Recordings Policy, they hope to have approved by the Board of Supervisors so they have guidelines to help more people who want to use the museum's resources.

## Animal Care Services Update

### Income Statistics

February 1, 2021 through February 28, 2021

- One animal impounded for quarantine at the Animal Shelter
- Two dead animals received for disposal
- Five feral cats received
- No animal received for rabies specimen testing
- Three owned animals received by Animal Control or Police/owner in custody
- 12 owned animals impounded in the field to Animal Control or Police
- 26 owner surrendered animals received
- No shelter animals were returned by adopter
- 37 stray animals impounded in the field by Animal Control, Police or came in over the counter from citizens
- Total of 86 animals received at the Animal Shelter

### Outcome Statistics

February 1, 2021 through February 28, 2021

- 12 cats adopted
- 22 dogs adopted
- No "other" animals adopted/auctioned off
- One ill/failure to thrive animal died
- Four dead animal disposals
- Five animals euthanized
- No animals sent to laboratory for rabies testing
- Five owner/surrender animals euthanized
- Three trap, neuter and return to field cats
- 30 return to owner animals
- 12 animals transferred to other rescue organizations
- A total of 94 animals departed the Animal Shelter



*To view pictures and bios of the Animal Shelter's wonderful adoptable cats and dogs, visit*  
[www.mendoanimalshelter.com](http://www.mendoanimalshelter.com)



## Upcoming Board Meetings

Limited Meeting	March 22, 2021
Regular Meeting	March 23, 2021
Regular Meeting	April 6, 2021
Standing Committee	April 12, 2021
Regular Meeting	April 20, 2021

## Boards and Commissions Vacancies\*

Board Name	Position
Area Agency on Aging – Governing Board	At- Large Member
Emergency Medical Care Committee	Representative – EMS Aircraft Provider
Potter Valley Cemetery District	Trustee

\* Anticipated vacancies

Please note: Anticipated vacancies include expiring terms; the incumbent of the expiring term may apply for reappointment and/or may continue to serve in their capacity until replaced. California Government Code requires public noticing for all expiring terms regardless of the incumbent's intention to apply for reappointment.

## Attachments

1. Position Justification Report
2. Vacancy and Recruitment Update
3. Flexible Spending Account Claim Form
4. Oak and August Complex Fire Recovery Update
5. Health and Human Services Agency Status Report
6. CCLHO Health Equity Committee Appointee Letter
7. Ongoing list of Boards and Commissions Vacancies

March						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	



Regular Board Meeting



County Holiday



Limited Meetings



Standing Committees



NACo Conference

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# JUSTIFICATION OF FILLED POSITIONS

February 2021

DEPARTMENT/OFFICE	CLASSIFICATION	POSITION NUMBER	LOCATION	DATE REQUISITION APPROVED	JUSTIFICATION PROVIDED	DATE POSITION FILLED
Assessor	Staff Assistant II	4293	Ukiah	11/19/2020	This position reviews and processes all the property tax exemptions and roll corrections, including reporting to the state, and assists customers.	2/7/2021
Child Support Services	Child Support Specialist II	3114	Ukiah	1/27/2021	This position performs the case management function and is needed to serve clients efficiently.	2/7/2021
Sheriff-Coroner	Deputy Sheriff-Coroner II	339	Ukiah	9/18/2020	Reductions in the sworn field deputy staff increases overtime costs, leads to extended service times, and diminishes the Sheriff Office's capacity to proactively ensure safety within Mendocino County.	2/7/2021
Animal Care	Animal Clinic Technician	3372	Ukiah	1/4/2021	This position assists in providing medical care for impounded shelter animals and assists in the spaying & neutering of shelter & privately owned animals.	2/21/2021
Executive Office (Facilities and Fleet)	Custodian	3151	Ukiah	12/10/2020	This position fills a critical need by supporting the County's 100+ facilities. Custodial services have increased over the past 6 months due to increased service levels in response to the COVID pandemic.	2/21/2021
Executive Office (Information Services)	Information Systems Technician I	3590	Ukiah	12/14/2020	This position serves as front line support for all technology needs to County departments, and assists with computer deployment and equipment replacement.	2/21/2021
HHSA (Administration)	Assistant HHSA Director	4088	Ukiah	2/3/2021	Risk of not meeting State and Federal Mandates, risk of overtime and/or assigning duties elsewhere working someone out of class.	2/21/2021
Sheriff-Coroner	Corrections Deputy	412	Ukiah	5/27/2020	Staffing in the jail, on a daily basis, requires a minimum number of corrections personnel.	2/21/2021
Sheriff-Coroner	Corrections Deputy	419	Ukiah	5/27/2020	Staffing in the jail, on a daily basis, requires a minimum number of corrections personnel.	2/21/2021
Sheriff-Coroner	Emergency Services Specialist	4376	Ukiah	4/13/2020	This position performs a variety of complex, professional responsibilities related to the County's emergency management programs and assists in coordinating activities of emergency service organizations during emergencies and disasters.	2/21/2021



BOARD OF SUPERVISORS VACANCY/RECRUITMENT UPDATE																
Pay Period 04-21, February 7, 2021 - February 20, 2021																
DEPARTMENT/OFFICE	FUND	TOTAL ALLOCATED FTE POSITIONS	VACANT FTE POSITIONS	VACANCY RATE (All Vacant Regardless of Recruitment Status)	POSITIONS IN RECRUITMENT (AS OF REPORT DATE)	VACANCY RATE* (Positions in Recruitment)	NEW HIRES SINCE 7/1/20	SEPARATIONS SINCE 7/1/20	EMPLOYEES ON LEAVE	EMPLOYEES IN BOONVILLE	EMPLOYEES IN COVELO	EMPLOYEES IN FORT BRAGG	EMPLOYEES IN LAYTONVILLE	EMPLOYEES IN POINT ARENA	EMPLOYEES IN UKIAH	EMPLOYEES IN WILLITS
AGRICULTURE	1100	9.00	2.00	22.2%	--	0.0%	--	--	1	--	--	--	--	--	7	--
<i>Agriculture Total:</i>		<i>9.00</i>	<i>2.00</i>	<i>22.2%</i>	<i>0</i>	<i>0.0%</i>	<i>0</i>	<i>0</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>7</i>	<i>0</i>
AIR QUALITY	3270	9.00	3.00	33.3%	--	0.0%	--	--	--	--	--	--	--	--	6	--
<i>Air Quality Total:</i>		<i>9.00</i>	<i>3.00</i>	<i>33.3%</i>	<i>0</i>	<i>0.0%</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>6</i>	<i>0</i>
ANIMAL CARE	1100	13.00	2.00	15.4%	--	0.0%	--	2	--	--	--	2	--	--	9	--
<i>Animal Care Total:</i>		<i>13.00</i>	<i>2.00</i>	<i>15.4%</i>	<i>0</i>	<i>0.0%</i>	<i>0</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>9</i>	<i>0</i>
ASSESSOR-CLERK-RECORDER (ASSESSOR)	1100	21.00	9.00	42.9%	9	42.9%	4	8	--	--	--	--	--	--	12	--
ASSESSOR-CLERK-RECORDER (CLERK RECORDER)	1100	3.00	1.00	33.3%	1	33.3%	--	--	--	--	--	--	--	--	2	--
ASSESSOR-CLERK-RECORDER (COUNTY CLERK-ELECTION)	1100	3.00	0.00	0.0%	--	0.0%	1	--	--	--	--	--	--	--	3	--
<i>Assessor-Clerk-Recorder Total:</i>		<i>27.00</i>	<i>10.00</i>	<i>37.0%</i>	<i>10</i>	<i>37.0%</i>	<i>5</i>	<i>8</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>17</i>	<i>0</i>
AUDITOR-CONTROLLER	1100	12.00	1.00	8.3%	3	25.0%	--	1	--	--	--	--	--	--	11	--
<i>Auditor-Controller Total:</i>		<i>12.00</i>	<i>1.00</i>	<i>8.3%</i>	<i>3</i>	<i>25.0%</i>	<i>0</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>11</i>	<i>0</i>
BOARD OF SUPERVISORS	1100	5.00	0.00	0.0%	--	0.0%	2	2	--	--	--	--	--	--	5	--
<i>Board of Supervisors Total:</i>		<i>5.00</i>	<i>0.00</i>	<i>0.0%</i>	<i>0</i>	<i>0.0%</i>	<i>2</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>5</i>	<i>0</i>
CHILD SUPPORT SERVICES	1100	36.00	15.00	41.7%	--	0.0%	2	1	--	--	--	--	--	--	21	--
<i>Child Support Services Total:</i>		<i>36.00</i>	<i>15.00</i>	<i>41.7%</i>	<i>0</i>	<i>0.0%</i>	<i>2</i>	<i>1</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>21</i>	<i>0</i>
COUNTY COUNSEL	1100	12.00	1.00	8.3%	1	8.3%	--	--	--	--	--	--	--	--	11	--
<i>County Counsel Total:</i>		<i>12.00</i>	<i>1.00</i>	<i>8.3%</i>	<i>1</i>	<i>8.3%</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>11</i>	<i>0</i>
CULTURAL SERVICES AGENCY (LIBRARY)	1205	36.50	8.00	21.9%	4	11.0%	--	1	--	--	5	6	--	1	15	4
CULTURAL SERVICES AGENCY (MUSEUM)	1100	5.00	1.00	20.0%	--	0.0%	1	1	--	--	--	--	--	--	1	3
<i>Cultural Services Agency Total:</i>		<i>41.50</i>	<i>9.00</i>	<i>21.7%</i>	<i>4</i>	<i>9.6%</i>	<i>1</i>	<i>2</i>	<i>0</i>	<i>0</i>	<i>5</i>	<i>6</i>	<i>0</i>	<i>1</i>	<i>16</i>	<i>7</i>
DISTRICT ATTORNEY	1100	46.00	5.00	10.9%	3	6.5%	5	3	3	--	--	5	--	--	36	--
DISTRICT ATTORNEY (ANTI DRUG ABUSE)	4650	3.00	0.00	0.0%	--	0.0%	--	1	--	--	--	--	--	--	3	--
DISTRICT ATTORNEY (RAPE PROSECUTION)	4480	1.00	1.00	100.0%	1	100.0%	--	--	--	--	--	--	--	--	--	--
DISTRICT ATTORNEY (VICTIM WITNESS)	4640	5.00	0.00	0.0%	--	0.0%	1	--	1	--	--	--	--	--	5	--
<i>District Attorney Total:</i>		<i>55.00</i>	<i>6.00</i>	<i>10.9%</i>	<i>4</i>	<i>7.3%</i>	<i>6</i>	<i>4</i>	<i>4</i>	<i>0</i>	<i>0</i>	<i>5</i>	<i>0</i>	<i>0</i>	<i>44</i>	<i>0</i>

BOARD OF SUPERVISORS VACANCY/RECRUITMENT UPDATE																
Pay Period 04-21, February 7, 2021 - February 20, 2021																
DEPARTMENT/OFFICE	FUND	TOTAL ALLOCATED FTE POSITIONS	VACANT FTE POSITIONS	VACANCY RATE (All Vacant Regardless of Recruitment Status)	POSITIONS IN RECRUITMENT (AS OF REPORT DATE)	VACANCY RATE* (Positions in Recruitment)	NEW HIRES SINCE 7/1/20	SEPARATIONS SINCE 7/1/20	EMPLOYEES ON LEAVE	EMPLOYEES IN BOONVILLE	EMPLOYEES IN COVELO	EMPLOYEES IN FORT BRAGG	EMPLOYEES IN LAYTONVILLE	EMPLOYEES IN POINT ARENA	EMPLOYEES IN UKIAH	EMPLOYEES IN WILLITS
EXECUTIVE OFFICE	1100	12.00	4.00	33.3%	4	33.3%	1	2	--	--	--	--	--	--	10	--
EXECUTIVE OFFICE (CENTRAL SERVICES)	1100	6.00	0.00	0.0%	--	0.0%	3	2	--	--	--	--	--	--	6	--
EXECUTIVE OFFICE (CLERK OF THE BOARD)	1100	3.00	0.00	0.0%	1	33.3%	--	--	--	--	--	--	--	--	3	--
EXECUTIVE OFFICE (DISASTER RECOVERY)	1225	2.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	3	--
EXECUTIVE OFFICE (FACILITIES & FLEET)	1100	33.80	5.00	14.8%	6	17.8%	10	6	1	--	--	1	--	--	28	1
EXECUTIVE OFFICE (GARAGE)	1100	3.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	3	--
EXECUTIVE OFFICE (GENERAL LIABILITY)	7130	2.50	1.00	40.0%	--	0.0%	--	--	--	--	--	--	--	--	2	--
EXECUTIVE OFFICE (INFORMATION SERVICES)	1100	25.00	3.00	12.0%	3	12.0%	2	2	--	--	--	--	--	--	22	--
Executive Office Total:		87.30	13.00	14.9%	14	16.0%	16	12	1	0	0	1	0	0	77	1
FARM ADVISOR	1100	3.00	1.00	33.3%	--	0.0%	--	--	--	--	--	--	--	--	2	--
Farm Advisor Total:		3.00	1.00	33.3%	0	0.0%	0	0	0	0	0	0	0	0	2	0
HHSA (ADMINISTRATION)	1100	22.00	9.00	40.9%	1	4.5%	--	3	1	--	--	--	--	--	13	--
HHSA (ALCOHOL/OTHER DRUG PROGRAM)	1100	35.00	16.00	45.7%	1	2.9%	1	--	--	--	--	1	--	--	18	--
HHSA (CGAP-DFC GRANT)	4260	1.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	1	--
HHSA (ENVIRONMENTAL HEALTH)	1100	22.60	3.60	15.9%	--	0.0%	--	1	1	--	--	--	--	--	19	--
HHSA (MENTAL HEALTH)	1221	60.00	31.00	51.7%	10	16.7%	1	2	1	--	--	--	--	--	29	--
HHSA (MENTAL HEALTH TREATMENT ACT - MEASURE B)	1224	1.25	1.25	100.0%	--	0.0%	--	1	--	--	--	--	--	--	0	--
HHSA (PUBLIC HEALTH)	1100	29.00	11.00	37.9%	4	13.8%	2	2	1	--	--	1	--	--	16	1
HHSA (PUBLIC HEALTH BIOTERRORISM AS)	4780	2.00	1.00	50.0%	1	50.0%	--	--	1	--	--	--	--	--	2	--
HHSA (PUBLIC HEALTH CCS)	1100	7.00	2.00	28.6%	2	28.6%	1	2	1	--	--	--	--	--	5	--
HHSA (PUBLIC HEALTH NURSING)	1100	22.00	8.00	36.4%	8	36.4%	1	2	--	--	--	1	--	--	10	3
HHSA (PUBLIC HEALTH TOBACCO ED)	4530	1.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	1	--
HHSA (PUBLIC HEALTH WIC)	4180	14.20	5.40	38.0%	--	0.0%	--	1	--	--	--	1	--	--	8	--
HHSA (SOCIAL SERVICES)	1100	404.00	75.00	18.6%	66	16.3%	35	19	19	--	--	35	--	--	268	27
HHSA (WHOLE PERSON CARE)	1227	2.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	2	--
HHSA Total:		623.05	163.25	26.2%	93	14.9%	41	33	25	0	0	39	0	0	390	31

BOARD OF SUPERVISORS VACANCY/RECRUITMENT UPDATE																
Pay Period 04-21, February 7, 2021 - February 20, 2021																
DEPARTMENT/OFFICE	FUND	TOTAL ALLOCATED FTE POSITIONS	VACANT FTE POSITIONS	VACANCY RATE (All Vacant Regardless of Recruitment Status)	POSITIONS IN RECRUITMENT (AS OF REPORT DATE)	VACANCY RATE* (Positions in Recruitment)	NEW HIRES SINCE 7/1/20	SEPARATIONS SINCE 7/1/20	EMPLOYEES ON LEAVE	EMPLOYEES IN BOONVILLE	EMPLOYEES IN COVELO	EMPLOYEES IN FORT BRAGG	EMPLOYEES IN LAYTONVILLE	EMPLOYEES IN POINT ARENA	EMPLOYEES IN UKIAH	EMPLOYEES IN WILLITS
HUMAN RESOURCES	1100	19.00	5.00	26.3%	--	0.0%	--	--	1	--	--	--	--	--	14	--
HUMAN RESOURCES (EMPLOYEE WELLNESS)	1100	1.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	1	--
HUMAN RESOURCES (HEALTH BENEFITS)	7150	4.00	1.00	25.0%	--	0.0%	--	--	--	--	--	--	--	--	3	--
Human Resources Total:		24.00	6.00	25.0%	0	0.0%	0	0	1	0	0	0	0	0	18	0
PLANNING AND BUILDING	1100	43.50	7.00	16.1%	2	4.6%	6	5	--	--	--	7	--	--	30	--
PLANNING AND BUILDING (CANNABIS PROGRAM)	1100	8.00	2.00	25.0%	1	12.5%	2	1	--	--	--	--	--	--	6	--
Planning and Building Total:		51.50	9.00	17.5%	3	5.8%	8	6	0	0	0	7	0	0	36	0
PROBATION	1100	47.00	12.00	25.5%	3	6.4%	--	2	1	--	--	3	--	--	28	4
PROBATION (JUVENILE HALL)	1100	25.00	9.00	36.0%	1	4.0%	--	--	--	--	--	--	--	--	16	--
Probation Total:		72.00	21.00	29.2%	4	5.6%	0	2	1	0	0	3	0	0	44	4
PUBLIC DEFENDER	1100	24.00	0.00	0.0%	--	0.0%	5	2	1	--	--	2	--	--	22	--
PUBLIC DEFENDER (ALTERNATE DEFENDER)	1100	6.50	1.00	15.4%	--	0.0%	--	--	--	--	--	--	--	--	6	--
Public Defender Total:		30.50	1.00	3.3%	0	0.0%	5	2	1	0	0	2	0	0	28	0
RETIREMENT	1100	5.00	0.00	0.0%	--	0.0%	1	1	--	-	-	-	-	-	5	--
Retirement Total:		5.00	0.00	0.0%	0	0.0%	1	1	0	0	0	0	0	0	5	0
SHERIFF-CORONER	1100	114.00	14.00	12.3%	6	5.3%	4	3	7	--	--	8	--	--	78	14
SHERIFF-CORONER (COPS PROGRAM AB3229)	1210	1.00	0.00	0.0%	--	0.0%	--	--	--	--	--	--	--	--	1	--
SHERIFF-CORONER (JAIL)	1100	73.00	14.00	19.2%	6	8.2%	1	4	3	--	--	--	--	--	59	--
SHERIFF-CORONER (OFFICE OF EMERGENCY SERVICES)	1100	2.00	1.00	50.0%	--	0.0%	--	--	--	--	--	--	--	--	1	--
Sheriff-Coroner Total:		190.00	29.00	15.3%	12	6.3%	5	7	10	0	0	8	0	0	139	14
TRANSPORTATION	1200	92.80	26.80	28.9%	7	7.5%	--	7	3	4	2	10	5	4	35	6
TRANSPORTATION (ENGINEERING & TECHNICAL ASSIST)	1100	7.00	2.00	28.6%	2	28.6%	--	--	--	--	--	--	--	--	5	--
Transportation Total:		99.80	28.80	28.9%	9	9.0%	0	7	3	4	2	10	5	4	40	6
TREASURER-TAX COLLECTOR	1100	6.00	1.00	16.7%	1	16.7%	--	--	--	--	--	--	--	--	5	--
TREASURER-TAX COLLECTOR (COURT AB233 PROGRAM)	1100	6.00	1.00	16.7%	--	0.0%	1	--	1	--	--	--	--	--	5	--
Treasurer-Tax Collector Total:		12.00	2.00	16.7%	1	8.3%	1	0	1	0	0	0	0	0	10	0
COUNTYWIDE TOTAL:		1417.65	323.05	22.8%	158	11.1%	93	90	48	4	7	83	5	5	938	63



# Flexible Spending Account Claim Form

Please mail completed form to:

Delta Health Systems

3244 Brookside Rd, Suite 109 Stockton, CA 95219

Toll free: 888-478-7331

Email: flex@delapro.com

Mobile app: DHS FSA Mobile App (iOS/Google Play)

Please review the claim form instructions by visiting <https://deltahealth.lh1ondemand.com> or email flex@delapro.com. To eliminate claim forms for the FSA please download the mobile application: DHS FSA Mobile App (iOS/Google Play).

Complete the appropriate spaces on this form and attach the Explanation of Benefits or proof of expenses, which includes provider's name, date of service, type of services provided, and pharmacy leaflet. Check registers, bank statements, and credit card receipts are not valid forms of proof of service. Please refer to your Summary Plan Document for timeframes and guidelines on claims submission.

Employer: \_\_\_\_\_ Group #: \_\_\_\_\_  
Employee Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_  
Address: \_\_\_\_\_ Empl #: \_\_\_\_\_ Site: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

## TYPE OF EXPENSE(S)

Date(s) of Service FROM TO	Individual Receiving Service	Service Type (Office Visit, RX, Dental, Vision, etc.)	Amount
			\$
			\$
			\$
			\$
Total Amount Requested for Reimbursement			\$

## FOR DEPENDENT CARE PROVIDER / COMPLETED BY PARTICIPANT

Date(s) of Service FROM TO	Dependent Receiving Service	Age	Provider	Provider Tax ID	Amount
					\$
					\$
Total Amount Requested for Reimbursement					\$

Provider Address: \_\_\_\_\_ Provider Phone #: \_\_\_\_\_

Provider Statement: Provider's signature is required if no receipt is attached, verifying that childcare services were provided for the amount and dates indicated above.

Provider Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I, the undersigned, request reimbursement for the eligible expenses listed for myself and/or any eligible dependents. I certify these expenses are eligible for reimbursement under the Flexible Spending Account sponsored by my employer. I have not been and will not be reimbursed for these expenses from this or any other benefit plan and have/will not included them as itemized deductions or as a tax credit on my personal income tax returns.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Note: Claim will be rejected if supporting documentation is not received and the form is not signed.



# Oak and August Complex Fire Recovery Update

March 16, 2021

## Oak Fire Recovery Update

**Overview:** The Oak Fire started on September 7, 2020 five miles north of Willits and burned 1,100 acres. The fire destroyed 56 structures, including 31 residences.

### FEMA Individual Assistance

*Registration Deadline: 12/16/2020*

**Last updated 2/22/2021**

Individuals & Households Program (IHP) Breakdown	
Total Registrations	116
Daily Registrations	0
IHP Referrals	92
IHP Approved	3
IHP \$ Amount Approved	\$90,086.13

Housing Assistance (HA) Program Breakdown	
HA Referrals	87
HA Approved	3
HA \$ Amount Approved	\$78,958.65
Rental Assistance	2
Rental Assistance \$ Approved	\$4,362.00

Other Needs Assistance (ONA) Program Breakdown	
ONA Referrals	45
ONA Approved	1
ONA \$ Amount Approved	\$11,127.48

### Small Business Administration Loans

**Last Updated 2/26/2021**

	Home Loan Applications	Business Loan Applications	Total
FEMA Referrals	95	36	131
Applications Received	21	9	30
Applications Approved	3	0	3
Dollars Approved	\$338,600	\$0	\$338,600



# Oak and August Complex Fire Recovery Update

March 16, 2021

## State Assistance Programs

Program	Deadline
Disaster CalFresh	November 16-20, 2020
Disaster Unemployment Assistance	December 3, 2020

## Community Engagement

Milestone	Lead Agency	Status	Unmet Needs
Local Assistance Centers	County/EO	The County, in partnership with Cal OES, FEMA, and community organizations, set up a Local Assistance Center in Willits on 10/26/20 in order to provide resources and assistance to those affected by the Oak Fire.	
Mobile Registration Intake Center	FEMA	FEMA representatives were on site in Willits from 10/26 to 10/29/2020 in order to provide resources and assistance to those affected by the Oak Fire.	
Outreach during Phase 1 of Debris Removal	County/Public Health	During the week of 11/9, County Public Health: <ul style="list-style-type: none"><li>• Provided Right of Entry paperwork to give property owners time to read through the documents</li><li>• Provided wattles to property owners to help protect against erosion<ul style="list-style-type: none"><li>◦ County provided flyers with a QR code that links to a video on how to install wattles</li></ul></li></ul>	
Town Hall	County	<ul style="list-style-type: none"><li>• Webinar on 11/19/20</li><li>• The County, FEMA, and Cal OES provided fire survivors with information on fire recovery programs and answered questions from community members</li><li>• Topics covered: FEMA mitigation, individual assistance, business assistance, watershed protection, debris removal, cannabis, behavioral health services, social services (Disaster CalFresh and housing programs), and disaster case management</li><li>• Estimated that at least 15 community members participated via Zoom</li><li>• Options for community members to view and ask questions via phone, Zoom, YouTube, and Facebook</li></ul>	<ul style="list-style-type: none"><li>• A virtual format may have been inaccessible to community members who do not have internet connection or phone reception</li></ul>
Disaster Case Management	FEMA	<ul style="list-style-type: none"><li>• Cal OES is expecting FEMA to approve the grant application for Disaster Case Management for DR-4569 over the next 2-3 weeks</li><li>• Service provider for Mendocino County will be North Coast Opportunities (NCO)</li></ul>	



# Oak and August Complex Fire Recovery Update

March 16, 2021

## Debris removal

Milestone	Lead agency	Status	Unmet needs
Phase 1: Remove household hazardous waste (HHW)	California Department of Toxic Substances Control (DTSC)	Completed 11/11-11/19 Organizations involved included: <ul style="list-style-type: none"><li>County Public Health<ul style="list-style-type: none"><li>Communicated with DTSC and property owners</li><li>Requested that property owners leave their gates open to facilitate clean up</li></ul></li><li>ANCON<ul style="list-style-type: none"><li>Contract with DTSC</li><li>Removed, consolidated, and prepared HHW for transport</li></ul></li><li>LACO<ul style="list-style-type: none"><li>Engineering consulting firm and County partner</li><li>Assisted with HHW clean up</li></ul></li><li>DTSC returned to the County during the week of 2/8 to do asbestos assessments and household hazardous waste removal for any property that was missed during Phase 1 debris removal in December</li></ul>	
Phase 2: Remove the majority of burn debris and vehicles	Cal OES	<ul style="list-style-type: none"><li>Phase 2 of debris removal scheduled to start on 3/22/2021 in the 101 area of Willits.</li><li>Site assessments and vehicle assessments in progress by Tidal Basin (debris contractor)</li><li>Contract with Tidal Basin ends 05/1/21</li><li>Site and arborist assessment</li><li>Removal of ash, debris, and burned vehicles from properties</li><li>Hazardous tree removal: Any trees that will hit the public right of way and are dead or dying</li><li>Asbestos survey and removal</li><li>Soil testing for heavy metals</li><li>Erosion control</li><li>County working with DMV and CHP to purge VIN numbers of damaged vehicles<ul style="list-style-type: none"><li>CHP has finished pulling VIN numbers from burned vehicles</li><li>County Code Enforcement is in the process of completing required DMV forms before Phase 2 begins</li></ul></li><li>County must receive a signed Right-of-Entry (ROE) permit from each property owner in order to implement Phase 2<ul style="list-style-type: none"><li>If property owners do not sign ROEs, they must clean up the debris privately to state standards.</li></ul></li></ul>	County needs a plan to clean up cannabis-related debris, which is not covered under phase 1 or 2.
Watershed protection and erosion control	County, collaborating with LACO, Cal OES, and the	<ul style="list-style-type: none"><li>LACO conducted a watershed impact assessment during the week of 11/16</li></ul>	





# Oak and August Complex Fire Recovery Update

March 16, 2021

	California Conservation Corps (CCC)	<ul style="list-style-type: none"> <li>Initial watershed concerns found from assessment: sediment deposition from damaged culverts, roads, and firebreaks</li> <li>Shows a need for long-term soil stabilization</li> <li>CCC completed work on 1/21               <ul style="list-style-type: none"> <li>Installed straw wattles, silt barriers (silt socks and fences), straw and wood mulch</li> </ul> </li> <li>Post-CCC watershed assessment by LACO complete</li> <li>(Projects on private property require an ROE)</li> </ul>	
Right-of-Entry Permits	Planning and Building	<ul style="list-style-type: none"> <li>County deadline: 12/4/20</li> <li>State deadline: 2/15/21</li> <li>Submitted: 15</li> <li>Private cleanup: 3</li> <li>Needed: 0</li> </ul>	
Urgency Ordinance	Board of Supervisors; Planning and Building	<ul style="list-style-type: none"> <li>Required before the County can enforce abatement for parcels that have not submitted an ROE or completed private clean-up</li> <li>The Board passed the ordinance on 12/15/20</li> </ul>	

## August Complex Recovery Update

### Overview:

The fires that eventually merged into the August Complex started on August 16 and 17, 2020. The August Complex burned 1,032,648 acres, primarily in the Mendocino, Shasta-Trinity, and Six Rivers National Forests. Within Mendocino County, the August Complex burned an estimated 172,929 acres and destroyed at least 16 structures, including 10 residences.

### FEMA Individual Assistance

*Registration Deadline Extended: 12/11/2020*

**Last updated: 2/22/2021**

Individuals & Households Program (IHP) Breakdown	
Registration	75
IHP Referrals	53
IHP Approved	0
IHP \$ Amount Approved	\$0.00

Housing Assistance (HA) Program Breakdown	
HA Referrals	50
HA Approved	0
HA \$ Amount Approved	\$0.00
Rental Assistance	0
Rental Assistance \$ Approved	\$0.00



# Oak and August Complex Fire Recovery Update

March 16, 2021

Other Needs Assistance (ONA) Program Breakdown	
ONA Referrals	26
ONA Approved	0
ONA \$ Amount Approved	\$0.00

## FEMA Public Assistance

*Deadline to identify damages and impacts: 1/22/2021*

## State Assistance Programs

Program	Deadline
Disaster Unemployment Assistance	Program ends February 20, 2021

## Small Business Administration Loans

*Last updated 2/26/2021*

	Home Loan Applications	Business Loan Applications	Total
FEMA Referrals	51	24	75
Applications Received	5	1	6
Applications Approved	0	0	0
Dollars Approved	\$0	\$0	\$0

## Community Engagement

Milestone	Lead Agency	Status	Unmet Needs
Local Assistance Centers	County/EO	The County, in partnership with Cal OES and community organizations, set up a Local Assistance Center in Covelo on 10/28/20 in order to provide resources and assistance to those affected by the August Fire.	
Outreach during Phase 1 of Debris Removal	County/Public Health	During the week of 11/9, County Public Health: <ul style="list-style-type: none"><li>• Provided Right of Entry paperwork to give property owners time to read through the documents</li><li>• Provided wattles to property owners to help protect against erosion<ul style="list-style-type: none"><li>◦ County provided flyers with a QR code that links to a video on how to install wattles</li></ul></li></ul>	
Town Hall	County	<ul style="list-style-type: none"><li>• Webinar on 11/19/20</li><li>• The County, FEMA, and Cal OES provided fire survivors with information on fire recovery programs and answered questions from community members</li></ul>	<ul style="list-style-type: none"><li>• A virtual format may have been inaccessible to community members who do</li></ul>



# Oak and August Complex Fire Recovery Update

March 16, 2021

		<ul style="list-style-type: none"> <li>Topics covered: FEMA mitigation, individual assistance, business assistance, watershed protection, debris removal, cannabis, behavioral health services, social services (Disaster CalFresh and housing programs), and disaster case management</li> <li>Estimated that at least 15 community members participated via Zoom</li> <li>Options for community members to view and ask questions via phone, Zoom, YouTube, and Facebook</li> </ul>	not have internet connection or phone reception
Mobile registration intake center (MRIC)	FEMA	<ul style="list-style-type: none"> <li>FEMA set up an MRIC in Covelo at the Round Valley Public Library from 12/4-12/6/2020 to help fire survivors register for federal assistance programs.</li> </ul>	
Disaster Case Management	FEMA	<ul style="list-style-type: none"> <li>FEMA approved the Disaster Case Management application for all counties declared for Individual Assistance under DR-4558</li> <li>Service provider for Mendocino County will be North Coast Opportunities (NCO)</li> </ul>	

## Debris Removal

Milestone	Lead agency	Status	Unmet needs
Phase 1: Remove household hazardous waste (HHW)	California Department of Toxic Substances Control (DTSC)	<p>Completed 11/11-11/19</p> <p>Organizations involved included:</p> <ul style="list-style-type: none"> <li>County Public Health <ul style="list-style-type: none"> <li>Communicated with DTSC and property owners</li> <li>Requested that property owners leave their gates open to facilitate clean up</li> </ul> </li> <li>ANCON <ul style="list-style-type: none"> <li>Contract with DTSC</li> <li>Removed, consolidated, and prepared HHW for transport</li> </ul> </li> <li>LACO <ul style="list-style-type: none"> <li>Engineering consulting firm and County partner</li> <li>Assisted with HHW clean up</li> </ul> </li> <li>DTSC returned to the County during the week of 2/8 to do asbestos assessments and household hazardous waste removal for any property that was missed during Phase 1 debris removal in December</li> </ul>	
Phase 2: Remove the majority of burn debris and vehicles	Cal OES	<ul style="list-style-type: none"> <li>Phase 2 of debris removal scheduled to start on 3/22/2021 in the 101 area of Willits.</li> <li>Site assessments and vehicle assessments in progress by Tidal Basin (debris contractor)</li> <li>Contract with Tidal Basin ends 05/1/21</li> <li>Site and arborist assessment</li> <li>Removal of ash, debris, and burned vehicles from properties</li> <li>Hazardous tree removal: Any trees that will hit the public right of way and are dead or dying</li> <li>Asbestos survey and removal</li> </ul>	County needs a plan to clean up cannabis-related debris, which is not covered under phase 1 or 2.



# Oak and August Complex Fire Recovery Update

March 16, 2021

		<ul style="list-style-type: none"> <li>• Soil testing for heavy metals</li> <li>• Erosion control</li> <li>• County working with DMV and CHP to purge VIN numbers of damaged vehicles <ul style="list-style-type: none"> <li>◦ CHP has finished pulling VIN numbers from burned vehicles</li> <li>◦ County Code Enforcement is in the process of completing required DMV forms before Phase 2 begins</li> </ul> </li> <li>• County must receive a signed Right-of-Entry (ROE) permit from each property owner in order to implement Phase 2 <ul style="list-style-type: none"> <li>◦ If property owners do not sign ROEs, they must clean up the debris privately to state standards.</li> </ul> </li> </ul>	
Watershed protection and erosion control	County, collaborating with LACO, Cal OES, and CCC	<ul style="list-style-type: none"> <li>• Watershed impact assessment by LACO is complete</li> <li>• CCC completed work on 1/21 <ul style="list-style-type: none"> <li>◦ Installed straw wattles, silt barriers (silt socks and fences), straw and wood mulch</li> <li>◦ Post-CCC assessment by LACO completed on 2/4/21</li> </ul> </li> <li>• (Projects on private property require an ROE)</li> </ul>	
Right-of-Entry Permits	Planning and Building	<ul style="list-style-type: none"> <li>• County deadline: 12/4/20</li> <li>• State deadline: 2/15/21</li> <li>• Submitted: 16</li> <li>• Private cleanup: 1</li> <li>• Needed: 3</li> <li>• Ineligible: 1</li> </ul>	
Urgency Ordinance	Board of Supervisors; Planning and Building	<ul style="list-style-type: none"> <li>• Required before the County can enforce abatement for parcels that have not submitted an ROE or completed private clean-up</li> <li>• The Board passed the ordinance on 12/15/20</li> </ul>	



## **Health and Human Services Agency Status Report March 8, 2021**

### **Behavioral Health & Recovery Services**

- Continues to offer Substance Use Disorder Treatment services to clients via telephone, telehealth, limited in-person contact, and continues to provide drug-testing services. Medi-Cal Expansion for Substance Use Treatment – Organized Delivery System, which began on July 1, 2020. The County and contracted providers continue to provide mental health services through the use of telephone and telehealth for counseling and medication services; face-to-face and crisis services are provided while adhering to social distancing requirements and using Personal Protective Equipment.
- Continues to operate a Warm Line staffed by employees trained in crisis-response, providing telephone-based emotional support for Mendocino County residents who feel stressed, isolated, or overwhelmed. The Warm Line is currently available Monday - Saturday from 7:30 am to 6:00 pm at 1-707-472-2311 or toll-free at 1-833-955-2510.
- Behavioral Health and Recovery Services offer community support groups various days/times focused on different topics for our community's convenience. All groups are available to the public, free to access, and are only available virtually via Zoom or by call-in access. Spanish support groups are also available. These groups are supportive, educational, and fun to help cope with the COVID pandemic and any other events affecting our everyday lives. You can find more information at <https://www.facebook.com/MendoBHRS>. All essential Behavioral Health staff, which work directly with clients, have been given the opportunity to receive the COVID-19 vaccine.
- Mendocino County Health and Human Services Agency (HHSA) Behavioral Health and Recovery Services (BHRS) provides Mobile Outreach and Prevention Services (MOPS), comprehensive locally-based outreach services to outlying areas of the county in order to increase access for individuals with serious and persistent mental health illnesses, mental health crises, or other behavioral health concerns by outreaching to and engaging the individuals, and referring them to services as early as possible to reduce the negative impacts of mental illness. These services include connecting and assisting individuals in navigating mental health services, rehabilitation agencies, supportive services, and other community

resources. Services can include providing specialty mental health linkage and rehabilitative services to individuals assessed to meet medical necessity. Mobile Outreach and Prevention Services (MOPS) provide services in Mendocino County's targeted areas that do not have a hospital or crisis center and are underserved or hard to reach by typical mental health service providers. Additional service goals include reducing dependency on law enforcement and emergency rooms to respond to non-emergency mental health concerns as well as to reduce incarceration and jail recidivism among those with mental health issues by supporting connection with the appropriate level of care prior to the involvement of emergency services. MOPS teams continue to provide services to needy people using telehealth and in-person when required following county COVID-19 public health protocols. Currently, two MOPS teams cover the outlying areas in Mendocino County. Contact: South Coast and Anderson Valley Areas-707-671-3034, North County, and other Inland Outlying Areas-707-234-9696.

## **Social Services**

### ***Adult and Aging Services***

- Continues to facilitate the Great Plates Delivered program with a current end date of March 8th, 2021. This a meal delivery service for Mendocino County's older adults. Great Plates Delivered has two purposes: 1. To help seniors (65+) and other adults (60-64) at High Risk from COVID-19, (having documented exposure to COVID-19 or underlying health conditions) to stay home and stay healthy by receiving three restaurant-provided nutritious meals a day. 2. To provide essential economic stimulus to local businesses struggling to stay afloat during the COVID-19 crisis. As of February 25th, 2021 the Great Plates program is delivering 13,930 meals weekly and overall 254,881 meals have been delivered since the beginning of the program. Seniors interested in applying for this program can contact Mendocino County Adult & Aging Services at 707-463-7900 or toll free at 1-877-327-1799. Seniors can also apply online at [mendocinocounty.org/greatplates](http://mendocinocounty.org/greatplates).
- Continues to distribute gloves and masks to all essential IHSS Workers.
- Continues to provide critical essential services to clients.
- Veterans Service Office (VSO) – teamed with local psychology clinic in Fort Bragg to provide psychiatric and therapeutic services to veterans who have no other funding source such as VA insurance, Medicare, private insurance, or the ability to pay out of pocket. Services include:
  - Psychosocial or Diagnostic assessments
  - Individual therapy
  - Therapeutic recreational services
  - Integrative Restoration (irest) yoga focused on PTSD
  - Case management servicesVeterans may contact the VSO for more information at 707-964-5823.

- Since July 2020, Adult and Aging Service staff successfully transitioned 1725 IHSS Recipients and 1511 Providers from the State California paper payroll system to the electronic payroll system.
- In the last 6 months, Public Authority Staff held 59 Provider Orientations for 180 New Provider Applicants. The IHSS and Public Authority is always recruiting for more providers to assist in keeping our elders and disabled adults in their homes. If you would like more information about how you or someone you know to become an IHSS Provider, please call 707-463-7900 or go to <https://www.mendocinocounty.org/government/health-human-services-agency/adult-aging-services/in-home-supportive-services/information-for-ihss-providers>

### ***Family and Children's Services***

- Continues to facilitate family visits between children in foster care and their parents, siblings and other relatives. Most visitation has resumed in-person after a case-by-case and visit-by-visit assessment to ensure the health and safety of all visiting parties, supervising staff and foster caregivers. Visits through video and/or phone continue as a supplement to in-person visitation or in lieu of in-person visitation if there are health concerns.
- Continues to support children, young adults and families involved in our dependency system through regular monthly contacts with their social worker. Due to the County's return to the purple tier, monthly in-person contacts may occur by video instead of in-person, on a case-by-case determination per State guidance. Staff are provided with gloves, masks and hand sanitizer in order to maintain safety for staff and clients.
- Continues to provide mandated services to respond to child abuse and neglect referrals and meet the needs of clients, while maintaining the safety and protection of all individuals. Social Workers conducting abuse and neglect investigations are provided with Personal Protective Equipment to use, and have been provided with guidelines from the State to safely conduct investigations while still ensuring child safety.

### ***Employee & Family Assistance Services (EFAS)***

- Continues to process program applications and verifications received electronically, by mail, fax, or e-mail, as well as documents received from our drop-boxes outside of our Ukiah and Fort Bragg offices. All applications are screened for emergency services, and any required interviews are completed by telephone.
- The Department of Health Care Services has extended the delay in processing of annual Medi-Cal Redeterminations and reported changes in circumstances to avoid loss of Medi-Cal coverage for Medi-Cal beneficiaries. EFAS continues to focus attention on application processing to ensure that health insurance is not a barrier to care for our community. Mendocino County's Medi-Cal caseload has grown by 7% since February 1, 2020, from 20,071 cases to 21,416 cases.



- Emergency allotments for CalFresh have been approved by the Food and Nutrition Services (FNS) through the benefit month of March 2021. Emergency allotments are a supplement to bring a household's CalFresh issuance up to the maximum amount for the household size. The California Department of Social Services must request the emergency allotments each month, and the actual issuance will happen in the month after the benefit month. The March emergency allotment issuance will take place on Sunday April 18, 2021.
- CalFresh received a temporary 15% increase to the maximum allotment amounts for the months of January 2021 to June 2021. Households can anticipate seeing the change through automation on the normal monthly issuance dates.
- The CalWORKs Housing Support Program assisted 19 families with temporary housing and 18 families with permanent housing during the month.
- Maintained public assistance benefits, including CalWORKs, CalFresh, and Medi-Cal for 37,790 County residents.

### ***Advocacy and Collaboration Team (ACT)***

- The ACT Team continues to work closely with community partners and the CEO's Office on the implementation of Project Homekey - a project that will provide over 50 units of permanent and bridge housing to homeless individuals. Depending on the construction remodel schedule, the project is on track to open to new residents by March 31. A Community Meeting about the project was held on January 27, 2020, with roughly 45 people in attendance. A new website for this project has been launched at [www.projecthomekeymendocino.org](http://www.projecthomekeymendocino.org). The Tenant Selection Committee has begun to screen and process applications. 126 applications for prospective tenants have been received for this project so far.
- The ACT Team continues to manage the local implementation of California's Project Roomkey, which provided motel rooms to high-risk unhoused individuals who meet specific criteria as a protection from COVID-19 spread. At present, Project Roomkey is providing housing support to approximately 62 high-risk households, with a total of 78 adults and 11 children. Program capacity is very limited.
- Working with community partners, the ACT Team worked collaboratively with law enforcement organizations to provide assistance and support to individuals living in six different homeless encampments since June, in four different locations in Ukiah, one in Fort Bragg, and one in Willits. ACT Team has also engaged in initial discussions with residents of Gualala and Point Arena around homeless issues experienced in an isolated and rural area of that community.
- Community Outreach unit continues to work with CBO partners to help them navigate through the CalFresh, Medi-Cal and Covered California programs for families. The Outreach Unit convenes and facilitates meetings between County staff and community agencies to focus on children's health and resource navigation. During the pandemic, Outreach Unit staff have been working directly with families needing to apply for benefits and access COVID related services. A

new RFP for CalFresh Outreach Services has been released and is due on March 22.

- ACT Team staff continue to work collaboratively with the Board of the Mendocino County Homeless Services Continuum of Care to utilize pandemic-related funding to support the pandemic-related needs of homeless service providers. Most recently, the CoC has worked collaboratively with ACT Team staff to efficiently deploy new pandemic-related funding for Emergency Shelters in Mendocino County.
- ACT Team continues to manage the implementation of the County's Whole Person Care program, focusing on those individuals in our communities with complex medical and behavioral health conditions and needs.

### **Public Health**

- Leads the Public Health response to COVID-19, including maintenance of the Department Operations Center, which tracks COVID-19 cases within the county; conducts thorough contact tracing to slow spread; facilitates COVID-19 testing via OptumServe, in addition to other targeted tests according to public health need; manages the COVID-19 vaccine rollout to community partners and the public via vaccination events, while maintaining state and federally-mandated rollout guidelines; monitors public concerns and questions regarding COVID-19 in our county via social media, press conferences and the Call Center; secures Personal Protective Equipment, tests, and relevant couriers; collaborates with different labs in the region to ensure testing continues at the rate necessary; and researches and secures available emergency funding.
- Public Health continues to maintain other infectious disease interventions during COVID-19 incident oversight.
- State WIC plans to roll out Tele-WIC (video appointment) by October 2021; pilot testing is running already in some counties. Staff training will start in May (Mendocino is ready for this transition). Otherwise, we submit to the State WIC our budget proposal for the next 2 years, considering additional funds from the COVID-19 pandemic. We continue to serve our community through phone appointments, breast pump delivery, and education. Likewise, we provide nutrition assistance to low-income eligible parents, pregnant and breastfeeding women county-wide.
- Community Wellness (CW) staff continue to provide support via COVID-19 Case Investigation and Contact Tracing in addition to completing contractual and program requirements for the wellness of our community.
- The Community Wellness, Oral Health Program (OHP) is collaborating with all 8 Family Resource Centers (FRCs) county-wide to promote understanding of the importance of oral health in children and young adults. The OHP has provided materials and funding for education to parents and children, including Oral Health information during COVID-19. The team continues to work with the Oral Health Advisory Committee to employ creative solutions for outreach during these unprecedented times.

- Tobacco Control Program staff collaborate with and support the Tobacco Coalition to promote our youth and community's health via Tobacco and vaping cessation education, policy, and systems change.
- Each CW Team Member continues to assist in critical services surrounding the COVID-19 pandemic in addition to completing contractual and program requirements for prevention and the wellness of our community.
- ***Public Health Nursing/Maternal Child Adolescent Health (MCAH), Field Nursing, Healthy Families Home Visiting & CalWORKs Home Visiting***

In February, Public Health Nursing continued to serve families throughout the County. HFMC home visitors provided 20 home visits and 15 tele-visits for 42 participant families. Home Visitors continue to assess all participants for depression and anxiety with appropriate referrals made for counseling and behavioral health support. We know that COVID has fueled isolation and depression among new parents, and home visits are an important connection and support source.



1615 Capitol Ave., Suite 73.771  
P.O. Box 997377, MS 7003  
Sacramento, CA 95899-7377

**PHONE:** 916.440.7594  
**FAX:** 916.440.7595  
<http://www.cclho.org>

**Jake Hanson, MPH**  
*Executive Administrator*  
[Jake.Hanson@cdph.ca.gov](mailto:Jake.Hanson@cdph.ca.gov)

## Officers

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Regulations Coordinator  
City of Long Beach

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Shasta County  
Executive at Large

*Vacant*  
Past President

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Santa Barbara County

Robert Levin, MD, MPH  
Ventura County

Steve Munday, MD, MPH  
Imperial County

March 17, 2021

Mendocino County  
501 Low Gap Road  
Ukiah, CA 95482  
ATTN: CEO Mendocino County – Carmel Angelo

Dear Ms. Angelo,

On behalf of the California Conference of Local Health Officers (CCLHO), I am pleased to announce that Dr. Noemi Doohan has been appointed to serve as a co-chair of the CCLHO Health Equity Committee.

CCLHO was established in statute in 1947 to advise the California Department of Health Services (now California Department of Public Health), other departments, boards, commissions, and officials of federal, state and local agencies, the Legislature and other organizations on all matters affecting health. CCLHO membership consists of all legally appointed physician health officers in California's 61 city and county jurisdictions.

Sincerely,

Karen Relucio, MD  
President, California Conference of Local Health Officers



# VACANCIES

## MENDOCINO COUNTY BOARD OF SUPERVISORS

501 LOW GAP ROAD, ROOM 1010  
UKIAH, CA 95482

**GLENN MCGOURTY**  
First District

**MAUREEN MULHEREN**  
Second District

**JOHN HASCHAK**  
Third District

**DAN GJERDE**  
Fourth District

**TED WILLIAMS**  
Fifth District

**CARMEL ANGELO**  
Chief Executive Officer/Clerk of the Board

**CHRISTIAN M. CURTIS**  
County Counsel

### APPOINTMENTS TO BOARDS AND COMMISSIONS MARCH 16, 2021

The Board of Supervisors is actively seeking candidates to fill the following vacancies. Please consult with the Executive Office or visit <http://www.mendocinocounty.org> for information on specific categorical areas and District vacancies.

BOARD / COMMISSION	POSITION / CATEGORY	SEATS OPEN
Airport Land Use Commission	(Planning Commission Representative)	(1)
Air Quality Management District Hearing Board	(Various)	(3)
Anderson Valley Cemetery District	(Trustee)	(5)
Archaeological Commission of Mendocino County	(Industry Representative)	(1)
Area Agency on Aging – Governing Board	(At-Large Member)	(1)
Assessment Appeals Board	(Various)	(2)
Behavioral Health Advisory Board	(Various)	(8)
Cemetery District of the Redwoods	(Trustee)	(1)
Child Care Planning Council	(Various)	(2)
Civil Service Commission	(Various)	(1)
Community Development Commission	(Various)	(2)
Covelo Public Cemetery District	(Trustee)	(3)
Emergency Medical Care Committee	(Various)	(3)
First 5 Mendocino	(Various)	(3)
Fish Rock Cemetery District	(Trustee)	(1)
Golden Gate Bridge Highway Transportation District	(Mendocino County Representative)	(1)
Gualala Municipal Advisory Council	(Member)	(1)
Health and Human Services Agency Advisory Board (HHSA)	(Various)	(5)
In-Home Supportive Services (IHSS) Advisory Committee	(Various)	(8)
Law Library Board of Trustees	(Various)	(1)
Library Advisory Board	(Various)	(3)
Little River Airport Advisory Committee	(Various)	(12)
Local Agency Formation Commission	(Alternate City Member)	(1)
Mendocino Council of Governments	(Various)	(1)
Mendocino County Business Improvement District	(Various)	(2)
Mendocino County Climate Action Advisory Committee	(Various)	(7)
Mendocino County Employees' Retirement Association Board	(Various)	(1)
Mendocino County Fish and Game Commission	(Various)	(3)
Mendocino County Planning Commission	(Various)	(1)
Mendocino County Resource Conservation District	(Long-Term Director)	(1)
Mendocino County Tourism Commission	(Various)	(1)
Mendocino Historical Review Board	(Various)	(2)
Mendocino – Little River Cemetery District	(Trustee)	(2)
Museum Advisory Board	(Various)	(2)

North Coast Resource Partnership	(Various)	(1)
Policy Council on Children and Youth (PCCY)	(Various)	(26)
Potter Valley Cemetery District	(Trustee)	(2)
Redwood Valley Municipal Advisory Council	(Various)	(2)
Round Valley Municipal Advisory Council	(Alternate)	(2)
Sonoma Mendocino Economic Development District	(Director)	(2)
Westport Municipal Advisory Council	(Member)	(2)
Westport-Ten Mile Cemetery District	(Trustee)	(1)



# VACANCY NOTICE

**MENDOCINO COUNTY  
BOARD OF SUPERVISORS**  
501 LOW GAP ROAD, ROOM 1010  
UKIAH, CA 95482

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Fifth District

**CARMEL J. ANGELO**  
Chief Executive Officer/Clerk of the Board

**CHRISTIAN M. CURTIS**  
County Counsel

**Date Posted:** March 16, 2021

NOTICE IS HEREBY GIVEN that there are vacancies on the following Board(s) and/or Commission(s):

Area Agency on Aging – Governing Board..... (1)  
-- At-Large Member--

Emergency Medical Care Committee ..... (1)  
-- Representative – EMS Aircraft Provider--

Potter Valley Cemetery District..... (1)  
-- Trustee--

Please note:

Anticipated vacancies include expiring terms: the incumbent of the expiring term may apply for reappointment and/or may continue to serve in their capacity until replaced. California Government Code requires public noticing for all expiring terms regardless of the incumbent's intention to apply for reappointment.

If you are interested in serving on this Board, contact your Supervisor, or the Clerk of the Board of Supervisors, at 501 Low Gap Road, Room 1010, Ukiah, CA 95482 or (707) 463-4441.

**LAST DATE FOR FILING: April 5<sup>th</sup>, 2021, or until filled.**

**CARMEL J. ANGELO**  
Clerk of the Board of Supervisors

By: \_\_\_\_\_  
Deputy

**PLEASE KEEP POSTED THROUGH: April 6<sup>th</sup>, 2021**